

Town of Hopkinton

Annual Report 2017



How to use this Annual Report

This Annual Report consists of four sections. The first section (white) contains helpful information, such as contact information, meeting schedules, and reports for the year 2017. The second section (blue) contains all the information needed for Town Meeting, including the Warrant, explanation of the Warrant, and the 2018 proposed budget. The third section (white) contains financial information for 2017, as well as information from both the Contoocook Village and Hopkinton Village Precincts. The fourth section (green) is the annual report from the Hopkinton School District, which includes their proposals for the School District Meeting.

**Please bring this report with you to the
School District Meeting,
and to
Town Meeting.**

TOWN REPORT ACKNOWLEDGEMENTS

Front Cover:

This photo of Hopkinton Village, was photographed by Bob LaPree and presented with his permission.

Back Cover:

Contoocook Village photo by Bob LaPree. Thank you Bob for these photos and all the excellent photos you provide on a regular basis.

Individual reports are written and submitted by the Department Heads, Committee and Board Chairs. The School District reports are prepared by school staff and elected officials. School Business Administrator Michelle Clark prepared the graphs for the school financial section and Town Administrator Neal Cass prepared the Town graphs, layout and design. Production of the Town Report is coordinated by Administrative Assessing Assistant Robin Buchanan.

Thank you to all who helped to create this report!

HOPKINTON ANNUAL REPORTS 2017

Town of Hopkinton



Hopkinton School District



Above All, Care

Incorporated: 1765

Population: 5,623 (EOP Estimate)

Websites: www.hopkinton-nh.gov

Land Area: 43.3 square miles

hopkintonschools.org

In Memoriam

Edith Carr (1915-2017)

The Hopkinton Boston Post Cane holder, Edith Carr, passed away on Sunday, December 24, 2017 at age 102. The Boston Post Cane was presented to Mrs. Carr on October 6, 2014 as the oldest citizen of Hopkinton. She was a resident of Contoocook for over 100 years. Mrs. Carr married Byron Carr, her high school sweetheart, and they raised a family in the house her father built. During the cane presentation, Mrs. Carr remembered riding to school in a horse and buggy and said she understood the history of the cane saying, "I'll have to take care of it for the next person; think of where that cane has been, the history." Mrs. Carr took excellent care of the cane holding it with her. She will be missed.



Robert (Bob) Davis (1944-2017)



Known in town as the man in the loader at the Transfer Station, Bob Davis passed away on December 9, 2017. Mr. Davis worked for the Town for over 20 years. At first, he could come across as gruff, but once talking to him, you would quickly realize what a "softie" he truly was. He truly enjoyed the children who came to the Transfer Station and often would give them a small toy. Mr. Davis also enjoyed collecting Native American and eagle items, "yard saling", and spending time with his grandchildren. Thank you, Bob, for your many years of service to the Town. He will be missed.

Merle Dustin (1924-2017)

Long-time resident Merle Dustin passed away on April 17, 2017. Mrs. Dustin retired to Contoocook in 1989, residing on the farm where her husband Eben had grown up. She was a loyal fan of the Hopkinton Town Band and a faithful attendee at any musical performance around the area. Her enthusiastic whistles and bell-ringing in appreciation of musical performances became legendary in the community. Similarly, Merle was a vocal, regular attendee at local government meetings, including Hopkinton Select Board, School Board, and Library Trustee meetings. At age 90, she ran unsuccessfully for the Select Board. Merle also was a regular at Wednesday lunch at the Slusser Center and would often share information she had learned in the latest issue of "Charity Watch". Meetings will not be the same without Merle. She will be missed.



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Notes



Helpful Hopkinton Information



How to Contact Town Officials

Main Phone: (603) 746-3170

Website: www.hopkinton-nh.gov

Facebook: <https://www.facebook.com/#!/HopkintonNH>

Town Hall

330 Main Street, Hopkinton, NH 03229

Phone: (603) 746-3170

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Neal Cass, Town Administrator/Health Officer

townadmin@hopkinton-nh.gov

Robin Buchanan, Admin. Assessing Assistant

selectmen@hopkinton-nh.gov

Deb Gallant, Finance Director

finance@hopkinton-nh.gov

Marilyn Bresaw, Human Services Coordinator

humanservices@hopkinton-nh.gov

Karen Robertson, Planning Director

planzone@hopkinton-nh.gov

Fire and Ambulance

Jeff Yale, Fire Chief

9 Pine Street, Contoocook, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-3181

Fax: (603) 746-5134

Email: firechief@hopkinton-nh.gov

Library

Donna Dunlop, Director

61 Houston Drive, Contoocook, NH 03229

Phone: (603) 746-3663

Fax: (603) 746-6799

Hours: T/W/R 10-8, F 10-5, Sat 10-3, Sun 1-5 (Sep.-May)

Email: info@hopkintontownlibrary.org

Web: www.hopkintontownlibrary.org

Police

Stephen Pecora, Chief of Police

1696 Hopkinton Road, Hopkinton, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-5151

24 Hours: (603) 746-4141

Fax: (603) 746-4166

Email: policeadmin@tds.net

Public Works

Dan Blanchette, Director of Public Works
250 Public Works Road, Contoocook, NH 03229

Phone: (603) 746-5118

Email: DPWDirector@hopkinton-nh.gov

Recreation Department

Paula Simpkins, Director

Slusser Center, 41 Houston Drive,
Contoocook, NH 03229

Phone: (603) 746-8263

Email: recreation@hopkinton-nh.gov

Slusser Center Phone: (603) 746-8265

Town Clerk/Tax Collector

Charles "Chuck" Gangel, Town Clerk/Tax Collector

Bates Building, 846 Main St. Contoocook, NH 03229

Phone: (603) 746-3180

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Email: ClerkCollector@hopkinton-nh.gov

Transfer Station

Jolene Cochrane, Manager

491 East Penacook Rd., Contoocook, NH 03229

Phone: (603) 746-3810

Fax: (603) 746-3049

Hours: M/W/Sat 8-5, F 1-5

Email: greentowns@tds.net

Wastewater Treatment Plant

Steve Clough, Asst. Supt. Waste

210 Public Works Rd., Contoocook, NH 03229

Phone: (603) 746-3389

Email: waterworks@tds.net

Meeting Schedule

Listed here are the regular meeting times and places for the Boards, Committees and Commissions. All meetings are posted on the website (www.hopkinton-nh.gov) and at the Town Hall and the Bates Building. Please confirm specific meetings closer to the actual meeting day to assure that nothing has changed.

Board, Committee, Commission	Meeting Day	Meeting Time	Meeting Location
Budget Committee	2nd Wednesday Weekly during Budget Season	5:30 p.m.	Hopkinton Town Hall
CIP Committee	As needed		Hopkinton Town Hall
Cemetery Trustees	Monthly as needed	9:00 a.m.	Hopkinton Town Hall
Conservation Commission	3rd Tuesday	7:30 p.m.	Hopkinton Town Hall & Kimball Cabins (weather permitting)
Economic Development Committee	2nd Thursday	7:00 p.m.	Hopkinton Town Hall
Hopkinton/Webster Refuse Disposal Committee	1st Thursday	7:00 p.m.	Alternating-Webster Town Hall & Slusser Center
Human Services Advisory Committee	1st Tuesday	3:30 p.m.	Hopkinton Town Hall
Joint Loss Management (Safety) Committee	Quarterly on 3rd Thursday	9:00 a.m.	Rotating location
Kimball Cabins Committee	Monthly as needed	7:00 p.m.	Kimball Lake Cabins
Library Trustees	3rd Tuesday	7:00 p.m.	Library History Room
Open Space Committee	2nd Wednesday	7:15 p.m.	Hopkinton Town Hall
Planning Board	2nd Tuesday	6:30 p.m.	Hopkinton Town Hall
Recreation Committee	4th Tuesday	6:30 p.m.	Slusser Center
Recycling Committee	3rd Thursday	7:00 p.m.	Slusser Center
Road Committee	Last Tuesday	7:00 p.m.	Highway Garage
Select Board	Every other Monday	5:30 p.m.	Hopkinton Town Hall
Senior Recreation Council	3rd Monday	1:00 p.m.	Slusser Center
Zoning Board of Adjustment	1st Tuesday	5:30 p.m.	Hopkinton Town Hall

Locations:

Harold Martin School - 271 Main Street, Hopkinton
 Highway Garage - 250 Public Works Road (off Maple Street), Contoocook
 Hopkinton Town Hall - 330 Main Street, Hopkinton
 Kimball Cabins - Kimball Lake Road, Hopkinton
 Library - 61 Houston Drive, Contoocook
 Slusser Center - 41 Houston Drive, Contoocook
 Webster Town Hall - 945 Battle Street, Webster

Tax Rate History

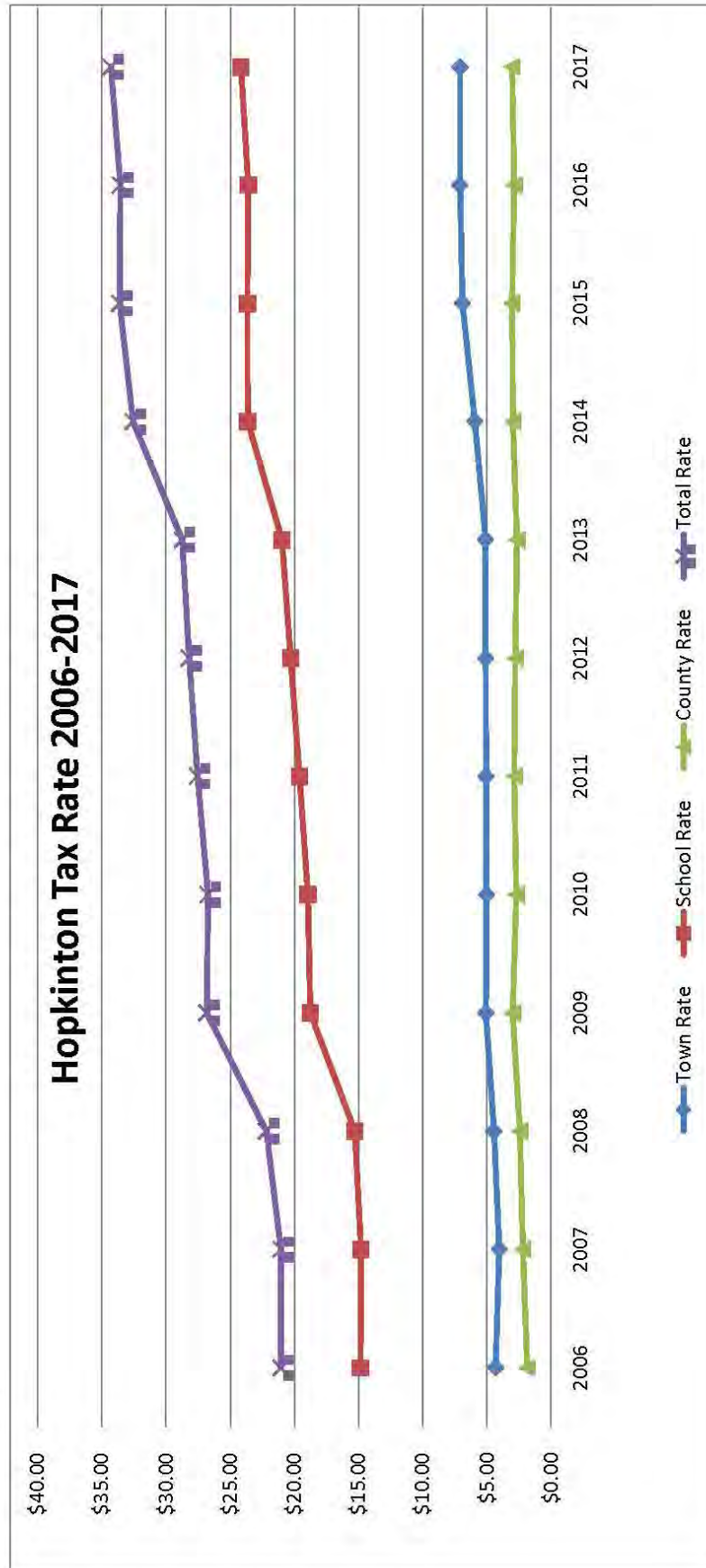
Breakdown of Tax Rate												
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Town	4.33	4.04	4.45	5.08	5.05	5.06	5.10	5.10	5.94	6.92	7.09	7.09
Total School	14.86	14.81	15.30	18.75	18.95	19.60	20.29	20.97	23.63	23.66	23.59	24.16
County	1.86	2.20	2.44	3.00	2.72	2.88	2.80	2.67	2.99	3.04	2.87	3.04
Total Rate	21.05	21.05	22.19	26.83	26.72	27.54	28.19	28.74	32.56	33.62	33.55	34.29
Hopkinton Village Precinct (HVP)												
Breakdown	0.29	0.32	0.30	0.34	0.34	0.44	0.37	0.48	0.41	0.46	0.40	0.46
Total Rate	21.34	21.37	22.49	27.17	27.06	27.98	28.56	29.22	32.97	34.08	33.95	34.75
(Total HVP Rate is total of Town, School, County, and HVP)												
Contoocook Village Precinct (CVP)												
Breakdown	1.19	1.17	1.15	1.09	0.77	0.77	1.17	1.22	1.37	1.99	2.11	2.12
Total Rate	22.24	22.22	23.34	27.92	27.49	28.31	29.36	29.96	33.93	35.61	35.66	36.41
(Total CVP Rate is total of Town, School, County, and CVP)												
Equalization Ratio - (assessment percentage based on fair market value using recent sales)												
	100.00%	101.20%	100.00%	96.3%	95.3%	100.0%	107.8%	107.4%	97.8%	97.8%	93.5%	*

*2017 equalization ratio was not available at printing time

Hopkinton Tax Rate 2006-2017

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Town Rate	\$4.33	\$4.04	\$4.45	\$5.08	\$5.05	\$5.06	\$5.10	\$5.10	\$5.94	\$6.92	\$7.09	\$7.09
School Rate	\$14.86	\$14.81	\$15.30	\$18.75	\$18.95	\$19.60	\$20.29	\$20.97	\$23.63	\$23.66	\$23.59	\$24.16
County Rate	\$1.86	\$2.20	\$2.44	\$3.00	\$2.72	\$2.88	\$2.80	\$2.67	\$2.99	\$3.04	\$2.87	\$3.04
Total Rate	\$21.05	\$21.05	\$22.19	\$26.83	\$26.72	\$27.54	\$28.19	\$28.74	\$32.56	\$33.62	\$33.55	\$34.29

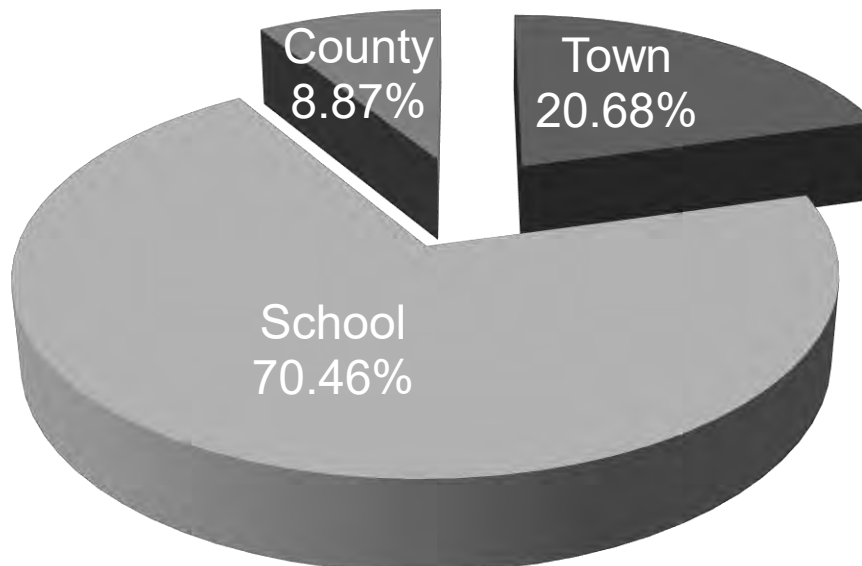
Hopkinton Tax Rate 2006-2017



2017 Tax Rate Comparison

	2016 Tax Rate	2017 Tax Rate	\$ Change	% Change
Town	7.09	7.09	-	0.00%
School	23.59	24.16	0.57	2.42%
County	2.87	3.04	0.17	5.92%
TOTALS	33.55	34.29	0.74	2.21%
VILLAGE PRECINCTS				
	2016 Tax Rate	2017 Tax Rate	\$ Change	% Change
Contoocook	2.11	2.12	0.01	0.47%
Hopkinton	0.40	0.46	0.06	15.00%

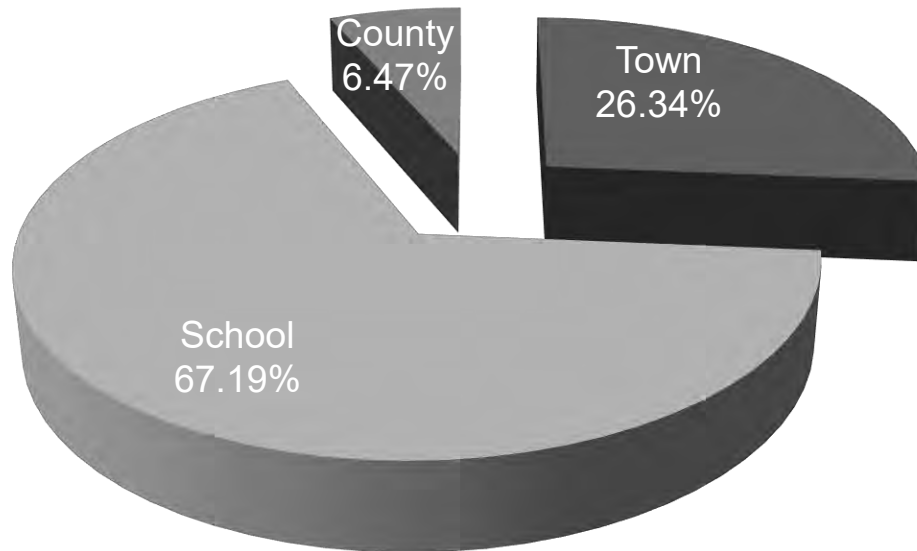
Town, School, & County Tax Rate for 2017 - \$34.29



2017 Gross Appropriation Comparison

TOWN OF HOPKINTON				
	2016 Gross Appropriation	2017 Gross Appropriation	\$ Change	% Change
Town	9,299,736	7,646,033	(1,653,703)	-17.78%
School	18,726,742	19,508,050	781,308	4.17%
County	1,759,755	1,878,295	118,540	6.74%
TOTALS	29,786,233	29,032,378	(753,855)	-2.53%
NOTE: 2016 Town appropriation included \$ 2,200,000 for Road Bond				
VILLAGE PRECINCTS				
	2016 Gross Appropriation	2017 Gross Appropriation	\$ Change	% Change
Contoocook	489,050	493,750	4,700	0.96%
Hopkinton	107,288	108,220	932	0.87%

Town, School, & County Gross Appropriations for 2017



NH Employment Security – Hopkinton Information

Hopkinton, NH



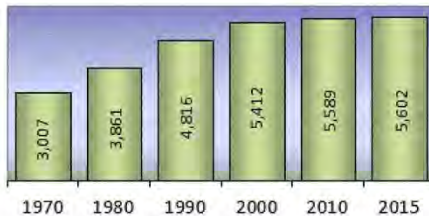
Community Contact	Town of Hopkinton Neal A. Cass, Town Administrator 330 Main Street Hopkinton, NH 03229
Telephone	(603) 746-3170
Fax	(603) 746-3049
E-mail	selectmen@hopkinton-nh.gov
Web Site	www.hopkinton-nh.gov
Municipal Office Hours	All Offices: Monday through Thursday, 8 am - 5:30 pm, Friday, 8 am - 12 noon
County	Merrimack
Labor Market Area	Concord, NH Micropolitan NECTA
Tourism Region	Merrimack Valley
Planning Commission	Central NH Regional
Regional Development	Capital Regional Development Council
Election Districts	
US Congress	District 2
Executive Council	District 2
State Senate	District 15
State Representative	Merrimack County District 10

Incorporated: 1765

Origin: This area was first granted by the Massachusetts government in 1735 as New Hampshire Number 5, one in a line of settlements between the Merrimack and Connecticut Rivers. The settlers, who were from Hopkinton, Massachusetts, renamed the town New Hopkinton. The town was incorporated as Hopkinton by the New Hampshire governor and council in 1765. Setting the pattern for future towns, settlers were required to build homes, fence in their acreage, plant it with English grass, and provide a home for a minister, all within seven years. Contoocook village, a substantial portion of the town, was named for a tribe of Penacook Indians who once lived there, as was the Contoocook River which flows through the town.

Villages and Place Names: Contoocook, Hatfield Corner, Tyler, West Hopkinton, Barton's Corner, Drew Lake, Blackwater District, Gould Hill District

Population, Year of the First Census Taken: 1,715 residents in 1790



Population Trends: Population change for Hopkinton totaled 3,377 over 55 years, from 2,225 in 1960 to 5,602 in 2015. The largest decennial percent change was a 35 percent increase between 1960 and 1970, also, 28 and 25 percent increases, respectively over the next two decades. The 2015 Census estimate for Hopkinton was 5,602 residents, which ranked 60th among New Hampshire's incorporated cities and towns.

Population Density and Land Area, 2015 (US Census Bureau): 129.4 persons per square mile of land area. Hopkinton contains 43.3 square miles of land area and 1.8 square miles of inland water area.



Economic & Labor Market Information Bureau, NH Employment Security, April 2017. Community Response Received 5/11/2016

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.

MUNICIPAL SERVICES

Type of Government	Selectmen
Budget: Municipal Appropriations, 2016	\$9,299,736
Budget: School Appropriations, 2016-2017	\$18,726,742
Zoning Ordinance	1964/16
Master Plan	2002
Capital Improvement Plan	Yes
Industrial Plans Reviewed By	Planning Board

Boards and Commissions

Elected:	Selectmen; Library; Cemetery; School; Budget
Appointed:	Planning; Conservation; Zoning; Recycling; Recreation; Economic Development; CIP

Public Library **Hopkinton Town**

EMERGENCY SERVICES

Police Department	Full-time
Fire Department	Full-time
Emergency Medical Service	Full-time
Nearest Hospital(s)	Distance Staffed Beds
Concord Hospital, Concord	6 miles 237

UTILITIES

Electric Supplier	Eversource Energy; Concord Electric
Natural Gas Supplier	None
Water Supplier	Contoocook/Hopkinton Village Precinct

Sanitation	Municipal
Municipal Wastewater Treatment Plant	Yes
Solid Waste Disposal	
Curbside Trash Pickup	Private
Pay-As-You-Throw Program	Yes
Recycling Program	Voluntary

Telephone Company	Fairpoint; TDS Telecom
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	No
High Speed Internet Service:	Business Yes
	Residential Yes

PROPERTY TAXES (NH Dept. of Revenue Administration)

2015 Total Tax Rate (per \$1000 of value)	\$33.62
2015 Equalization Ratio	97.2
2015 Full Value Tax Rate (per \$1000 of value)	\$32.82

2015 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	87.2%
Commercial Land and Buildings	8.1%
Public Utilities, Current Use, and Other	4.7%

HOUSING (ACS 2011-2015)

Total Housing Units	2,334
Single-Family Units, Detached or Attached	2,024
Units in Multiple-Family Structures:	
Two to Four Units in Structure	86
Five or More Units in Structure	81
Mobile Homes and Other Housing Units	143

DEMOGRAPHICS

(US Census Bureau)

Total Population	Community	County
2015	5,602	147,262
2010	5,589	146,445
2000	5,412	136,716
1990	4,816	120,618
1980	3,861	98,302
1970	3,007	80,925

Demographics, American Community Survey (ACS) 2011-2015

Population by Gender

Male	2,846	Female	2,756
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Population by Age Group

Under age 5	133
Age 5 to 19	1,243
Age 20 to 34	880
Age 35 to 54	1,599
Age 55 to 64	751
Age 65 and over	996
Median Age	45.7 years

Educational Attainment, population 25 years and over

High school graduate or higher	99.0%
Bachelor's degree or higher	58.8%

INCOME, INFLATION ADJUSTED \$

(ACS 2011-2015)

Per capita income	\$40,055
Median family income	\$98,953
Median household income	\$87,083

Median Earnings, full-time, year-round workers, 16 years and over

Male	\$61,799
Female	\$47,000

Individuals below the poverty level

4.4%

LABOR FORCE

(NHES – ELMI)

Annual Average	2005	2015
Civilian labor force	2,889	3,383
Employed	2,799	3,287
Unemployed	90	96
Unemployment rate	3.1%	2.8%

EMPLOYMENT & WAGES

(NHES – ELMI)

Annual Average Covered Employment	2005	2015
Goods Producing Industries		
Average Employment	301	290
Average Weekly Wage	\$ 643	\$ 890
Service Providing Industries		
Average Employment	1,026	1,028
Average Weekly Wage	\$ 675	\$ 894
Total Private Industry		
Average Employment	1,327	1,318
Average Weekly Wage	\$ 667	\$ 893
Government (Federal, State, and Local)		
Average Employment	297	287
Average Weekly Wage	\$ 707	\$ 946
Total, Private Industry plus Government		
Average Employment	1,623	1,605
Average Weekly Wage	\$ 675	\$ 903

EDUCATION AND CHILD CARE

Schools students attend: **Hopkinton operates grades K-12**
 Career Technology Center(s): **Concord Regional Technical Center**

District: **SAU 66**
 Region: **11**

Educational Facilities (Includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	2	1	1	2
Grade Levels	P K 1-6	7-8	9-12	6-12
Total Enrollment	468	151	270	41

Nearest Community College: **NHTI-Concord**

Nearest Colleges or Universities: **New England; Northeast Catholic College; UNH School of Law**

2016 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)

Total Facilities: **3** Total Capacity: **96**

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
YBP, Inc	Wholesale book distributor	220	
McLane's	NE distribution center	200	
Hopkinton School District	Education	160	
Camp Methodias	Childrens' camp	60	
HMC Corporation	Sawmill machinery	48	

Employer Information Supplied by Municipality**TRANSPORTATION** (distances estimated from city/town hall)

Road Access	US Routes	202
	State Routes	9, 103, 127
Nearest Interstate, Exit	I-89, Exits 4 - 6	
Distance	Local access	

Railroad	No
Public Transportation	No

Nearest Public Use Airport, General Aviation

Concord Municipal	Runway	6,005 ft. asphalt
Lighted? Yes	Navigation Aids?	Yes

Nearest Airport with Scheduled Service

Manchester-Boston Regional	Distance	28 miles
Number of Passenger Airlines Serving Airport		4

Driving distance to select cities:

Manchester, NH	22 miles
Portland, Maine	115 miles
Boston, Mass.	73 miles
New York City, NY	272 miles
Montreal, Quebec	236 miles

COMMUTING TO WORK (ACS 2011-2015)

Workers 16 years and over	
Drove alone, car/truck/van	80.7%
Carpooled, car/truck/van	3.4%
Public transportation	0.0%
Walked	0.4%
Other means	0.1%
Worked at home	15.4%
Mean Travel Time to Work	24.4 minutes

Percent of Working Residents: ACS 2011-2015

Working in community of residence	30.5
Commuting to another NH community	66.5
Commuting out-of-state	3.0

RECREATION, ATTRACTIONS, AND EVENTS

X	Municipal Parks
	YMCA/YWCA
X	Boys Club/Girls Club
X	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
X	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
X	Museums
	Cinemas
	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
X	Youth Sports: Baseball
X	Youth Sports: Soccer
X	Youth Sports: Football
X	Youth Sports: Basketball
	Youth Sports: Hockey
X	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
	Bicycle Trails
X	Cross Country Skiing
X	Beach or Waterfront Recreation Area
X	Overnight or Day Camps

Nearest Ski Area(s): **Pat's Peak**

Other: **Covered Bridge; Hopkinton State Fair; Outdoor Ice Skating Rink; Elm Brook Park; Hawthorne Forest; John Brockway Nature Preserve; Farmer's Market; Myron Chase Wildlife Sanctuary; Stevens Trail; Beech Hill Farmstand & Ice Cream Barn; Contoocook River Forest**

PUBLIC NOTICE

Restoration of Involuntary Merged Lots

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were involuntarily merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent, or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

*Posted continuously in a public place
from January 1, 2012 until December 31, 2021, and
Published in the 2011 through 2021 Annual Report.*

Read the full statute at RSA 674:39-aa Restoration of Involuntary Merged Lots.

Notes



Town Officials and Employees



Elected Town Officials

SELECT BOARD:

Steve Lux, Jr.	Term Expires 2018
Robert P. Gerseny	Term Expires 2019
Ken Traum	Term Expires 2019
Sabrina Dunlap	Term Expires 2020
James O'Brien, Chair	Term Expires 2020

BUDGET COMMITTEE:

Amy Bogart	Term Expires 2018
Virginia Haines	Term Expires 2018
Janet Krzyzaniak, Chair	Term Expires 2019
Mark Zankel	Term Expires 2019
Richard Houston	Term Expires 2020
Deborah Norris	Term Expires 2020
Ken Traum	For the Select Board
John Wuellenweber	For the Hopkinton Village Precinct
Donald Houston	For the Contoocook Village Precinct
R. Matthew Cairns-resigned	For the School Board
Matthew Belanger	For the School Board

CEMETERY TRUSTEES:

Donald Lane	Term Expires 2018
Judy Hampe	Term Expires 2019
Robert Gerseny	Term Expires 2020

LIBRARY TRUSTEES:

Peter Gagnon	Term Expires 2018
John Greabe	Term Expires 2018
Nancy Skarmear	Term Expires 2019
Elaine Loft	Term Expires 2020
Emilie Burack	Term Expires 2020

MODERATOR:

Bruce Ellsworth	Term Expires 2018
Tim Britain, Assistant	Appointed by the Moderator

SUPERVISORS OF THE CHECKLIST:

Jean Lightfoot	Term Expires 2018
Virginia Haines	Term Expires 2020
Candice M. Garvin	Term Expires 2022

TOWN CLERK/TAX COLLECTOR:

Charles Gangel	Term Expires 2019
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TREASURER:

Bonita Cressy	Term Expires 2020
Nancy Remick, Deputy	Appointed

TRUSTEES OF TRUST FUNDS:

Christine B. Hoyt	Term Expires 2018
Christine Barton	Term Expires 2019
James Lewis	Term Expires 2020

Appointed Town Officials**(Appointed by the Select Board unless otherwise noted)****CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE:**

(Established 2015 – 5 members, of which one must be a Planning Board member)

Donald Houston	Term Expires 2018
Amy Carrier O'Brien	Term Expires 2018
James Fredyma (Planning Board)	Term Expires 2019
Ed Kerr	Term Expires 2019
Chris Hodgdon, Chair	Term Expires 2020

CENTRAL NH REGIONAL PLANNING COMMISSION:

Clarke Kidder	Term Expires 2020
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CHIEF OF POLICE: Stephen Pecora**CONSERVATION COMMISSION:**

Robert LaPree	Term Expires 2018
Jed Merrow, Treasurer	Term Expires 2018
Leland Wilder, Chair	Term Expires 2018
Ronald Klemarczyk	Term Expires 2019
Robert Knight	Term Expires 2019
Douglas Giles	Term Expires 2017
Cleve Kapala	Term Expires 2017
Alternates:	
Melissa Jones	Term Expires 2018
Jonathan Bradstreet	Term Expires 2019
James Newsom	Term Expires 2020

ECONOMIC DEVELOPMENT COMMITTEE:

Tom Congoran	Term Expires 2018
Meredith Astles, Chair (Resigned 9/2017)	Term Expires 2018
Byron Carr	Term Expires 2019
Tony Quinn	Term Expires 2019
LeeAnne Vance	Term Expires 2020
Jim Fredyma	Term Expires 2020
Sabrina Dunlap	For the Select Board
Robert Gerseny	For the Select Board

EMERGENCY MANAGEMENT DIRECTOR: Stephen Pecora

FINANCE DIRECTOR: Deborah Gallant

FIRE CHIEF: Jeffrey Yale

FOREST FIRE WARDEN: (Recommended by Select Board-Appointed by State)
Sean Weldon

DEPUTY FOREST FIRE WARDENS (Recommended by Forest Fire Warden):

Christopher Boudette	Matthew Cox	Christopher Gow
Ryan Hughes	Kevin Culpon	Steve Reale
Jeff Yale	Nathan Martel	Andrew Reale
Don Delude	Ron Klemarczyk, Special Deputy	

HEALTH OFFICER: (Recommended by Select Board-Appointed by State)
Neal Cass Term Expires 2019

DIRECTOR OF PUBLIC WORKS: Dan Blanchette

HOPKINTON-WEBSTER REFUSE COMMITTEE:

Hopkinton Representatives:

Richard Houston	Term Expires 2018
Vacant	Term Expires 2019
Frank Davis	Term Expires 2020

Webster Representatives:

Sally Embley	Term Expires 2018
Barbara Corliss	Term Expires 2019
Dan Moran	Term Expires 2020

HUMAN SERVICES ADVISORY COMMITTEE:

Betsy Wilder	Term Expires 2018
Gordon Crouch	Term Expires 2018
Karen Dufault	Term Expires 2019
Allita Paine	Term Expires 2019
Luciele Gaskill	Term Expires 2020

HUMAN SERVICES COORDINATOR: Marilyn Ceriello-Bresaw

KIMBALL LAKE PROPERTY SUPPORT COMMITTEE

Louise Carr	Edward Fairfield	Carl Goodman
Ed Kerr	Chris Lawless	Heather Mitchell
Ricardo Rodriquez	Glenn Smart	Lee Wilder
Charles Hadden	Chris Boudette	Bob LaPree
Jim Sindelar		
Paula Simpkins, Recreation Director (ex-officio)		

LIBRARY DIRECTOR: Donna Dunlop

OPEN SPACE COMMITTEE:

Ester Crowell	Term Expires 2018
Lucia Kittredge	Term Expires 2018
Dijit Taylor, Chair	Term Expires 2019
Ronald Klemarczyk	Term Expires 2020
Robert LaPree	Term Expires 2020
Steve Lux, Jr.	For the Select Board

PLANNING BOARD:

Bruce Ellsworth, Chair	Term Expires 2018
Cettie Connolly	Term Expires 2018
Richard Steele	Term Expires 2019
Michael Wilkey	Term Expires 2019
Jane Bradstreet	Term Expires 2020
Celeste Hemingson	Term Expires 2020
Jim O'Brien	For the Select Board

Alternates:

Timothy Britain	Term Expires 2018
James Fredyma	Term Expires 2019
Clarke Kidder	Term Expires 2020

PLANNING DIRECTOR: Karen Robertson**RECREATION COMMITTEE:**

Jim Lewis	Term Expires 2018
Paul O'Keefe	Term Expires 2018
Vacant	Term Expires 2018
Ed Kerr, Chair	Term Expires 2019
Jim Martin	Term Expires 2019
Vacant	Term Expires 2019
Mark Newton	Term Expires 2020
Glenn Smart	Term Expires 2020
Vacant	Term Expires 2020

RECREATION DIRECTOR: Paula Simpkins**RECYCLING COMMITTEE:**

Virginia Haines	Term Expires 2018
Mary Carol Schaffroth	Term Expires 2018
Rebecca Whitley	Term Expires 2018
Rosalie Smith	Term Expires 2019
Rob Child, Chair	Term Expires 2019
Diane Myler	Term Expires 2020
Vacant	Term Expires 2020
Sally Embley	Webster Representative

REGIONAL PLANNING TRANSPORTATION ADVISORY COMMISSION (TAC):

Dave White	Term Expires 2020
Neal Cass	Alternate

ROAD COMMITTEE:

Lester Cressy	Term Expires 2018
Chris Boudette, Chair	Term Expires 2019
Jeff Yale	Term Expires 2019
John Chandler	Term Expires 2020
Dave White	Term Expires 2020
Ken Traum	For the Select Board
Dan Blanchette, Director of Public Works (ex-officio)	

SENIOR RECREATION COUNCIL:

Janet Krzyzaniak	Term Expires 2018
Joanne Woodward (Resigned)	
Elaine Millerick (To fill Woodward Term)	Term Expires 2018
Marilyn Ceriello-Bresaw	Term Expires 2019
Gloria Symonds	Term Expires 2019
Carole Cowan	Term Expires 2020
Elaine Lambert	Term Expires 2020
Jon Hunt	Term Expires 2020

SEWER COMMITTEE:

Stephen Eckberg	Term Expires 2018
Vacant	Term Expires 2019
Richard Drescher	Term Expires 2020
Stuart Nelson	Term Expires 2020
Steve Lux, Jr.	For the Select Board
Steve Clough, Superintendent of Environmental Services (ex-officio)	

SURVEYORS OF WOOD AND TIMBER: Ronald Klemarczyk**TOWN ADMINISTRATOR:** Neal Cass**ZONING BOARD OF ADJUSTMENT:**

Greg McLeod	Term Expires 2018
Jessica Scheinman	Term Expires 2018
Dan Rinden, Chair	Term Expires 2019
Toni Gray	Term Expires 2020
Charles Koontz	Term Expires 2020

Alternates:

Seth Greenblott	Term Expires 2018
Jonathan Eck	Term Expires 2019
Vacant	Term Expires 2020

Town Employees

(FT-Full-time, PT-Part-time, PTS-Part-time Seasonal)

ADMINISTRATION

Town Administrator	(FT)	Neal A. Cass
Finance Director	(FT)	Deborah Gallant
Planning Director	(FT)	Karen Robertson
Administrative Assessing Asst.	(FT)	Robin Buchanan
Deputy Town Clerk/Collector	(PT)	Lisa Davis
Asst. Town Clerk/Collector	(FT)	Carol Harless
Finance Clerk	(PT)	Bonita Cressy
Code Enforcement Officer	(PT)	John Pianka
Cemetery Sexton	(PT)	Norman Miner (Resigned 11/2017)

PUBLIC SAFETY – POLICE DEPARTMENT

Police Chief	(FT)	Stephen S. Pecora
Sergeant	(FT)	Thomas J. (TJ) Hennessey
Corporal	(FT)	Brian T. O'Connor
Patrol Officer	(FT)	Jeffrey W. Danforth, Mac C. Hindle, Michael D. Lobsinger, Brian C. Morrill
Patrol Officer	(PT)	Phillip T. Hill, William C. Simpson Richard C. Walter
Administrative Assistant	(FT)	Melissa Courser
Animal Control Officer	(PT)	Nate Martel

PUBLIC SAFETY – FIRE DEPARTMENT & AMBULANCE

Fire Chief	(FT)	Jeffrey Yale
Captain/Firefighter/Paramedic	(FT)	Nate Martel
LT/Firefighter/Paramedic	(FT)	Kevin Culpon, Ryan Hughes
Firefighter/EMT-I	(FT)	Matthew Cox, Christopher Gow, Andrew Reale

DEPARTMENT OF PUBLIC WORKS

Director of Public Works	(FT)	Dan Blanchette
Superintendent of Highways	(FT)	Robert McCabe
Superintendent. of Bldgs./Grounds	(FT)	Greg Roberts
Mechanic	(FT)	Kent Barton
Heavy Equipment Operator	(FT)	Brian Cayer, Michael Henley, Adam Pearson, John Poole
Light Equipment Operator	(FT)	Christopher Bentley, Tom Geer, Garrett Hoyt
Light Equipment Operator	(PT)	David White
Custodian	(PT)	Kim Drew

ENVIRONMENTAL SERVICES

Supt. of Environmental Services	(FT)	Stephen Clough
MSW Facility Supervisor	(FT)	Jolene Cochrane
MSW Facility Operator	(FT)	Christina Balassone
MSW Facility Attendant	(PT)	Tammy Junkins, Katherine Alcott, Shanda MacMaster

HEALTH/WELFARE

Human Services Coordinator	(FT)	Marilyn Ceriello-Bresaw
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CULTURE AND RECREATION – LIBRARY

Library Director	(FT)	Donna Dunlop
Reference Librarian	(FT)	Karen Dixon
Children's Librarian	(PT)	Leigh Maynard
Reference Librarian	(PT)	Elissa Barr, Charlotte DeBell, Kevin French, Catherine Ryan
Circulation	(PT)	Barbara Diaz, Laura MacKenzie, Nancy Raymond

CULTURE AND RECREATION – RECREATION DEPARTMENT

Recreation Director	(FT)	Paula Simpkins
Recreation Clerk	(PT)	Sara Darby
Kimball Pond Staff	(PTS)	Alora Bergethon, Kendall Bergethon, Madison Bergethon, Elizabeth Cairns, Callie Chase, Allan Faulkner, Thayer Maughan, Paul Molnar, Shannon Nadeau, Hailey Nase, Bowman Ridinger, Lily Sabol, Sydney Stockwell
Summer Camp Staff	(PTS)	Kayla Reeves, Matthew Baronas, Callie Chase, Aimee Echelberger, Tess Masci, Emma Ouellette, Mary Trafton,

Minutes of the 2017 Annual Town Meeting



**Town of Hopkinton
New Hampshire
Town Meeting Minutes – March 18, 2017**

Moderator Bruce Ellsworth called the Annual Meeting of the Town of Hopkinton to order on Saturday, March 18, 2017 at 9:00 a.m. in the Hopkinton Middle/High School Gymnasium. Police Chief Stephen Pecora led the Pledge of Allegiance and Kathy Donohoe led in the singing of the National Anthem. The Moderator then noted that 843 people voted on Tuesday at the ballot portion of this meeting, which was up from the previous year total of 752 despite this year's snowstorm.

The Moderator introduced the Select Board members: Jim O'Brien (Chair), Ken Traum (Vice Chair), Sue Strickford, Steve Lux, Jr., and Bob Gerseny. Other town officials introduced were Town Administrator Neal Cass, Finance Director Deborah Gallant, Town Clerk Chuck Gangel, Assistant Moderator Tim Britain and Town Counsel Sharon Cuddy Somers of Donahue, Tucker and Ciandella. Virginia Haines, Candice Garvin and Jean Lightfoot were also introduced as the Supervisors of the Checklist with Bonnie Cressy assisting.

The Moderator called on Select Board Chair Jim O'Brien to make presentations on behalf of the Select Board. Mr. O'Brien recognized the work of the ballot clerks and Moderator Bruce Ellsworth on Election Day, Tuesday, March 14th. He noted the time and effort given by the School Board and Budget Committee members and also recognized the work of State Representatives Mel Myler and Dave Luneau.

Mr. O'Brien called forward outgoing Select Board member Sue Strickford for special recognition. He thanked her for her contribution to the town, including not only serving for forty years as the Town Clerk/Tax Collector, but then serving for the past four years on the Select Board. Police Chief Pecora continued the presentation recognizing Mrs. Strickford's dedication to serving the Town of Hopkinton. She was presented flowers and a plaque from the Town.

Moderator Ellsworth proposed rules for the meeting including not being constrained by Robert's Rules of Order, the procedure for challenging the Moderator's decision, and raising a point of order. He made clear that discussion of issues is encouraged, but comments must be limited to the article being addressed. The Moderator requested that all speakers must be acknowledged by the Moderator and must use a microphone and announce his/her name and address.

Moderator Ellsworth said that he would not read the entire Warrant at this time, but would begin with the articles. He began by announcing the results of the Tuesday, March 14, 2017 official ballot portion of Town Meeting:

Article 1: Election of Officers

To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated: (*-Those Elected)

Select Board Member - Two for 3 Year Term

*Jim O'Brien - 600

*Sabrina Dunlap - 465

Lester Cressy - 443

Treasurer - One for 3 Year Term

*Bonita A. Cressy- 730

Budget Committee Member - Two for 3 Year Term

*Richard C. Houston - 588

*Debbie Norris - 528

Arnold C. Coda - 323

Library Trustee - Two for 3 Year Term

*Emilie Burack - 688

*Elaine Loft - 682

Cemetery Trustee - One for 3 Year Term

*Robert P. Gerseny - 731

Trustee of the Trust Funds - One for 3 Year Term

*Jim Lewis – 13 (write-in)

All those elected came forward and Moderator Ellsworth administered the Oath of Office.

The Moderator announced that all zoning amendments had passed. The results are as follows:

Article 2: Zoning Amendments

To see what action the town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:

1. *Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Re-adopt Section XIII Growth Management and Innovative Land Use Control Ordinance for an additional five (5) years. The re-adoption includes updated statistical data as reported in subsection 13.3, utilizing the 2010 decennial Census, and other local, regional and state resources. Amendment is to allow the Planning Board to continue to monitor, evaluate and establish a temporary mechanism, when municipal services are strained, to reduce the rate residential growth.

Yes- 626

No- 62

FULL TEXT

13.3 FINDINGS The Town hereby finds that:

- (a) Between 1970 and 2010, the Town's population increased between ~~3.5~~ **4.68** and 28.4 percent a decade, a rate significantly higher than Merrimack County.
- (b) Hopkinton's share of Merrimack County's population increased 3.72 percent in 1970 to 3.82 percent in 2010.
- (c) From 2000 to 2010, Hopkinton's population increased by 4.7 percent. In the same period, Hopkinton and its seven abutting towns increased their population by 7.1 percent, Merrimack County grew by 7.5 percent and the State grew by 6.5 percent.
- ~~(d) From 2000 to 2010, the seven abutting towns grew by 26.9 percent and Hopkinton grew by 24.5 percent.~~

- (e) The 2010 US Census reported 2,381 year-round housing units **in Hopkinton**, an increase of 7.74 percent from 2000.
- (f) From 2000 to 2010, Hopkinton and its seven abutting towns added 14.1 percent more housing units. Merrimack County and the State experienced a slightly lower percentage increase in housing units **with Merrimack County adding 12.97 percent and the State 12.48 percent.**
- (g) In 2000, Hopkinton's **median** population per housing unit was ~~2.7~~ **2.31** percent. In 2010, it was ~~2.0~~ **2.32** percent. In Merrimack County, in 2000 the population per housing unit was ~~2.7~~ **2.39** percent; it was ~~2.9~~ **2.35** percent in 2010.
- (h) Based on building permits, the total housing units in Hopkinton in ~~2000~~ **2010** was ~~2,240~~ **2,381** an increase of 7.7 percent since ~~2010~~ **2000**. During the same time, Merrimack County experienced a ~~11.2~~ **12.97** percent growth.
- (i) ~~From 1978 through the writing of the 1987 Master Plan, the Town had a series of growth management ordinances which limited the amount of residential permits in order to plan and provide for the increased municipal services to accommodate the growth which occurred. In 1988, Hopkinton adopted a Growth Management and Innovative Land Use Control Ordinance.~~
- (ji) Hopkinton's population for 2010 was 5,589. The NH Office of Energy and Planning projects Hopkinton's population for 2020 to be ~~6,460~~ **5,528**. For the year 2030, it is projected to be ~~6,970~~ **5,779**.
- ~~(k) The projected population increase between 2010 and 2020 is 9.5 percent and between 2020 and 2030 an increase of 7.9 percent.~~
- (hj) The NH Office of Energy and Planning estimates Hopkinton's population in 2020 as ~~6,460~~ **5,528** a ~~9.5~~ **1.09** percent ~~increase~~ **decrease** from 2010. From 2010 to 2020, Hopkinton and the seven abutting towns ~~is~~ **are** estimated to grow by 9.8 percent, the County by 9.7 percent and the State by 6.0 percent.
- ~~(q) The Maple Street School had needs for better library space, a music classroom, cafeteria, two additional classrooms, a computer lab, an art classroom and administrative space, as many of the student services for guidance, health and special education had consumed all available space. The entire facility also needed its heating and venting upgraded as well as a sprinkler system installed.~~
- ~~(r) The Hopkinton Middle/High School also needed a complete upgrade of its heating and ventilation system and a sprinkler system installed. There was also need for a new gymnasium, as the current space was no longer adequate, a new kitchen and cafeteria, a better entrance to the site and the facility, the library/media center needed to be expanded to accommodate emerging technologies, better administrative areas, additional classrooms and an upgrade of public access to meeting space.~~
- (j) Hopkinton's school enrollment for the 2003/2004 school year was 1,042. For the 2010/2011 school year, it was 975. The enrollment has fluctuated decreasing 6.4 percent or 67 students over eight years.
- (k) In 2003/2004, the Harold Martin Elementary School had an enrollment of 271 students in grades K-3. In 2010/2011 the enrollment was 289. The total increase of 18 students represents a 4.1 percent increase in student population. In 1988 the Harold Martin School had an addition to accommodate any previous class size or space concerns for the primary grade students.
- (l) In 2003/2004, the Maple Street Elementary School had an enrollment of 238 students in grades 4-6. In 2010/2011 the enrollment was 202. The enrollment has fluctuated decreasing 15.1 percent or 36 students over eight years.

- (m) In 2003/2004, the Hopkinton Middle/High School had an enrollment of 533 in grades 7-12. In 2010/2011 the enrollment was 484. The enrollment increased to 538 in 2006/2007. Each of the other eight years of enrollment decreased. The total decrease of 49 students represents a 9.4 percent decrease in population.
- (sn) In 1997/**1998**, the Town approved a \$6.9 million school construction bond for renovations and additions to the Maple Street Elementary and Hopkinton Middle/High schools. As a result, the 7-8 grades have been separated from the 9-12 grades through redesign of the facility. **Payment of the bond began in 1998 with the final payment anticipated in 2018.**
- (to) Between 2000 and 2010, the school share of the property tax ranged between 68.9 and 75.5 percent.
- (p) Between 2000 and 2010, Hopkinton's full value tax rate ranged between \$20.84 and \$25.95 according to the Department of Revenue Administration.
- (q) The full value tax rate of Hopkinton was 16 percent higher than the County and 30 percent higher than the State in 2010.
- (xr) In 1990, the Town authorized an \$800,000 bond for the construction of the transfer station. The last payment occurred in 2009.
- (ys) In 1996, the Town authorized a \$1,980,000 bond for the closure of the landfill. Payment of the bond began in 1998 with the final payment in 2018.
- (zt) In 1997, the Town authorized a bond of \$388,000 for the construction of an access road and site preparation for playing fields on Town-owned land (former Houston property). Payment of the bond began in 1998 with the final payment in 2003.
- (aa) In 1997, the Town authorized a bond of \$1.6 million for the construction of the library, and authorized a \$850,000 bond to be paid beginning in 1998. The final payment occurred in 2007.
- (wv) In 2003, the Contoocook Village Precinct made its last annual payment on a \$1.1 million bond for the construction of a water filtration plant/pipeline replacement.
- ~~(ab) In 2012, the Town will be asked to appropriate funds for a study to evaluate the need for an addition to or replacement of the Contoocook Fire Station and the Town may incur future expenses with respect thereto.~~
- (aew) In June 2012, the Highway Garage was totally destroyed by fire. In 2013, the Town authorized a bond of \$1.3 million for the planning, design, construction and equipping of a new Highway Garage and authorized the expenditure of \$769,434 of insurance settlement proceeds. The Town authorized not more than \$530,566 of bonds to be paid beginning in 2014. The final payment is anticipated in 2023. The new building is more efficient and should serve the needs of the Town for 20 or 30 years.**
- (abx) In 2014, the Town authorized a bond of \$2,995,041 for planning, design, construction and equipment of a renovation to the Contoocook Fire Station. Payment of the bond began in 2015 with the final payment anticipated in 2029. The Fire Station was originally constructed in 1974. The number of personnel, size of equipment, rules and regulations and onsite medical care for residents warranted the need for renovations and additions. The population, number of fire calls, number of EMS calls have greatly increased since 1974. It is estimated that the Contoocook Fire Station will serve the needs of the Town for 40 years.**
- (aey) In 2016, the Town authorized a bond of \$2.2 million for the planning, design, rehabilitation, and construction of existing town roads, bridges and culverts. Payment of the bond will begin in 2017 with the final payment anticipated in 2026. The plan called for engineering and rehabilitation of six (6) culverts, two (2) bridges and reconstruction of several roads.**

13.9 SUNSET This Ordinance shall expires at the Annual Town Meeting in ~~2017~~ **2022** unless re-adopted at that meeting. The Planning Board shall make recommendations as to the necessity and desirability of re-adopting this Ordinance prior to said Annual Town Meeting.

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Section III Establishment of Districts and Uses by inserting 3.6.H.19 Accessory Dwelling Unit and 3.12 Accessory Dwelling Unit. Permitting one attached accessory dwelling unit in all zoning districts that allow single-family detached units, subject to compliance with standards outlined in new 3.12, which also outlines the authority, purpose, and definition. Amendment is to bring the Town's ordinance into compliance with recently adopted statute RSA 674: 71-73.

Yes- 694

No- 71

FULLTEXT:

3.6 TABLE OF USES	R-4	R-3	R-2	R-1	B-1	M-1	VR-1	VB-1	VM-1	W-1
H. Accessory Uses										
4. Home Occupation in accordance with Section III, paragraph 3.7.5.	P	P	P	P	P	P	P	P	P	Section XII Wetlands Conservation District
5. Telecommuting in accordance with Section III, paragraph 3.7.5.	P	P	P	P	P	P	P	P	P	
6. Accessory Dwelling Unit in accordance with Section III, paragraph 3.12.	P	P	P	P	X	P	P	P	P	

3.12 ACCESSORY DWELLING UNIT

3.12.1 Authority: This Ordinance is adopted by the Town of Hopkinton on June 1, 2017, in accordance with the authority granted in New Hampshire Revised Statutes Annotated 674:21 and 674:71 – 73.

3.12.2 Purpose: These regulations have been enacted in order to establish guidelines for Accessory Dwelling Units, in an effort to maintain neighborhood aesthetics while fulfilling the following goals:

- (a) Increase the supply of affordable housing and workforce housing without the need for more infrastructure or further land development.
- (b) Provide flexible housing options for residents and their families.
- (c) Integrate affordable housing and workforce housing into the community with minimal negative impact.
- (d) Provide aging residents with the opportunity to retain their homes and age in place.

3.12.3 Definitions:

- (a) **Accessory Dwelling Unit:** A residential living unit that is subordinate and within or attached to a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the

principal dwelling unit it accompanies. Every accessory dwelling residence shall be deemed a residence of workforce housing for purposes of satisfying the obligations under NH RSA 674:59.

3.12.4 Standards: Applicant proposing an Accessory Dwelling Unit, as defined in Section III, 3.12.3 (a), must agree to and demonstrate compliance with the following conditions in order to receive a building/use permit:

- (a) A maximum of one (1) Accessory Dwelling Unit shall be permitted.
- (b) The Accessory Dwelling Unit shall be located within or attached to the principal single-family dwelling.
- (c) New construction for an accessory dwelling unit shall comply with all standards for a single-family detached dwelling including, but not limited to, setbacks, height limits and lot coverage, and shall not increase any non-conforming aspect of any existing structure. The architecture of the Accessory Dwelling Unit shall be the same as the principal dwelling unit so to match provide aesthetic continuity as a single-family dwelling. This includes appearance, design, colors, and materials.
- (d) The accessory dwelling and principal dwelling units shall comply with all applicable State Building Codes and Fire Codes for construction.
- (e) The Accessory Dwelling Unit shall consist of not more than 750 square feet of living area with the total area not to exceed 850 square feet and include no more than two (2) bedrooms.
- (f) The Accessory Dwelling Unit shall contain fully self-sufficient living quarters, consisting of adequate sleeping, bathing, and eating accommodations.
- (g) An Accessory Dwelling Unit shall not be considered an additional dwelling unit for purposes of determining minimum lot size or development density of the property.
- (h) An interior door shall be provided between the principal dwelling unit and the Accessory Dwelling Unit. There is no requirement that the interior door remain unlocked.
- (i) An independent exterior means of ingress and egress shall be provided. The ingress and egress shall not be on the same side of the building as the principal dwelling unit.
- (j) Either the principal dwelling unit or the accessory dwelling unit must be owner-occupied. The owner must demonstrate that one of the units is their principal place of residence and legal domicile. Both the principal and accessory dwelling units must remain in common ownership.
- (k) There shall be a minimum of two (2) parking spaces for each dwelling unit with no additional curb cut from that which is for the principal dwelling unit.
- (l) The applicant for a permit to construct an accessory dwelling unit shall make adequate provisions for water supply and sewage disposal for the accessory dwelling unit in accordance with RSA 485-A:38, but separate systems shall not be required for the principal and accessory dwelling units.

3. *Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III, 3.6.D.2 Farming, including dairying, livestock, animal and poultry raising, and crop production, including customary accessory structures and uses by permitting the use in the R-2 (Medium Density Residential) district, rather than requiring a Special Exception. Amendment is to provide continuity in the

Ordinance when establishing agricultural and farming uses. Both uses will be permitted in the R-2 district.

Yes- 691

No- 81

FULL TEXT:

3.6 TABLE OF USES	R-4	R-3	R-2	R-1	B-1	M-1	VR-1	VB-1	VM-1	W-1
D. Accessory Uses										
1. Agriculture, horticulture and floriculture, except a greenhouse or stand for retail sale, including customary accessory structures and uses.	P	P	P	S	S	P	S	S	P	Section XII Wetlands Conservation District
2. Farming, including dairying, livestock, animal and poultry raising, and crop production, including customary accessory structures and uses.	P	P	S P	S	S	P	S	S	P	
3. Year-round greenhouse or farm stand.	S	S	S	S	S	P	S	P	P	

4. *Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-2 (Medium Density Residential) to M-1 (Industrial) three (3) parcels of land comprising of approximately 28.21 acres, located as follows: 554 Maple Street, shown on Tax Map 227 as Lot 4, 633 Maple Street, shown on Tax Map 227 as Lot 44, and 25 Dolly Road, shown on Tax Map 227 as Lot 45. The three (3) parcels, with buildings, that are being used for commercial or industrial purposes are presently partially zoned R-2 (Medium Density Residential). Amendment is to correctly zone the parcels according to their uses, M-1 (Industrial).

Yes- 693

No- 91

5. *Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-2 (Medium Density Residential) to M-1 (Industrial) five (5) adjoining parcels of land comprising of approximately 16 acres, located on the West side of Maple Street, shown on Tax Map 227 as Lots 6, 40, 41, 42 and 43. The five (5) parcels, with buildings, abut or are across the street from property used for commercial or industrial purposes that is presently zoned M-1 (Industrial). Amendment will expand the uses allowed on these parcels to include industrial and limited commercial. Allowing commercial or industrial use of these parcels will contribute to Hopkinton's commercial/industrial tax base.

Yes- 679

No- 98

6. *Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend the Zoning Map of the Town of Hopkinton, New Hampshire by rezoning from R-3 (Low Density Residential) to M-1 (Industrial) two (2) parcels of land comprising of approximately 67.9 acres, and rezoning from R-4 (Residential/Agricultural) to M-1 (Industrial) three (3) parcels of land compromising of approximately 18.6 acres. All parcels are located near the Henniker/Hopkinton Town Line, along Maple Street (Route 127) or Route 202/9, shown on Tax Map 210 as Lot 3 and Tax Map 211 as Lot 7, 8 9 and 9.01. Amendment will expand the uses allowed on these parcels to include industrial and limited commercial. Allowing commercial or industrial use of these parcels will contribute to Hopkinton's commercial/industrial tax base.

Yes- 654

No- 127

Article 3: Moved by Select Board Vice Chair Ken Traum and seconded by Select Board Chair Jim O'Brien, that "the town raise and appropriate the Budget Committee recommended sum of \$6,990,096 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately."

Mr. Traum explained the budget and all the proposed expenditures with a PowerPoint presentation. Highlights included that the Select Board's goal was to maintain a flat tax rate, major drivers in the budget included employee health insurance, payment on the road rehabilitation bond, merit wage pool, worker's compensation insurance, and NH Retirement costs, and he added that Department Heads and the CIP Committee were very helpful with their budget work.

Candace Youngman asked what the Economic Development Committee is planning to do to increase the tax base. Select Board and Economic Development Committee (EDC) member Bob Gerseny and EDC Chair Meredith Astles indicated that the EDC is focused not only on increasing tax revenue, but also helping to relieve the burden on individual town residents. Mr. Gerseny pointed out how unbalanced the tax burden is currently divided between exempt, residential and commercial properties. Ms. Astles stated that public forums will be held during the coming year to discuss how to maintain the current character of the town, but also to encourage commercial growth. Mr. Gerseny spoke to the zoning change, which was adopted, that would potentially enable development in the area of the Route 127/Route 202/ 9 Intersection in Hopkinton. The adjoining land owned by Frances Hart could offer excellent potential for development, both commercial and recreational in nature.

Frank Davis asked how the merit pool wage increases for town employees is administered. Mr. O'Brien replied that Town Administrator Neal Cass works with the Department Heads using performance evaluations to determine those increases, with Department Heads evaluating their employees, the Town Administrator evaluates the Department Heads, and the Select Board evaluates the Town Administrator.

Tom Congoran applauded the Economic Development Committee. He asked about the tax rate comparison to neighboring towns and what to expect in terms of growth of the tax base. Mr.

Gerseny responded that the comparison is currently unknown, and that the effect on the tax base is dependent on what type of development is realized. Mr. Congoran asked, as an example, what McLane Company pays annually in property taxes. Tax Collector Chuck Gangel stated that their payment was approximately \$400,000 per year.

Nancy Rosborough asked whether the younger generation was a part of the future picture. Mr. Gerseny stated that affordable housing, recreation facilities, and rental housing were being considered as part of the program.

There was no further discussion or amendment.

The Moderator called for a voice vote and declared the article adopted.

Article 4: Moved by Select Board Chair Jim O'Brien and seconded by Select Board member Sue Strickford that **"the town raise and appropriate the sum of \$487,000 to be added to previously established Capital Reserve Funds as follows:**

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 200,000
Replacement & Equipping of Ambulance	75,000
Police and Fire Radio and Related Equipment Replacement	5,000
Fire Department Vehicle and Equipment Acquisitions	50,000
Transfer Station Equipment & Facilities	35,000
Library Replacement Building	10,000
Dam Maintenance and Construction	10,000
Sewer System Equipment and Sludge Removal	30,000
Renovations to the Town Hall	50,000
Revaluation of Property	<u>22,000</u>
TOTAL	\$ 487,000"

Arnold Coda questioned the Library Replacement Building appropriation amount of \$10,000. Mr. Traum responded that this fund was established to replace items such as the heating system.

There was no further discussion or amendment.

The Moderator called for a voice vote and declared the article adopted.

Article 5: Moved by Select Board Vice Chair Ken Traum and seconded by Select Board Chair Jim O'Brien that **"the town raise and appropriate the sum of \$49,000 to be added to previously established General Trust Funds as follows:**

Town Facilities Maintenance	\$ 30,000
Recreational Facilities Maintenance	7,000
Hopkinton Library Technology	5,000
Library Building Maintenance	<u>7,000</u>
TOTAL	\$ 49,000"

There was no further discussion or amendment.

The Moderator called for a voice vote and declared the article adopted.

Restrict reconsideration of Articles 3, 4, and 5

Mr. O'Brien moved and Mr. Traum seconded a motion to restrict reconsideration on Articles 3, 4, and 5.

There was no further discussion.

The Moderator called for a voice vote and declared the restriction of Articles 3, 4 & 5 adopted.

Article 6: Moved by Select Board Chair Jim O'Brien and seconded by Select Board member Sue Strickford that **"the town raise and appropriate the sum of \$15,000 for the purpose of digitalizing town assessing and property records."**

There was no further discussion.

The Moderator called for a voice vote and declared the article adopted.

Article 7: Moved by Select Board member Bob Gerseny and seconded by Select Board member Steve Lux, that **"the town raise and appropriate the sum of \$102,710 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation."**

Mr. Gerseny explained that this revenue comes from the sale of green trash bags with the funds going into this special fund to offset the cost of the Transfer Station. No tax dollars are part of this amount. Candace Youngman asked about Webster's contribution to the operation of the Transfer Station. Mr. Gerseny explained that Webster's payment is based on a per capita formula and that the funds in this article offset Hopkinton's share of the cost.

There was no further discussion.

The Moderator called for a voice vote and declared the article adopted.

Article 8: Moved by Marion Paxton and seconded by Select Board member Steve Lux that **"the town rescind Article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2017 Warrant Article will end the so called "Pay by Bag" trash disposal program in its entirety. Cancellation of "Pay by Bag" will become effective on April 21, 2017."**

Mrs. Paxton speaking in favor of the motion said that this program is a regressive form of taxation and the burden is not shared equally by household, but defined by the number in that household. She also said that there is resentment caused between the towns of Hopkinton and Webster because Webster does not participate in the program.

Recycling Committee Chair Rob Childs asked for a "no" vote on this article. Jay Wolk said that the refuse company that collected trash for the Tucker Drive community did not support the use of green recycling bags. Recycling Committee Secretary Becky Whitney stated that the

recycling program had indeed reduced trash volume and recycling participation and suggested that there be more dialogue to improve the program. Denis Goddard noted that the town has a policy to provide green bags to people in need. Rob Nadeau voiced support of the article stating that this program is a regressive tax and noted that there is an environmental impact traveling to the Transfer Station. Select Board Member Bob Gerseny spoke to the “enforcement” issues, noting that the staff at the Transfer Station notifies the Select Board regarding people not participating in the program. Arnold Coda asked how much revenue is generated from recycled product and Mr. Gerseny stated that revenue in 2016 was \$45,000, in 2015 was \$30,000, and in 2014 was \$65,000.

Candace Youngman stated that recycling hasn’t increased the way it should. She challenged the Recycling Committee to improve their efforts, as well as helping a local trash collection business to stay in business. On request, Mr. Gerseny said that in 2009, the rate of recycling was about 17.5%, and currently it is approximately 22%.

Upon written request of 5 registered and present voters, a ballot vote was taken

After the votes were counted, the Moderator announced the results with 104 “YES” votes and 167 “NO” votes. The motion was declared not to have passed.

Article 9: Moved by Select Board member Steve Lux and seconded by Select Board member Sue Strickford that **“the town raise and appropriate the sum of \$2,227 for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center with said funds to come from the Senior Center Rental Special Revenue Fund. No Funds to be raised by taxation.”**

There was no further discussion.

The Moderator called for a voice vote and declared the article adopted.

Article 10: Moved by Cameron Ford and seconded by Select Board Chair Jim O’Brien that **“the Town of Hopkinton adopt the provisions of RSA 72:28-b, All Veterans’ Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500.00, the same amount as the standard or optional veterans’ tax credit voted by the Town of Hopkinton under RSA 72:28.”**

Mr. Ford spoke to the issue and stated that he was on a delayed program of entry in the US Army at the end of the Vietnam era. The only benefit that he is not currently eligible to receive is this property tax credit as currently structured. David Luneau explained the various time periods that qualify a veteran for the credit, and noted that a person serving doesn’t necessarily get to choose what war to serve in. Arnold Coda asked whether a military reservist’s duty was the equivalent of part of the ninety day requirement of active service for this credit. Basic training is not considered “active duty”.

Select Board member Bob Gerseny stated that the veteran's credit constitutes a loss of revenue of approximately \$160,000 per year. With this additional qualification for the credit, the total would be around \$246,000, which would have to be made up by other property owners. Michael Norris noted that he felt there should be a differentiation between people who served in harm's way versus those who had not. Dick Lord disagreed, stating that all veterans were in a position of risk. George Langwasser stated that anyone serving in the Armed Forces has no choice as to where they served.

There was no further discussion.

The Moderator called for a voice vote and declared the article adopted.

Article 11: Moved by Select Board Vice Chair Ken Traum and seconded by Select Board Chair Jim O'Brien that **"the town discontinue the Expansion of the Highway Garage Capital Reserve Fund created in 2010. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund."**

There was no further discussion.

The Moderator called for a voice vote and declared the article adopted.

Reconsideration of Article 10

A resident from Gould Hill Road stated that the verbal vote made on Article 10 was unclear.

A motion was made from the floor and seconded by Arnold Coda "to reconsider Article 10."

The Moderator called for a voice vote which was too close to determine the outcome.

The Moderator ask for a show of hands with the results of 102 "YES" and 109 "NO" vote and the motion to reconsider Article10 was declared to have not passed.

Article 12: Any Other Business

Town Clerk Chuck Gangel noted that of 4,923 registered voters in Hopkinton, 282 attended Town Meeting, representing 5.7% of total registered voters.

There being no further business, the Moderator declared the meeting adjourned at 11:14 a.m.

Respectfully submitted,



Charles Gangel, Town Clerk/Tax Collector

Notes



Administrative Reports



Report of the Select Board

In New England, we mark time by the passing of the seasons; each with its own charms, challenges and traditions. We know that as one season comes to a close, another one begins – and the reasons we chose to make our homes in this corner of the world come into focus.

Our town government tracks time a little differently. While all municipal work may ebb and flow with the passing of the season, it is Town Meeting – the most direct form of democracy – that marks the passing of time. Each year, neighbors gather together to share stories, debate important local issues, and work together to create a path forward for the community.

The most important discussion and decision at Town Meeting each spring is the approval of our operating budget. The annual budget represents the priorities of the community. There are many hands that help create the budget that is presented to voters in March. Our staff and Department Heads identify their priorities, the Capital Improvement Committee makes recommendations on the towns large investments, citizens provide suggestions, the Select Board works to fund programs while keeping a watchful eye on the tax rate, the Budget Committee asks questions, holds work sessions and finally makes a recommendation on a final budget to voters at Town Meeting.

The Select Board thanks everyone involved in this process. We especially would like to acknowledge the hard work and dedication of Neal Cass our Town Administrator, our Department Heads and all town employees for managing the towns finances and our tax dollars. Because of their hard work, we ended 2017 with a surplus of \$381,000. The fund balance helps the Select Board keep our municipal tax rate manageable while continuing to invest in our priorities.

Hopkinton's town employees are our greatest asset. It is not just in the management of their budgets where they shine, but also in their work ethic and commitment to the citizens of the community. Visit the Public Works Garage and see the new spreader hanger that our talented crew built themselves. Attend one of the many programs organized at the Library, or the Recreation Department, or stop by the Fire Station during one of their open houses to learn more about how our full-time and call-staff are working together to protect the community. These are just a few of the countless examples of how our employees help establish the fabric of Hopkinton.

One of the reoccurring themes over the past few years is a strong focus on finding ways to expand Hopkinton's tax base. At Town Meeting, the Economic Development Committee is proposing five warrant articles designed to encourage development. The first three pertain to creating two Tax Increment Finance (TIF) Districts, one near Exit 6 and one at the corner of Maple Street and Route 202/9. TIF Districts allow tax revenue from added development to be used in the District for infrastructure expenditures. The full plans for these districts are available in the Town Meeting section of this Town Report. The fourth warrant article asks for authority for the Select Board to negotiate a land swap with the State of New Hampshire swapping Town owned land adjacent to the Mast Yard Forest with State land near Route 202/9 allowing for development in the area. The fifth article asks for funds to pay for the cost of the land swap.

With the passage of the five articles, there is potential for significant development over the next 5-10 years.

We encourage all of you to attend our meetings, but if you can't, they now are streamed live, and the videos can be watched anytime at www.townhallstreams.com.

Respectfully submitted,
Jim O'Brien, Select Board Chair



The view of the Select Board from the streaming camera.

Report of the Town Administrator

The big project at the Town Hall this year has been the scanning of all the property history files. Fifteen 4-drawer file cabinets have been eliminated and all the files that were in them, are now available to staff and the public with a click of a mouse at the Town Hall. In the future this information will be available on line.

Other highlights of the year include:

- A great job done by Department Heads managing their budgets throughout the entire year which created a surplus at years end.
- Briar Hill and Rollins Road culvert work has begun with one culvert on each road being replaced so far. Three more culverts will be replaced on Briar Hill Road over the next two years,
- Plans are in the works to improve access to the Town Hall in 2019. The crumbling front stoop will be rebuilt, steps to the front door will be eliminated, the wood ramp will be removed, and parking will be improved.
- The Development Potential Analysis for the Exit 6 and the Maple Street/Route 202/9 area is near complete and the EDC is proposing the creation of two TIF Districts.
- Through the hard work of Eagle Scout candidate Cooper Otis, Paws on Pine owner Jill Crane, and Recreation Director Paula Simpkins, funds were raised, and a dog park has been installed at Houston Fields.
- The DPW crew built a great new structure to hold the sand/salt spreaders. This replaces a structure that was about to fall down. The new structure is much safer for staff to use.
- The Town has joined a municipal electrical consortium and now works with other municipalities to obtain lower electrical rates. We should realize significant savings on our electricity.
- Working with the Town of Henniker and Central NH Regional Planning Commission, NHDOT has been lobbied successfully to move up the work on the intersection by Dunkin Donuts on Route 202/9. Construction is still 10 years off, but the work is now in the State 10-year road plan.
- An ad-hoc George Park Committee has created a plan for the park moving forward.
- The Town has begun streaming meetings live and having them available on video after the meeting. Both the live streaming and the archives can be found at www.townhallstreams.com or through the link on the Town website at www.hopkinton-nh.gov.
- We continue to collaborate with the School District on many things saving money and providing better services to the residents of town. This collaboration is appreciated.

Hopkinton is fortunate to have a very dedicated and talented staff who do an amazing job each and every day. I thank them all for the great work. Thank you also to the Select Board for their

continued support. Thank you also to the residents who are engaged, supportive, and willing to share their ideas.

Respectfully submitted,
Neal A. Cass, Town Administrator

Indefinite Delegation of Authority

For many years a number of articles appeared on the Town Meeting Warrant each year delegating specific powers to the Select Board and Library Trustees. These articles were often referred to as “boilerplate articles”. State law changed allowing towns to “authorize indefinitely, until specific rescission of such authority” meaning that the articles no longer have to appear on the Warrant each year. Town Meeting has voted the following Indefinite Delegation of Authority:

Select Board:

Authority to Accept Grants – Voted to accept the provision of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year. **March 9, 1994, Article 18**

Authority to Issue Tax Anticipation Notes – Voted to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes. **March 9, 1994, Article 20**

Authority to Convey Real Estate Acquired by Tax Deed – Voted to authorize the Selectmen to convey any real estate acquired by the Town by tax collector’s deed. Such conveyance shall be by deed following public auction, or the property may be sold by advertising sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80. This authorization will remain in effect indefinitely, until rescinded by a vote of the Town Meeting. **March 9, 1994, Article 21**

Authority to Accept Gifts of Personal Property – Voted to authorize the Board of Selectmen to accept gifts of personal property, other than cash, to the Town for any public purposes. This authorization in accordance with RSA 31:95-e shall remain in effect until rescinded by a vote of the Town Meeting. **March 9, 1994, Article 22**

Authority to Accept Dedicated Streets – Voted to Delegate to the Board of Selectmen the authority to accept dedicated streets in accordance with the provision of RSA 674:40-a. **March 9, 1994, Article 24**

Authority to Accept Gifts, Legacies, and Devises – Voted to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purposes, as permitted by RSA 31:19. This authorization will remain in effect indefinitely, until rescinded by a vote the Town Meeting. **March 13, 1996, Article 20**

Authority to Acquire Land – Voted that as permitted by RSA 41:14-c that the Town adopt the provision of RSA 41:14-a that will grant the Board of Selectmen the authority to acquire land, buildings, or both; provided, however, they shall first submit any such proposed acquisition to both the Planning Board and to the Conservation Commission for review and recommendation by those bodies, and after recommendations from both bodies, they shall hold two public hearings in accordance with RSA 41:14-a. **March 13, 2002 Article 19**

Library Trustees:

Authorization to Accept Unanticipated Revenue – Voted to accept the provision of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. **March 9, 1994, Article 19**

Authority to Accept Gifts of Personal Property – Voted to adopt the provision of RSA 202-A:4-D authorizing the library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property. **March 12, 1997, Article 23**

Retain Money Collected – Voted to permit the town library to retain all money it receives from its income generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income generating equipment. **March 8, 2005 Article 3**

Conservation Commission

Authority to purchase land outside Town – Voted to adopt the provision of RSA 36-A:4-a, I(a) to authorize the conservation commission to expend funds to purchase interests in land outside the boundaries of our municipality, subject to the approval of the local governing body. **March 13, 2010 Article 24**

Authority to Contribute to “Qualified Organizations” – Voted to adopt the provision of RSA 36-A: 4-a, I (b) to authorize the conservation commission to expend funds for contributions to “qualified organizations” for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property. **March 13, 2010 Article 25**

Department, Board, Committee and Supported Organization Reports



Report of the Budget Committee

Purpose

The Purpose of the Budget Committee is “to assist voters in the prudent appropriation of public funds” (RSA32.1). Throughout the year, the committee works toward completing its ultimate assignment: the budgets presented to voters at the March Annual Meetings.

The Budget Process

The budget process is dynamic and comprised of many steps. At monthly meetings (2nd Wednesday, 5:30 p.m., Town Hall) the four governing bodies provide periodic financial data to the Budget Committee, keeping its members current as to actual expenditures and revenues as well as anticipated activity. In Hopkinton, the four governing bodies include: the Select Board (for the Town), the School Board, the Contoocook Precinct Commissioners, and the Hopkinton Village Precinct Commissioners.

As the ‘budget season’ ensues, department heads and administrators identify programmatic needs, estimated expenses, and projected revenues to their respective governing body which, after multiple reviews and evaluations, create their budget recommendations. Beginning in December, each governing body presents its proposed budget along with relevant details to the Budget Committee.

The Budget Committee reviews all proposed budgets, analyzes the requests individually and as a whole, and balances these requests against a manageable tax load. After thorough deliberations, the Budget Committee determines & recommends budgets to be presented at its Public Hearing. At the Public Hearing, each governing body presents its respective proposed budget, followed by a question-and-answer and public comment session. The Public Hearing provides the Budget Committee with input from the community on the proposed budgets. Following the Public Hearing, the Budget Committee deliberates on the four budgets and develops its budget recommendations for presentation to the voters.

The budgets presented and the warrant articles voted on at Town, School and Precinct Annual Meetings are the Budget Committee’s recommendations. At that point, it is up to you. Hopkinton voters, sitting as the town’s legislative body, decide on and approve the final budgets. We encourage residents to participate in public hearings as well as School, Town and Precinct meetings, so Hopkinton voters may have a better understanding of the services their tax dollars fund.

2017 Special Considerations

We are very fortunate to live in a beautiful town with good community services and a school district that provides an excellent education. In 2017, with a significant school facilities project and associated bond proposal in development, the Budget Committee spent considerable time researching and discussing demographic, economic, and real estate trends in Hopkinton, neighboring towns, and across the State. We aim to better understand the context in which our town, school, and village district budgets and taxes are developed, and to use this information as the basis for our recommendations.

(Written by Mark Zankel, for the Hopkinton Budget Committee)

Hopkinton Budget Committee

Janet Krzyzaniak, Chair

Rich Houston, Vice Chair

Amy Bogart

Virginia Haines

Deborah Norris

Mark Zankel

Matt Belanger, Representative, School Board

Ken Traum, Representative, Select Board

Donald Houston, Representative, Contoocook Village Precinct

John Wuellenweber, Representative, Hopkinton Village Precinct

Report of the Capital Area Fire Compact

The 2017 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2017. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,592. The Equalized Property Valuation in our coverage area is currently listed as over thirteen billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. Emergency calls dispatched during 2017 totaled 24,327, a 5.1% increase over 2016. A detailed activity report by town/agency is attached.

The 2017 Compact operating budget was \$ 1,200,489. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 3 communications work funded with a 2015 grant has been delayed by a vendor going out of business. During 2017 we applied for a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. The recipients for that grant will not be selected until 2018. We received a grant for \$20,000.00 to develop and deliver training for the NH Statewide Mobilization Plan. This work will be completed in conjunction with the NH Fire Academy & the NH Federation of Mutual Aid Districts.

The Compact and Hazmat Team have received over three million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2017 and expect to be operating with the new software in the fall of 2018. Continued improvements were made to our simulcast system and the 2014 grant that funded that upgrade was closed out in 2017.

The Chief Coordinator responded to 140 incidents throughout the system in 2017 and provided command post assistance at those mutual aid incidents. I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2017 were:
 President, Chief Jon Wiggin, Dunbarton
 Vice President, Chief Ed Raymond, Warner
 Secretary, Chief Alan Quimby, Chichester
 Treasurer, Assistant Chief Dick Pistey, Bow
 (January – June)
 Treasurer Chief Jeff Yale, Hopkinton
 (June – December)

The Training Committee, chaired by Henniker Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents fifty-eight Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold stepped down this year after many years of dedicated service to the Team. Sean Brown has taken over as Chief and is working hard with several other Team members to finish up some old projects and to pursue new grant opportunities.

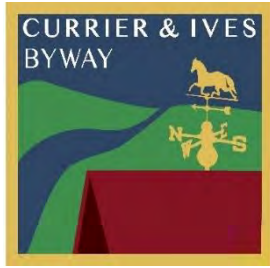
All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact Officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator
 CAPITAL AREA FIRE COMPACT

<i>Capital Area Mutual Aid Compact 2016 Incidents vs. 2017 Incidents</i>				
ID #	Town	2016 Incidents	2017 Incidents	% Change
50	Allenstown	645	716	11.0%
51	Boscawen	194	181	-6.7%
52	Bow	1037	1048	1.1%
53	Canterbury	312	372	19.2%
54	Chichester	440	504	14.5%
55	Concord	8303	8246	-0.7%
56	Epsom	842	936	11.2%
57	Dunbarton	207	215	3.9%
58	Henniker	904	928	2.7%
59	Hillsboro	1027	1102	7.3%
60	Hopkinton	1119	1192	6.5%
61	Loudon	1083	1116	3.0%
62	Pembroke	296	351	18.6%
63	Hooksett	2281	2350	3.0%
64	Penacook Rescue	840	887	5.6%
65	Webster	185	200	8.1%
66	CNH Hazmat	6	7	16.7%
71	Northwood	647	755	16.7%
72	Pittsfield	822	947	15.2%
74	Salisbury	152	166	9.2%
79	Tri-Town Ambulance	1046	1254	19.9%
80	Warner	397	438	10.3%
82	Bradford	161	180	11.8%
84	Deering	200	236	18.0%
		23,146	24,327	5.1%

Report of Currier & Ives Scenic Byway



The Currier and Ives Scenic Byway is a 40-mile long state-designated route that passes through the Towns of Salisbury, Webster, Warner, Hopkinton, and Henniker. It is part of the New Hampshire Scenic & Cultural Byways Program administered by the NH Department of Transportation (NHDOT). The Currier & Ives Scenic Byway Council is a volunteer organization with representatives from each of the five Byway towns. Byway Council members are appointed by their Select Board.

In 2017, the Scenic Byway Council continued its efforts in public outreach and promoting awareness and appreciation of the Currier & Ives Scenic Byway among residents and visitors alike. The Council continues to build organizational capacity and is thankful for its dedicated volunteers who participate as Council members in the quarterly meetings, annual Byway event, and other projects.

In June of 2017 the New Hampshire Scenic and Cultural Byway Council approved the Currier & Ives Scenic Byway Council's application for designation of an extension in Warner. This newly designated 10-mile stretch of the Byway follows Route 103 into downtown Warner and up Kearsarge Mountain Road to the Rollins State Park toll gate and incorporates Warner's downtown shops and businesses and recreational opportunities at Rollins State Park. The Byway Council would like to thank all the Warner businesses, storefronts, town officials, boards/committees, and residents that showed their support and made this extension possible. Members of the Byway Council also participated in the first statewide Byway Marketing Forum that was held in April. Presentations included NHDOT's role in scenic byways and byway tourism marketing in New Hampshire. Council members were also able to discuss success stories and challenges with other New Hampshire scenic byway councils.

The Byway also had excellent media coverage this year. The Byway extension was reported in the InterTown Record in April and the overall Byway was highlighted as a fall foliage scenic drive by both VisitNH.gov and the Keene Sentinel. These articles can be found listed on the Byway's website at <http://currierandivesbyway.org/media-mentions/>.

Capital Improvement Program (CIP) 2018-2023

Establishment of CIP Committee

The current CIP Committee was authorized by Town Meeting vote in March, 2015 by the following Warrant Article:

To see if the town will vote to modify its vote at the 1979 Town Meeting establishing a Capital Improvement Program Committee to make it compliant with NH RSA 674:5, and authorize the Select Board to appoint a Capital Improvement Program Committee consisting of 5 members, at least one of which shall be a member of the Planning Board, to prepare and amend a recommended program of capital improvement projects projected over a period of at least 6 years. The Capital Improvements Program may encompass

major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The purpose and effect of the Capital Improvements Program shall be to aid the Select Board and Budget Committee in their consideration of the annual budget.

Background

Hopkinton's CIP identifies the capital needs of the town and indicates how these needs might be funded over a six-year period. It describes long-term capital needs for all town departments, the Hopkinton School District, Hopkinton Village Precinct, and the Contoocook Village Precinct.

The CIP is a planning document and as such, it is updated annually and subject to change as the needs of the town change. Adjustments are made for new regulations, growth in population, transportation alternatives, changes of priorities, available funding, or other needs. The CIP provides for advance project identification, public discussion, project design and definition of scope, cost estimating, and financial planning.

Process

The CIP Committee asked Department Heads for their recommendation for specific capital projects to be undertaken over the next 6 years. It was determined that capital projects would be defined as those projects outside normal operations and maintenance and having the following characteristics:

1. A gross cost of at least \$10,000; and
2. A useful life of at least 5 years; and
3. Is non-recurring (not an annual budget item); OR
4. Any project requiring bond financing

The Committee met with the Department Heads for departments where changes were requested, the School Superintendent, and the Town Administrator to review requested projects. The CIP Committee then determined its recommendations which are included in this report. Those recommendations are then provided to the Select Board, School Board, and Budget Committee. For this year, the CIP Committee used the School recommendations as part of their overall review of the impact, but did not make recommendations concerning their proposals. The Select Board and School Board determine the final list of items to be presented to their respective annual meetings. Voters at the Town and School Meetings have the final say on all projects through their votes?

Purpose

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, project continuity, financial resources, and the strategic goals for the Town. The CIP allows town departments to establish a methodology and priority system to provide efficient and effective services. It also provides an opportunity for citizens and interested parties to voice their requests for community improvement projects.

Recommendations

The next three pages of this report summarize the recommendations of the committee. Following those pages is a project summary outlining each project reviewed with a specific recommendation.

Project Description	Balance in Trust/ CRF	Planned Year of Expenditure	2018	2019	2020	2021	2022	2023	Total Project Cost
General Government									
Revaluation CRF Appropriation	31,256		30,000	32,000	21,000	21,000	21,000	21,000	Ongoing
Residential/Commercial Revaluation		2019		(60,000)					
Utility Revaluation		2019		(33,000)					
Town Hall Renovation	42,125		90,000	60,000	50,000	50,000	50,000		
Parking/Accessibility Improvements		2019		(170,000)					
Office Renovation		2018		(50,000)	(50,000)	(50,000)	(50,000)		
Public Safety									
Police Cruiser/Accessories Appropriation	37,857		25,000	27,000	28,000	35,000	35,000	37,000	Ongoing
Cruiser Replacement		Yearly	(34,000)	(35,000)	(36,000)	(37,000)	(38,000)	(39,000)	Ongoing
Motorcycle Replacement		2020			(18,000)				Ongoing
SUV Replacement		2027							Ongoing
Police/Fire Radio Replacement Appropriation	39,412		8,000	12,000	12,000	12,000	13,000	13,000	Ongoing
Radio Replacement		As Needed							Ongoing
Ambulance (2010)	217,178	2018	75,000	50,000	50,000	50,000	110,000	75,000	Ongoing
Ambulance (2015)		2023	(290,965)					(333,187)	Ongoing
Fire Vehicle/Equipment Appropriation	131,381		155,000	150,000	200,000	150,000	150,000	150,000	Ongoing
Breathing Apparatus			(10,000)	(10,000)	(15,000)	(55,000)	(55,000)	(55,000)	Ongoing
Protective Gear					(16,250)	(16,250)	(16,250)	(16,250)	Ongoing
Engine 2 (1995)		2021			(600,000)				600,000
Forestry Truck #1		2022					(55,000)		55,000
Staff Car		2023							52,500
Tank 1 (1994)		2024							175,000
Forestry Truck #2		2026							75,000
Ladder Truck (1997)		2029							1,500,000
Tank 3 (2001)		2031							200,000
Public Works									
DPW Vehicle and Equipment Appropriation	206		225,000	275,000	270,000	270,000	270,000	270,000	Ongoing
3500 Sm Dump Truck (2008)		2019		(80,000)					75,000
6 Wheel Dump Truck (2008)		2018	(225,000)						145,000
Vibratory Roller		2019		(140,000)					145,000
Maintenance Van (2008)		2019		(40,000)					40,000
Ferris Zero Turn Mower (2014)		2019		(15,000)					
Loader (2010)		2020			(250,000)				240,000
Backhoe (2011)		2021			-	(140,000)			140,000
550 Sm Dump Truck (2011)		2021				(100,000)			100,000
4x4 Mower/Snowblower		2022					(35,000)		35,000
F-550 Sm Dump Truck (2013)		2022					(103,000)		103,000
6-Wheel Dump Truck (2013)		2023						(170,000)	170,000
F-550 Sm Dump Truck (2013)		2024							46,900
F-550 Sm Dump Truck (2014)		2024							110,000
Torro 72" Mower B&G		2024							28,000
10-Wheel Dump Truck (2013)		2025						(235,000)	250,000
Yearly Road Project			-	-	-	(150,000)	(250,000)	(300,000)	Ongoing
Rowell Bridge Decking		2021				70,000			70,000

Project Description	Balance in Trust/ CRF	Planned Year of Expenditure	2018	2019	2020	2021	2022	2023	Total Project Cost
Transfer Station									
Transfer Station Capital Appropriation	927		15,000	15,000	32,000	32,000	62,000	42,000	Ongoing
Vertical Bailer 2		2017		(15,000)					15,000
Trailer Replacement (have 3)		Ongoing				(52,500)	(52,500)		Ongoing
Vertical Bailer 1		2022					(18,750)		Ongoing
10 Yard Packer		2023						(60,000)	60,000
Sewer Department									
Sludge/Sewer Equipment Appropriation	441		50,000	50,000	50,000	75,000	30,000	30,000	Ongoing
Manhole Cover Replacement		Ongoing	(15,000)	(15,000)	(15,000)				Ongoing
Sludge Removal		2020			(200,000)				200,000
Recreation									
Recreation Fields	-		10,000	10,000	50,000	65,000	75,000	150,000	Ongoing
George Park Bathrooms		2020			(100,000)				100,000
Tennis Courts		2021				(135,000)			135,000
Houston Park Site Design		2021				(13,000)			13,000
Park Avenue Field Irrigation		2021				(50,000)			50,000
George Park Fence		2022					(18,000)		18,000
Well/Pump Houston Fields		2022					(20,000)		20,000
Track and Multipurpose field		2023						(225,000)	225,000
Field #2 Irrigation		2023						(20,000)	20,000
Library									
Library Systems Appropriation	37,092		5,000	5,000	5,000	5,000	5,000	5,000	Ongoing
Generator for Sprinkler System		2018	(11,000)						11,000
LED Lighting		2018	(10,000)	(10,000)					10,000
Replace Air Conditioning Units		2020-2021						(35,000)	35,000
Municipal Bond Payments									
Community Well			38,360	37,240	36,120				350,000
Highway Garage			60,092	58,920	57,747	56,575	55,402	54,225	530,566
Fire Station			269,390	269,391	269,391	269,391	269,391	269,390	2,995,041
Road Bond			249,279	249,279	249,280	249,279	249,279	249,279	2,200,000
Open Space - Beyer/Carson/Rollins			55,231	53,162	51,062				761,500
Open Space - Myron			27,544	27,544	35,640				279,836
Open Space - Rice			31,256	30,231	24,200	23,360	22,510	22,250	467,900
Open space - Ransmeier			19,531	7,360	-	-	-	-	368,250
Municipal Totals									
Proposed Appropriations			688,000	686,000	768,000	550,000	571,000	473,000	
Bond Payments			750,683	733,127	723,440	598,605	596,582	595,144	
Total - Municipal			1,438,683	1,419,127	1,491,440	1,148,605	1,167,582	1,068,144	

[illegible]

Report of the Community Action Program



Community Action Program Belknap—Merrimack Counties, Inc.



P.O. Box 1016 ♦ 2 Industrial Park Drive ♦ Concord, NH 03302-1016
Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web www.bm-cap.org

October 3, 2017

Neal Cass, Town Administrator
Town of Hopkinton
330 Main Street
Hopkinton, New Hampshire 03229

Dear Mr. Cass:

Funds for the Warner Area Center are primarily generated from three main sources. The sources for the operation of the Center are funded by local tax dollars in conjunction with funding from the Electric Assistance Program (Utility Companies) and the Low Income Energy Assistance Program (Federal). The Center is the local service delivery network for Agency programs in your community. The local support of our Center is vital for us to continue intake and referral, outreach and contact with residents of your community.

The attached budget reflects the minimum costs of maintaining the Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of Agency programs accessed by Hopkinton residents through the Center. This includes the number of residents served and the dollar amount of assistance provided by the Center staff. As always, we will be available to answer any questions that you may have.

Therefore, on behalf of the Warner Area Center and the \$75,964.19 worth of service dollars provided to residents of the Town of Hopkinton utilizing Federal, State and local funds, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$5,900.00 for the continuation of services to the low income residents of Hopkinton through the Warner Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Thank you for your continued interest and support of our programs. I can be reached at 603-456-2207 or ereed@bm-cap.org.

Sincerely,

A handwritten signature in cursive script that reads "Erin Reed" with the year "1511" written below it.

Erin Reed, Director

Community Action Program Hopkinton Services Provided

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
EMERGENCY FOOD PANTRIES provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--100	PERSONS--10	\$ 500.00
USDA COMMODITY SURPLUS foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES--298		\$ 5,098.78
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--51	PERSONS--121	\$ 36,885.00
ELECTRIC ASSISTANCE program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	HOUSEHOLDS--58		\$ 22,917.41
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--1	PERSONS--1	\$ 10,563.00
GRAND TOTAL			\$ 75,964.19
INFORMATION AND REFERRAL --CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			

Report of the Cemetery Trustees

Hopkinton's three Cemetery Trustees are entrusted with caring for the Town's cemeteries. Responsibilities include selling plots, helping families arrange for burials and managing the upkeep of the cemeteries and cemetery records.

In addition to five active cemeteries: the Contoocook Village Cemetery at the intersection of Main Street and Penacook Road, the Old Hopkinton Cemetery next to the Town Hall, the New Hopkinton Cemetery by Exit 4 off I-89, the Stumpfield Cemetery in the back corner of the Contoocook Village Cemetery, and the Blackwater Cemetery on Dustin Road, the Trustees also oversee the inactive Putney Hill and Clement Hill Cemeteries, as well as three private family burial grounds.

The cemeteries are officially opened for burials from May 1 to Veterans' Day in November. During this time, care and upkeep includes ensuring that lawns are mowed; shrubs are clipped; Memorial Garden flowers are planted, weeded and watered; trees and branches are cut; fences and stone walls are maintained; monuments are repaired and trash is removed.

Norman Miner continued to serve as Cemetery Sexton and provided invaluable assistance with much of the maintenance work. He has since retired so we are searching for a new Sexton. We wish Norm good luck and good health and a long retirement.

The Trustees are also grateful for services provided from Ken Soucy of Pinnacle Landscape Services, Dick Schoch Plumbing Heating and Air Conditioning, Keith Racine of Cornerstone Cemetery Services and Sienna Larson, a trained landscaper gardener, who redesigned and replanted our two beautiful Memorial Gardens. Of course, we continue to enjoy the excellent service that Gerry Courser, our contract gravedigger, has provided us, year after year. He embodies all of the trust and wisdom that those of who operate as volunteers must depend on.

Beth Spaulding directed the Cemetery Walk this year at Contoocook Village Cemetery. Dozens of town residents worked together to bring the cemetery to life for an audience of more than 100 people. Such events, presented by the Hopkinton Historical Society, serve as a dramatic reminder of the shared history between today's residents and the approximately 6,000 souls who have preceded us in calling Hopkinton home.

Respectfully submitted,
Judy Hampe, Trustee
Robert Gerseny, Trustee
Donald Lane, Trustee

Report of the Conservation Commission

The Conservation Commission continued to work on creating trails connecting Hopkinton and Contoocook Villages and a trail through the Rollins property. Cleve Kapala of the Trails subcommittee organized volunteers, keeping existing trails clear of fallen trees and maintained boardwalks and bridges. Over 1,000 Greenway Trail maps were printed and distributed this year. The website has also been updated with all town trail info at: <http://hopkintonconservationland.org/hopkinton-nh-conservation-lands-and-trails/>

We continue to work with other organizations such as NH Audubon, the SnoMads snowmobile club, and an area Rail Trail group to advertise and expand the trail system in the area.

Committee member Bob LaPree again took the lead on ensuring that the kayak ramp was installed on the Bohanan Farm property. This ramp provides popular, convenient access to the Contoocook River.

In an effort to keep informed about area conservation issues, the Commission sent members to attend meetings of other organizations. Jed Merrow attended meetings regarding the new

culverts on Briar Hill and Rollins Road in the interest of accommodating wildlife passage. Doug Giles attended meetings regarding the Warner River drainage basin protection project. Rob Knight attended the annual Saving Special Places conservation conference this past spring.

Again, this year, James Newsom helped the Commission find a local student, which the HCC sponsors at Camp Barry, which is operated by the UNH Cooperative Extension 4-H Program in cooperation with the NH Department of Fish & Game. This year's camper attended a 4-day summer session with an emphasis on conservation officer work.

Throughout the year, the Commission invited guests to its meetings, both to provide information and to answer questions. This year, we heard a presentation from Trout Unlimited representative Chris Connors on the Warner River drainage basin protection. We also heard from concerned landowners regarding illegal hunting in the Brockway Preserve and landowners seeking advice about a beaver problem.

In addition to bringing guests to our meetings, we have gone out to sites to gather more information for land acquisition and potential trail creation. We were also invited to the new yurt at the Owen Farm, hosted by long-time Commission member Derek Owen.

Ron Klemarczyk oversaw timber harvests on the Rollins and Gould Town Forest lots. The monies are dedicated to help acquire and/or manage the Hopkinton Town Forests.

Lee Wilder, Rob Knight and Jonathan Bradstreet conducted the Commission's annual monitoring of Town conservation land, as required by their conservation easements.

The Commission will continue working with area land trusts, land owners, & organizations to research potential conservation projects & to create & maintain our current lands for public use. Respectfully submitted by Melissa Jones for the Hopkinton Conservation Commission,

Lee Wilder, Chair

Cleve Kapala

Alternates:

Bob LaPree

Rob Knight

James Newsom

Ron Klemarczyk

Doug Giles

Melissa Jones

Jed Merrow, Treasurer

Jonathan Bradstreet

Report of Central NH Regional Planning Commission

28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301

❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hopkinton is a member in good standing of the Commission. Clarke Kidder is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information,

training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2017, CNHRPC undertook the following local activities in Hopkinton:

- Continued to provide assistance to the Planning Board in the development of the Hopkinton Master Plan Update.
- Assisted the Currier and Ives Scenic Byway Council with its member towns of Henniker, Hopkinton, Webster, Warner, and Salisbury. In June of 2017, the Council's application for designation of an extension in Warner was approved, adding approximately 10 miles to the Byway. The Council continues to meet annual and additional information can be found at www.currierandivesbyway.org.
- Assisted the Town and the non-profit organization for the Concord to Lake Sunapee Rail Trail with various trail planning, mapping, public outreach, and grant writing.
- Assisted a volunteer subcommittee in mapping recreational uses in the Mink Hills region.
- Provided digital Hopkinton Hazard Mitigation Plan 2017 materials to the Town to complete the project funded through the NH Homeland Security and Emergency Management (NH HSEM) and the Federal Emergency Management Agency (FEMA).
- Continued to archive Hazard Mitigation Committee materials sent from the Town and provided guidance on annual Hazard Mitigation Plan updates.
- Conducted fifteen (15) traffic counts along state and local roads as part of CNHRPC's annual Transportation Data Collection Program. Over 200 traffic counts were completed across the region.

In addition to local activities, various region-wide activities were completed:

- Initiated the update of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS). The CEDS is a comprehensive economic development strategy for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Regional Planning Commission region. Its purpose is to present various economic and demographic data and to identify common strengths and weaknesses, as well as projects and strategies to strengthen the local economy.
- Continued the support of the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). In 2017, site assessments were initiated in four communities and additional sites were identified for future assessments. For more information on brownfields and the Brownfields Assessment Program please visit www.cnhrpc.org/cnhrpc-brownfields-program.
- Initiated development of the update of the Regional Transportation Plan. Originally completed in 2008, the plan establishes direction and a proposed set of actions for transportation projects and programs in the region over the next 25 years.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2017, CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the 2019-2028 State Ten Year Transportation Improvement Plan. Information related to the TIP update

process can be found at www.cnhrpc.org/transportation/transportation-improvement-program-tip.

- Continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Challenge (May 15th-19th) and conducted outreach efforts to local businesses and organizations. Additional information on CommuteSmart New Hampshire can be found at www.commutesmartnh.org.
- Continued to support an enhanced volunteer driver program (VDP) in our region. In 2017, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. For more information, visit www.midstatercc.org.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provide local mapping assistance and analysis as requested and maintain a GIS database for each for each municipality and the region as a whole.
- Provided assistance to New Hampshire Department of Transportation (NH DOT) Complete Streets Advisory Committee (CSAC), advising the Commissioner of the NH DOT on complete streets and bicycle and pedestrian related matters. CSAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.
- Updated CNHRPC Community Profiles located on CNHRPC webpage with most recent demographic data. These profiles can be viewed at www.cnhrpc.org/gis-data/2010-census-data.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

Report of the Economic Development Committee

The Economic Development Committee members for 2017 included: Meredith Astles, Byron Carr, Tom Congoran, Tony Quinn, LeeAnne Vance, Jim Fredyma for the Planning Board and Bob Gerseny and Sabrina Dunlap for the Select Board.

Meredith Astles ably served as Chair of the Committee for two-plus years. Unfortunately, Meredith moved out of Hopkinton and could no longer serve on the Committee. The Committee appreciates Meredith's energy, creativity, vitality and leadership. We have missed her since her departure and hope that she will be able to return to Hopkinton soon.

This year, the Committee continued to work to enhance the business climate of the Town of Hopkinton by financially supporting the Contoocook Chamber of Commerce and funding business speakers for Chamber programming. Hopkinton and its business district of Contoocook Village offer small town ambiance through a blend of well-preserved history and natural beauty. In addition to working farms and the oldest covered railroad bridge in the United States, both villages host a variety of eclectic shops and services. Please go to www.explorecontoocook.com to learn more.

The EDC continues to be focused upon three primary projects: Hart's Corner (NH Rte. 127 at Rtes. 202/9), US Rte. 89 at Exit 6 and the Village of Contoocook. Each of these represents Hopkinton's greatest opportunity to build the tax base.

Regarding both Hart's Corner and Exit 6, the EDC engaged Arnett Development Group to provide market analysis assistance. The firm is a specialist in Community and Enterprise Development. Their work will be on display at Town Meeting. Stuart Arnett was of great assistance in the drafting of the Tax Increment Financing Districts that are currently being considered by the Town.

Tax Increment Financing is a technique widely used by progressive communities to advance helpful development. In short, a TIF District is created so that newly earned tax revenue from new development is earmarked for the costs of improvements that are made within the District. Ostensibly, when the Town makes infrastructure improvements, it will recoup its costs from the new development. Displays on this will be on hand at Town Meeting 2018.

The traffic issues at Hart's Corner are disturbing. The Committee is committed to mitigating the speed of traffic there. Bob Gerseny represented the EDC (along with the EDC Chair from Henniker) at the Governor's Advisory Commission on Intermodal Transportation hearing held on October 4, 2017, where we presented to Executive Councilors Pappas and Volinski, as well as DOT Commissioner Sheehan. We will be vigilant in promoting the planned (but as of yet not-fully-funded) for traffic calming roundabout at that intersection.

For Exit 6, we have engaged the engineering firm of Hoyle & Tanner to study the requirements of extending services up from Contoocook to and past Exit 6 to make that area more attractive for development. Hopkinton resident Robert Saunders, a member of the firm, has been graciously helpful in this effort.

EDC is pursuing a new idea. After viewing a video Byron Carr had created depicting the Burnham Intervale area, the Committee concluded that the area might be better used as a residential development rather than industrial. We continue to pursue that idea.

Respectfully submitted,
Robert P. Gerseny

Report of the Fire Department

It's my pleasure to submit the annual report of the Hopkinton Fire Department.

The Hopkinton Fire Department responded to 1,192 calls for service in 2017, to date this has been our highest year of calls, an increase of 73 calls from 2016. The calls ranged from 849 requests for medical aid, including motor vehicle accidents, 13 building fires, 66 service calls/public assist, 70 alarm activations, and 99 good intent calls to categorize some of the call types and numbers. This increase is due to the rising demand for ambulance services.

In 2017, the department has seen an increase in opioid overdoses within our responses; although it is far less than in other regions of the state. We continue to train and use new technology to meet the new challenges that face our community that affects so many families.

This past summer, we added to our vigorous training schedule. We now offer fire related training every Wednesday night. This allows us to cover many more topics on a more frequent basis, which allows members to see and prepare for emergencies that are high risk to our community, as well as the ones that we see less frequently. This has been a new addition to our members work load, although we have already seen the positive results and will add to our efficiencies moving forward.

If I may add as a reminder, first please make sure you have working smoke and carbon monoxide detectors in your home. We recommend that you change the batteries twice a year. Secondly, please be sure that your residence is properly numbered, so we can find your location in an emergency without delay. Please contact me with any questions regarding smoke or carbon monoxide detectors or to find out about our house numbering system, "Safety in Numbers".

At this time, I would like to thank all the dedicated members of the Hopkinton Fire Department, Auxiliary, and Fire Explorers, for their commitment and dedicated service to our Community.

Always for an Emergency Dial (911).

Respectfully submitted,
Jeffrey Yale, Fire Chief

Report of the Forest Fire Warden

It was a relatively quiet year for Forestry related calls in 2017. Hopkinton Fire responded to a roadside fire on I-89 in early April. We responded Mutual Aid to local Towns and had a few illegal burns that were extinguished.

Hopkinton applied for and received a VFA Grant for Forestry PPE and some Hose Clamps. This Grant is a 50/50 match with Town funds. We can now outfit our new members with proper gear for the woods. Also, local chainsaw artist Tom Worchester created a replacement Smokey Bear at the Contoocook Station this fall to replace the old one, which was eaten by carpenter ants just before the Hopkinton Fair. Thank you, Tom!

Our State Forest Rangers and I continue to promote Safe Burning Practices by Education. A permit to kindle MUST be obtained even when raining, unless there is a 100-foot diameter of frozen precipitation around the brush you wish to burn. A phone call to the Station at 746-3181 would be appreciated BEFORE you burn. Permits are issued on Class 1 (low), and Class 2 (moderate) Fire Danger Days. For \$3 you can purchase a permit online. Daily classification is posted by 10:00 a.m. on the sign next to the carved image of Smokey Bear at the Contoocook Station. Also, residents are encouraged to sign up for free daily information at www.nixle.com for time sensitive details about burning, weather and other community safety interests.

The NH Dept. of Natural and Cultural Resources (DNCR) provides an informational pamphlet, which explains in detail: hours, what is, and what is NOT permitted to be burned. Landowners should ATTEND to and have ADAQUATE means to suppress the fire; you are responsible for damages AND suppression costs, if your fire gets out of control. Have a Fire Safe Year!

Respectfully submitted,
Captain/Warden Sean Weldon

Report of the State Forest Ranger

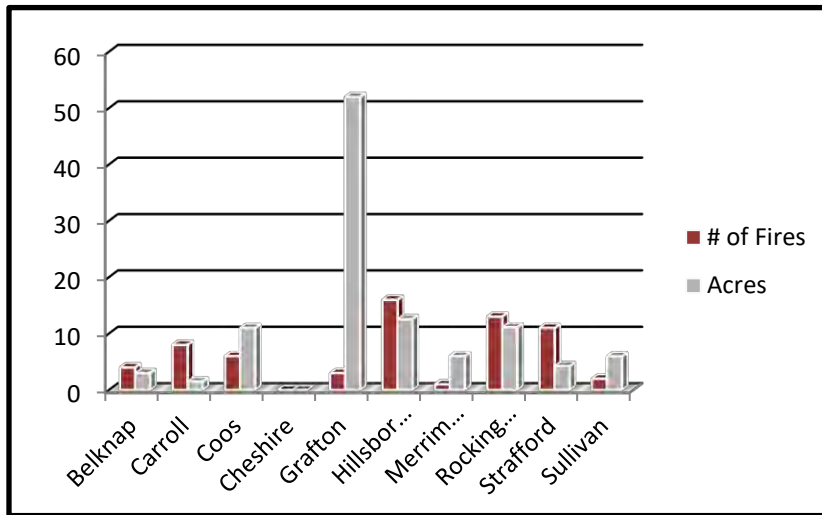
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

AUSES OF FIRES REPORTED (These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!

Report of the Human Services Department

No person should be without food, shelter or medical attention in our community. Please do not hesitate to make a referral or inquiry. All information provided is kept confidential.

The office operates as mandated by state law RSA 165:1. Pursuant to law, citizens of our community are assisted and served or as law states "relieved and maintained". The method of service is governed by the need presented. Each need and family situation reveals its unique problems and difficulties. Whether it is direct financial assistance to meet a basic need, or providing help with understanding and navigating the fragmented social services of New Hampshire, it is the responsibility of this office to perform these duties. This faction of the Human Services Department manages tax payer dollars to provide basic needs to eligible persons. The breakdown of 2017 expenditures are as follows:

Housing \$32,268.00, Fuel \$5,281.00, Electric \$3,224.00, Food \$1,305.00 & Misc. \$3,682.00.

Hopkinton's Human Services position of Director is twofold, as indicated above, the requirement is governed by state statute. The second part is equally important, to initiate and administer

programs that assist families in a more pro-active nature. Because of the overwhelming support and generosity of our citizens these programs flourish. They are as follows:

Back to School Program: Provides clothing and school supplies to those in need. In 2017, we provided for 43 students.

Camp Scholarship Program: Provides assistance to working families during the summer months. In 2017, we assisted 15 students.

Got Lunch, in conjunction with Hopkinton Cares: Provides items for lunches. The program provided for 23 students on a monthly basis throughout 2017.

Operation Christmas, in conjunction with the Hopkinton Food Pantry, supplied food and gifts to 86 households in 2017.

Thanksgiving and Easter Programs: Thanksgiving Dinner boxes were provided to 67 families and Easter dinner was provided to 65 families.

Fuel Assistance, Donated Funds: This is not the Contoocook Carry Fund, which is now a private entity and contributes \$2,000.00 annually to the town. The Town of Hopkinton has no input or jurisdiction with the Contoocook Carry. We anticipate many requests in 2018, as the federal dollars become depleted. In the first week of 2018, six families have been assisted.

Medicare and Medicaid education and support. Service Link of Merrimack County provides updates and certifications to enable this office to provide this service.

Hopkinton Food Pantry: This office acts as a liaison and clearing house for the pantry. The Pantry currently is supplying food to 56-60 households on a weekly basis.

It is only because of the immense benevolence & support of the community that these programs exist. I am thankful to have the opportunity to serve my community in a way that I believe makes a difference. This community continues to be caring & generous beyond all expectations.

Respectfully submitted,
Marilyn Ceriello-Bresaw

Report of the Hopkinton Town Library



Community Building: Building Community

Our newly revised long range plan continues to guide all work conducted by the library.

We are striving for a balance between building a strong collection of materials in multiple formats with programming that engages a wide variety of community members. We are also committed to maintaining as energy efficient a building as possible, that is open and welcoming to the community. This year, our Hopkinton READS! initiative focused on the centenary commemoration of US involvement in WWI in a partnership with the Hopkinton Historical Society and other regional societies. This year, we reached over 230 individuals in nine programs ranging from WWI in art, music and politics. Other

programs included Hawaiian culture, “Ask a Muslim Anything,” musical performances and perennial gardening. We’ve added “makerspace” materials and activities to our youth programming, as well as game lending for in library or home use. We also offered our second “Cookies with Cass” program, through which members of the community were invited to come and talk with Town Administrator Neal Cass. We will be doing that again in 2018. Our online program offerings “Universal Classroom” (over 500 online continuing education courses) and “Transparent Language” (foreign language learning), in addition to Zinio magazines, Consumer Reports and Morningstar among others are available on our website. Ask us how to access these free services!!

Library Mission

The Hopkinton Town Library provides community members of all ages free resources that support their educational, practical and recreational interests through a wide range of traditional and online resources. The library serves as a commons that provides a meeting place and resource center for the community.

Staff and Volunteers: We couldn’t do any of this without our extraordinary staff including Reference Librarian Karen Dixon, with part-time librarians Elissa Barr, Charlotte DeBell, Kevin French and Catherine Ryan. Leigh Maynard heads up the Children’s and Youth Services and the Circulation Department is managed by Laura Mackenzie and Barb Diaz assisted by Nancy Raymond and new staff member Cindy Garland. We are also so fortunate to have a group of dedicated adult and teen volunteers. Our Friends of the Library group, led by Amy O’Brien, runs our annual book sale, supports the beautification of our garden and purchases passes to more than ten area museums for the use by the community. We are thankful for all of them and to the Town of Hopkinton, which we are here to serve.

Statistics	2011	2012	2013	2014	2015	2016	2017
Items Circulated	67,717	67,476	67,928	70,661	70,937	75,910	74,930
Ebook and EAudiobook Downloads	2,241	3,556	5,030	5,822	7,379	9,019	9,487
Programs	334	324	312	318	334	363	399
Collection: Items added	2,562	2,695	2,657	2,616	2,757	3,087	2,886
Collection: Items deleted	1,847	2,369	2,409	1,569	2,634	2,048	2,947
Community Use of Public Spaces	636	609	606	653	632	710	744
Gallons of Fuel Used: (from 2006-08 an average of 7658 gallons of fuel were used per year.)	4011	4241	4544	4823	5378	5418	4671

Respectfully submitted:

Elaine Loft, Board Chair
Nancy Skarmas

Emilie Burack,

Donna V. Dunlop, Library Director

Peter Gagnon,

John Greabe,

Report of the Open Space Committee

The Open Space Committee was created in 2003, to advise the Board of Selectmen about projects that are worth considering for town funding, through an open space bond passed by voters the same year. The Committee works in close collaboration with the Conservation Commission and its Trails Sub-committee.

During the year, the Open Space Committee met with a number of landowners who contacted the Committee about potential conservation projects. In each case, committee members reviewed the property to evaluate its conservation attributes and public value. The committee relies on detailed selection criteria to provide an objective evaluation of prospective properties and their suitability to meet the Town's priorities for open space protection. A copy of the selection criteria is available at the Town Office.

In some cases, the committee concluded that the proposed lands did not provide enough conservation value to warrant open space bond funding. In other cases, landowners determined that they are not yet ready to conserve their land. In September, committee members met with the Board of Selectmen in private session to review several properties that are under consideration for open space bond funding. At year end, the committee was in active discussion with one landowner and had commissioned an appraisal of the property with funding provided by the Conservation Commission.

The Open Space Committee continues to collaborate with both the Hopkinton Conservation Commission and Recreation Department to promote awareness of open space properties in town and create opportunities for public access. The committee participated in the New Year's Day First Hike on January 1, 2017, which featured the Hopkinton Village Greenway. The Greenway

is a 4.5 mile trail around Hopkinton Village that connects Town properties preserved through open space bonds and other conservation funding. The event, sponsored by the Hopkinton Recreation Department and Conservation Commission, drew over 150 residents.

The committee also worked with the Conservation Commission's Trails Committee to continue creating trails on properties protected through open space funds. A prospective trail in the planning stages will connect Contoocook Village with the town-owned Rollins Lot off Little Tooky Road. We encourage community members to enjoy the wonderful variety of conservation lands protected to date through the open space bond, as well as other means. The Town's Conservation Lands website offers trail maps and information on the many protected properties in town: <http://hopkintonconservationland.org/> Special thanks to Kathy Barnes for her donated services to manage this website, and to committee member, Bob LaPree, for his beautiful photographs featured on the website.

Respectfully submitted, Open Space Committee Members 2017

Dijit Taylor, Chair

Esther Cowles

Lucia Kittredge

Ron Klemarczyk

Bob LaPree

Steve Lux, Select Board Representative

Report of the Planning Department

The Planning Department includes three primary areas: Planning Board, Zoning Board of Adjustment, and permits/inspections.

During the year 2017, the Planning Board held twelve meetings, acting on two applications for subdivision, four applications for lot line adjustments, one request for a voluntary merger, and three applications for site plan review. The Board presented sponsored zoning amendments to the 2017 Town Meeting. The Amendments included:

- Update and re-adoption of the Growth Management and Innovative Land Use Control Ordinance, which continues to allow the Planning Board to monitor, evaluate and establish a temporary mechanism to reduce the rate of residential growth should municipal service become strained.
- Permitting one attached Accessory Dwelling Unit in all zoning districts that allow single-family detached units.
- Permitting Farming in the R-2 (Medium Density Residential) district, so to provide continuity in the Ordinance when establishing agricultural and farming uses.
- Zoning Map revisions that rezone approximately 131 acres to allow for industrial and light commercial uses along US202/NH9/NH127.

Planning Board members also took part in a meeting with the NHDOT Engineer and the Town of Henniker concerning improvements to the intersection of US202/NH9/NH127. With the assistance of the Central NH Regional Planning Commission, the improvements are now scheduled on the Ten-Year Plan for the year 2025.

The Zoning Board of Adjustment acts on applications in a quasi-judicial capacity, ruling on the merits of each case to ensure that the Zoning Ordinance is applied fairly and equitable to all property and property owners.

During 2017, the Zoning Board of adjustment held five meetings, acting on two applications for Variances and five applications for Special Exception. The Board approved all applications.

Permits/Inspections: All applications for permits for construction, renovations, electrical, plumbing, mechanical and other activities is reviewed and inspected by the Planning Department for compliance with Town's ordinances, regulations and the NH State Building Code. During 2017, there were 336 permits reviewed and 513 inspections completed. Inspections included on-going work from 2016, along with annual inspections at the Hopkinton Fair. The Planning Department is always available to help residents and business owners understand the Town's ordinances and regulations and how they relate to their property. Information or applications, may be obtained at the Town Hall and also from the Town's website www.hopkinton-nh.gov or by contacting the Planning Department at (603) 746-8243 or planzone@hopkinton-nh.gov.

Planning Board

Bruce Ellsworth, Chairman
Michael Wilkey, Vice Chairman
James O'Brien, Ex-Officio
Cettie Connolly
Richard Steele
Celeste Hemington
Jane Bradstreet
Timothy Britain, Alternate
James Fredyma, Alternate
Clarke Kidder, Alternate

Zoning Board of Adjustment

Daniel Rinden, Chairman
Charles Koontz
Toni Gray
Jessica Scheinman
Gregory McLeod
Seth Greenblott, Alternate
Jonathan Eck, Alternate

Karen Robertson, Planning Director
John Pianka, Code Enforcement Officer

Report of the Police Department

To the Select Board and the Citizens of Hopkinton, I submit the annual report of the Hopkinton Police Department.

Over the past year the members of the Department continued their commitment towards providing the best possible level of services to meet the needs of the community. The officers work diligently to bring closure to the many incidents we are called upon to investigate, often spending a tremendous amount of time following up with cases long after they are initially reported. While some situations do not elevate to the level of a criminal prosecution, the officers seek to bring resolution to those involved. The Hopkinton Police Department strives to be proactive in our efforts to keep the community safe while ensuring the highest levels of trust and integrity.

Despite an increase in arrests during the past year, Hopkinton maintains a stable low crime rate. During the year the officers investigated numerous incidents that ranged from theft & burglaries,

to cases of abuse and assault. There were over 3,500 calls for service and more than 100 arrests made. Through prevention, education, and the investigation process, we continue to address illegal activity that occurs. It would not be possible without the support and cooperation from the public. We encourage citizens to contact the police at any time to report suspicious activity.

Traffic enforcement remained a priority in keeping our roadways safe. We continue to institute programs through grant funding and public education that promote safer roadways, driver education, and reducing the number of accidents, with particular enforcement of speed and distracted driving. The Hopkinton Police Officers initiated over 7,300 motor vehicle stops during the past year. Despite these efforts, there were still more than 120 motor vehicle accidents on our roads.

In addition to investigations and patrol procedures, the officers were also involved with many community events during the year. The staff participated in informational forums for the PTA, as well as several educational programs for students. Officers worked with various churches and other community based groups regarding safety and wellness focused on reducing criminal activity. Members of the Department also continued their work with the Special Olympics.

I would like to thank the employees for their hard work and dedication, as well as the residents, for their continued support towards keeping the community safe.

Respectfully submitted,
Stephen S. Pecora, Chief of Police

Report of the Recreation Department

The Hopkinton Recreation Department had a very busy 2017! Our goal is to provide quality programming and special events to all our residents and to increase the quality of life in Hopkinton. The Recreation Department is incredibly appreciative of the community support that we have received over the years!

We could not provide all the wonderful recreational opportunities without our dedicated volunteers. We have a very strong volunteer base, especially within the Recreation Committee and Senior Recreation Council. In addition, the Recreation Department is fortunate to work with the Kimball Cabins Committee and Hopkinton Conservation Commission, who assist with events at Kimball Cabins and also for the many volunteers who fundraised for the creation of the Hopkinton Dog Park. There are also so many community groups, school groups, and individuals who willingly volunteer to run programs and events or work behind the scenes for the Recreation Department. Volunteers please know that you are most appreciated!

The Recreation Department would also like to thank the other Hopkinton Town Departments, as they help support us in our endeavors. They are very community-minded people and are always willing to assist us with our mission. We are very thankful for their support!

In 2017, the Recreation Department along with the Recreation Committee, Kimball Cabins Committee, Dog Park Volunteers and Slusser Center Volunteers organized many events for the Town's enjoyment. Together, we held the First Day Hike, 'Winter Fun' Events at Kimball Cabins, Funnelator Festival, Easter Egg Hunt, Flying Disc Dogs Event, July 4th 'Family Fun Day', Halloween Holler & Halloween Howler, Halloween BBQ Bash at the Cabins, Winter Sports Equipment Sale, Santa Calling, Senior Craft Sale, Shopping Extravaganza, Gingerbread House Workshop, and Breakfast with Santa that raised \$500 for Operation Christmas!

The Recreation Department also offered many community programs including Tai Chi, Scrapbooking, Knitting, Granite State Track and Field, Nature Babes Hiking, Kid's Cooking Class, British Soccer Camp, Red Cross Babysitting Class, Rec Soccer Camp, Science Camp, Archery, Women's Basketball, Soccer, Field Hockey and Softball, Pickleball, Pet Wellness and First Aid Classes, Music Camp, Adult Ultimate Frisbee, Field Hockey Camp, Lacrosse Camp and also offered discount event tickets at SNHU Arena.

Once again, the Recreation Department provided Summer Day Camp, which gives many families an affordable, safe and fun-filled experience for their children throughout the summer months. Participants enjoyed time at Kimball Pond and Elm Brook Park, field trips to places such as Odiorne State Park, Water Country and Canobie Lake Park, as well as many activities and games at Harold Martin School. Thank you, Camp Staff, for another very successful and safe summer of smiles!

Thanks also to our Pond staff as the 2017 season was a safe and a very enjoyable experience for our beach visitors at Kimball Pond. Swimming lessons were once again offered and many children participated in the Red Cross Swim Program.

The Recreation Department has also been enjoying the use of Kimball Lake Cabins, currently being renovated by the volunteer Kimball Cabins Committee, who supply many volunteer hours each week to restore the cabins. We also enjoy promoting the Hopkinton Greenway Trail system, a joint project by the Hopkinton Conservation Commission and Open Space Committee. We also are happy that we can offer a Town sledding hill at Hawthorne Town Forest that the community can enjoy in the winter.

New this year, was the installation of the Hopkinton Dog Park. Many thanks to all the donors who made this park possible! And, special thanks to Paws on Pine for spearheading the fundraising efforts for the large park and to our Troop 77 Eagle Scout who fundraised for the small park. Job well done!

The Recreation Department also oversees the daytime senior activities at the Slusser Center, which provides a place of community and social and physical wellness for our seniors. Its continued growth and success is attributed to the many volunteer hours (over 3,300 hours in 2017) by senior volunteers. In April of 2017, Mary Merrill and John Warren were acknowledged for their outstanding volunteer efforts at the Center. During 2017, many senior programs at the Slusser Center continued their success including line dancing, bingo, Friday movies, cooking demonstrations, quilting, card making, dominoes, scrabble, memoirs, knitting, billiards, and several 50+ Strong Living exercise programs. Seniors continued to enjoy the

Senior to Senior Program with the Hopkinton High School and the Pen-Pal Program with the Harold Martin School 3rd graders. We also offered special programs throughout the year such as the Fraud & Scam Awareness presentation provided by our local Police Department, a Safe Drivers Class by AARP, and a Seasonal Flu Clinic by the VNA. Lunch continues to be served every Wednesday with the support and generosity of businesses, community members, volunteer groups, and non-profit groups in the area.

The Recreation Department is excited for a busy & fun year ahead. We look forward to serving the community so that all may enjoy the recreational opportunities that Hopkinton has to offer!

Respectfully submitted,
Paula Simpkins, Recreation Director

Report of the Hopkinton/Webster Recycling Committee



This year has seen a fluctuation of membership with the loss of some members and an upswing in new ones, keeping us at around 6 members and two representatives.

November saw completion of our Education Committee, so plans can now begin for our Committee to become more active in our local schools. As we have learned through research, a good recycling education program is the key to better community citizen involvement.

Our annual Hopkinton/Contoocook Earth Day Roadside Cleanup saw an increase in citizen participation compared to previous years and our community streets looked better because of it. The Committee is now considering adding a

fall cleanup day to its calendar.

Efforts have been made to try to increase the functionality and use of our recycling center for our citizens by suggesting changes in sign placement and in methods of communication at the Center. Additionally, the Committee has been very supportive of the Transfer Station addition of a swap shop. Citizens of Hopkinton will be able to bring unwanted items of good condition to the Transfer Station where the items will be offered up at the Swap Shop at no cost to patrons.

America Recycles Day is a large national event which the Committee took part in this year. A workable size model of the Recycling Center, including the office, was displayed in order for attendees to



participate in a recycling activity. The Committee also encourages re-use of materials so three additional activities were offered as a way for children and their parents to learn more about “up-cycling” in creative ways. Of those in attendance, the display was enjoyed. Most learned new information, specifically, that #5 plastic can be recycled at the Transfer Station Office.

After productive learning years for the Hopkinton/Webster Recycling Committee, the Committee looks forward to putting several more plans into action in 2018.

Respectfully submitted,
Elaine Rust

Report for the Department of Public Works Highways-Buildings and Grounds

Highway Department

With an above average snowfall total and numerous winter rain storms, the budget for 2017 was taxed to the limit. With the absence of major events in the second half of winter in 2017, we were given a slight reprieve. The crew was extremely busy with the normal road maintenance activities, as well as building a new residential sand building and constructing a new spreader hanger. The spreader hanger was constructed for \$45,000, which was \$15,000 under budget and saved the Town approximately \$60,000 by not contracting it out. Other projects completed were the shimming and overlaying of Garrison Lane and Woodwells Garrison, reconstructing the front entrance to the Hopkinton Fire Station, reconstruct 3,000 ft. of Sugar Hill, and chip sealing Spring Street, Pinewood Drive, Little Frost Road, Hardy Lane, Snowshoe Trail, and the majority of Rollins Road. Due to unforeseen circumstances, the construction of the box culverts on Rollins Road and Briar Hill Road got off to a late start. As I write this report, Briar Hill crossing #1 was installed and Rollins Road crossing construction has begun. Weaver Brothers Construction has done an exceptional job and will be returning in the spring to finish both crossings and to potentially start on Briar Hill crossings #2, #3, and #4.

Buildings and Grounds Department

The Buildings and Grounds crew continues to keep everything in good working condition throughout the town. The crew is responsible for the upkeep and maintenance of all town-owned buildings, all of the athletic fields, the town ponds and dams, and grassed in roadway islands. This past summer, in conjunction with the Highway Department, some much needed repairs to the Hopkinton Fire Station were completed. The concrete apron for the garage doors was removed and a new one poured and the existing entry door was moved and a window was installed in its place.

I would like to thank the employees of both departments for their hard work and dedication to myself and the Town of Hopkinton: Robert McCabe, Greg Roberts, Kent Barton, Brian Cayer, Mike Henley, Garrett Hoyt, Adam Pearson, John Poole, Tom Geer, Chris Bentley and Dave White.

Respectfully submitted,
Dan Blanchette, Director of Public Works

Report of the Hopkinton Wastewater Department

The Hopkinton Wastewater Department was established in 1985 when the new treatment plant and collection system were put on line. It has operated since then with no significant problems and continues to be a valuable asset to Contoocook Village and the Town of Hopkinton. As the facility ages and new regulatory requirements take effect, there is always more to do.

The Hopkinton Wastewater Department has an Environmental Protection Agency approved collection system maintenance plan and reports current planning and progress annually. The Fountain Square Pumping Station, which serves the entire collection system, has had pump, monitoring, and electronic upgrades. The manholes on Kearsarge Avenue and Cedar Street were rebuilt in 2016 and the manholes on Main Street and Maple Street were rebuilt in 2017, before New Hampshire Department of Transportation paved later in the year.

The Contoocook Village Wastewater System, which is extensively regulated and monitored by the EPA and NHDES, is due for a periodic discharge permit renewal. The National Pollution Discharge Elimination System permit sets parameters for potential contaminants and specifies operational procedures and policies. Information will be updated and the permit will be rewritten to insure that all current environmental standards are adhered to by the facility.

The Hopkinton Wastewater Department has provided the Contoocook Village area with reliable & environmentally friendly wastewater treatment services since 1985 and will continue to do so.

Respectfully submitted,
Steve Clough, Superintendent of Environmental Services

Report of the Hopkinton/Webster Municipal Solid Waste Facilities

The Hopkinton/Webster Municipal Solid Waste Facilities have served both towns for over 40 years at their current location while adapting to community needs. The towns' "Dump" has evolved into a comprehensive network of environmental services. The 150 acre site now includes a capped, monitored, & maintained closed landfill, a Community Water System, which serves the local neighborhood, a Transfer Station for household trash collection, a Recycling Center, and the infrastructure for an array of proper disposal programs.

The Transfer Station and Landfill Closure Bonds are all paid off. The combined supportive budgets, Transfer Station, Solid Waste, and Community Well System, are less than the total budgeting 10 years ago. Several forms of revenue, including fees and recycling income, continue to keep taxpayer contributions to a minimum. That boils down to about a buck a week in taxes for the average homeowner in Hopkinton or Webster and we're trending in a good direction. Good environmental planning and practices can pay for themselves.

The MSW Facilities are regulated by the New Hampshire Department of Environmental Services under Solid Waste, Groundwater Management, and Community Water System Permits. There are several annual facility inspections by NHDES, which monitor all aspects of operation, as well as extensive monitoring and inspecting by the Towns' Engineering firm (Nobis Engineering, Inc.). The employees have Solid Waste Certifications, Weigh master licenses, Water Treatment and Distribution certifications, and are required to take continuing education on an annual basis.

Information on fees, ordinances, recycling, and policies are provided upon request. An email list keeps anyone who is interested, informed on programs, events, holidays, and weather alerts. If you have any questions or are looking for something special, please ask the employees.

The success of the Environmental programs and services offered at the facilities really depends upon the owners and they're stepping up more than ever. Residents and businesses separate their recyclable items, which keeps labor costs down, and generates revenue. It takes a little extra effort to take advantage of all the proper disposal programs, but they all enjoy high participation rates. There are peak traffic times on occasion, but with a little bit of patience everything goes smoothly. The support that residents give the facilities and the employees is greatly appreciated.

Respectfully submitted,
Steve Clough, Superintendent of Environmental Services



Report of the UNH Cooperative Extension Merrimack County



UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

Our Mission

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.



This year, UNH Cooperative Extension trained and supported **328 volunteers** in Merrimack County. These volunteers contributed **26,462 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

- Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, at least 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, pollinator protection, farm business management, landscaping for water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 324 inquiries from Merrimack County residents, and the county's 31 Master Gardeners contributed 483 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$12,000. This summer, Jeremy DeLisle joined our county staff as our new Food & Agriculture Field Specialist. He is a member of Extension's Fruit & Vegetable Team, and provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through development programming for fruit and vegetable producers, and other agricultural businesses and organizations. Jeremy visited 29 farms or businesses with one-on-one consultations, 600 individuals received one-on-one consultation with Jeremy through email, phone conversations and in-office visits, and 1290 individuals participated in programs taught by Jeremy.
- Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future

economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a “boots on the ground” approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 556 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

At least 972 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 2358 hours conserving and managing natural resources in Merrimack County.

- **Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last three years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and tax credits to build 45 new units of affordable housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and Expansion programs, and training for community-based volunteers. This fall, Jared Reynolds joined our county staff as a Community and Economic Development Field Specialist and has already met and has started working with many towns in our county.
- **4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth.

We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:

Commissioner Bronwyn Asplund-Walsh, <i>Franklin</i>	Mark Cowdrey, <i>Andover</i>
Mindy Beltramo, <i>Canterbury</i>	Elaine Forst, <i>Pittsfield</i>
Lorrie Carey, <i>Boscawen</i>	

Patrick Gilmartin, *Concord*
 Ken Koerber, *Dunbarton*
 Paul Mercier, *Canterbury*
 Chuck & Diane Souther, *Concord*

Mike Trojano, *Contoocook*
 Jennifer York, *Warner*
 State Rep. Werner Horn, *Franklin*

Connect with us:

UNH Cooperative Extension
 315 Daniel Webster Highway
 Boscawen, NH 03303

Phone: 603-796-2151

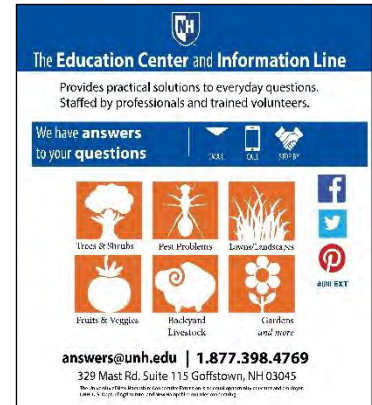
Fax: 603-796-2271

extension.unh.edu/About/Merrimack-County

A wide range of information is also available at extension.unh.edu.

The University of New Hampshire is an equal opportunity educator and employer.

University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.



Report of the Town Clerk/Tax Collector

One of the great pleasures of my position is that most of Hopkinton's citizens pass through our office doors at least a few times during the year. Granted, many visits are accompanied by payment of the various fees and taxes we collect that allow our town and the State of New Hampshire to function. Allow me to observe that the vast majority of the interactions that we have with you, the people we are obliged to serve are pleasant and positive. That is certainly our mission – to serve you always in a friendly, courteous, and respectful manner.

There are many complexities involved in the transactions that occur in this office. First, let me recognize Carol Harless for the level of experience and expertise she brings to her position every day. Many of the responsibilities we share involve interpreting New Hampshire law, rules, and requirements and demand much attention to detail. There are frequent changes that we must keep up with, whether the subject be Dept. of Motor Vehicles, Vital Records, Election Law, Tax Collection, etc.

Lisa Davis has joined the office this year and brings a welcome attitude and enthusiasm towards her position. She is no doubt familiar to many of our townspeople, having called Hopkinton home for the past 25 years.

I would be remiss in not mentioning others who help in supporting our office. From time to time Tina Hoyt has helped with various office support. Her great attitude, enthusiasm and love of her town is so greatly appreciated! All the Public Works folk who help support the functioning of this office are greatly appreciated. Hopefully the facelift our building received this past summer has been noticed – trim and shutters were painted, gutters replaced. We enjoy a great office here in Contoocook, and try our best to serve you, our constituents in as positive a manner as possible.

In the category of unsung heroes, allow me to mention the Supervisors of the Checklist. Maintaining the voter checklist on a continuing basis brings enormous responsibility. Election law has been extremely scrutinized and a major focus in recent years, and the level of understanding and attention to detail is demanding now, more than ever. Let me recognize Jean Lightfoot, Ginnie Haines, and Candy Garvin in the level of professionalism they bring to a difficult and challenging role!

* * * * *

Here are some items to note regarding functions of the Town Clerk/Tax Collector's office:

DMV – Registration renewal notices are sent out each month once we receive them from the state office. They can be mailed in with payment or brought with you when registering your vehicles. We need either that notice or existing registrations to complete your renewal each year. By law, any vehicle with model year 2000 or newer must be titled.

Our office accepts payment by cash or check for DMV transactions. Laws regarding vehicle registration, driver licensing, etc. are sometimes complex. Please call or visit our office with any questions, or visit the state website at <https://www.nh.gov/safety/divisions/dmv/>.

Vital Records – *New Hampshire vital records are considered to be private and New Hampshire Statute restricts access to them to only those individuals who can demonstrate a "direct and tangible interest" in the record.*

Elections – The year 2018 will bring the Town Election on March 13th, State Primary Election on Sept. 11th, and General Election on Nov. 6th. Polling location is at the Hopkinton High School, hours 7:00 a.m. through 7:00 p.m.

Property taxes – Billing is biennial for property taxes, with due dates generally July 1st and Dec. 1st, depending on the office schedule and setting of the property tax rate. Due dates are always delineated on the tax bill. Notices of outstanding balances are mailed twice annually, and impending lien notices are mailed by certified mail more than 30 days in advance before liens are assigned, generally in the month of April each year.

Property taxes can be paid by mail, in office, & online on the town website, at hopkinton-nh.gov. Using "Tax Kiosk" for online payments incurs a fee of \$0.95 for ACH (electronic check) payment or 2.95% for debit/credit card payments, which is the current industry standard.

Dog Licensing – State law requires the licensing of dogs by April 30th each year. We send out reminder postcards each year in advance of the deadline, and hope that each dog owner remembers to license their dogs before we have make sure that you've met this obligation. We take no pleasure in having to institute civil forfeiture proceedings – our responsibilities are defined by NH statute.

Kindly note that our office is open Monday through Thursday, 8:00 a.m. – 5:30 p.m. and Friday 8:00 a.m. – 12:00 p.m.

Respectfully submitted,
Chuck Gangel, Town Clerk/Tax Collector

2018
Town Meeting
Warrant
and
Narrative Warrant



Town of Hopkinton New Hampshire Warrant and Budget 2018

To the inhabitants of the TOWN OF HOPKINTON in the county of Merrimack in the state of New Hampshire qualified to vote in town affairs are hereby notified and warned that the Annual Town Meeting will be held as follows:

BALLOT VOTING: You are hereby notified to meet at the Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook, on Tuesday, March 13, 2018, beginning at 7:00 a.m. to act on Article 1, the election of officers.

The polls will be open from 7:00 a.m. to 7:00 p.m.

DELIBERATIVE (DISCUSSION) MEETING: You are hereby notified to meet at the Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook, on Saturday, March 17, 2018, at 9:00 a.m. to act upon Articles 2 to 14.

Article 1: Election of Officers

To choose all necessary town officers by ballot and majority vote for the ensuing year as enumerated:

1 Select Board Member	3 Year Term
1 Moderator	2 Year Term
1 Supervisor of the Checklist	6 Year Term
2 Budget Committee Members	3 Year Term
2 Library Trustees	3 Year Term
1 Cemetery Trustee	3 Year Term
1 Trustee of Trust Funds	3 Year Term

Article 2: Operating Budget

To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$ 7,123,415 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

Article 3: Appropriation to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of \$623,000 to be added to previously established Capital Reserve Funds as follows:

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 225,000
Replacement & Equipping of Ambulance	75,000
Police and Fire Radio and Related Equipment Replacement	8,000

Police Vehicle Replacement	25,000
Fire Department Vehicle and Equipment Acquisitions	105,000
Transfer Station Equipment & Facilities	15,000
Library Replacement Building	5,000
Dam Maintenance and Construction	10,000
Sewer System Equipment and Sludge Removal	50,000
Renovations to the Town Hall	75,000
Revaluation of Property	30,000
TOTAL	\$ 623,000

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

Article 4: Appropriation to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of \$32,000 to be added to previously established General Trust Funds as follows:

Town Facilities Maintenance	\$ 15,000
Recreational Facilities Maintenance	10,000
Library Building Maintenance	7,000
TOTAL	\$ 32,000

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

Article 5: Establish the Recreational Facilities Capital Reserve Fund

To see if the Town will vote to establish a Recreation Facilities Capital Reserve Fund under the provisions of RSA 35:1 for construction, reconstruction and purchasing of equipment for the recreation fields and to raise and appropriate the sum of \$10,000 to be placed in this fund.

Further, to name the Select Board as agents to expend from said fund.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

Article 6: Authorization to Expend from Pay-by-Bag Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$110,000 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (8-1)).

Article 7: Authorization to Expend from Senior Center Rental Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$3,200 for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center with said funds to come from the Senior Center Rental Special Revenue Fund. No Funds to be raised by taxation.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

Article 8: Adoption of RSA 162-K to Establish Municipal Economic and Revitalization Districts

To see if the Town pursuant to New Hampshire RSA 162-K Municipal Economic Development and Revitalization Districts, will adopt the provisions of RSA 162-K, allowing the Town the option to establish one or more Economic Development and Revitalization Districts.

(Majority vote required).

(The Select Board recommends this article (5-0)).

Article 9: Adoption of Exit 6 TIF District and Plan

To see if the Town will vote to adopt and ratify the Exit 6 Tax Increment Finance District and Plan of 2018 as presented at Public Hearing on February 20, 2018, with an effective date of March 31, 2018.

(Majority vote required).

(The Select Board recommends this article (5-0)).

Article 10: Adoption of Hart's Corner TIF District and Plan

To see if the Town will vote to adopt and ratify the Hart's Corner Tax Increment Finance District and Plan of 2018, as presented at Public Hearing on February 20, 2018, with an effective date of March 31, 2018.

(Majority vote required).

(The Select Board recommends this article (5-0)).

Article 11: Swap of Land with the State of New Hampshire for Economic Development

To see if the Town will vote authorize the Select Board to swap land with the State of New Hampshire with the Town transferring to the State all or a portion of a 96-acre lot abutting Mast Yard Forest, and in return receiving State land located near the intersection of Maple Street and Route 202/9, upon such terms and conditions as the Select Board deem to be in the best interest of the Town.

(Majority vote required).

(The Select Board recommends this article (5-0)).

Article 12: Appropriation of Funds for Economic Development

To see if the Town will vote to raise and appropriate the sum of \$ 30,000 to be used for economic development purposes including professional fees, infrastructure work, and the purchase of land. This sum to come from fund balance (surplus) and no amount to be raised by taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is complete or by December 31, 2020, whichever is sooner.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

Article 13: Offshore Wind Petition Warrant Article

Shall the Town express its support to Governor Sununu for New Hampshire to join Massachusetts and Maine and study the feasibility of developing offshore wind power in the Gulf of Maine. The Town will provide written notice urging Governor Sununu request the Bureau of Ocean Energy Management (BOEM) to form an intergovernmental task force. A bipartisan NH legislative committee studied the potential for offshore wind in 2014 and recommended the establishment of this task force. Floating wind turbines located far offshore in

federal waters and barely visible from land, combined with other renewable energy can move NH to 100% renewable energy by 2050. The building of offshore wind farms will bring a significant number of jobs and revenue to New Hampshire.

By Petition.

(Majority vote required).

(The Select Board recommends this article (3-2)).

Article 14: Other Legal Business

To transact any other business that may legally come before said meeting.

Given under our hands and seal this 14th day of February 2018,

We certify and attest that on or before February 26, 2018, a true and attested copy of the within Warrant will be posted at the place of meeting, and like copies at the Town Hall, the Bates Building, on the town website, and delivered the original to the Town Clerk/Tax Collector.




Jim O'Brien, Chair



Steve Lux, Jr.



Sabrina Dunlap



Ken Traum, Vice Chair



Robert P. Gerseny

Select Board, Hopkinton, New Hampshire

Attest:




Jim O'Brien, Chair



Steve Lux, Jr.



Sabrina Dunlap



Ken Traum, Vice Chair



Robert P. Gerseny

Select Board, Hopkinton, New Hampshire

Town Meeting Warrant Narrative The Warrant Articles with Explanations

Each year we prepare this “Narrative Warrant” as a companion to the Town Meeting Warrant to give detail to each Warrant Article that will be voted on and discussed. The hope is that this section will provide you, the voter, with a better understanding of what you are being asked to vote on at Town Meeting. Please also feel free to contact the Town Hall if you have additional questions. Also, additional information is available at the Town website as www.hopkinton-nh.gov. We hope you find this information useful as you prepare for Town Meeting.

Ballot Articles:

Article 1 is voted by ballot either in-person or by absentee ballot. If you cannot be there in person, you should contact the Town Clerk’s Office (746-3180) in order to obtain an absentee ballot.

Voting will take place:

Where: Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook

When: Tuesday, March 13, 2018 - Polls are open from 7:00 a.m. to 7:00 p.m.

Voter Registration: If you are not registered to vote, you may do so on the day of voting, March 13, 2018. Please bring a photo ID and identification denoting your physical address. You cannot register to vote on Saturday, March 17.

Article 1: To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated: (Candidates who filed for an open office are listed here alphabetically.)

Select Board – One for a 3-year term

Steve Lux, Jr.

Steven Whitley

Town Moderator – One for a 2-year term

Bruce B. Ellsworth

Supervisor of the Checklist – One for a 6-year term

Jean Lightfoot

Budget Committee – Two for a 3-year term

Amy Bogart

Jonathan Cohen

Virginia L. Haines

Library Trustee - Two for a 3-year term

Peter Gagnon

John Greabe

Cemetery Trustee – One for a 3-year term

Lynn Clark

Robert A. Wells

Trustee of the Trust Funds – One for a 3-year term

Christine B. Hoyt

Town Meeting Gathering – Deliberative (Discussion) Session**This meeting will take place:**

Where: Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook

When: Saturday, March 17, 2018

Hours: Beginning at 9:00 a.m.

Summary of Tax Rate Impact

The Budget Committee has unanimously voted to present the Select Board's operating budget to the Town Meeting. The Committee is also recommending the money related Warrant Articles being proposed. With the Select Board's recommended use of a portion of the Unassigned Fund Balance, the estimated 2018 Town portion of the tax rate is \$7.36 per thousand which is \$ 0.28 or 3.91% higher than the 2017 rate.

Article 2: Operating Budget

To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$ 7,123,415 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

This article is the funding for the operating budget for the Town not including any other warrant articles. The proposed amount of \$7,123,415 is an increase of \$133,319 over last year, a 1.91% increase. There are 6 major drivers in this increase. \$80,160 equivalent to a 3.5% wage increase is added to the budget for employee merit pay increases and the corresponding benefit changes. All increases are based on merit, so this is the entire amount to be allocated to all employees for increases. Employee health insurance is increasing by \$29,268. Additional part-time wages in the amount of \$28,537 is being allocated to the Police Department to increase hours at a much lower cost than adding an additional full-time officer. Shimming & Paving is increasing \$16,000, a 5% increase. It is anticipated that this line will increase 5% a year over the next several years to bring it to an amount that will begin to allow for repaving prior to the disintegration of the pavement already in place. Engineering costs at \$20,000. The increases are offset by a \$133,805 decrease in the amount of bond payments due to the landfill bond being paid off.

Proposed Budget Detail

<i>Account</i>	Approved Budget 2017	Actual Expense 2017	Budget Committee & Select Board Proposed Budget 2018	\$ Change 2017 vs 2018 Budget	% Change 2017 vs 2018 Budget
Executive	\$221,573	\$219,806	\$221,723	\$150	0.07%
IT Services	41,000	40,803	41,000	-	0.00%
Town Clerk/Tax Collector	208,319	193,910	209,004	685	0.33%
Election Administration	4,210	4,208	13,529		
Financial Administration	120,321	117,453	119,900	(421)	-0.35%
Assessing	70,100	66,716	73,320	3,220	4.59%
Legal	25,000	9,854	25,000	-	0.00%
Personnel Administration	751,613	705,060	868,330	116,717	15.53%
Planning and Zoning	111,442	108,093	113,831	2,389	2.14%
Cemeteries	15,056	14,627	17,228	2,172	14.43%
Property/Liability Insurance	69,404	69,390	67,064	(2,340)	-3.37%
Police	709,880	665,865	757,165	47,285	6.66%
Ambulance	614,595	600,445	661,415	46,820	7.62%
Fire	304,020	283,037	313,063	9,043	2.97%
Emergency Management	1	-	1	-	0.00%
Highway Administration	739,227	746,564	755,988	16,761	2.27%
Highway & Streets	712,500	708,724	747,500	35,000	4.91%
Street Lighting	2,100	2,297	2,100	-	0.00%
Transfer Station	555,745	568,468	562,447	6,702	1.21%
Solid Waste-Landfill	40,500	39,912	35,500	(5,000)	-12.35%
Solid Waste-Community Well	12,000	7,159	10,500	(1,500)	-12.50%
Animal Control	6,834	6,400	6,834	-	0.00%
Community Health	15,675	15,675	14,675	(1,000)	-6.38%
Human Services Administration	62,948	62,370	63,523	575	0.91%
Welfare Vendors	50,000	45,762	50,000	-	0.00%
Recreation	116,974	108,783	116,462	(512)	-0.44%
Buildings & Grounds	82,080	81,450	82,580	500	0.61%
Library	293,095	291,524	289,698	(3,397)	-1.16%
Patriotic Purposes	3,250	2,800	3,250	-	0.00%
Conservation Committee	1	-	1	-	0.00%
Economic Development	31,500	31,150	23,500	(8,000)	-25.40%
Principal on Bonds/Notes	716,122	713,655	583,882	(132,240)	-18.47%
Interest on Bonds/Notes	177,457	179,885	166,801	(10,656)	-6.00%
TAN	2,000	-	2,000	-	0.00%
OPERATING BUDGET TOTAL	\$6,886,542	\$6,711,845	\$7,018,814	\$132,272	1.92%
Sewer Disposal	\$103,554	\$103,429	\$104,601	\$1,047	1.01%
TOTAL	\$6,990,096	\$6,815,274	\$7,123,415	\$133,319	1.91%

Article 3: Appropriation to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of \$623,000 to be added to previously established Capital Reserve Funds as follows:

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 225,000
Replacement & Equipping of Ambulance	75,000
Police and Fire Radio and Related Equipment Replacement	8,000
Police Vehicle Replacement	25,000
Fire Department Vehicle and Equipment Acquisitions	105,000
Transfer Station Equipment & Facilities	15,000
Library Replacement Building	5,000
Dam Maintenance and Construction	10,000
Sewer System Equipment and Sludge Removal	50,000
Renovations to the Town Hall	75,000
Revaluation of Property	30,000
TOTAL	\$ 623,000

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

For many years the Town has maintained Capital Reserve Fund (CRF) accounts to help to level the impact of major expenditures by putting funds aside annually. Replacement equipment for the next 20 years has been estimated and reviewed to create a spreadsheet indicating the required amount to be put in each fund each year in order to maintain as constant an expenditure level as possible. \$623,000 is requested this year, an amount that is \$136,000 higher than last year.

New and Replacement Equipment and Vehicles for the Public Works and Highway Department – established to purchase vehicles and equipment used by the Public Works Department. The big expense in 2018 from this fund is the replacement of one of four dump trucks at \$225,000.

Replacement and Equipping of Ambulance – established by Town Meeting in 2011 to replace and equip ambulances when required. We are scheduled to purchase a new ambulance this year replacing the 2010 vehicle. Both Warner and Webster contribute toward the purchase of a new ambulance.

Police and Fire Radio and Related Equipment Replacement – this fund begins to fund the replacement of radios received nine years ago through a federal grant. The life expectancy of the equipment is 10-12 years and the estimated replacement cost is \$ 80,000.

Fire Department Vehicle and Equipment Acquisitions – major Fire Department equipment and vehicles are purchased through this fund. The 1995 pumper is due to be replaced in 2020 at a cost estimated at \$600,000.

Transfer Station Equipment and Facilities – established to purchase equipment used at the Transfer Station and amended to also include facility upgrades.

Library Replacement Building Systems – established to replace building systems such as the heating system at the library.

Dam Maintenance and Construction – established to fund required work on Town owned dams. The Town owns several dams. The State Dam Bureau is requiring the Town to bring the dam on Main Street, by Kimball Lake into compliance. It is expected that the engineering work will be around \$ 40,000 and then there will be some structural work done to the dam itself.

Sewer System Equipment and Sludge Removal – established to pay for the removal of sludge from the system and to upgrade equipment. This year completion of the manhole covers replacement project is scheduled.

Renovation to the Town Hall – established to renovate Town Hall. Improvement to the parking and accessibility to the building is the scheduled project for 2019. Funds are being used to gradually update the offices and make the building fully handicap accessible.

Revaluation of Property – the NH Department of Revenue mandates that each town in the State be reassessed every five years. 20% of the properties in town are reviewed each year to assure that the assessing data is correct. In the fifth year, a complete statistical update is done using recent sales of property. This fund was established to cover the fifth year costs of \$99,000.

Article 4: Appropriation to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of \$32,000 to be added to previously established General Trust Funds as follows:

Town Facilities Maintenance	\$ 15,000
Recreational Facilities Maintenance	10,000
Library Building Maintenance	<u>7,000</u>
TOTAL	\$ 32,000

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

Town Facilities Maintenance – established to cover the cost of large maintenance items on town owned buildings. Over the last five years the fund has been used to replace roofs on the Town Hall, and Horseshoe Tavern and for the new well at George Park, taking a substantial burden off the Contoocook Precinct water system and saved the Town substantially in water costs.

Recreational Facilities Maintenance – established to help pay for the cost of maintaining our recreational facilities. Examples are the docks at Kimball Pond, Spirit Skateboard Park, and various nets used on the fields.

Library Building Maintenance – this trust is used for building and window painting.

Article 5: Establish the Recreational Facilities Capital Reserve Fund

To see if the Town will vote to establish a Recreation Facilities Capital Reserve Fund under the provisions of RSA 35:1 for construction, reconstruction and purchasing of equipment for the recreation fields and to raise and appropriate the sum of \$10,000 to be placed in this fund. Further, to name the Select Board as agents to expend from said fund.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

This is a proposed new Capital Reserve Fund (CRF) to be used to continue to maintain our fields. This past year a committee made recommendations for George Park and this fund could be used to carry out their recommendations. The first project scheduled is the replacement of the tennis courts in 2021.

Article 6: Authorization to Expend from Pay-by-Bag Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$110,000 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (8-1)).

When the Pay-by-Bag program was started by the Town Meeting in 2010, the warrant article required that all revenue from the sale of bags go into the Pay-by Bag Special Revenue fund. Monies in this fund can only be expended to offset the cost of solid waste collection and disposal and can only be expended with Town Meeting approval. This article will allow the funds collected in 2017 to be used to offset Hopkinton costs at the Transfer Station.

Article 7: Authorization to Expend from Senior Center Rental Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$3,200 for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center with said funds to come from the Senior Center Rental Special Revenue Fund. No Funds to be raised by taxation.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

At the Town Meeting in 2009 the Town established the Senior Center Rental Special Revenue Fund requiring all revenues from the rental of the senior center to go into this fund. Monies in a Special Revenue Fund cannot be expended without Town Meeting approval so this article authorizes the Select Board to expend from this fund to offset operational and maintenance costs of the Slusser Senior Center.

Economic Development Warrant Articles 8-12

As part of the work of the Economic Development Committee to encourage development within town, the Committee is proposing to create two Tax Increment Finance (TIF) Districts and swap land with the State of New Hampshire. A TIF District is the financing of public improvements with the *INCREMENTAL TAX* created either by new construction, expansion, or renovation of property within a defined area of the town. It does not take away current tax revenue but uses the new revenue to pay for improvements. Once the improvements are paid for, the added revenue goes into the tax base. The complete plan for both proposed TIF Districts follows this Narrative Warrant.

Article 8: Adoption of RSA 162-K to Establish Municipal Economic and Revitalization Districts

To see if the Town pursuant to New Hampshire RSA 162-K Municipal Economic Development and Revitalization Districts, will adopt the provisions of RSA 162-K, allowing the Town the option to establish one or more Economic Development and Revitalization Districts.

(Majority vote required).

(The Select Board recommends this article (5-0)).

The Town Meeting must adopt this statute in order for the Town to adopt any TIF Districts.

Article 9: Adoption of Exit 6 TIF District and Plan

To see if the Town will vote to adopt and ratify the Exit 6 Tax Increment Finance District and Plan of 2018 as presented at Public Hearing on February 20, 2018, with an effective date of March 31, 2018.

(Majority vote required).

(The Select Board recommends this article (5-0)).

This is the proposed TIF District on Maple Street near Exit 6. The entire plan for this District follows this Narrative Warrant.

Article 10: Adoption of Hart's Corner TIF District and Plan

To see if the Town will vote to adopt and ratify the Hart's Corner Tax Increment Finance District and Plan of 2018, as presented at Public Hearing on February 20, 2018, with an effective date of March 31, 2018.

(Majority vote required).

(The Select Board recommends this article (5-0)).

This is the proposed TIF District on Maple Street near the intersection of Maple Street and Routes 202/9. The entire plan for this District follows the Exit 6 TIF District Plan.

Article 11: Swap of Land with the State of New Hampshire for Economic Development

To see if the Town will vote authorize the Select Board to swap land with the State of New Hampshire with the Town transferring to the State all or a portion of a 96-acre lot abutting Mast Yard Forest, and in return receiving State land located near the intersection of Maple

Street and Route 202/9, upon such terms and conditions as the Select Board deem to be in the best interest of the Town.

(Majority vote required).

(The Select Board recommends this article (5-0)).

This article is to authorize the Select Board to swap Town owned land next to the Mast Yard Forest with State owned land in the proposed Hart's Corner TIF District. The land near the Mast Yard Forest would become part of the Forest and remain as conservation land. The land in the TIF District would be used for development and to provide amenities to the potential development. The following maps show the location of the lots that could be part of the swap.

Town Owned Land Near Mast Yard State Forest



State Owned Parcels Within the Proposed TIF District at Route 202/9



Article 12: Appropriation of Funds for Economic Development

To see if the Town will vote to raise and appropriate the sum of \$ 30,000 to be used for economic development purposes including professional fees, infrastructure work, and the purchase of land. This sum to come from fund balance (surplus) and no amount to be raised by taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is complete or by December 31, 2020, whichever is sooner.

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

This article is to have funds available to make the land swap happen.

Article 13: Offshore Wind Petition Warrant Article

Shall the Town express its support to Governor Sununu for New Hampshire to join Massachusetts and Maine and study the feasibility of developing offshore wind power in the Gulf of Maine. The Town will provide written notice urging Governor Sununu request the Bureau of Ocean Energy Management (BOEM) to form an intergovernmental task force. A bipartisan NH legislative committee studied the potential for offshore wind in 2014 and recommended the establishment of this task force. Floating wind turbines located far offshore in federal waters and barely visible from land, combined with other renewable energy can move NH to 100% renewable energy by 2050. The building of offshore wind farms will bring a significant number of jobs and revenue to New Hampshire.

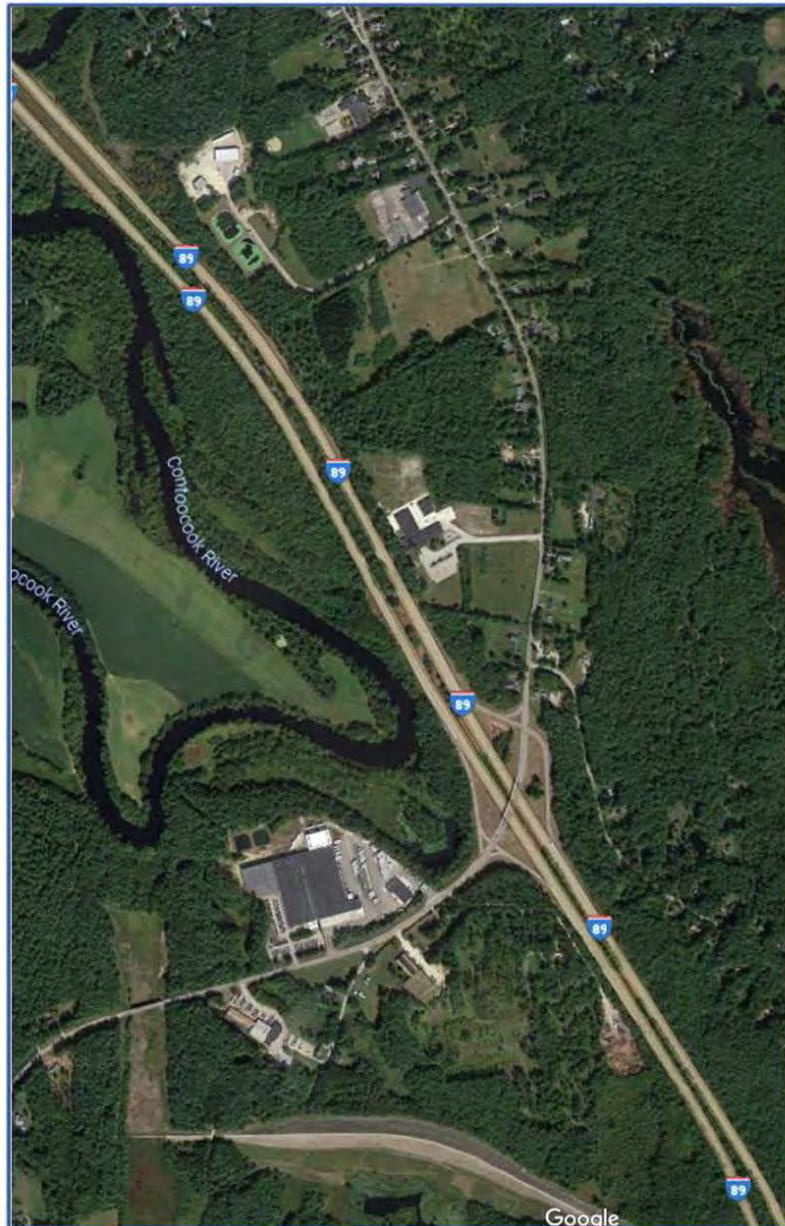
By Petition.

(Majority vote required).

(The Select Board recommends this article (3-2)).

This is a Petitioned Warrant Article that received the required 25 signatures to be on the Town Meeting Warrant.

**Exit 6
Tax Increment District
With the
Development and Finance Plan
Hopkinton, NH**



Proposed – March 2018

SECTIONS- RSA CHAPTER 162-K

K: 1 Local Option

K: 2 Definitions

K: 3 Authorization

K: 4 Hearing

K: 5 District and Limitations

K: 6 District Establishment and Development Program

K: 7 Grants

K: 8 Issuance of Bonds

K: 9 Financing Plan

K:10 Computation of Tax Increments

K:11 Annual Report to NH-DRA

K:12 Maintenance and Operation

K:13 Administration

K:14 Advisory Board

K:15 Relocation of Displaced Persons

Exit 6 Tax Increment Finance District Plan

K:1 Local Option

At the Town Meeting of 2018, the voters approved adopting RSA Chapter K:1, giving the Town the **Local Option** to subsequently adopt specific Tax Incremental Tax (TIF) Districts.

K:2 Definitions

The definitions used by the Town will be those as presented in RSA 162-K: 2 "Definitions"

K:3 Authorization

In accordance with RSA 162-K:3, the Town of Hopkinton hereby adopts the following Tax Increment Financing Plan (TIF) "Exit 6 Area" (see map attached).

The District and the Plan may be amended per the RSA. Note that for any Amendment, the Original Assessed Value is re-established for any area added, and New Captured Value is also reset as of the date of the Amendment.

K:4 Hearings

This Plan was presented to the SAU, local School Board and County Administrator by no later than February 6, 2018. Each was asked to review the Plan for comments and recommendations, to be returned to the Town by February 23, 2018. Comments and Recommendations are attached.

The Select Board also held Hearings and posted Warrant Notices as follows:

1. Notice of Public Hearing posted February 5, 2018 on bulletin boards and on Town of Hopkinton website.
2. Notice published in the Concord Monitor February 8, 2018.
- 3.
- 4.

K:5 District and Limitations

The Exit 6 Tax Increment District encompasses the commercial area around Exit 6 of Interstate 89. It runs for about one mile along Maple Street; this area is illustrated on the accompanying map.

This District comprises about 192.5 acres and has an assessed valuation of just over \$20 million. By law, no TIF district can be larger than 5% of the total town land area, and when added to other TIF Districts may not exceed 10% of the total town land area. Further, no one district can exceed 8% of total assessed value, and when combined with other TIF Districts may not exceed 16% of total assessed value.

This District is approximately .67% of the total town land area, and when combined with the proposed Hart's Corner TIF District, account for .99% of the total town land area. Assessed property values in this District amount to approximately 3.3% of the total town assessed

property values and when combined with the proposed Hart's Corner TIF District, account for 3.29% of the total town assessed property values.

K:6 District Establishment and Development Program

In accordance with RSA 162-K, the Town of Hopkinton hereby adopts the following Tax Increment Financing Plan (TIF) for the Exit 6 area near Contoocook Village in Hopkinton. It is the purpose in forming this district to encourage revitalization, re-investment, and new investment within those portions of Town that are zoned for commercial development.

The purpose of the District is to fund improvements to roads, intersections, sidewalks, sewer, water, drainage, lighting, signage, utility poles and lines, landscaping, or other associated improvements that will create economic vitality and ensure the continued economic vitality of those areas that are already so developed. Pursuant to the enabling legislation, RSA 162-K, some of the valid public purposes for a TIF district include: the acquisition of land, the improvement of physical facilities, the improvement of quality of life and transportation through acquisition or construction, the accomodation of pedestrian systems, and the installation of landscaping and streetscaping. It is recognized that this district represents a core commercial area in the Town that provides jobs and services, and represents an important part of the non-residential tax base.

Without improvements to both the physical infrastructure and visual appearance of this area, the existing tax base could erode. Also, without these additional investments, the capacity does not presently exist to support all of the development for which this area is zoned. It is the Town's intention to use tax increment financing to help pay for necessary improvements to the infrastructure in order to support anticipated development.

K: 7 Grants

Per K:7, the Town is authorized to receive grants that may assist in the purposes of the District, subject to any and all provisions as would be required by the Town to accept other grants.

K: 8 Issuance of Bonds

The District is established without the request for any issuance of bonds.

Bonding will be requested at a subsequent Town Meeting if sufficient development potential is imminent that would allow for the new development, and private sector contributions to the capital costs are sufficient in a reasonable timeframe to cover all of the Town's debt service liability.

K: 9 Financing Plan

The Town at the 2017 Town Meeting voted to expand the M-1 (Industrial) District in the Exit 6 area and has charged the Economic Development Committee with encouraging development. Studies have shown that development in this area is limited due to the fact that public water and sewer do not extend this far up Maple Street. The main focus of this TIF District is to extend these services, and to better utilize the Maple Street Sewer Treatment plant that is in close proximity.

There are two, inter-related sections of one District:

1. East of I-89 (the East Section).
2. West of I-89 (the West Section).

The division of the District into two (2) sections allows for the possible phasing of the infrastructure construction and reduced debt levels.

a. Cost of Plan Implementation

East Section: The project cost to bring water and sewer as far as Interstate 89 is estimated to be about \$2.0 million.

West Section: The cost to extend these services beyond the interstate is estimated at an additional \$1.25 million. This work would be done with a bond and the incremental revenues will be used to pay off the bond.

b. Sources of Revenue

East Section: It is the objective that the extension of the sewer and water up to Interstate 89 will encourage sustainable development that will add up to \$7.0 million in additional valuation (new captured value) over the current assessed valuation. This added development could generate \$245,000 annually in new tax revenue at current tax rates, which must be used to pay off the bond.

West Section: Extending services to the other side of Interstate 89 could add \$4.5 million in additional assessed valuation which would generate \$153,000 in additional tax revenue, which will be used to pay off the bond for the second phase of this expansion.

Regardless of phasing, the District is one area. Both costs and revenues will be for either section, or for both.

Duration of the District - The District's duration shall not end before any and all bonding or borrowing by the Town for the purposes of the District is paid in full.

The District may exist indefinitely if there is no bonding or debt, and any increment collected may be used for the purposes of the Plan. It may also be ended if there is no debt outstanding.

Once the District is ended, all of the Captured Value returns to the municipal, school, and county tax rolls.

It shall be the duty of the Administrator and the Select Board to ensure that any obligations or unexpended funds of the District will be adequately addressed prior to, or as part of the expiration, and a detailed report shall be provided at the March Town Meeting detailing the steps to be taken to properly meet any obligations or provide for unexpended funds.

K:10 Computation of Tax Increments

The computation of the current assessed value as of April 1, 2018 shall be established by the Town Assessor after that date.

Each year subsequently, the Assessor shall determine the Captured Assessed Value, and report that value to the Advisory Board, the District Administrator, and to the Select Board.

K:11 Annual Report to NH-DRA

The assessor shall provide to the District Administrator and to the New Hampshire Department of Revenue Administration (NH-DRA) an Annual Report as required by Section K:11.

K:12 Maintenance and Operation

The Town shall include annually a line-item in its approved budget for TIF District(s) costs. These costs can include maintenance and operating costs that are directly related to the District. The Town can charge the District for new and documented costs incurred within or for the benefit of the District directly and solely.

K: 13 Administration

District Administrator - Pursuant to RSA 162-K:13, the Select Board will annually appoint the TIF District Administrator. For the year 2018, the Select Board has selected the Town Administrator to serve as District Administrator.

K:14 Advisory Board

A District Advisory Board of at least five (5) members will be appointed by the Select Board and, in accordance with the provision of RSA 162-K:14, will be made up of a majority of members who are owners or occupants of real property that is within or adjacent to the District. Members of the Advisory Board are encouraged to be residents, but are not required to meet Town residency requirements.

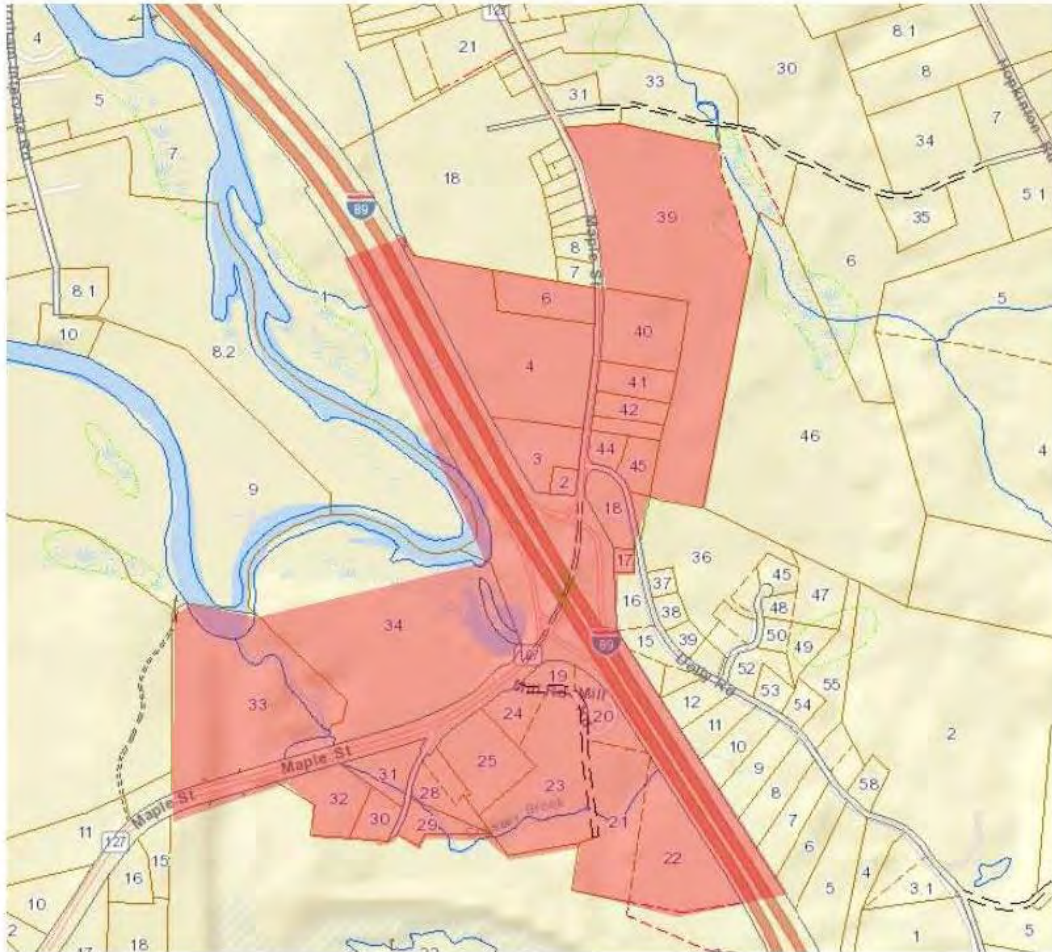
A member of the Economic Development Committee will initially serve as Chair, and a member of the Planning Board will initially serve as Vice-Chair. The election of officers of the Advisory Board will be done by the Advisory Board annually.

This Advisory Board shall advise the District Administrator and Select Board on the maintenance and implementation of the District Plan. All meetings of the Advisory Board shall meet the requirements of RSA 91-A (Right-to-Know Law), and both the District Administrator and Select Board are encouraged to obtain extensive public input as they prepare to implement the plan.

K:15 Relocation of Displaced Persons

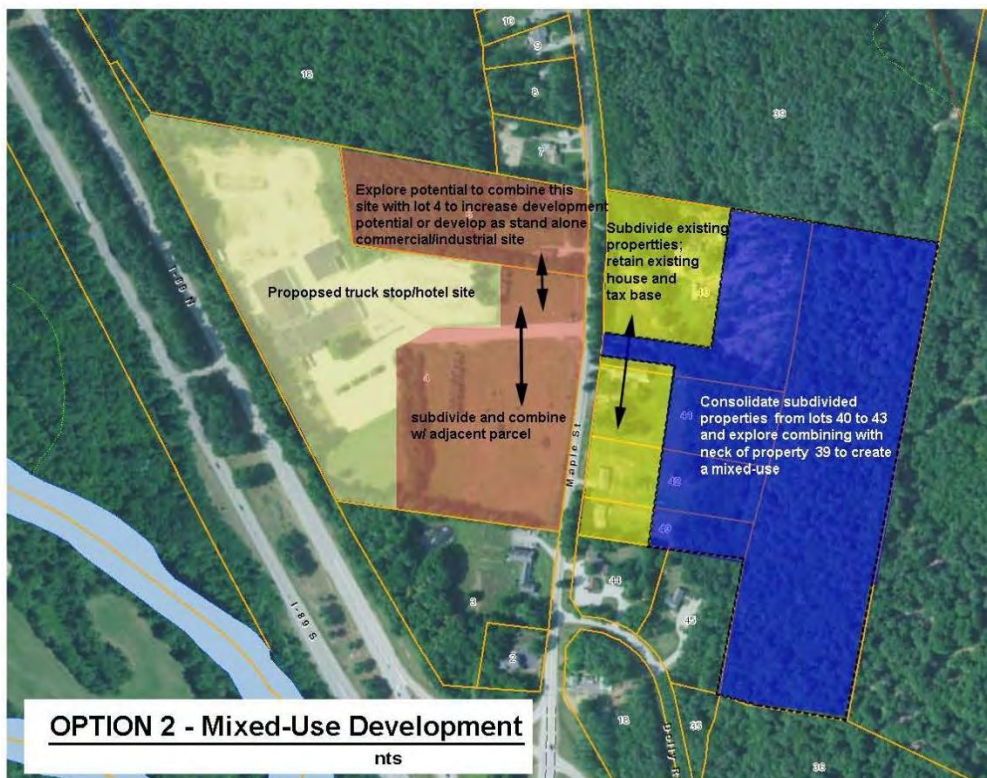
It is not expected that there will be any displacement of persons. If that occurs the Town shall meet all provisions of state law pertaining to required procedures and any compensations.

Exit 6 TIF District Map





East Site Information

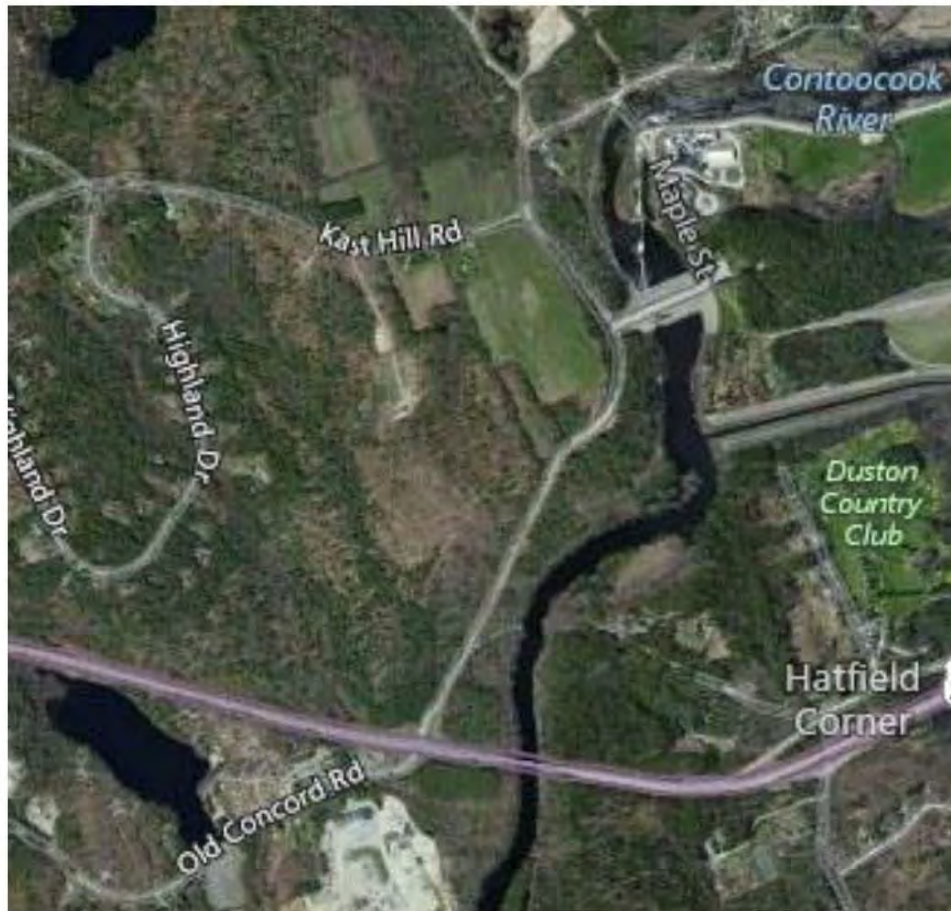




East Site Information and Conceptual Option



Hart's Corner Enhancement Area Tax Increment Finance District Plan Hopkinton, NH



Proposed– March 2018

SECTIONS- RSA CHAPTER 162-K

K:1 Local Option

K:2 Definitions

K:3 Authorization

K:4 Hearing

K:5 District and Limitations

K:6 District Establishment and Development Program

K:7 Grants

K:8 Issuance of Bonds

K:9 Financing Plan

K: 10 Computation of Tax Increments

K:11 Annual Report to NH-DRA

K:12 Maintenance and Operation

K: 13 Administration

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SECTIONS- RSA CHAPTER 162-K

K:1 Local Option

At the Town Meeting of 2018, the voters approved adopting RSA Chapter K:1, giving the Town the **Local Option** to subsequently adopt specific Tax Incremental Tax (TIF) Districts.

K:2 Definitions

The definitions used by the Town will be those as presented in RSA 162-K: 2 "Definitions".

K:3 Authorization

In accordance with RSA 162-K:3, the Town of Hopkinton hereby adopts the following Tax Increment Financing Plan (TIF) "Hart's Corner Enhancement Area" near the intersection of Routes 202/9 and Maple Street (see map attached).

The District and the Plan may be amended per the RSA. Note that for any Amendment, the Original Assessed Value is re-established for any area added, and New Captured Value is also reset as of the date of the Amendment.

K:4 Hearing

This Plan was presented to the SAU, local School Board and County Administrator by no later than February 6, 2018. Each was asked to review the Plan for comments and recommendations, to be returned to the Town by February 23, 2018. Comments and Recommendations are attached.

The Select Board also held Hearings and posted Warrant Notices as follows:

1. Notice of Public Hearing posted February 5, 2018 on bulletin boards and on Town of Hopkinton website.
2. Notice published in the Concord Monitor February 8, 2018.
- 3.
- 4.

K:5 Location of District

The Hart's Corner Tax Increment District encompasses the commercial area around the intersection of Routes 202/9 and Maple Street. It runs for about $\frac{3}{4}$ of a mile along Maple Street; this area is illustrated on the accompanying map.

District and Limitations

This District comprises about 91 acres and has an assessed valuation of just over \$216,000. By law, no TIF district can be larger than 5% of the total town land area, and when added to other TIF Districts may not exceed 10% of the total town land area. Further, no one district can exceed 8% of total assessed value, and when combined with other TIF Districts may not exceed 16% of total assessed value.

This District is approximately .32% of the total town land area, and when combined with the proposed Exit 6 TIF District, account for .99% of the total town land area. Assessed property values in this District amount to approximately .003% of the total town assessed

property values and when combined with the proposed Exit 6 TIF District, account for 3.29% of the total town assessed property values.

K:6 District Establishment and Development Program

Statement of Objectives

The purpose of the District is to fund improvements to roads, intersections, sidewalks, drainage, lighting, signage, utility poles and lines, landscaping, or other associated improvements that will create economic vitality and ensure the continued economic vitality of those areas that are already so developed. The funds may also be used to purchase property for resale in order to facilitate development. Pursuant to the enabling legislation, RSA 162-K, some of the valid public purposes for a TIF district include: the acquisition of land; the improvement of physical facilities, quality of life and transportation through acquisition or construction; the accomodation of pedestrian systems; and the installation of landscaping and streetscaping. It is recognized that this District could represent a core commercial area in the Town that could provide jobs and services, and could represent an important part of the non-residential tax base.

District Development Plan

The Town at the 2017 Town Meeting voted to expand the M-1 (Industrial) District in the Hart's Corner area and has charged the Economic Development Committee with encouraging development. Studies have shown that development in this area is desirable due to its access to Route 202/9 and Interstate 89.

It is the purpose in forming this district to encourage revitalization, re-investment, and new investment within those portions of Town that are zoned for commercial development. Without improvements to both the physical infrastructure and visual appearance of this area, the existing tax base could erode. Without infrastructure, this key area is likely to be developed in a few low-valuation, large single-family lots on many acres with new demands for Town and School District services to remote locations of Town.

Without these additional investments, the capacity does not presently exist to support all of the development for which this area is zoned.

IF bonding is authorized at a subsequent Town Meeting, it is the Town's intention to allow tax increment financing for:

- The Town's portion of necessary improvements to the Area such as providing or upgrading water services, septic-sewer capacity, sidewalks, roads, lighting, landscaping, communication facilities or lines, recreational trails and spaces, traffic and pedestrian access, portage and launching areas, and other necessary infrastructure.
- Purchase or lease of land to support desired development.
- Costs of securing desired tenants and users, Rights-of-Ways and land swaps, including planning, engineering, market research and outreach, audit, bond placement and legal costs.
- Performing on-going and necessary operations, maintenance, repairs, upgrades, administration and marketing.

K:7 Grants

Per K:7, the Town is authorized to receive grants that may assist in the purposes of the District, subject to any and all provisions as would be required by the Town to accept other grants.

K:8 Issuance of Bonds

The District is established without the request for any issuance of bonds.

Bonding will be requested at a subsequent Town Meeting if sufficient development potential is imminent that would allow for the new development, and private sector contributions to the capital costs are sufficient in a reasonable timeframe to cover all of the Town's debt service liability.

K:9 Financing Plan**a. Cost of Plan Implementation**

The projected costs from early and preliminary planning are up to \$ 5.2 million of capital costs.

The Town is also seeking proportional private-owner and user participation in required capital costs, as well as higher and/or new on-going property-tax payments, and service fees for any reimburseable school or municipal services provided.

b. Sources of Revenue

The development project when it is complete could add up to \$20.0 million in additional valuation over the current assessed valuation. This added development will generate new tax revenue which will be used to pay off the bond and also pay for projects directly.

Should the Area generate new incremental revenues greater than the annual debt service requirements, the Advisory Board will recommend to the Select Board that the funds be used in one or more of the following ways:

- Used to accelerate pay-down by prepayment of debt.
- Used to perform additional improvements listed in the Plan, but not yet built or implemented.
- Returned to the tax rolls for that year.

Surpluses cannot be used for purposes not listed in this adopted TIF Development Plan, nor outside of the District, nor lent or transferred between Funds, nor to supplement municipal or school costs.

Duration of the District

The District's duration shall be when any bonding or borrowing by the Town for the purposes of the District is paid in full.

The District may exist indefinitely if there is no bonding or debt, and any increment collected may be used for the purposes of the Plan.

It shall be the duty of the District Administrator and the Select Board to ensure that any obligations or unexpended funds of the District will be adequately addressed prior to, or as part of, the expiration, and a detailed report shall be provided at the March Town Meeting detailing the steps to be taken to properly meet any obligations or provide for unexpended funds.

K: 10 Computation of Tax Increments

The computation of the current assessed value as of April 1, 2018 shall be established by the Town Assessor after that date.

Each year subsequently, the Assessor shall determine the Captured Assessed Value, and report that value to the Advisory Board, the District Administrator, and to the Select Board.

K:11 Annual Report to NH-DRA

The assessor shall provide to the District Administrator and to the New Hampshire Department of Revenue Administration (NH-DRA) an Annual Report as required by Section K:11.

K:12 Maintenance and Operation

The Town shall include annually a line-item in its approved budget for TIF District(s) costs. These costs can include maintenance and operating costs that are directly related to the District. The Town can charge the District for new and documented costs incurred within or for the benefit of the District directly and solely.

K: 13 District Administrator

Pursuant to RSA 162-K:13, the Select Board will annually appoint the TIF District Administrator. For the year 2018, the Select Board has selected the Town Administrator to serve as District Administrator.

K:14 Advisory Board

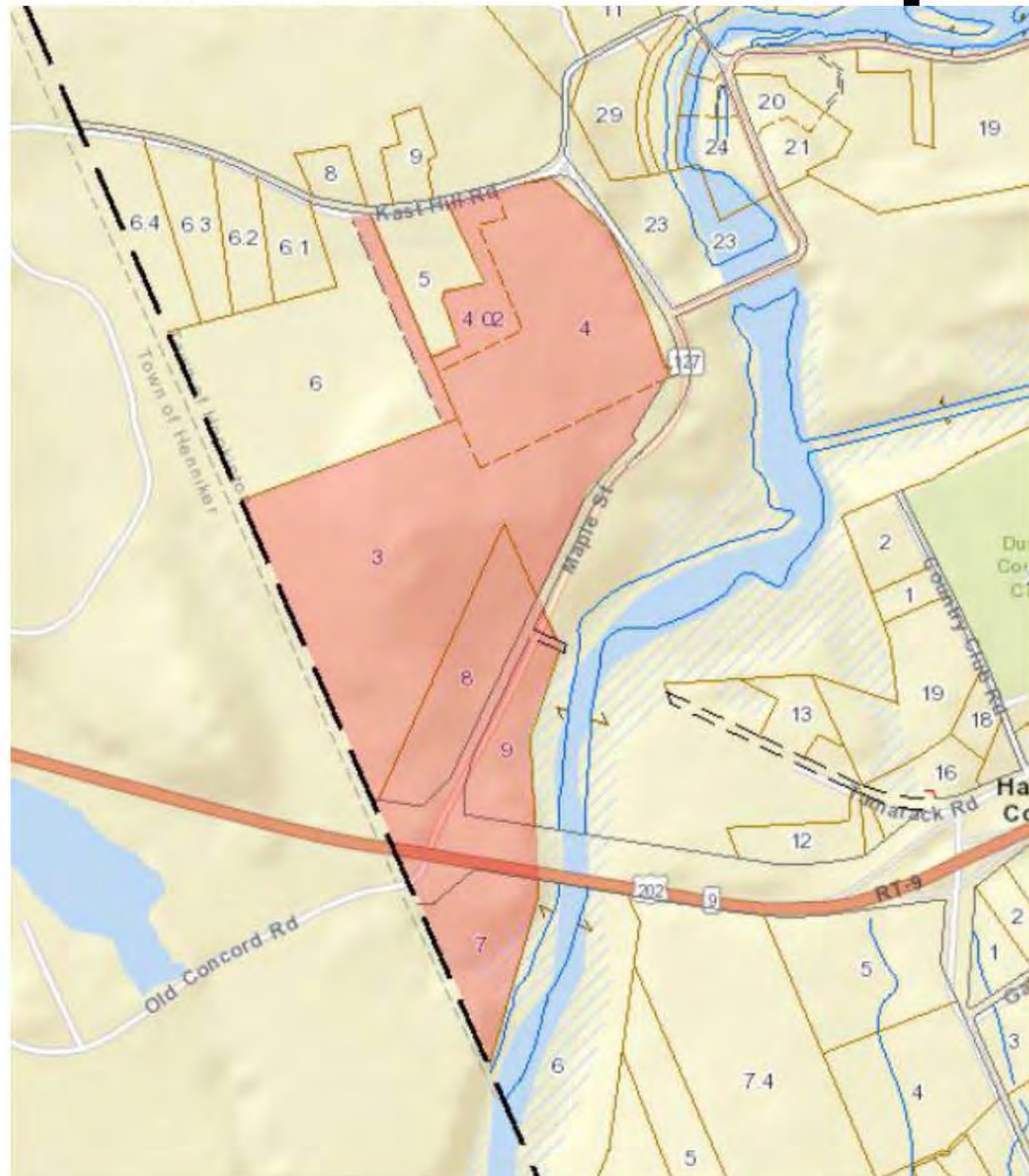
A District Advisory Board of at least five (5) members will be appointed by the Select Board and, in accordance with the provision of RSA 162-K:14, will be made up of a majority of members who are owners or occupants of real property that is within or adjacent to the District. Members of the Advisory Board are encouraged to be residents, but are not required to meet Town residency requirements.

A member of the Economic Development Committee will initially serve as Chair, and a member of the Planning Board will serve as Vice-Chair. The election of officers of the Advisory Board will be done by the Advisory Board annually.

This Advisory Board shall advise the District Administrator and Select Board on the maintenance and implementation of the District Plan. All meetings of the Advisory Board shall meet the requirements of RSA 91-A (Right-to-Know Law), and both the District Administrator and Select Board are encouraged to obtain extensive public input as they prepare to implement the plan.

K:15 Relocation of Displaced Persons

It is not expected that there will be any displacement of persons. If that occurs the Town shall meet all provisions of state law pertaining to required procedures and any compensations.

Hart's Corner TIF District Map

Conceptual Site Plan for the Hart's Corner Enhancement Area TIF District



2018 Proposed Town Budget



Proposed Budget of the Town of Hopkinton - 2018

State of New Hampshire Form MS-737

New Hampshire
Department of
Revenue Administration



2018
MS-737

Proposed Budget Hopkinton

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Janet Krzyzaniak	Budget Committee Chair	<i>Janet Krzyzaniak</i>
Richard Houston	Budget Committee Vice Chair	<i>Richard C. Houston</i>
Amy Bogart	Budget Committee Member	<i>Amy K. Bogart</i>
Virginia Haines	Budget Committee Member	<i>Virginia Haines</i>
Mark Zankel	Budget Committee Member	<i>Mark Zankel</i>
Deborah Norris	Budget Committee Member	<i>Deborah Norris</i>
Ken Traum	For the Select Board	<i>Ken Traum</i>
Mathew Belanger	For the School Board	<i>Mathew Belanger</i>
John Wuellenweber	For the HVP	<i>John Wuellenweber</i>
Donald Houston	For the CVP	<i>Donald Houston</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

For assistance please contact:

NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2018
MS-737

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$257,810	\$260,609	\$262,723	\$0	\$262,723	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$207,961	\$198,118	\$222,533	\$0	\$222,533	\$0
4150-4151	Financial Administration	02	\$117,855	\$117,453	\$119,900	\$0	\$119,900	\$0
4152	Revaluation of Property	02	\$85,100	\$66,716	\$73,320	\$0	\$73,320	\$0
4153	Legal Expense	02	\$25,000	\$9,854	\$25,000	\$0	\$25,000	\$0
4155-4159	Personnel Administration	02	\$835,585	\$705,060	\$868,330	\$0	\$868,330	\$0
4191-4193	Planning and Zoning	02	\$108,791	\$108,093	\$113,831	\$0	\$113,831	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries	02	\$15,056	\$14,627	\$17,228	\$0	\$17,228	\$0
4196	Insurance	02	\$69,404	\$69,390	\$67,064	\$0	\$67,064	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$1,722,562	\$1,549,920	\$1,769,929	\$0	\$1,769,929	\$0
Public Safety								
4210-4214	Police	02	\$692,705	\$665,865	\$757,165	\$0	\$757,165	\$0
4215-4219	Ambulance	02	\$603,146	\$600,445	\$661,415	\$0	\$661,415	\$0
4220-4229	Fire	02	\$304,020	\$283,037	\$313,063	\$0	\$313,063	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	02	\$1	\$0	\$1	\$0	\$1	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$1,599,872	\$1,549,347	\$1,731,644	\$0	\$1,731,644	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

**2018
MS-737**

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Highways and Streets								
4311	Administration	02	\$719,955	\$746,564	\$755,988	\$0	\$755,988	\$0
4312	Highways and Streets	02	\$712,500	\$708,724	\$747,500	\$0	\$747,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$2,100	\$2,297	\$2,100	\$0	\$2,100	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$1,434,555	\$1,457,585	\$1,505,588	\$0	\$1,505,588	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	02	\$651,568	\$568,468	\$562,447	\$0	\$562,447	\$0
4325	Solid Waste Cleanup	02	\$52,500	\$47,071	\$46,000	\$0	\$46,000	\$0
4326-4329	Sewage Collection, Disposal and Other	02	\$102,403	\$103,429	\$104,601	\$0	\$104,601	\$0
Sanitation Subtotal			\$806,471	\$718,968	\$713,048	\$0	\$713,048	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2018
MS-737

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Health								
4411	Administration	02	\$6,834	\$6,401	\$6,834	\$0	\$6,834	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$15,675	\$15,675	\$14,675	\$0	\$14,675	\$0
Health Subtotal			\$22,509	\$22,076	\$21,509	\$0	\$21,509	\$0
Welfare								
4441-4442	Administration and Direct Assistance	02	\$61,180	\$62,370	\$63,523	\$0	\$63,523	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	02	\$50,000	\$45,762	\$50,000	\$0	\$50,000	\$0
Welfare Subtotal			\$111,180	\$108,132	\$113,523	\$0	\$113,523	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	02	\$196,488	\$190,233	\$199,042	\$0	\$199,042	\$0
4550-4559	Library	02	\$286,066	\$291,524	\$289,698	\$0	\$289,698	\$0
4583	Patriotic Purposes	02	\$3,250	\$2,800	\$3,250	\$0	\$3,250	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$485,804	\$484,557	\$491,990	\$0	\$491,990	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	02	\$1	\$0	\$1	\$0	\$1	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	02	\$31,500	\$31,150	\$23,500	\$0	\$23,500	\$0
Conservation and Development Subtotal			\$31,501	\$31,150	\$23,501	\$0	\$23,501	\$0



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Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	02	\$722,801	\$713,655	\$583,882	\$0	\$583,882	\$0
4721	Long Term Bonds and Notes - Interest	02	\$170,778	\$179,886	\$166,801	\$0	\$166,801	\$0
4723	Tax Anticipation Notes - Interest	02	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$895,579	\$893,541	\$752,683	\$0	\$752,683	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$7,110,033	\$6,815,276	\$7,123,415	\$0	\$7,123,415	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	06	\$0	\$0	\$110,000	\$0	\$110,000	\$0
Purpose: Authorization to Expend from Pay-by-Bag Special Re								
4520-4529	Parks and Recreation	07	\$0	\$0	\$3,200	\$0	\$3,200	\$0
Purpose: Authorization to Expend from the Senior Center Ren								
4651-4659	Economic Development	12	\$0	\$0	\$30,000	\$0	\$30,000	\$0
Purpose: Appropriation of Funds for Economic Development								
4915	To Capital Reserve Fund	03	\$0	\$0	\$623,000	\$0	\$623,000	\$0
Purpose: Appropriation to Capital Reserve Funds								
4915	To Capital Reserve Fund	05	\$0	\$0	\$10,000	\$0	\$10,000	\$0
Purpose: Establish the Recreational Facilities Capital Rese								
4916	To Expendable Trusts/Fiduciary Funds	04	\$0	\$0	\$32,000	\$0	\$32,000	\$0
Purpose: Appropriation to Expendable Trust Funds								
Total Proposed Special Articles			\$0	\$0	\$808,200	\$0	\$808,200	\$0



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Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund	02	\$25,451	\$20,000	\$20,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$22,809	\$23,000	\$23,000
3186	Payment in Lieu of Taxes	02	\$77,165	\$118,000	\$118,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$90,161	\$100,000	\$100,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$215,586	\$261,000	\$261,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	02	\$765	\$750	\$750
3220	Motor Vehicle Permit Fees	02	\$1,186,163	\$1,180,000	\$1,180,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	02	\$23,822	\$24,000	\$24,000
3311-3319	From Federal Government	02	\$0	\$1	\$1
Licenses, Permits, and Fees Subtotal			\$1,210,750	\$1,204,751	\$1,204,751
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$289,283	\$290,000	\$290,000
3353	Highway Block Grant	02	\$190,706	\$190,709	\$190,709
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$443	\$400	\$400
3357	Flood Control Reimbursement	02	\$222,367	\$222,646	\$222,646
3359	Other (Including Railroad Tax)	02	\$33,714	\$9,000	\$9,000
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$736,513	\$712,755	\$712,755



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Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Charges for Services					
3401-3406	Income from Departments	02	\$958,555	\$945,701	\$945,701
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$958,555	\$945,701	\$945,701
Miscellaneous Revenues					
3501	Sale of Municipal Property	02	\$2,540	\$3,500	\$3,500
3502	Interest on Investments	02	\$32,482	\$24,000	\$24,000
3503-3509	Other	02	\$65,590	\$36,900	\$36,900
Miscellaneous Revenues Subtotal			\$100,612	\$64,400	\$64,400
Interfund Operating Transfers In					
3912	From Special Revenue Funds	06, 07	\$0	\$113,200	\$113,200
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$113,200	\$113,200
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	12	\$0	\$30,000	\$30,000
9999	Fund Balance to Reduce Taxes	02	\$385,000	\$308,000	\$308,000
Other Financing Sources Subtotal			\$385,000	\$338,000	\$338,000
Total Estimated Revenues and Credits			\$3,607,016	\$3,639,807	\$3,639,807



New Hampshire
Department of
Revenue Administration

**2018
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Budget Summary

Item	Prior Year	Selectmen's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$6,990,096	\$7,123,415	\$7,123,415
Special Warrant Articles	\$640,937	\$808,200	\$808,200
Individual Warrant Articles	\$15,000	\$0	\$0
Total Appropriations	\$7,646,033	\$7,931,615	\$7,931,615
Less Amount of Estimated Revenues & Credits	\$3,549,633	\$3,639,807	\$3,639,807
Estimated Amount of Taxes to be Raised	\$4,096,400	\$4,291,808	\$4,291,808



Supplemental Schedule

1. Total Recommended by Budget Committee	\$7,931,615
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$583,882
3. Interest: Long-Term Bonds & Notes	\$166,801
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$750,683
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$7,180,932
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$718,093
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$8,649,708

Notes



Financial Information

Report of the Treasurer

Report of the Town Clerk/Tax Collector

Library Trustee Financial Report

Conservation Commission Financial Report

Report of the Trustee of Trust Funds

Report of the Assessing Department

Schedule of Town Property

Schedule of School and Precinct Property

Tax Rate Calculation - 2017

Statement of Debt



Report of the Treasurer

	GENERAL OPERATING ACCOUNT		
BALANCE AT THE TIME OF SETTLEMENT - DECEMBER 31, 2016			\$ 9,910,163.90
RECEIPTS:			
	State Highway Block Grant	\$ 353,595.44	
	State-Landfill Grant	\$ 25,059.97	
	State Flood Control	222,366.93	
	State Grants-Other	7,396.81	
	State Rooms & Meals Tax	289,283.36	
	State Revenue	12,940.85	
	Town Departments Income	556,384.46	
	Ella Tarr Trust Income	14,885.89	
	Ambulance Income	387,774.47	
	Landfill Income	341,489.97	
	Payment in Lieu of Taxes	77,117.52	
	Rental of Town Property	10,165.00	
	Other Financial Sources	580,110.89	
	Town Clerk Fees	1,212,458.75	
	Property Taxes	22,094,387.15	
	Interest on Deposits-MCSB	<u>32,589.49</u>	
TOTAL RECEIPTS:			<u>\$ 26,218,006.95</u>
GRAND TOTAL:			\$ 36,128,170.85
TOTAL SELECT BOARD ORDERS PAID		<u>\$ 26,936,302.15</u>	
BALANCE AS OF DECEMBER 31, 2017			\$ 9,191,868.70
Bonita A. Cressy, Treasurer, in Account with the Town of Hopkinton, NH			

TREASURER'S REPORT OF TOWN SUB ACCOUNTS					
(Accounts held by the Town Treasurer designated for a specific purpose)					
January 1, 2017 to December 31, 2017					
	BEGINNING			INTEREST	ENDING
ACCOUNT NAME	BALANCE	INCOME	EXPENDED	EARNED	BALANCE
MCKERCHER POLICE FUND	\$24,407.16	\$	\$	\$12.10	\$24,419.26
POLICE/DRUG FORFEIT	4,638.30			2.32	4,640.62
POLICE/DRUG STATE	3,381.49			1.68	3,383.17
SEWER FUND	14,099.03	113,397.77	104,027.15	2.17	23,471.82
HOP STATE FOREST	28,215.04	40,362.91	24.00	27.92	68,581.87
HOP CONSERVATION COM	49,122.81	14,892.41	2,617.71	28.14	61,425.65
RECREATION REVOLVING FUND	34,772.87	79,213.85	70,149.45	6.41	43,843.68
RECYCLING REVOLVING FUND	22,450.75			11.13	22,461.88
PUBLIC SAFETY REVOLVING FUND	68,391.03	70,183.55	103,331.23	27.69	35,271.04
HUMAN SERVICES DONATIONS	11,306.73	9,025.00	6,494.21	6.43	13,843.95
SPIRIT SKATEBOARD FUND	134.30	35.00	32.42	0.12	137.00
HUMAN SERVICES FUEL DONATIONS	22,134.40	6,500.00	4,972.11	9.79	23,672.08
SLUSSER CENTER RENTALS	2,534.04	2,080.00	1,235.05	1.59	3,380.58
COMMUNITY GARDEN FUND	998.37		143.96	0.45	854.86
PAY BY BAG SPECIAL REVENUE FUND	88,710.26	79,991.00	75,036.32	49.49	93,714.43
LUCAS MACHINE DONATIONS	1,578.48		-	0.79	1,579.27
HOP FIRE DEPT AUX. ACCT.	9,630.95	2,533.00	2,295.83	4.98	9,873.10
KIMBALL LAKE CABINS	7,894.65	8,660.07	2,240.87	5.69	14,319.54
FIRE STATION DONATIONS	1,624.32	3,500.00	3,110.68	1.11	2,014.75
SLUSSER CENTER DONATIONS	23,573.46	25,000.00	1,713.82	17.14	46,876.78
DOG PARK		12,381.00		2.63	12,383.63
TOTALS	\$419,598.44	\$ 467,755.56	\$ 377,424.81	\$219.77	\$510,148.96
Respectfully submitted,					
Bonita A. Cressy,					
Treasurer					

STATEMENT OF REVENUES - 2017					
		UNAUDITED			
Account Code	Account Description	2017 Revenues	2017 Actual Revenues	Over/(Under) Collected	% Received
TAXES					
3120	Land Use Change Tax	15,000	25,451	\$ 10,451	169.67%
3185	Timber Tax	20,000	22,809	2,809	114.05%
3186	Paymnt in lieu of Taxes	107,400	77,165	(30,235)	71.85%
3190	Interest & Penalties on Taxes	115,000	90,161	(24,839)	78.40%
		\$ 257,400	\$ 215,586	\$ (41,814)	83.76%
LICENSES, PERMITS & FEES					
3210	UCC Fees	\$ 1,000	\$ 765	\$ (235)	76.50%
3220	Motor Vehicle Permits	1,100,000	1,186,163	86,163	107.83%
3290	Other Licenses, Permits & Fees	24,500	23,822	(678)	97.23%
		\$ 1,125,500	\$ 1,210,750	\$ 85,250	107.57%
FROM FEDERAL GOVERNMENT					
3319	FEMA	\$ 1	\$ -	\$ (1)	100.00%
		\$ 1	\$ -	\$ (1)	100.00%
FROM STATE OF NEW HAMPSHIRE					
3352	Room & Meals Tax	\$ 289,625	\$ 289,283	\$ (342)	99.88%
3353	Highway Block Grant	190,630	190,706	76	100.04%
3356	Fed/State Forest Land	400	443	43	110.75%
3357	Flood Control Reimbursement	222,646	222,367	(279)	
3359	Grants	33,000	33,714	714	102.16%
		\$ 736,301	\$ 736,513	\$ 212	100.03%
CHARGES FOR SERVICE					
3401 1&2	Planning/Zoning	\$ 4,000	\$ 5,074	\$ 1,074	126.85%
3401-3	Copy Revenue	600	365	(235)	60.83%
3401-4	Building Permits	36,000	36,856	856	102.38%
3401-6	Ambulance Revenue	340,000	399,860	59,860	117.61%
3401-7&8	Report Fees	1,500	1,620	120	108.00%
3404	Transfer Station	379,000	401,405	22,405	105.91%
		\$ 761,100	\$ 845,180	\$ 84,080	111.05%

Account Code	Account Description	2017 Revenues	2017 Actual Revenues	Over/(Under) Collected	% Received
MISCELLANEOUS REVENUES					
3501	Sale of Town Property	\$ 3,500	\$ 2,540	\$ (960)	72.57%
3502	Interest on Investments	3,500	32,482	28,982	928.06%
3503	Rental of Town Property	8,400	10,165	1,765	121.01%
3504	Fines	500	822	322	164.40%
3506	Insurance Reimbursements	2,500		(2,500)	0.00%
3508	Donations/Refunds	500	2,379	1,879	475.80%
3509	Other	<u>25,000</u>	<u>52,223</u>	<u>27,223</u>	<u>208.89%</u>
		\$ 43,900	\$ 100,611	\$ 56,711	229.18%
OPERATING TRANSFERS IN					
3914	From Sewer Fund	<u>\$ 102,403</u>	<u>\$ 113,376</u>	<u>\$ 10,973</u>	<u>110.72%</u>
		\$ 102,403	\$ 113,376	\$ 10,973	110.72%
SubTotal		\$ 3,026,605	\$ 3,222,016	\$ 195,411	106.46%
TOTALS		\$ 3,026,605	\$ 3,222,016	\$ 195,411	106.46%

STATEMENT OF EXPENDITURES - 2017					
UNAUDITED					
Account Code	Account Description	2017 Appropriation	2017 Actual Expenditures	Remaining	% Used
GENERAL GOVERNMENT					
4130	Executive	\$ 221,573	\$ 219,806	\$ 1,767	99.20%
4135	IT Services	41,000	40,803	197	99.52%
4140	Town Clerk/Tax Collector	208,319	193,910	14,409	93.08%
4141	Elections	4,210	4,208		
4150	Financial Administration	120,321	117,453	2,868	97.62%
4152	Assessing of Property	70,100	66,716	3,384	95.17%
4153	Legal Expense	25,000	9,854	15,146	39.42%
4155	Personnel Administration	751,613	705,060	46,553	93.81%
4191	Planning and Zoning	111,442	108,093	3,349	96.99%
4195	Cemeteries	15,056	14,627	429	97.15%
4196	Insurance	69,404	69,390	14	99.98%
		\$ 1,638,038	\$ 1,549,920	\$ 88,116	94.62%
PUBLIC SAFETY					
4210	Police	\$ 709,880	\$ 665,865	\$ 44,015	93.80%
4215	Ambulance	614,595	600,445	14,150	97.70%
4220	Fire	304,020	283,037	20,983	93.10%
4290	Emergency Management	1		1	0%
		\$ 1,628,496	\$ 1,549,347	\$ 79,149	95.14%
HIGHWAYS & STREETS					
4311	Highway Administration	\$ 739,227	\$ 746,564	\$ (7,337)	100.99%
4312	Highways & Streets	712,500	708,724	3,776	99.47%
4316	Street Lighting	2,100	2,297	(197)	109.38%
		\$ 1,453,827	\$ 1,457,585	\$ (3,758)	100.26%
SANITATION					
4324	Transfer Station	\$ 555,745	\$ 568,468	\$ (12,723)	102.29%
4325	Solid Waste-Landfill	40,500	39,912	588	98.55%
4327	Solid Waste-Com. Well	12,000	7,159		59.66%
		\$ 608,245	\$ 615,539	\$ (12,135)	101.20%
HEALTH/WELFARE					
4411	Animal Control	\$ 6,834	\$ 6,400	434	93.65%
4415	Community/Health Programs	15,675	15,675	-	100.00%
4441	Human Service Admin.	62,948	62,370	578	99.08%
4445	Human Service Vendor Pymt.	50,000	45,762	4,238	91.52%
		\$ 135,457	\$ 130,207	\$ 5,250	96.12%

Account Code	Account Description	2017 Appropriation	2017 Actual Expenditures	Remaining	% Used
CULTURE & RECREATION					
4520	Recreation	\$ 116,974	\$ 108,783	\$ 8,191	93.00%
4521	Buildings & Grounds	82,080	81,450	630	99.23%
4550	Library	293,095	291,524	1,571	99.46%
4583	Patriotic Purposes	<u>3,250</u>	<u>2,800</u>	<u>450</u>	<u>86.15%</u>
		\$ 495,399	\$ 484,557	\$ 10,842	97.81%
CONSERVATION					
4611	Conservation Commission	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 1</u>	<u>0.00%</u>
		\$ 1	\$ -	\$ 1	0.00%
ECONOMIC DEVELOPMENT					
4652	Economic Development	<u>\$ 31,500</u>	<u>\$ 30,650</u>	<u>\$ 850</u>	<u>97.30%</u>
		\$ 31,500	\$ 30,650	\$ 850	97.30%
DEBT SERVICE					
4711	Principal-LT Bonds & Notes	\$ 716,122	\$ 713,655	\$ 2,467	99.66%
4721	Int.-LT Bonds & Notes	177,457	179,885	(2,428)	101.37%
4723	Int.-Tax Anticipation Notes	<u>2,000</u>	<u>-</u>	<u>2,000</u>	<u>0.00%</u>
		\$ 895,579	\$ 893,540	\$ 2,039	99.77%
SUB TOTAL		\$ 6,886,542	\$ 6,711,345	\$ 170,354	97.46%
CAPITAL OUTLAY					
4909	Roads/Culverts	<u>\$1,758,975</u>	<u>246,468</u>	1,512,507	0.140120269
		\$ 1,758,975	\$ 246,468	\$ 1,512,507	14.01%
OPERATING TRANSFERS OUT					
4914	To Sewer Fund	\$ 103,554	\$ 103,429	\$ 125	99.88%
4915	To Capital Reserve Fund	487,000	487,000	-	100.00%
4916	To Expendable Trust Fund	<u>49,000</u>	<u>49,000</u>	<u>-</u>	<u>100.00%</u>
		\$ 639,554	\$ 639,429	\$ 125	99.98%
TOTALS		\$ 9,285,071	\$ 7,597,242	\$ 1,687,829	81.82%

Report of the Tax Collector



New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2016	Year: 2015	Year: 2014
Property Taxes	3110		\$751,603.72		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$7,150.00		
Yield Taxes	3185		\$978.55		\$272.53
Excavation Tax	3187				
Other Taxes	3189		\$36,371.01		
Property Tax Credit Balance		(\$6,177.60)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2016	Prior Levies	
Property Taxes	3110	\$21,245,749.12			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$23,608.00	\$16,671.70		
Yield Taxes	3185	\$3,818.08	\$18,030.34		
Excavation Tax	3187				
Other Taxes	3189	\$320,623.08	\$685.12		

Overpayment Refunds	Account	Levy for Year of this Report	2016	2015	2014
Property Taxes	3110	\$41,443.53			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$18,516.40	\$39,050.15		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$21,647,580.61	\$870,540.59	\$0.00	\$272.53



New Hampshire
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Credits				
Remitted to Treasurer	Levy for Year of this Report	2016	Prior Levies	
			2015	2014
Property Taxes	\$20,965,993.32	\$489,791.84		
Resident Taxes				
Land Use Change Taxes	\$22,420.00	\$16,671.70		
Yield Taxes	\$3,800.36	\$19,008.89		
Interest (Include Lien Conversion)	\$18,442.40	\$34,820.65		
Penalties	\$74.00	\$4,229.50		
Excavation Tax				
Other Taxes	\$281,759.16	\$26,759.30		
Conversion to Lien (Principal Only)		\$264,883.71		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2016	Prior Levies	
			2015	2014
Property Taxes	\$30,495.12	\$7,225.00		
Resident Taxes				
Land Use Change Taxes		\$7,150.00		
Yield Taxes				
Excavation Tax				
Other Taxes	\$3,848.28			
Current Levy Deeded				



New Hampshire
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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$651,569.82			
Resident Taxes				
Land Use Change Taxes	\$1,188.00			
Yield Taxes	\$17.72			\$272.53
Excavation Tax				
Other Taxes	\$35,015.64			
Property Tax Credit Balance	(\$367,043.21)			
Other Tax or Charges Credit Balance				
Total Credits	\$21,647,580.61	\$870,540.59	\$0.00	\$272.53



New Hampshire
Department of
Revenue Administration

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Lien Summary				
Summary of Debits				
	Last Year's Levy	Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year			\$141,785.62	\$97,968.36
Liens Executed During Fiscal Year		\$284,623.09		
Interest & Costs Collected (After Lien Execution)		\$6,083.24	\$14,922.60	\$15,994.36
Total Debits	\$0.00	\$290,706.33	\$156,708.22	\$113,962.72

Summary of Credits				
	Last Year's Levy	2016	2015	2014
Redemptions		\$106,075.22	\$77,508.71	\$44,167.98
Interest & Costs Collected (After Lien Execution) #3190		\$6,083.24	\$14,922.60	\$15,994.36
Abatements of Unredeemed Liens		\$8,684.73	\$4,899.83	\$12,839.48
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$169,863.14	\$59,377.08	\$40,960.90
Total Credits	\$0.00	\$290,706.33	\$156,708.22	\$113,962.72



New Hampshire
Department of
Revenue Administration

MS-61

HOPKINTON (227)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

CHARLES

GANBEL

JAN. 9, 2018

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Charles Ganbel TOWN CLERK / TAX COLLECTOR
Preparer's Signature and Title

Report of the Town Clerk

January 1, 2017 through December 31, 2017

Receipts:	<u>Town</u>	<u>State</u>
Auto/Boat:		
Permits:	\$1,161,543.75	\$400,821.62
Clerk Agent Fees:	24,823.00	
Dog Licenses:		
Fees:	8,550.00	3,064.50
Town Vital Fees:		
Certified Copies:	1,522.00	1,658.00
Marriages:	168.00	1,032.00
UCC's:	765.00	
Miscellaneous:	371.50	
Pay By Bag:	2,025.00	
State Fish & Games Fees:		1,015.00
OHRV:		5,921.00
TOTAL:	\$1,199,768.25	\$413,512.12
PAID OUT:		
Town Treasurer	\$1,199,768.25	
State of New Hampshire	413,512.12	
TOTAL	\$1,546,948.39	

Hopkinton Town Library-2017 Financial Report

BEGINNING BALANCE (General and Fines Accts) **\$23,018.02**

REVENUES

Trust Funds	\$ 17,152.17
Gifts/memorials	\$ 1,548.40
Interest	\$ 20.43
Misc. (Fines, copier, used book sales, etc.)	\$ 7,301.41
<i>Subtotal</i>	<i>\$ 26,022.41</i>

Subtotal **\$49,040.43**

EXPENDITURES

Revenue to Town of Hopkinton	\$ 15,000.00
Programs and Furnishings	\$ 9,504.44

Subtotal **(\$24,504.44)**

ENDING BALANCE **\$24,535.99**

Trust Funds

Starting Balance	\$69,680
Ending Balance	\$69,918

Conservation Commission Financial Report

	CHECKING ACCOUNT	SAVINGS ACCT.	TOWN FOREST	TOTALS
Beginning Balance	\$1,219.98	\$47,902.83	\$28,215.04	\$77,337.85
Income (Interest)	\$0.09	\$28.05	\$27.92	\$56.06
Income (Change of Use)		\$13,220.10		\$13,220.10
Income (Timber Sale)			\$40,362.91	\$40,362.91
Income (Donations)	\$575.29	\$50.00		
Transferred to Checking to Pay	\$892.02	(\$868.02)	(\$24.00)	\$0.00
Expenses Paid	(\$1,594.51)	\$0.00	\$0.00	(\$1,594.51)
Ending Balance	\$1,092.87	\$60,332.96	\$68,581.87	\$130,007.70

EXPENSE DETAILS

Youth conservation camper	\$305.00 CC account
NH Assn. of Cons. Commissions dues - (2 years dues)	\$333.00 CC account
Town conservation land/trail mgmt. (signs, trail maps, survey)	\$932.51 CC account
Town Forest misc. (signs etc.)	\$24.00 Town Forest

TOTAL EXPENSES

\$1,594.51

INCOME DETAILS

Interest	\$56.06 All accounts
Land Use Change Tax (LUCT)	\$13,220.10 CC account
Timber Sale	\$40,362.91 Town Forest
Donations	\$50.00 CC account
Donations	\$575.29 Checking

TOTAL INCOME

\$54,264.36

Report of the Trustees of Trust Funds

STATEMENT OF CAPITAL RESERVE FUNDS						
January 1, 2017 to December 31, 2017						
ACCOUNT NAME	BEGINNING	TRANSFERS				ENDING
	<u>BALANCE</u>	<u>IN</u>	<u>OUT</u>	<u>INTEREST</u>	<u>BALANCE</u>	
Police Cruiser & Accessory Equipment	\$ 37,508.98			\$ 348.42	\$ 37,857.40	
Sewer System Equip/Sludge Removal	442.27	30,000.00		165.94	30,608.21	
Transfer Station Equipment & Facilities	59,578.69	35,000.00	94,083.00	431.15	926.84	
Fire Dept Vehicles & Equipment	84,004.63	50,000.00	3,661.14	1,037.97	131,381.46	
Ambulance Replacement & Equipment	140,468.28	75,000.00		1,709.46	217,177.74	
Contoocook Village Revitalization	3.65	-	-	-	3.65	
PPW/HWY Dept Vehicles & Equipment	170,462.70	200,000.00	371,546.62	1,289.53	205.61	
Library Replacement Bldg Systems	36,755.75	10,000.00	10,001.11	337.83	37,092.47	
Cemetery Maintenance	13,903.44	-	-	129.14	14,032.58	
Town Hall Renovations	4,395.98	50,000.00	12,526.56	255.30	42,124.72	
Police/Fire Radios & Equip Replacement	37,602.21	5,000.00	3,541.22	351.14	39,412.13	
Dam Maintenance & Construction	26,403.10	10,000.00		299.21	36,702.31	
Contoocook Village Precinct	7,238.82	250,988.97	168,500.00	1,406.49	91,134.28	
Hopkinton Village Precinct	128.53	-	-	1.22	129.75	
Hopkinton School District Vehicles	56,135.08	10,000.00	46,638.00	154.86	19,651.94	
Hopkinton School Dist Main/ Reno	228,609.87	50,000.00		2,218.57	280,828.44	
Road/Bridge Rehabilitation	3,396.19			31.54	3,427.73	
Revaluation	<u>9,053.06</u>	<u>22,000.00</u>	<u>-</u>	<u>202.78</u>	<u>31,255.84</u>	
TOTALS	\$ 916,091.23	\$ 797,988.97	\$ 710,497.65	\$ 10,370.55	\$ 1,013,953.10	
Respectfully submitted,						
Bonita A. Cressy,						
Clerk						

TOWN OF HOPKINTON TRUST FUNDS AND EXPENDABLE FUNDS
Year Ended 12/31/2017

MS-9 Summary 12/31/2017		Principal Book Value*					Income Book Value*					Total Principal & Income Book Value	Total Principal & Income Market Value**
		Date	Purpose	1/1/2017 Book Value*	New Funds	Expended Funds	Realized Gain/Loss	12/31/2017 Book Value*	1/1/2017 Book Value*	Income Earned YTD	Expended Income YTD	12/31/2017 Book Value*	Total Principal & Income Market Value**
Cemetery and Trust Funds													
Hopkinton Cemetery		Lot Care	Community Outreach	202,984.31	800.00		3,693.45	207,477.77	49,399.74	6,118.34	8,479.95	47,038.13	254,515.90
Cotacook Cemetery		Lot Care	Community Outreach	286,993.42	2,000.00		5,118.88	304,402.30	188,941.49	8,976.66	8,786.35	189,132.70	493,535.00
Stumpfield Cemetery		Lot Care	Community Outreach	6,012.84			108.98	6,121.82	287.47	160.53	237.47	230.53	6,352.35
Blackwater Cemetery		Lot Care	Community Outreach	14,306.07			269.29	14,565.36	3,566.76	429.52	829.68	3,166.59	17,731.95
Misc. Cemeteries		Lot Care	Community Outreach	4,539.34			82.27	4,621.61	2,660.21	136.29	2,027.55	768.95	6,390.56
Lensed, Dr Ebenezer		1834	Community Outreach	1,133.47			20.54	1,154.01	2,552.07	34.03		2,586.10	3,740.11
Lensed, Hannah Brook		1906	Community Outreach	1,109.13			20.10	1,129.23	1,687.86	33.30		1,721.16	2,850.39
Anderson, Hon Lars		1838	Community Outreach	1,159.35			21.01	1,180.36	87.75	34.81		1,225.56	1,392.92
Anderson, Isabel		1949	Community Outreach	1,015.66			16.37	1,032.03	80.78	30.43		1,112.21	1,432.54
Helping Hand Fund		1965	Community Outreach	17,374.91			314.91	17,689.82	16,913.21	621.66		16,434.87	34,124.69
Flanders, Mary L.		1990	Community Outreach	103,938.30			1,893.82	105,832.12	117,998.45	3,120.60		121,119.05	244,488.93
Chase, Ruth G.		1984	Community Outreach	3,900.30			70.69	3,970.99	6,246.05	117.10		6,383.15	10,334.14
Babson, John		1961	Scholarship	21,712.51			393.53	22,106.04	693.20	661.89	650.00	695.09	22,801.13
Kimball, Marion Memorial		1961	Scholarship	6,840.67			123.98	6,964.65	346.84	205.38	200.00	362.22	7,316.87
Gould, Jessie		1969	Scholarship	48.60			0.88	49.48	34.79	1.46		36.25	85.73
Rice, Earl & Evelyn Memorial		1973	Scholarship	4,487.61			81.34	4,568.95	174.52	134.73	150.00	159.25	4,728.20
Martin, Harold M. Memorial		1973	Scholarship	14,320.25			269.55	14,579.80	480.64	429.95	425.00	485.69	16,065.39
Regal, Barry		1977	Scholarship	3,165.73			57.38	3,223.11	114.74	95.05	100.00	100.79	3,323.90
Carroll, Andrew J. Memorial		1981	Scholarship	9,009.26	350.00		169.63	9,528.89	289.91	281.00	250.00	320.91	9,849.80
Stirling, W & D Memorial		1982	Scholarship	22,764.23	25,000.00		865.70	48,629.93	751.49	1,434.05	700.00	1,485.54	50,115.47
Sullivan, J & A Memorial		1989	Scholarship	22,013.91	25,000.00		862.10	47,866.01	723.74	1,411.53	700.00	1,435.27	49,301.23
Blanchard, Brooke Memorial		1996	Scholarship	11,015.16			195.70	11,210.86	353.57	330.90	300.00	394.37	12,510.12
Grison, Stacey Memorial		1996	Scholarship	12,825.34			215.46	13,040.80	378.48	366.92	325.00	410.40	13,451.86
McAuliffe, Christa Mem Scholarship		2003	Scholarship	4,650.55			82.48	4,733.03	155.30	136.62	125.00	166.92	4,799.95
Houghton, Gertrude Memorial		2010	Scholarship	232,380.74			4,211.75	236,592.49	6,889.34	6,976.91	6,700.00	7,165.25	243,758.74
Aubry, Travis Memorial		2011	Scholarship	5,442.71		336.59	92.55	5,198.67	0.00	163.41		0.00	5,362.08
Burns, Richard		1929	Books for Children	1,100.68			19.95	1,120.63	32.09	33.05	32.09	33.05	1,153.68
Kimball, Sarah U		1943	Hopkinton Library	220.14			3.99	224.13	6.42	6.61	6.42	6.61	230.74
Richardson, Eliza		1943	Hopkinton Library	2,008.12			36.40	2,044.52	58.54	60.29	58.54	60.29	2,104.81
Lensed, Lucy		1943	Hopkinton Library	325.36			5.92	331.28	9.51	9.80	9.51	9.80	342.08
Richardson, Eliza		1943	Cotacook Library	1,439.97			25.94	1,465.91	41.72	42.96	41.72	42.96	1,508.87
Kimball, John P		1962	Hopkinton Library	440.25			7.98	448.23	12.83	13.22	12.83	13.22	461.45
Young, William P		1961	Books for Children	1,216.89			22.06	1,238.95	35.48	36.54	35.48	36.54	1,275.49
Hazelton, Glenn M. Mem		1968	Child Bks Cotacook	11,690.76			211.89	11,902.64	340.82	361.00	340.82	361.00	12,263.64
Houston, Ty Memorial		1978	Child Bks Cotacook	660.42			11.97	672.39	19.25	19.83	19.25	19.83	692.22
Samuel, Katherine E.		1978	Child Bks Cotacook	6,689.56			121.24	6,810.80	195.02	200.84	195.02	200.84	7,011.64
Brown, Jessie H. Memorial		1982	Libraries	1,143.56			20.73	1,164.29	33.34	34.33	33.34	34.33	1,198.62
Wright, C. Louise Memorial		1983	Child Bks Cotacook	3,931.83			71.26	4,003.09	114.63	118.05	114.63	118.05	4,121.14
Kelly, G. Everett		1990	Libraries	43,447.38			787.46	44,234.84	1,266.53	1,304.45	1,266.53	1,304.45	45,539.29
Bally, Helen Young		1988	General School Use	229.92			4.17	234.09	217.20	6.90		224.10	458.19
Gould, Jessie		1982	School Libraries	10,192.03			184.72	10,376.75	4,634.01	306.00	297.13	4,642.88	15,019.63
Project Graduation		1990	Graduation	163,442.91	2,600.00		2,826.37	168,769.28	9,176.12	4,681.97	4,473.39	9,384.70	168,153.98
Slusser Sr. Center		2010	Senior Center	18,128.49			328.57	18,457.06	3,294.68	544.28		3,838.86	22,296.20
M. Dustin Band Concert		2017	Concert	-	25,000.00		463.07	25,463.07	0.00	750.59		750.59	26,203.66
Totals				\$1,293,223.91	\$8,850.00	\$335.59	\$24,894.49	\$1,398,431.81	\$420,730.07	\$41,248.64	\$38,460.21	\$423,518.50	\$1,821,950.31
													\$1,962,828.86

*Book Value: Original deposit

**Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

MS-9 Summary 12/31/2015			Principal Book Value ^a				Income Book Value ^a				Total Principal & Income Market Value ^{**}	Total Principal & Income Market Value ^{**}
Fund Description	Date	Purpose	1/1/2017 Book Value ^a	New Funds	Expended Funds	Realized Gain/Loss	12/31/2017 Book Value ^a	1/1/2017 Book Value ^a	Income Earned YTD	Expended Income YTD	12/31/2017 Book Value ^a	12/31/2017 Market Value ^{**}
Expendable:												
Library Tech Fund	2003		20,731.70	12,500.60	9,870.00	-	23,362.30	1,217.86	15.42	-	1,263.28	24,625.58
Town Facilities	2002		10,039.84	30,000.00	26,278.95	-	13,760.89	3,251.58	9.08	-	3,260.66	17,021.55
Recreation Facilities	2002		68.44	7,000.00	3,064.56	-	4,003.88	1,560.60	2.64	-	1,563.24	5,567.12
Library Building	2004		7,733.56	7,000.00	1,270.00	-	13,463.56	750.72	8.88	-	759.60	14,223.16
Human Services	2004		26,324.44			-	26,324.44	2,175.20	17.37	-	2,192.57	28,517.01
Sub total			64,897.98	56,500.60	40,483.51	-	80,915.07	8,985.96	53.39	-	9,039.35	89,954.42
Educating Disabled Children	2005		157,435.51			-	157,435.51	12,162.23	135.68	-	12,297.91	169,733.42
HSD Health Insurance Fund	2010		75,000.00			-	75,000.00	381.64	45.23	-	426.87	75,426.87
Totals			297,333.49	56,500.60	40,483.51	-	313,350.58	21,529.83	234.30	-	21,764.13	335,114.71

Income: 53.39 MCSB Account #3000715858
 Expendable Funds 135.68 MCSB Account #3000751466
 Educating Disabled Children 45.23 MCSB Account #3000763312
 HSD Health Insurance
 Grand Total All Accounts \$ 234.30

^aBook Value: Original deposit

^{**}Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

Statement of Assets

TOWN OF HOPKINTON TRUST FUNDS
MS-10 Summary as of 12/31/2017

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value*	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)	Ending Balance Book Value*	Market Value** 12/31/2017	Income Earned
	Kimberly Clark Corp. 6.125% 8/1/2017	8/1/2017	24,572.75			25,000.00		427.25	-	-	1,531.26
	Eaton Vance Corp. 6.50% 10/2/2017	10/2/2017	22,634.00			25,629.50		2,895.50	-	-	965.97
20,000	American Express 7.00% 3/19/2018	3/19/2018	19,424.00						19,424.00	20,214.20	1,400.00
15,000	Goldman Sachs Group 2.900% 7/19/2018	7/19/2018	15,225.15						15,225.15	15,068.19	435.00
30,000	Wal-Mart Stores 4.125% 2/1/2019	2/1/2019	30,064.60						30,064.60	30,669.18	1,237.50
30,000	Target Corp 2.300% 06/26/19	6/26/2019	-	30,462.80					30,462.80	30,144.09	344.36
55,000	NASDAQ QMX Group Inc. 5.550% 1/15/2020	1/15/2020	56,425.05						56,425.05	58,298.02	3,052.50
15,000	Citigroup Inc Sr Global NT 2.6500% 10/26/20	10/26/2020	-	15,212.25					15,212.25	15,050.21	85.02
25,000	Boston Properties LP 4.125% 5/15/2021	5/15/2021	24,744.50						24,744.50	26,128.88	1,031.26
15,000	Verizon Communications 3.500% 11/01/2021	11/1/2021	15,180.15						15,180.15	15,446.18	525.00
20,000	JP Morgan Chase & Co. 4.500% 01/24/2022	1/24/2022	21,237.60						21,237.60	21,401.04	900.00
45,000	Morgan Stanley Sub 4.875% 11/1/2022	11/1/2022	46,732.05						46,732.05	48,456.99	2,193.76
15,000	General Elec Cap Corp 3.100% 1/9/2023	1/9/2023	14,069.80						14,069.80	15,235.04	465.00
20,000	GE Capital Internotes Condit 5.100% 05/15/2023	5/15/2023	21,783.80						21,783.80	21,837.02	1,020.00
20,000	Blackrock Inc. 3.500% 3/18/2024	3/18/2024	20,787.00						20,787.00	20,787.64	700.00
20,000	Pepco Inc Sr NT 2.7500 4/30/2025	4/30/2025	20,570.00						20,570.00	20,049.50	550.00
10,000	Apple Inc. Sr. Global 3.250% 2/23/2026	2/23/2026	9,993.40						9,993.40	10,205.64	325.00
30,000	Freddie Mac 1.050% 11/28/2018	11/28/2018	30,000.00						30,000.00	29,778.33	315.00
15,000	Freddie Mac 1.000% 5/24/2019	5/24/2019	35,000.00			35,000.00		-	-	-	175.00
40,000	Fannie Mae 1.5000% 09/30/19	8/30/2019	-	15,000.00					15,000.00	14,869.19	108.75
30,000	Fannie Mae 1.480% 12/29/2020	12/29/2020	40,000.00						40,000.00	38,823.80	296.00
45,000	Federal Home Loan Bank 2.000% 11/4/2022	11/4/2022	30,000.00						30,000.00	29,394.03	600.00
40,000	Fed Farm Credit Bank 1.820% 9/12/2023	9/12/2023	45,000.00						45,000.00	43,335.05	819.00
40,000	Freddie Mac 1.500% 12/30/2024	12/30/2024	40,000.00						40,000.00	38,611.56	600.00
40,000	Fannie Mae 2.000% 3/30/2026	3/30/2026	40,000.00						40,000.00	39,676.12	800.00
40,000	Fannie Mae 1.500% 4/28/2026	4/28/2026	40,000.00						40,000.00	39,862.56	600.00
250	Abbvie Inc		14,315.13						14,315.13	24,177.50	640.00
100	Ameriprise Financial Inc.		11,664.44	4,986.87		4,473.38		565.23	12,763.15	15,947.00	366.30
55	Angen Inc		-	8,940.85					8,940.85	9,564.50	189.75
375	AT&T Inc		14,880.50						14,880.50	14,580.00	735.00
	Blackrock Inc.		12,023.65			15,671.86		3,648.21	-	-	212.50
107	British American Tobacco		-	13,073.34		53.46	7,467.23	(3.94)	7,409.83	7,167.93	80.72
205	Camival Corp		-						13,073.34	13,605.86	212.25
165	Chevron Corporation		16,793.52						16,793.52	20,656.35	712.80
380	Cisco Systems Inc		10,809.67						10,809.67	14,554.00	429.40
100	CMS Energy		4,127.83						4,127.83	4,730.00	133.00
145	Crown Castle Int Corp		12,676.63						12,676.63	16,096.45	561.00
140	Digital Realty Trust Inc		12,498.86						12,498.86	15,946.00	513.80
140	Dominion Resources Inc.		10,375.95						10,375.95	11,348.40	424.90
175	DowDuPont Inc.		10,588.80			1,903.90		363.62	9,068.42	12,463.50	443.70

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value*	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)	Ending Balance Book Value*	Market Value** 12/31/2017	Income Earned
120	Duke Energy Corp New		9,576.20						9,576.20	10,093.20	418.80
9,468.115	Eaton Vance Floating Rate		10,000.00	76,000.00					86,000.00	86,123.04	1,378.32
400	Enbridge Inc.		15,886.21						15,886.21	15,644.00	558.20
690	Ford Motor Co		13,796.23			3,797.24		(622.87)	9,416.32	8,618.10	653.25
335	General Electric Co.		12,540.26			5,124.28		970.28	8,386.26	5,846.76	465.60
1,093.394	Guggenheim Macro Opport Instl		10,000.00	19,000.00					29,000.00	29,292.03	481.99
80	Hasbro Inc.		8,976.67			3,571.31		839.28	6,244.64	7,271.20	235.35
435	Intel Corp		14,131.59					509.70	14,131.59	20,079.60	468.72
210	International Paper Co		10,413.33			2,166.03			8,757.00	12,167.40	428.14
375	Invesco Ltd		-	13,219.87					13,219.87	13,702.50	178.35
7,476.330	Ivy International Core Equity		112,480.99	24,000.00					136,480.99	161,524.94	1,966.01
205	J.P. Morgan Chase & Company		12,038.83			3,764.71		2,034.42	10,308.54	21,922.70	477.40
140	Johnson & Johnson		15,209.68						15,209.68	19,560.80	464.90
1,000	J.P. Morgan 5.48% Perpetual PFD		26,000.00						26,000.00	26,370.00	1,362.48
	Kohls Corp		7,616.01			7,426.02		(189.99)	-	-	101.75
8,664.169	Lazard US Corp Income Instl		35,000.00	7,000.00					42,000.00	42,232.34	1,662.13
30	Lockheed Martin Corp		-	8,997.97					8,997.97	9,631.50	54.60
70	McDonalds Corp		10,503.64			2,324.35		466.40	8,644.69	12,048.40	296.30
235	Merck & Co Inc New		12,686.32						12,686.32	13,223.45	441.80
215	Microsoft Corp.		10,382.44						10,382.44	18,391.10	341.85
235	Novartis AG ADR		17,734.92						17,734.92	19,730.60	415.14
1,453.510	Oppenheimer Developing Markets		38,564.46	16,900.00					55,564.46	61,932.62	356.23
1,500	Partners LTD 5.875% PFD		37,500.00						37,500.00	38,386.00	2,203.16
160	Pepsico Inc.		15,861.37						15,861.37	19,187.20	498.40
460	Pfizer Inc		14,278.14						14,278.14	16,661.20	598.80
165	Philip Morris Intl Inc		16,157.55						16,157.55	17,432.25	691.35
1,472.031	Principal Preferred Securities Instl		15,000.00						15,000.00	16,279.68	755.10
165	Procter & Gamble		13,727.60						13,727.60	15,160.20	451.81
	Protective Life 6.25% PFD		45,000.00			45,000.00		-	-	-	2,296.86
125	Prudential Financial Inc		11,485.50			3,360.82		1,137.82	9,262.50	14,372.50	420.00
215	Qualcomm Inc.		11,403.59						11,403.59	13,764.30	481.60
	Reynolds American Inc. New		10,331.41			13,502.43		3,171.02	-	-	303.40
570	RLJ Lodging Trust		12,714.66						12,714.66	12,522.90	752.40
125	Rogers Communications Inc.		5,242.38						5,242.38	6,366.25	137.85
	Scana Corp		9,252.43			8,864.94		(387.49)	-	-	160.32
465	SPDR S & P 500 SmallCap Value		55,171.20			7,141.03		594.16	48,724.33	57,207.15	3,221.73
235	Target Corp		17,564.89						17,564.89	15,335.75	573.40
225	TransCanada Corp		12,714.68			4,762.34		1,191.86	9,144.20	10,944.00	415.44
115	Union Pacific Corp.		10,828.37	2,330.80					13,159.17	15,421.50	248.92
505	Vanguard Mid Cap ETF		86,841.67			23,960.64		2,270.39	64,151.42	78,163.90	1,132.82
840	Vanguard REIT ETF		46,493.82	19,979.50					66,473.32	69,703.20	2,755.19
240	Ventas Inc.		15,048.41						15,048.41	14,402.40	744.00
350	Verizon Communications Inc.		18,763.90						18,763.90	18,525.50	812.89
	Wells Fargo & Company		4,310.08			9,104.62		4,794.54	-	-	60.80
90	Williams Companies Inc		2,752.19						2,752.19	2,744.10	108.00
36,972.85	Northern Trust US Government Fund		36,972.65	12,654.13		49,626.78			-	-	36.52
	Merrimack County Savings Bank MMA		-	382,366.06		299,599.39			82,766.67	82,766.67	260.49

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value ^a	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)	Ending Balance Book Value ^a	Market Value ^{***} 12/31/2017	Income Earned
	Bank Assistance Fees		(7,250.00)				7,250.00		-		(18,790.22)
	Total		1,713,953.10	669,114.24	-	600,729.03	14,717.23	24,894.49	1,821,950.03	1,962,828.86	41,248.64

	Asset Description	Maturity Date	Beginning Book Value ^a	Additions	Withdrawals	Income	Adjust to Book Value ^a	Gains or (Losses)	Ending Balance Book Value ^a	Market Value ^{***} 12/31/2017	Income Earned
SHS	MCSB/EXPENDABLE/ Account #3000715858		73,883.94	56,500.60	40,483.51	53.39		-	89,954.42	89,954.42	53.39
	MCSB/ED DIS CHILDREN/Account #3000751465		169,597.74	-	-	135.68		-	169,733.42	169,733.42	135.68
	MCSB/HSD HEALTH INS/Account #3000763312		75,381.64	-	-	45.23		-	75,426.87	75,426.87	45.23
	Total		318,863.32	56,500.60	40,483.51	234.30	-	-	335,114.71	335,114.71	234.30

^aBook Value: Original deposit

^{***}Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

Report of the Assessing Department

	Town	Contoocook Village Precinct	Hopkinton Village Precinct
Value of Land			
Current use	1,851,487	103,877	\$18,115
Conservation restriction	0	0	\$0
Discretionary easement	16,112	0	\$0
Discretionary preservation easement	21,330	1,400	\$1,080
Residential	130,599	24,698,900	\$8,889,100
Commercial/Industrial	7,165,800	3,041,600	\$338,300
Total Taxable Land	1,399,653,729	27,845,777	\$8,913,595
Value of Buildings			
Residential	405,525,487	88,176,022	\$28,557,835
Manufactured housing	9,508,500	116,700	\$0
Commercial/Industrial	42,508,000	15,717,300	\$1,767,700
Discretionary Preservation easement	128,413	18,078	\$28,565
Total Taxable Buildings	457,670,400	104,028,100	\$30,354,000
Public Utility Companies	27,233,700		
Total Valuation Before Exemptions	624,557,829	131,873,877	\$39,267,695
Less Exemptions			
Assist Persons with Disabilities (Vet)	326,782	5,182	\$0
Blind	240,000	120,000	\$0
Elderly	5,912,300	1,840,000	\$400,000
Solar/Wind Power	158,100	59,050	\$0
Total Amount of Exemptions	6,637,182	1,994,232	\$400,000
Net value, which tax rate for Municipal, County & Local Education Tax is computed	617,920,647	129,879,645	\$38,867,695
Less Public Utilities	27,233,700		\$0
Net value, less public utilities on which tax rate for State Education Tax is computed	590,686,947	129,879,645	\$38,867,695

UTILITY SUMMARY

Name of Public Utility Company	
UNITIL Energy Systems	\$315,400
New –England Hydro-Transmission Corp.	\$9,107,200
New England Power Company	\$2,719,600
Eversource	\$14,678,600
Consolidated Hydro of NH	\$376,900
Total Value	\$27,233,700

Current Use Report

Current Use Classification	Acres Receiving Current Use Assessment
Farm Land	1,869.18
Forest Land	8,386.90
Forest Land with Documented Stewardship	3,464.98
Unproductive	67.66
Wet Land	878.65
Total Acreage	14,664.37
Other Current Use Statistics	
Acres Receiving a 20% Recreational Adjustment	1,061.02
Acres Removed From Current Use During the Year	12.58

Discretionary Easements

Acres	Owners	Description
38.78	1	Golf course

Tax Credits

Type of Tax Credits	Amount of Credit	Number of Individuals	Total of Tax Credits
Totally & Permanently Disabled Veterans, Spouses or Widows	\$2,000	9	18,000
Veterans Credits	\$500	335	\$167,500
All Veterans Credit	\$500	13	6500
Total		357	192,000

Schedule of Town Property

Map	Lot	SubLot	Location	Acres	Description	Value
ROAD & OTHER RELATED PROPERTIES						
101.00	017	000	Cedar St.	0.43	Cedar St Parking Lot	64,100
102.00	038	000	Cedar/Maple St	0.03	Triangle at intersection	1,700
103	017	000	Penacook/Gould	0.47	Triangle at intersection	4,000
103	022	000	Penacook/Gould	0.15	Land at intersection	3,600
104	060	001	Main St	0.09	Triangle at Penacook & Main St.	1,800
221	104	000	Spring St	0.18	Turn-around	2,100
229	001	000	Gage Hill Rd	0.2	Turn-around	5,000
230	003	000	Little Frost Rd	0.05	Turn-around	13,800
249	021	000	Patch Rd	0.053	Triangle Briar/patch	3,800
251	056	000	Garrison Ln	0.4	Triangle Hopkinton Rd/Garrison Ln	13,100
259	020	000	Currier Rd	0.16	Currier Road Triangle	5,400
259	024	000	Beech Hill/Currier	0.19	Triangle Currier/Beech Hill	4,500
265	027	000	Upper Straw Rd	0.6	Turn-around	4,000
					Total	126,900
TOWN FACILITIES						
101	020	000	9 Pine St	1.1	Contoocook Fire Station	1,033,600
101	039	001	Kearsarge Ave	0.709	Path to Houston Fields	51,500
101	052	000	Park/Kearsarge	0.054	Triangle by the Contoocook Fire Station	2,800
101	085	000	846 Main St	2.41	Bates Building/Gazebo/Municipal Parking	261,500
102	009	000	Public Works Rd	46.78	Highway Garage/Sewer Plant	5,995,900
105	024	001	Old Putney Hill Rd	0.06	"Town Pound"	1,600
105	031	000	Hopkinton Rd	0.33	Civil War Park	27,500
106	003	000	185 Main St	52.5	Kimbal Cabins/Kimball Lake	374,300
106	003	001	185 Main St	0.2	Former Horseshoe Tavern Building	241,000
106	023	000	330 Main St	0.47	Town Hall	488,500
106	049	000	110 Main St	1.2	Hopkinton Village Fire Station	294,000
210	010	000	Kast Hill Rd	95	Town Gravel Pit	184,100
210	099	000	Rowell Bridge Rd	0	Rowell Bridge	720,000
221	083	000	Houston Dr	67.85	Houston Park/Library/Sr Ctr	3,025,100
222	067	002	200 Kearsarge	16	George Park	525,500
222	078	000	Park Ave	5.8	Park Ave Field	64,400
239	037	000	1696 Hopkinton Rd	0.91	Police Station	681,600
244	006	000	491 E Penacook Rd	48	Transfer Station/Landfill	286,000
244	011	000	601 E Penacook Rd	85	Community Well	191,300
244	012	000	601 E Penacook Rd	14.24	Access to Community Well	80,000
249	013	000	Patch Rd	33.46	Gravel Pit	128,500
250	065	000	58 Rollins Rd	7	Kimball Pond Swim Area	164,500
					Total	14,823,200
CEMETERIES						
102	064	000	Main St	20.04	Contoocook Village Cemetery	87,300
103	009	000	Main St	2.4	Stumpfield Cemetery	50,600
106	024	000	Main St	5.4	Old Hopkinton Cemetery	63,500
206	003	000	Bound Tree Rd	0.22	Hardy Cemetery	-
208	001	000	Clement Hill Rd	0.53	Clement Hill Cemetery	40,600
223	003	000	Granite Valley	0.9	Putnam Cemetery	-

Map	Lot	SubLot	Location	Acres	Description	Value
224	046	000	Dustin Rd	1.3	Blackwater Cemetery	53,000
239	062	000	Putney Hill Rd	0.52	Putney Hill Cemetery	36,200
251	007	000	Greenleaf Ln	8	New Hopkinton Cemetery	67,300
					Total	398,500
OTHER PROPERTIES WHICH THE TOWN OF HOPKINTON HOLDS INTEREST						
101	021	000	33 Pine St	0.55	Hyro Plant - Leased to Contoocook Hydro	369,200
105	012	000	Old Henniker Rd	1	Old highway garage- no structures permitted	5,200
202	007	000	Camp Merrimac Rd	4.5	Wetland - donated to Town	29,700
207	016	000	Bound Tr/Clem	4.3	At intersection - By court decree	63,100
207	017	000	Bound Tree	40	By court decree	150,400
210	014	000	Bailey Rd	0.25	Old School House site	36,900
217	041	000	Barton Crner	24	Land Locked-abutts flood control	45,200
233	002	000	Eugene Foote Rd	31	At Weare Town Line	112,500
					Total	812,200
DESIGNATED OPEN SPACE LAND						
103	016	000	Penacook Rd	46.78	"Rollins Land" Open Space with Easement	115,700
105	017	000	Old Henniker Rd	9	Abuts "Beyer Land"	61,000
204	015	000	Bound Tree Rd	50.6	Has Conservation Easement on it	12,900
207	038	000	Bound Tree Rd	33.5	Has Conservation Easement on it	11,700
219	012	000	Maple St	201.21	"Rice Land" Open Space with Easement	202,300
238	080	000	Old Henniker Rd	14.2	"Beyer Land" Open Space	73,500
239	038	001	Briar Hill Rd	63.53	"Ransmeier Land" Open Space	172,100
250	061	000	Rollins Rd	18.5	Hawthorne Forest"	206,600
250	067	000	Briar Hill Rd	4.92	"Ransmeier Land" Open Space	72,000
251	010	001	Hawthorne Hill Rd	92.54	Hawthorne Forest"	212,900
					Total	1,140,700
CONSERVATION LAND						
102	022	001	Carriage Lane	1.42	Conservation Land with Easement	22,100
206	019	000	Keararge Ave	18	Abuts 89 and 206-20 and Rail bed	80,200
206	020	000	Keararge Ave	19.5	Abuts 89 and 206-19 and Rail bed	88,400
208	099	022	Clement Hill Rd	6.099	Conservation land per subdivision plan	14,000
214	001	000	Hatfield Rd	41.5	Town Forest	142,500
220	035	000	Pine St	12	Land Locked-Town Forest	24,000
221	044	000	Pine St	45.5	Town Forest	133,600
221	126	001	Spring St.	6.43	Old Rail Bed	12,900
221	126	002	Spring St.	4.81	Old Rail Bed	9,700
222	021	000	Spring St.	7.08	Adjacent to old rail bed	14,200
222	107	000	Kearsarge Ave	14	Adjacent to old rail bed	14,000
231	008	000	Bassett Mill Rd	9.7	"Turn around but is 10 acres	85,900
237	038	000	Irish Hill Rd	1.3		2,600
237	039	000	Sugar Hill Rd	5.8		11,600
239	056	000	Old Putney Hill	33.5		128,600
246	006	000	E Penacook Rd	97	Abuts Mast Yard State Forest	210,800
251	061	000	Fieldstone Rd	16.19	Abuts Kimball Cabin Property	31,100
256	002	000	Jewett Rd	9.4		9,400
256	003	000	Jewett Rd	10.1		6,100

Map	Lot	SubLot	Location	Acres	Description	Value
256	005	000	Jewett Rd	16.4		86,200
265	002	000	Farrington Corner	34.86	With Easement	11,800
266	044	001	Farrington Corner	96.2	Brockway Nature Preserve	211,400
					Total	1,351,100
PROPERTY ACQUIRED BY TAX DEED						
102	085	000	Maple St	0.67	Landlocked	23,200
207	007	000	Clement Hill	1.5	Land Locked	29,700
209	058	000	Clement Hill Rd	1.2		4,400
210	027	001	Kast Hill Rd	3.5	Along river	8,900
225	083	000	Bluebird Ln	0.21	In Little Tooky area on river - No road	400
238	049	000	Gage Hill Rd	0.31		7,700
243	044	000	Penacook Rd	14		10,300
256	027	001	Brockway Rd	2		4,000
					Total	88,600
					GRAND TOTAL	18,741,200

Schedule of School and Precinct Property

School

Map/Lot	Location	Total
106/007	MAIN ST	4,872,900
102/003	MAPLE ST	200,800
102/004	MAPLE ST	4,200,100
251/001	NEW RD	7,800
222/067-1	PARK AVE	8,574,600

Contoocook Village Precinct

Map/Lot	Location	Total
204/013-1	BOUND TREE RD	1,466,300
204/024	BOUND TREE RD	30,700
204/025	BOUND TREE RD	62,700
104/095-1	HOPKINTON RD	791,600
204/021	PLEASANT POND RD	116,900

Hopkinton Village Precinct

Map/Lot	Location	Total
250/006	BRIAR HILL RD	78,300
105/049	MAIN ST	62,000
105/022	OLD PUTNEY HILL RD	71,300
239/064-1	PUTNEY HILL RD	42,100

2017 Tax Rate Calculation



New Hampshire
Department of
Revenue
Administration

2017
\$34.29

Tax Rate Breakdown Hopkinton

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$4,379,231	\$617,920,647	\$7.09
County	\$1,878,295	\$617,920,647	\$3.04
Local Education	\$13,477,393	\$617,920,647	\$21.81
State Education	\$1,389,580	\$590,686,947	\$2.35
Total	\$21,124,499		\$34.29

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Contoocook Village	\$275,345	\$129,879,645	\$2.12
Hopkinton Village	\$17,879	\$38,867,695	\$0.46
Total	\$293,224		\$2.58

Tax Commitment Calculation	
Total Municipal Tax Effort	\$21,124,499
War Service Credits	(\$192,000)
Village District Tax Effort	\$293,224
Total Property Tax Commitment	\$21,225,723

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/23/2017

Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$7,646,033	
Net Revenues (Not Including Fund Balance)		(\$3,152,699)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$385,000)
War Service Credits	\$192,000	
Special Adjustment	\$0	
Actual Overlay Used	\$78,897	
Net Required Local Tax Effort	\$4,379,231	

County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,878,295	
Net Required County Tax Effort	\$1,878,295	

Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$17,042,721	
Net Cooperative School Appropriations	\$0	
Net Education Grant		(\$2,175,748)
Locally Retained State Education Tax		(\$1,389,580)
Net Required Local Education Tax Effort	\$13,477,393	
State Education Tax	\$1,389,580	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$1,389,580	

Valuation

Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$617,920,647	\$613,929,921
Total Assessment Valuation without Utilities	\$590,686,947	\$586,611,121
Village (MS-1V)		
Description	Current Year	
Contoocook Village	\$129,879,645	
Hopkinton Village	\$38,867,695	

Statement of Debt

TOWN OF HOPKINTON STATEMENT OF DEBT-2017 ANNUAL MATURITIES OF OUTSTANDING BONDS AND LONG TERM NOTES																					
Landfill		Open Space #1 Beyer/Carson/Rollins		Open Space #2 Rice		Open Space #3 Myron		Open Space #4 Ransmeier		Community Well		Highway Garage		Fire Station		Road Bond-2016		Total Debt			
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	
	2017	133,805	5,641	50,000	4,570	25,000	7,266	23,229	4,315	18,413	1,926	35,000	4,480	53,057	8,208	171,687	97,703	205,931	43,348	716,122	177,457
2018			50,000	5,231	25,000	6,256	24,168	3,376	18,413	1,118	35,000	3,360	53,057	7,035	178,366	91,024	199,878	49,401	583,882	166,801	
2019			50,000	3,162	25,000	5,231	25,145	2,399	7,050	310	35,000	2,240	53,057	5,863	184,734	84,657	204,987	44,292	584,973	148,154	
2020			50,000	1,062	20,000	4,200	34,184	1,456			35,000	1,120	53,057	4,690	191,119	78,272	210,124	39,156	593,484	129,956	
2021					20,000	3,360							53,057	3,518	198,151	71,240	215,598	33,681	486,806	111,799	
2022					20,000	2,510							53,057	2,345	205,224	64,166	221,109	28,170	499,390	97,191	
2023					20,000	2,250							53,053	1,172	212,550	56,840	226,761	22,518	512,364	82,780	
2024					20,000	1,375									220,008	49,382	232,515	16,764	472,523	67,521	
2025					20,000	665									227,992	41,399	238,500	10,779	486,492	52,843	
2026															236,130	33,260	244,597	4,682	480,727	37,942	
2027															244,560	24,830			244,560	24,830	
2028															253,252	16,138			253,252	16,138	
2029															263,981	7,090			263,981	7,090	
Total	133,805	5,641	200,000	14,025	195,000	33,113	106,726	11,546	43,876	3,354	140,000	11,200	371,395	32,831	2,787,754	716,001	2,200,000	292,791	6,178,556	1,120,502	
GRAND TOTAL	139,446	139,446	214,025	214,025	228,113	228,113	118,272	118,272	47,230	47,230	151,200	151,200	404,226	404,226	3,503,755	3,503,755	2,492,791	2,492,791	7,299,058	7,299,058	
Total Debt Payment by Year																					
		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	TOTAL						
Principal		716,122	583,882	584,973	593,484	486,806	499,390	512,364	472,523	486,492	480,727	244,560	253,252	263,981	6,178,556						
Interest		177,457	166,801	148,154	129,956	111,799	97,191	82,780	67,521	52,843	37,942	24,830	16,138	7,090	1,120,502						
TOTAL		893,579	750,683	733,127	723,440	598,605	596,581	595,144	539,335	518,669	269,390	269,390	271,071	7,299,058							

2016 Independent Auditor's Report



**TOWN OF HOPKINTON, NEW HAMPSHIRE
FINANCIAL REPORT
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2016**

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Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Hopkinton
330 Main Street
Hopkinton, New Hampshire 03229

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hopkinton, as of and for the year ended December 31, 2016, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hopkinton, as of December 31, 2016, and the respective changes in financial position thereof and budget to actual comparison for the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Town of Hopkinton
Independent Auditor's Report

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension related schedules and the schedule of funding progress for other postemployment benefits on pages 32 – 35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hopkinton has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Town of Hopkinton. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

August 10, 2017

Robert A. Greene, PLLC

EXHIBIT 1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Net Position
December 31, 2016

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 10,560,418
Investments	1,781,879
Intergovernmental receivable	13,490
Other receivables, net of allowance for uncollectibles	1,259,586
Prepaid items	90,121
Tax dedeed property held for resale	2,015
Capital assets, not being depreciated:	
Land	8,410,469
Construction in progress	28,102
Intangible assets	323,900
Capital assets, net of accumulated depreciation:	
Land improvements	330,348
Buildings and building improvements	6,618,214
Machinery, vehicles and equipment	1,390,516
Infrastructure	5,899,173
Total assets	<u>36,708,231</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred amounts related to pensions	<u>1,285,597</u>
LIABILITIES	
Accounts payable	67,289
Accrued payroll and benefits	66,192
Accrued interest payable	74,608
Intergovernmental payable	7,176,884
Performance and escrow deposits	100
Noncurrent obligations:	
Due within one year:	
Bonds and notes payable	716,122
Accrued landfill postclosure care costs	25,000
Due in more than one year:	
Bonds and notes payable	5,462,430
Compensated absences payable	204,325
Other postemployment benefits payable	152,843
Accrued landfill postclosure care costs	250,000
Net pension liability	5,055,916
Total liabilities	<u>19,251,709</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred amounts related to pensions	138,821
Unearned revenue	6,178
Total deferred inflows of resources	<u>144,999</u>
NET POSITION	
Net investment in capital assets	19,154,504
Restricted for:	
Perpetual care:	
Nonexpendable	524,826
Expendable	267,841
Other purposes	2,232,838
Unrestricted	(3,582,889)
Total net position	<u>\$ 18,597,120</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 2
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2016

		Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 1,566,782	\$ 9,808	\$ -	\$ -	\$ (1,556,974)
Public safety	2,126,194	443,828	236,709	-	(1,445,657)
Highways and streets	2,452,885	-	-	190,630	(2,262,255)
Sanitation	779,485	548,914	24,827	-	(205,744)
Health	20,963	-	-	-	(20,963)
Welfare	124,339	-	-	-	(124,339)
Culture and recreation	743,019	83,514	-	-	(659,505)
Conservation	38,101	-	400	-	(37,701)
Economic development	247	-	-	-	(247)
Interest on long-term debt	169,727	-	-	-	(169,727)
Capital outlay	17,028	-	-	-	(17,028)
Total governmental activities	<u>\$ 8,038,770</u>	<u>\$ 1,086,064</u>	<u>\$ 261,936</u>	<u>\$ 190,630</u>	<u>(6,500,140)</u>
General revenues:					
Property taxes					4,047,898
Other taxes					319,313
Licenses and permits					1,159,621
Grants and contributions not restricted to specific programs					289,625
Miscellaneous					196,934
Total general revenues					<u>6,013,391</u>
Change in net position					<u>(486,749)</u>
Net position, beginning					<u>19,083,869</u>
Net position, ending					<u>\$ 18,597,120</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 3
TOWN OF HOPKINTON, NEW HAMPSHIRE
Balance Sheet
Governmental Funds
December 31, 2016

	General	Roads, Bridges & Culverts	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 8,194,118	\$ 1,759,300	\$ 607,000	\$ 10,560,418
Investments	-	-	1,781,879	1,781,879
Receivables, net of allowance for uncollectibles:				
Taxes	869,934	-	-	869,934
Accounts	124,618	-	45,828	170,446
Intergovernmental	13,490	-	-	13,490
Interfund receivable	18,923	-	14,039	32,962
Prepaid items	90,121	-	-	90,121
Tax deeded property held for resale	2,015	-	-	2,015
Total assets	<u>\$ 9,313,219</u>	<u>\$ 1,759,300</u>	<u>\$ 2,448,746</u>	<u>\$ 13,521,265</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 66,710	\$ -	\$ 579	\$ 67,289
Accrued salaries and benefits	65,000	-	1,192	66,192
Intergovernmental payable	7,176,884	-	-	7,176,884
Interfund payable	11,873	-	21,089	32,962
Escrow and performance deposits	-	-	100	100
Total liabilities	<u>7,320,467</u>	<u>-</u>	<u>22,960</u>	<u>7,343,427</u>
Deferred inflows of resources:				
Deferred revenue	<u>605,533</u>	<u>-</u>	<u>9,282</u>	<u>614,815</u>
Fund balances:				
Nonspendable	92,136	-	744,717	836,853
Restricted	-	1,759,300	521,488	2,280,788
Committed	-	-	1,150,299	1,150,299
Unassigned	1,295,083	-	-	1,295,083
Total fund balances	<u>1,387,219</u>	<u>1,759,300</u>	<u>2,416,504</u>	<u>5,563,023</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 9,313,219</u>	<u>\$ 1,759,300</u>	<u>\$ 2,448,746</u>	<u>\$ 13,521,265</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 4
TOWN OF HOPKINTON, NEW HAMPSHIRE
Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position
December 31, 2016

Total fund balances of governmental funds (Exhibit 3)		\$ 5,563,023
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 64,454,847	
Less accumulated depreciation	<u>(41,454,125)</u>	
		23,000,722
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.		
Receivables	\$ (32,962)	
Payables	<u>32,962</u>	
		-
Revenues that are not available to pay for current period expenditures are deferred in the funds.		
Deferred tax revenue	\$ 492,371	
Deferred ambulance revenue	22,661	
Deferred landfill revenue	8,821	
Deferred grant revenue	11,775	
Deferred payments in lieu of taxes	63,727	
Deferred sewer charges	9,282	
Unavailable elderly and welfare liens	<u>219,206</u>	
		827,843
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(74,608)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds and notes outstanding	\$ 6,178,552	
Compensated absences payable	204,325	
Other postemployment benefits payable	152,843	
Accrued landfill postclosure care costs	275,000	
Net pension liability	<u>5,055,916</u>	
		(11,866,636)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	\$ 1,285,597	
Deferred inflows of resources related to pensions	<u>(138,821)</u>	
		1,146,776
Total net position of governmental activities (Exhibit 1)		<u>\$ 18,597,120</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 5
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2016

	General	Roads, Bridges & Culverts	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 4,629,283	\$ -	\$ 7,725	\$ 4,637,008
Licenses, permits and fees	1,159,621	-	-	1,159,621
Intergovernmental	730,416	-	-	730,416
Charges for services	726,246	-	355,916	1,082,162
Miscellaneous	49,385	325	144,249	193,959
Total revenues	<u>7,294,951</u>	<u>325</u>	<u>507,890</u>	<u>7,803,166</u>
Expenditures:				
Current:				
General government	1,497,455	-	38,038	1,535,493
Public safety	1,583,271	-	80,229	1,663,500
Highways and streets	1,310,722	-	-	1,310,722
Sanitation	578,190	-	149,440	727,630
Health	20,963	-	-	20,963
Welfare	110,172	-	10,833	121,005
Culture and recreation	556,372	-	106,907	663,279
Conservation	34,692	-	3,409	38,101
Economic development	247	-	-	247
Debt service:				
Principal	497,505	-	18,600	516,105
Interest	153,112	-	863	153,975
Capital outlay	-	441,025	417,806	858,831
Total expenditures	<u>6,342,701</u>	<u>441,025</u>	<u>826,125</u>	<u>7,609,851</u>
Excess (deficiency) of revenues over (under) expenditures	<u>952,250</u>	<u>(440,700)</u>	<u>(318,235)</u>	<u>193,315</u>
Other financing sources (uses):				
Transfers in	50,982	-	613,666	664,648
Transfers out	(611,500)	-	(53,148)	(664,648)
Long-term debt issued	-	2,200,000	-	2,200,000
Total other financing sources and uses	<u>(560,518)</u>	<u>2,200,000</u>	<u>560,518</u>	<u>2,200,000</u>
Net change in fund balances	391,732	1,759,300	242,283	2,393,315
Fund balances, beginning	995,487	-	2,174,221	3,169,708
Fund balances, ending	<u>\$ 1,387,219</u>	<u>\$ 1,759,300</u>	<u>\$ 2,416,504</u>	<u>\$ 5,563,023</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 6
TOWN OF HOPKINTON, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2016

Net change in fund balances of governmental funds (Exhibit 5)		\$ 2,393,315
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capitalized capital outlay in the current period.		
Capitalized capital outlay	\$ 1,182,380	
Depreciation expense	<u>(1,816,523)</u>	
		(634,143)
The net effect of other transactions involving capital assets is to decrease net position.		(15,756)
Transfers in and out between governmental funds are eliminated on the operating statement.		
Transfers in	\$ (664,648)	
Transfers out	<u>664,648</u>	
		-
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.		
Change in deferred tax revenue	\$ (269,965)	
Change in deferred ambulance revenue	(6,765)	
Change in deferred landfill revenue	8,821	
Change in deferred grant revenue	11,775	
Change in deferred payment in lieu of taxes	(7,857)	
Change in deferred sewer charges	1,846	
Change in allowance for unavailable liens	<u>8,025</u>	
		(254,120)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Issuance of bonds	\$ (2,200,000)	
Repayment of bond and note principal	498,965	
Repayment of capital lease principal	<u>18,600</u>	
		(1,682,435)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Increase in accrued interest expense	\$ (17,212)	
Increase in compensated absences payable	(10,098)	
Net increase in other postemployment benefits payable	(9,417)	
Decrease in accrued landfill postclosure care costs	<u>1,000</u>	
		(35,727)
Governmental funds report pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned, net of employee contributions, is reported as pension expense.		
Town pension contributions	\$ 367,938	
Cost of benefits earned, net of employee contributions	<u>(625,821)</u>	
		(257,883)
Change in net position of governmental activities (Exhibit 2)		<u>\$ (486,749)</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 7
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Revenues, Expenditures and Changes in Unassigned Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2016

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Taxes	\$ 4,279,637	\$ 4,359,318	\$ 79,681
Licenses, permits and fees	1,074,900	1,159,621	84,721
Intergovernmental	781,065	730,416	(50,649)
Charges for services	744,700	726,246	(18,454)
Miscellaneous	49,100	49,385	285
Total revenues	<u>6,929,402</u>	<u>7,024,986</u>	<u>95,584</u>
EXPENDITURES			
Current:			
General government	1,542,854	1,497,455	45,399
Public safety	1,523,590	1,583,271	(59,681)
Highways and streets	1,275,818	1,310,722	(34,904)
Sanitation	653,388	578,190	75,198
Health	21,759	20,963	796
Welfare	109,691	110,172	(481)
Culture and recreation	608,037	591,064	16,973
Conservation	1	-	1
Economic development	500	247	253
Debt service:			
Principal	505,920	497,505	8,415
Interest on long-term debt	145,989	153,112	(7,123)
Interest on tax anticipation note	2,000	-	2,000
Total expenditures	<u>6,389,547</u>	<u>6,342,701</u>	<u>46,846</u>
Excess of revenues over expenditures	<u>539,855</u>	<u>682,285</u>	<u>142,430</u>
Other financing sources (uses):			
Transfers in	71,645	50,982	(20,663)
Transfers out	(611,500)	(611,500)	-
Total other financing sources and uses	<u>(539,855)</u>	<u>(560,518)</u>	<u>(20,663)</u>
Net change in fund balance	<u>\$ -</u>	121,767	<u>\$ 121,767</u>
Decrease in nonspendable fund balance		6,717	
Unassigned fund balance, beginning		1,658,970	
Unassigned fund balance, ending		<u>\$ 1,787,454</u>	

The notes to the financial statements are an integral part of this statement.

EXHIBIT 8
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2016

	Private Purpose Trust	Agency
Assets:		
Cash and cash equivalents	\$ 9,154	\$ 244,980
Investments	580,138	292,112
Total assets	589,292	537,092
Liabilities:		
Due to other governmental units	-	537,092
Net position:		
Held in trust for specific purposes	\$ 589,292	\$ -

EXHIBIT 9
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended December 31, 2016

	Private Purpose Trust
Additions:	
New funds	\$ 3,000
Investment earnings:	
Interest and dividends	15,928
Net change in fair value of investments	17,705
Total additions	36,633
Deductions:	
Trust distributions	13,229
Change in net position	23,404
Net position, beginning	565,888
Net position, ending	\$ 589,292

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2016**

I. Summary of Significant Accounting Principles

I.A. Introduction

The accounting and reporting framework and the more significant accounting principles and practices of the Town of Hopkinton (the Town) are discussed in subsequent sections of this note. The remainder of the notes is organized to provide explanations, including required disclosures, of the Town's financial activities for the fiscal year ended December 31, 2016.

I.B. Financial Reporting Entity – Basis of Presentation

I.B.1. *Entity Defined*

The Town of Hopkinton is a municipal corporation governed by a board of selectmen consisting of five members elected by the voters. These financial statements present the financial position and activity of the primary government. Component units are organizations for which the primary government is financially accountable, or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete. Based on the stated criteria, the Town's financial statements do not include any component units.

I.B.2. *Government-Wide and Fund Financial Statements*

Government-Wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the Town as a whole, excluding fiduciary activities. Individual funds are not displayed.

The statement of activities reports the direct expenses of a given function offset by program revenues directly connected with the functional program. Direct expenses are those that are clearly identifiable with a specific function. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for the Town's services; (2) operating grants and contributions, which finance annual operating activities including restricted investment income; and (3) capital grants and contributions, which finance the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. Taxes and revenue from other sources not properly included with program revenues are reported as general revenues.

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Fund Financial Statements

Fund financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The major individual, governmental funds are reported in separate columns in the basic fund financial statements with composite columns for nonmajor funds.

I.B.3. *Measurement Focus, Basis of Accounting and Financial Statement Presentation*

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Fiduciary fund financial statements also report using this same basis of accounting, although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property tax revenues are recognized in the year for which they are levied, while grants are recognized when grantor eligibility requirements are met.

The agency funds are custodial in nature and do not measure results of operations.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Town considers revenues to be available if they are collected within sixty days of the end of the fiscal year. However, on the budgetary basis, tax revenue is not so deferred in accordance with the instructions of the State of New Hampshire Department of Revenue Administration. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond and note principal and interest, which are reported as expenditures in the year due.

Major revenues susceptible to accrual are property taxes, intergovernmental amounts and investment income. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed. Restricted assets and liabilities payable from restricted assets current in nature are reported with current assets and current liabilities in the financial statements.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
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I.B.4. Fund Types and Major Funds

Governmental Funds

The Town reports the following major governmental funds:

General Fund – Reports as the primary fund of the Town. This fund is used to account for all financial resources not reported in other funds.

Roads, Bridges and Culverts Fund – Reports as a Capital Project Fund and used to report the financial activity associated with the planning, design, rehabilitation and construction of existing town roads, bridges and culverts.

The Town also reports twelve nonmajor governmental funds.

Fiduciary Funds

The Town reports the following fiduciary funds:

Private Purpose Trust Funds – Account for financial resources of the Town used only for the benefit of other entities or individuals.

Agency Funds – Account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. The Town's agency funds are used to account for the various capital reserve accounts held by the trustees of trust funds on behalf of the local school district and village precincts.

I.C. Assets, Liabilities, and Net Position or Fund Equity

I.C.1. Cash and Investments

The laws of the State of New Hampshire require that the Town's treasurer have custody of all monies belonging to the Town, other than those held by the trustees of trust funds and library trustees, and pay out the same only upon orders of the Board of Selectmen. The treasurer shall deposit all monies in participation units in the public deposit investment pool established pursuant to N.H. RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Investments are stated at fair value based on quoted market prices.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
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New Hampshire law authorizes the Town to invest in obligations of the United States government; the public deposit investment pool established pursuant to RSA 383:22; savings bank deposits; prime bankers' acceptances; or certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

I.C.2. *Capital Assets and Depreciation*

Generally, the Town's property, plant and equipment with useful lives of more than two years are stated at historical cost and reported in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The Town generally capitalizes assets with cost of \$5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follow:

	Years
Land improvements	20
Buildings and building improvements	50
Machinery, vehicles and equipment	8-15
Infrastructure	7-20

I.C.3. *Long-Term Liabilities*

In the government-wide financial statements, outstanding debt is reported as liabilities. Other long-term liabilities include compensated absences, other postemployment benefits, accrued landfill postclosure care costs, and the net pension liability. These are not reported in the governmental funds.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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I.C.4. *Equity*

The government-wide statement of net position reports net position in the following components:

- Net investment in capital assets, which is computed as the total capital assets less accumulated depreciation, net of outstanding debt used to acquire those assets.
- Restricted for perpetual care, which consists of the balance of the permanent funds that is allowed to be used only for cemetery care. This balance is segregated between nonexpendable, representing the principal balance that must be invested to generate income and cannot be expended, and expendable, representing income earned that can be used for cemetery care.
- Restricted for other purposes, which consists of the library fund; the rest of the permanent funds that is to be used for library and other purposes; and the unexpended bond proceeds in the Road, Bridges and Culverts Fund.
- Unrestricted, which consists of the remaining balance of net position.

The governmental funds report the following components of fund balance:

- Nonspendable, representing the principal balance of the permanent funds that cannot be spent, and the balances of tax deeded property and prepaid expenditures.
- Restricted, representing the income portion of the permanent funds, the balance of the library fund that can only be used for specific purposes per terms of endowments or State law and the unexpended bond proceeds in the Road, Bridges and Culverts Fund.
- Committed, representing the unrestricted balances of the special revenue and capital projects funds.
- Unassigned, representing the remaining balance of the General Fund.

I.C.5. *Use of Estimates*

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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II. Stewardship, Compliance and Accountability

II.A. Budgetary Information

An annual budget was adopted on a basis consistent with generally accepted accounting principles for the General Fund, as well as some of the nonmajor funds. Unless encumbered, all governmental fund appropriations lapse at year-end. The Town is allowed to use beginning fund balance to balance the budget. In 2016, none of the fund balance from 2015 was so used.

Revenues are budgeted by source. Expenditures in the General Fund are budgeted by functions as follow: general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, conservation, economic development, debt service and capital outlay. Management can transfer appropriations among budget line items as necessary, but the total expenditures cannot legally exceed the total appropriations unless permission is received from the Commissioner of Revenue Administration.

II.B. Reconciliation of General Fund Budgetary Basis to GAAP

The following reconciles the budgetary basis to the GAAP basis for the General Fund. The Permanent Fund does not have a formal budget.

Revenues and other financing sources:	
Per Exhibit 7 (budgetary basis)	\$ 7,075,968
Adjustments:	
Basis difference:	
Tax revenue deferred in the prior year	762,336
Tax revenue deferred in the current year	(492,371)
Per Exhibit 5 (GAAP basis)	<u>\$ 7,345,933</u>
Unassigned fund balance:	
Per Exhibit 7 (budgetary basis)	\$ 1,787,454
Adjustment:	
Basis difference:	
Deferred tax revenue, GAAP basis	(492,371)
Per Exhibit 3 (GAAP basis)	<u>\$ 1,295,083</u>

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III. Detailed Notes on Funds and Government-Wide Statements

III.A. Assets

III.A.1. Investments

As of December 31, 2016, the Town had the following investments:

U.S. Government Agency Bonds	\$ 293,820
Exchange Traded Funds	199,658
Mutual Funds	223,123
Preferred Stock	106,900
Common Stock	533,499
Corporate Bonds	378,417
New Hampshire Public Deposit Investment Pool	918,712
	<u>\$ 2,654,129</u>

The investments appear in the financial statements as follow:

Fund reporting level:	
Governmental funds - balance sheet (Exhibit 3)	\$1,781,879
Fiduciary funds - statement of fiduciary net position (Exhibit 8)	872,250
Total	<u>\$ 2,654,129</u>

Investment Policies

Credit Risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. New Hampshire law limits investments to those described in Note I.C.1. The Town's investment policy does not place any further restrictions on its investment choices.

Interest Rate Risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The Town's investment policy limits concentration of investments with a specific maturity.

III.A.2. Receivables, Uncollectible Accounts and Deferred Revenue

Property Taxes Receivable and Property Tax Calendar

Property taxes are levied and collected by the Town on a semi-annual basis. Tax bills are due on or around July 1 and December 1, with interest of 12% per annum on all taxes not received by the due date. The first billing is an estimate only based on half of the previous year's billing. The final billing is levied based on an inventory taken in April of each year (the tax year runs from April 1 to March 31), and is assessed after the tax rate has been calculated and set by the

**TOWN OF HOPKINTON, NEW HAMPSHIRE
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New Hampshire Department of Revenue Administration. A lien should be executed on any unpaid property taxes in the following year and this lien takes priority over any others. Interest of 18% per annum is charged upon redemption of lien taxes. Properties not redeemed within two years of the date of the tax lien should be deeded to the Town. The tax collector executed a tax lien for uncollected 2015 property taxes on April 22.

The property taxes levied and collected by the Town include amounts for the State of New Hampshire, the Hopkinton School District, Merrimack County, and the Contoocook Village and Hopkinton Village Precincts. The Town is responsible for the collection of all these taxes. During the annual tax rate setting process, the Town sets an amount for potential abatements and tax deedings, known as overlay. Overlay is raised through taxation and is reported as a reduction in tax revenue.

The net assessed valuation as of April 1, 2016, upon which the 2016 property tax levy was based was:

For the New Hampshire education tax	\$ 586,611,121
For all other taxes	\$ 613,929,921

The tax rates and amounts assessed for the year ended December 31, 2016 were as follow:

	Per \$1,000 of Assessed Valuation	
Municipal portion	\$7.09	\$ 4,355,400
School portion:		
State of New Hampshire	\$2.52	1,475,667
Local	\$21.07	12,937,683
County portion	\$2.87	1,759,755
Precinct portion:		
Contoocook Village	\$2.11	275,155
Hopkinton Village	\$0.40	15,429
Total property taxes assessed		<u>\$ 20,819,089</u>

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The following details the taxes receivable at year-end:

Property:	
Levy of 2016	\$751,604
Unredeemed (under tax lien):	
Levy of 2015	141,786
Levy of 2014	51,161
Levy of 2013	18,731
Levy of 2012	5,076
Levy of 2011	2,916
Levy of 2010	17,182
Levy of 2009	3,175
Land use change	18,900
Timber	9,403
Less: allowance for estimated uncollectible taxes	(150,000)
Net taxes receivable	<u>\$ 869,934</u>

Other Receivables and Uncollectible/Unavailable Accounts

Significant receivables include amounts due from customers primarily for sewer, ambulance, landfill and other services. The fund financial statements report accounts receivable net of any allowance for uncollectible/unavailable accounts and revenues net of uncollectibles. The allowance amounts consist of all of the elderly and welfare liens, and an amount for potential adjustments to ambulance receivables.

Related amounts are as follow:

Accounts	\$ 196,640
Intergovernmental	13,490
Liens	219,206
Less: allowance for uncollectible amounts	(245,400)
Net total receivables	<u>\$ 183,936</u>

Deferred Revenue

Deferred revenue in the governmental funds consists of \$492,371 of taxes, \$9,282 of sewer charges, \$63,727 of payments in lieu of taxes, \$22,661 of ambulance related fees, \$8,821 of landfill revenue, \$11,775 of grant revenue deferred because they were not received within sixty days of year-end; and \$6,178 of prepaid taxes to be applied to the subsequent year's levy. In the Governmental Activities, the prepaid taxes are reported as unearned revenue.

TOWN OF HOPKINTON, NEW HAMPSHIRE
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III.A.3. Capital Assets

Changes in Capital Assets

The following table provides a summary of changes in capital assets of the governmental activities:

	Balance, beginning	Additions	Deletions	Balance, ending
At cost:				
Not being depreciated:				
Land	\$ 8,410,469	\$ -	\$ -	\$ 8,410,469
Construction in progress	371,854	28,102	(371,854)	28,102
Intangible assets	323,900	-	-	323,900
Total capital assets not being depreciated	<u>9,106,223</u>	<u>28,102</u>	<u>(371,854)</u>	<u>8,762,471</u>
Being depreciated:				
Land improvements	1,147,328	-	-	1,147,328
Buildings and building improvements	8,821,989	25,412	(5,975)	8,841,426
Machinery, vehicles and equipment	3,754,842	512,530	(22,959)	4,244,413
Infrastructure	40,471,019	988,190	-	41,459,209
Total capital assets being depreciated	<u>54,195,178</u>	<u>1,526,132</u>	<u>(28,934)</u>	<u>55,692,376</u>
Total all capital assets	<u>63,301,401</u>	<u>1,554,234</u>	<u>(400,788)</u>	<u>64,454,847</u>
Less accumulated depreciation:				
Land improvements	(791,728)	(25,252)		(816,980)
Buildings and building improvements	(1,958,009)	(266,398)	1,195	(2,223,212)
Machinery, vehicles and equipment	(2,533,063)	(338,053)	17,219	(2,853,897)
Infrastructure	(34,367,980)	(1,186,820)	(5,236)	(35,560,036)
Total accumulated depreciation	<u>(39,650,780)</u>	<u>(1,816,523)</u>	<u>13,178</u>	<u>(41,454,125)</u>
Net book value, capital assets being depreciated	<u>14,544,398</u>	<u>(290,391)</u>	<u>(15,756)</u>	<u>14,238,251</u>
Net book value, all capital assets	<u>\$ 23,650,621</u>	<u>\$ (262,289)</u>	<u>\$ (387,610)</u>	<u>\$ 23,000,722</u>

Depreciation expense was charged to functions of the Town as follows:

Governmental activities:	
General government	\$ 2,904
Public safety	304,979
Highways and streets	1,401,893
Sanitation	46,184
Culture and recreation	60,563
Total depreciation expense	<u>\$ 1,816,523</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE
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III.B. Liabilities**III.B.1. Intergovernmental Payable**

The amount due to other governments at December 31, 2016 consists of the balance of the 2016-2017 district assessment due to the Hopkinton School District in the amount of \$7,176,884.

III.B.2. Long-Term Liabilities

General obligation bonds and notes are approved by the voters and repaid with general revenues (property taxes). These liabilities are backed by the full faith and credit of the Town. Long-term liabilities also include compensated absences, the OPEB liability, accrued landfill postclosure care costs, and the net pension liability.

Long-term liabilities currently outstanding are as follow:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/2016	Current Portion
General obligation bonds/notes payable:						
Landfill closure	\$1,859,384	1998	2017	4.05	\$ 133,805	\$ 133,805
Open space (Beyer/Carson/Rollins)	\$761,500	2004	2020	4.31	200,000	50,000
Open space (Rice)	\$467,900	2005	2025	4.00	195,000	25,000
Open space (Ransmeier)	\$368,250	2006	2026	4.39	43,875	18,413
Open space (Myron)	\$279,837	2007	2020	3.97	106,726	23,229
Community well	\$350,000	2010	2020	3.20	140,000	35,000
Highway garage	\$530,566	2013	2023	2.21	371,396	53,057
Fire Station renovations	\$2,995,041	2014	2030	3.49	2,787,750	171,687
Roads, bridges and culverts	\$2,200,000	2016	2026	2.54	2,200,000	205,931
					<u>6,178,552</u>	<u>716,122</u>
Compensated absences payable					204,325	-
Other postemployment benefits payable					152,843	-
Accrued landfill postclosure care costs					275,000	25,000
Net pension liability					5,055,916	-
					<u>\$ 11,866,636</u>	<u>\$ 741,122</u>

This note continues on the following page.

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Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities for the year ended December 31, 2016:

	General Obligation Bonds and Notes Payable	Capital Lease Payable	Compensated Absences Payable	OPEB Liability	Accrued Landfill Postclosure Care Costs	Net Pension Liability	Total
Balance, beginning	\$ 4,477,517	\$ 18,600	\$ 194,227	\$ 143,426	\$ 276,000	\$ 3,626,815	\$ 8,736,585
Additions	2,200,000	-	10,098	22,871	-	1,429,101	3,662,070
Reductions	(498,965)	(18,600)	-	(13,454)	(1,000)	-	(532,019)
Balance, ending	<u>\$ 6,178,552</u>	<u>\$ -</u>	<u>\$ 204,325</u>	<u>\$ 152,843</u>	<u>\$ 275,000</u>	<u>\$ 5,055,916</u>	<u>\$ 11,866,636</u>

Debt Service Requirements to Maturity

The annual debt service requirements to maturity for bonds and notes as of year-end are as follow:

Year Ending December 31,	Principal	Interest	Total
2017	\$ 716,122	\$ 177,457	\$ 893,579
2018	583,881	166,801	750,682
2019	584,972	148,155	733,127
2020	593,484	129,954	723,438
2021	486,804	111,799	598,603
2022-2026	2,451,497	338,277	2,789,774
2027-2030	761,792	48,059	809,851
Totals	<u>\$ 6,178,552</u>	<u>\$ 1,120,502</u>	<u>\$ 7,299,054</u>

At the March 12, 2003 Town Meeting, \$5,000,000 of bonds were approved for the purpose of acquiring land for open space. As of December 31, 2016, five bonds totaling \$2,037,486 have been issued of this authorization, leaving \$2,962,514 still unissued.

Accrued Landfill Postclosure Care Costs

State and federal laws and regulations require that the Town continue to perform certain monitoring and maintenance functions at the landfill site for thirty years after closure. The amount recorded as the postclosure care liability represents the estimate of what it will cost for this monitoring and maintenance costs over the next eleven years, the length of time monitoring is expected to continue. The actual cost of postclosure care could be higher or lower.

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III.C. Balances and Transfers – Payments Within the Reporting Entity

III.C.1. *Receivables and Payables*

Generally, outstanding balances between funds reported as “interfund receivables/payables” include outstanding charges by one fund to another for goods or services, subsidy commitments outstanding at year-end, or other miscellaneous amounts. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is also reported as “interfund receivables/payables.”

The following reports the interfund receivables and payables at year-end:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Nonmajor	\$ 18,923
Nonmajor	General	11,873
Nonmajor	Nonmajor	2,166
		<u>\$ 32,962</u>

The amount due to the General Fund represents reimbursements for expenditures paid on behalf of other funds. The amount due to the Nonmajor Funds from the General Fund represents payment of land use change tax due to the Conservation Commission and other revenue due to the Pay-By-Bag Fund. The amount due to the Nonmajor Funds from other Nonmajor Funds represents Permanent Fund interest due to the Library Fund.

III.C.2. *Transfers*

Transfers within the reporting entity are substantially for the purposes of distributing taxes to the fund for which the appropriation was made, funding capital projects, and making additions to and using capital reserve accounts. The government-wide statement of activities eliminates transfers reported within the activities columns.

The following reports transfers within the reporting entity:

	<u>Transfers In:</u>		
	<u>General Fund</u>	<u>Nonmajor Funds</u>	<u>Total</u>
Transfers out:			
General Fund	\$ -	\$ 611,500	\$ 611,500
Nonmajor Funds	50,982	2,166	53,148
	<u>\$ 50,982</u>	<u>\$ 613,666</u>	<u>\$ 664,648</u>

The transfers from the General Fund represent \$611,500 to the Expendable Trust Fund as voted by Town Meeting. The transfers from the Nonmajor Funds represent \$15,000 from the Library

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Fund to the General Fund for interest, and \$35,982 from the Pay-by-Bag Fund to the General Fund as voted; and \$2 representing earnings on library trust funds paid to the Library Fund.

III.D. Equity

III.D.1. Components of Fund Balance

Fund balance is categorized in the following components as described in Note I.C.4.:

	General Fund	Bridges, Roads & Culverts Fund	Nonmajor Funds
Nonspendable:			
Endowments	\$ -	\$ -	\$ 744,717
Prepaid items	90,121	-	-
Tax deeded property	2,015	-	-
Total nonspendable	<u>92,136</u>	<u>-</u>	<u>744,717</u>
Restricted:			
General government	-	-	267,841
Welfare	-	-	152,564
Culture and recreation	-	-	101,083
Capital outlay	-	1,759,300	-
Total restricted	<u>-</u>	<u>1,759,300</u>	<u>521,488</u>
Committed:			
Public safety	-	-	102,815
Sanitation	-	-	160,513
Welfare	-	-	35,019
Culture and recreation	-	-	74,992
Conservation	-	-	79,963
Capital outlay	-	-	696,997
Total committed	<u>-</u>	<u>-</u>	<u>1,150,299</u>
Unassigned	<u>1,295,083</u>	<u>-</u>	<u>-</u>
Total fund balance	<u><u>\$ 1,387,219</u></u>	<u><u>\$ 1,759,300</u></u>	<u><u>\$ 2,416,504</u></u>

III.D.2. Restricted Net Position

The government-wide statement of net position includes restricted net position of \$792,667 for perpetual care, and \$473,538 for library and welfare representing public trust funds reported as restricted to reflect purpose restrictions in trust indentures, and library funds restricted in accordance with State law.

**TOWN OF HOPKINTON, NEW HAMPSHIRE
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IV. Other Information

IV.A. Risk Management

The Town's risk management activities are reported with governmental activities and recorded in the General Fund. During the fiscal year, the Town was a member of the NH Public Risk Management Exchange (Primex), which is considered a public entity risk pool, currently operating as a common risk management and insurance program for member governmental entities.

Primex's Workers' Compensation and Property/Liability Programs are pooled risk management programs under RSA 5-B and RSA 281-A. Coverage is provided for the calendar year. Primex provided statutory workers' compensation coverage, \$2,000,000 for each liability loss and various amounts of coverage for property losses. Contributions billed for 2016 to be recorded as an insurance expenditure/expense totaled \$73,364 for property/liability and \$71,032 for workers' compensation. In addition, a premium holiday was given to the Town for worker's compensation in the amount of \$71,207. A refund due to the Town in the amount of \$58,659 was applied to the 2016 premiums due. The member agreement permits Primex to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, Primex foresees no likelihood of any additional assessments for past years.

IV.B. Retirement Pensions

The New Hampshire Retirement System (NHRS) is a multiple-employer, cost-sharing, contributory public employee defined benefit plan qualified under section 401(a) of the Internal Revenue Code, and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The NHRS provides service, disability, death and vested retirement benefits for the Town's police officers, fire personnel and other employees, and their beneficiaries. The New Hampshire Legislature establishes the provisions for benefits and contributions. The NHRS issues a separate financial report that is available at www.nhrs.org or by contacting the NHRS at 54 Regional Drive, Concord, NH 03301.

Both the members and the Town make contributions to the NHRS. Member rates of contribution are set by the Legislature. Employer rates are determined by the NHRS trustees based on an actuarial valuation. The rates of contribution for police officers, firefighters and other employees were 11.55%, 11.80% and 7.0% of gross wages, respectively. The rates of contribution from the Town were 26.38% for police, 29.16% for fire personnel, and 11.17% for other employees, which are actuarially determined to generate an amount, that when combined with employee contributions, is expected to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employer

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contributions from the Town during the years 2014, 2015 and 2016 were \$356,384, \$350,050 and \$367,709, respectively. The amounts are paid on a monthly basis as due.

Pension Liabilities, Pension Expense, and Deferred Outflows and Inflows of Resources Related to Pensions

At December 31, 2016, the Town reported a liability of \$5,055,916 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating municipalities and school districts, actuarially determined. As of June 30, 2016, the Town's proportion was 0.0951%, which was an increase of 0.0035% from its proportion measured as of June 30, 2015.

For the year 2016, the Town recognized pension expense of \$625,821. At year-end, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportion and differences between employer contributions and proportionate share of contributions	\$ 158,418	\$ 74,977
Net differences between projected and actual earnings on pension plan investments	316,324	-
Changes in assumptions	622,223	-
Differences between expected and actual experience	14,050	63,844
Town contributions subsequent to the measurement date	174,582	-
	<u>\$ 1,285,597</u>	<u>\$ 138,821</u>

The Town reported \$174,582 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date, which will be recognized as a reduction of the net pension liability in the year 2017.

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Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follow:

Year Ended December 31,	
2017	\$ 196,856
2018	196,856
2019	304,886
2020	259,719
2021	13,877
	<u>\$ 972,194</u>

Actuarial Assumptions

The total pension liability in the June 30, 2016 actuarial valuation was determined using the actuarial valuation as of June 30, 2015 rolled forward to June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5%
Salary increases	5.6% average, including inflation
Investment rate of return	7.25% per year

Mortality rates were based on the RP-2014 Mortality Table, projected to 2020 with Scale AA. The table includes a margin of 15% for men and 17% for women for mortality improvements.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 to June 30, 2015.

Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.25%) or one percentage point higher (8.25%) than the current rate.

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Town's proportionate share of net pension liability	\$6,496,508	\$5,055,916	\$3,861,174

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Other actuarial assumptions, as well as detailed information about the pension plan's fiduciary net position, is available in the separately issued NHRS report.

IV.C. Contingent Liabilities

Amounts received from grantor agencies are subject to audit and adjustments by such agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

IV.D. Other Postemployment Benefits

Plan Description

As required by NH RSA 100-A:50, *New Hampshire Retirement System: Medical Benefits*, the Town provides its eligible retirees including certain beneficiaries, the ability to purchase health, dental and prescription drug coverage at the Town's group rates. The Town does not supplement the cost of these plans directly, but recognizes the liability for the inclusion of implicit rate subsidies to the retirees. The subsidy occurs because when a blended rate is used for a group of individuals that includes younger and presumably healthier people along with older, retired people, implicitly, the active employees are subsidizing the retirees. As of December 31, 2016, there were ten retirees with eight spouses, and thirty-one active employees with twenty-eight spouses participating in the plan.

Benefits Provided

The Town provides medical, dental and prescription drug coverage to retirees and their eligible spouses and dependents. All active employees who retire from the Town and meet the eligibility requirements will receive these benefits.

Funding Policy

Retirees contribute all of the premiums as determined by the Town, but the remainder of the costs as derived from the implicit subsidy are paid by the Town on a pay-as-you-go basis.

Annual OPEB Costs and Net OPEB Obligation

The Town's annual OPEB expense for the year 2016 was calculated based on the annual required contribution of the Town (ARC). The Town has elected to calculate the ARC and related information using the alternative measurement method permitted by GASB Statement No. 45 for employers in plans with fewer than one hundred total plan members. The ARC

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represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize the unfunded actuarial liability over a period not to exceed thirty years.

The Town's annual OPEB cost for the year ended December 31, 2016 including the amount actually contributed to the plan and the change in the Town's net OPEB obligation is as follows:

Annual Required Contribution (ARC)	\$ 22,871
Interest on Net OPEB Obligation (NOO)	-
Adjustment to ARC	-
Annual OPEB Cost (Expense)	<u>22,871</u>
Age Adjusted Contributions Made	<u>(13,454)</u>
Change in Net OPEB Obligation (NOO)	9,417
Net OPEB Obligation (NOO), beginning	<u>143,426</u>
Net OPEB Obligation (NOO), ending	<u><u>\$ 152,843</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year 2016 and the preceding seven years (the first years of recording) were as follow:

Fiscal Year Ended	Annual OPEB Cost	Age Adjusted Contribution	Percentage of Annual Cost Contributed	Net OPEB Obligation
12/31/2009	\$42,584	\$14,743	34.62%	\$27,841
12/31/2010	\$29,581	\$10,969	37.08%	\$18,612
12/31/2011	\$29,050	\$6,197	21.33%	\$22,853
12/31/2012	\$29,050	\$6,072	20.90%	\$22,978
12/31/2013	\$28,646	\$6,257	21.84%	\$22,389
12/31/2014	\$30,412	\$12,658	41.62%	\$17,754
12/31/2015	\$23,384	\$12,385	52.96%	\$10,999
12/31/2016	\$22,871	\$13,454	58.83%	\$9,417

Funded Status and Funding Progress

The funded status of the plan as of December 31, 2016, is as follows:

Accrued Liability (AL)	\$152,930
Value of Plan Assets	<u>-</u>
Unfunded Accrued Liability (UAL)	<u><u>\$152,930</u></u>
Funded Ratio (Value of Plan Assets / AL)	0.00%
Covered Payroll of Active Plan Members	\$2,025,249
UAL as a Percentage of Covered Payroll	7.55%

**TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO THE BASIC FINANCIAL STATEMENTS
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The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information after the notes to the financial statements, presents multi-year trend information about whether the value of plan assets is increasing or decreasing over time relative to the accrued liability for benefits.

Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in accrued liabilities and the value of assets, consistent with the long-term perspective of the calculations.

The following simplifying assumptions were made:

Retirement age for active employees – Based on the historical average retirement age for the covered group, active plan members were assumed to retire at age 62, or at the first subsequent year in which the member would qualify for benefits.

Marital status – Marital status of members at the calculation date was assumed to continue throughout retirement.

Health insurance premiums – The health insurance premiums for retirees in 2016 were used as the basis for calculation of the present value of total benefits to be paid.

EXHIBIT 10
TOWN OF HOPKINTON, NEW HAMPSHIRE
Schedule of the Town's Proportionate Share of the Net Pension Liability
New Hampshire Retirement System

For the year ended December 31,	Town's proportion of net pension liability	Town's proportionate share of the net pension liability	Town's covered-employee payroll	Town's proportionate share of the net pension liability as a percentage of covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2014	0.0944%	\$3,542,092	\$2,053,126	172.52%	66.3%
2015	0.0916%	\$3,626,825	\$1,962,243	184.83%	65.5%
2016	0.0951%	\$5,055,916	\$2,025,249	249.64%	58.3%

EXHIBIT 11
TOWN OF HOPKINTON, NEW HAMPSHIRE
Schedule of the Town's Pension Contributions
New Hampshire Retirement System

For the year ended December 31,	Contractually required contribution	Contribution in relation to the contractually required contribution	Contribution deficiency	Town's covered-employee payroll	Contributions as a percentage of covered-employee payroll
2014	\$356,384	(\$356,384)	\$ -	\$2,053,126	17.36%
2015	\$350,050	(\$350,050)	\$ -	\$1,962,243	17.84%
2016	\$368,038	(\$368,038)	\$ -	\$2,025,249	18.17%

EXHIBIT 12
TOWN OF HOPKINTON, NEW HAMPSHIRE
Other Postemployment Benefits
Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
12/31/2009	\$ -	\$404,661	\$404,661	0.00%	\$1,727,557	23.42%
12/31/2010	\$ -	\$286,916	\$286,916	0.00%	\$1,815,431	15.80%
12/31/2011	\$ -	\$275,930	\$275,930	0.00%	\$1,847,376	14.94%
12/31/2012	\$ -	\$278,391	\$278,391	0.00%	\$1,849,035	15.06%
12/31/2013	\$ -	\$274,514	\$274,514	0.00%	\$1,938,595	14.16%
12/31/2014	\$ -	\$294,145	\$294,145	0.00%	\$2,053,126	14.33%
12/31/2015	\$ -	\$156,301	\$156,301	0.00%	\$1,962,243	7.97%
12/31/2016	\$ -	\$152,930	\$152,930	0.00%	\$2,025,249	7.55%

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2016

The Schedule of the Town's Proportionate Share of the Net Pension Liability, the Schedule of the Town's Pension Contributions, and the Schedule of Funding Progress for the Other Postemployment Benefits are meant to present related information for ten years. Because this is the second year that the Town has presented the pension schedules, and the eighth year that the Town has presented its OPEB information, only three and eight years, respectively, are presented. An additional year's information will be added each year until there are ten years shown.

EXHIBIT 13
TOWN OF HOPKINTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2016

	Special Revenue Funds										Capital Projects Fund		
	Library	Recreation Revolving	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other	Expendable Trust	Permanent Fund	Total
ASSETS													
Cash and cash equivalents	\$ 90,078	\$ 33,659	\$ 22,451	\$ 77,338	\$ 92,660	\$ 14,099	\$ 2,534	\$ 32,427	\$ 68,391	\$ 78,911	\$ 76,225	\$ 18,227	\$ 607,000
Investments	2,621	-	-	-	-	-	-	-	-	-	623,979	1,155,279	1,781,879
Accounts receivable, net of allowance for uncollectibles	-	-	-	-	3,818	41,241	-	-	769	-	-	-	45,828
Interfund receivable	2,166	-	-	2,625	9,248	-	-	-	-	-	-	-	14,039
Total assets	<u>\$ 94,865</u>	<u>\$ 33,659</u>	<u>\$ 22,451</u>	<u>\$ 79,963</u>	<u>\$ 105,726</u>	<u>\$ 55,340</u>	<u>\$ 2,534</u>	<u>\$ 32,427</u>	<u>\$ 69,160</u>	<u>\$ 78,911</u>	<u>\$ 700,204</u>	<u>\$ 1,173,506</u>	<u>\$ 2,448,746</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES													
Liabilities:													
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 579	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	579
Accrued salaries and benefits	-	130	-	-	-	1,062	-	-	-	-	-	-	1,192
Interfund payable	-	2,858	-	-	-	12,081	306	-	396	75	3,207	2,166	21,089
Escrow and performance deposits	-	-	-	-	-	-	100	-	-	-	-	-	100
Total liabilities	<u>-</u>	<u>2,988</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,722</u>	<u>406</u>	<u>-</u>	<u>396</u>	<u>75</u>	<u>3,207</u>	<u>2,166</u>	<u>22,960</u>
Deferred inflows of resources:													
Deferred revenue	-	-	-	-	-	9,282	-	-	-	-	-	-	9,282
Fund balances:													
Nonspendable	-	-	-	-	-	-	-	-	-	-	-	744,717	744,717
Restricted	94,865	-	-	-	-	-	-	-	-	-	-	426,623	521,488
Committed	-	30,671	22,451	79,963	105,726	32,336	2,128	32,427	68,764	78,836	696,997	-	1,150,299
Total fund balances	<u>94,865</u>	<u>30,671</u>	<u>22,451</u>	<u>79,963</u>	<u>105,726</u>	<u>32,336</u>	<u>2,128</u>	<u>32,427</u>	<u>68,764</u>	<u>78,836</u>	<u>696,997</u>	<u>1,171,340</u>	<u>2,416,504</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 94,865</u>	<u>\$ 33,659</u>	<u>\$ 22,451</u>	<u>\$ 79,963</u>	<u>\$ 105,726</u>	<u>\$ 55,340</u>	<u>\$ 2,534</u>	<u>\$ 32,427</u>	<u>\$ 69,160</u>	<u>\$ 78,911</u>	<u>\$ 700,204</u>	<u>\$ 1,173,506</u>	<u>\$ 2,448,746</u>

EXHIBIT 14
TOWN OF HOPKINTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2016

	Special Revenue Funds										Capital Projects Fund		Total
	Library	Recreation Revolving	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other	Expendable Trust	Permanent Fund	
REVENUES													
Taxes	\$ -	\$ -	\$ -	\$ 7,725	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,725
Charges for services	6,669	76,845	-	-	83,614	113,905	-	-	74,883	-	-	-	355,916
Miscellaneous	17,439	(1,107)	12	38	41	3	702	16	32	60,061	3,325	63,687	144,249
Total revenues	24,108	75,738	12	7,763	83,655	113,908	702	16	74,915	60,061	3,325	63,687	507,890
EXPENDITURES													
Current:													
General government	-	-	-	-	-	-	-	-	-	-	6,942	31,036	38,038
Public safety	-	-	-	-	-	-	-	-	64,590	4,908	10,731	-	80,229
Sanitation	-	-	-	-	32,794	116,646	-	-	-	-	-	-	149,440
Welfare	-	-	-	-	-	-	-	-	-	10,833	-	-	10,833
Culture and recreation	421	74,142	-	-	-	-	843	-	-	23,209	8,292	-	106,907
Conservation	-	-	-	3,409	-	-	-	-	-	-	-	-	3,409
Debt service:	-	-	-	-	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	-	-	-	18,600	-	18,600
Interest	-	-	-	-	-	-	-	-	-	-	863	-	863
Capital outlay	-	-	-	-	-	-	-	-	-	-	417,806	-	417,806
Total expenditures	421	74,142	-	3,409	32,794	116,646	843	798	64,590	38,950	462,436	31,036	826,125
Excess (deficiency) of revenues over (under) expenditures	23,687	1,596	12	4,354	50,861	(2,738)	(141)	(782)	10,325	21,111	(459,111)	32,591	(318,235)
Other financing sources (uses):													
Transfers in	2,166	-	-	-	-	-	-	-	-	-	611,500	-	613,666
Transfers out	(15,000)	-	-	-	(35,982)	-	-	-	-	-	-	(2,166)	(53,148)
Total other financing sources and uses	(12,834)	-	-	-	(35,982)	-	-	-	-	-	611,500	(2,166)	560,518
Net change in fund balances	10,853	1,596	12	4,354	14,879	(2,738)	(141)	(782)	10,325	21,111	152,389	30,425	242,283
Fund balances, beginning	84,012	29,075	22,439	75,609	90,847	35,074	2,269	33,209	58,439	57,725	544,608	1,140,915	2,174,221
Fund balances, ending	\$ 94,865	\$ 30,671	\$ 22,451	\$ 79,963	\$ 105,726	\$ 32,336	\$ 2,128	\$ 32,427	\$ 68,764	\$ 78,836	\$ 696,997	\$ 1,171,340	\$ 2,416,504

EXHIBIT 15
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2016

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 4,032,937	\$ 4,039,873	\$ 6,936
Land use change	15,000	33,246	18,246
Timber	20,000	24,594	4,594
Payments in lieu of taxes	106,700	128,011	21,311
Interest and penalties on delinquent taxes	105,000	133,594	28,594
Total taxes	4,279,637	4,359,318	79,681
Licenses, permits and fees:			
Business licenses and permits	1,200	676	(524)
Motor vehicle permits	1,050,000	1,132,509	82,509
Other	23,700	26,436	2,736
Total licenses, permits and fees	1,074,900	1,159,621	84,721
Intergovernmental:			
State sources:			
Meals and rooms distributions	289,625	289,625	-
Highway block grant	190,630	190,630	-
State and federal forest land	400	400	-
Flood control reimbursement	269,909	215,715	(54,194)
Landfill grant	30,500	24,827	(5,673)
Witness fees	-	60	60
Federal sources:			
Police grants	1	9,159	9,158
Total intergovernmental	781,065	730,416	(50,649)
Charges for services:			
Income from departments	744,700	718,301	(26,399)
Miscellaneous:			
Sale of property	1,000	7,945	6,945
Interest on investments	-	7,342	7,342
Rent of property	-	9,017	9,017
Fines and forfeits	-	220	220
Insurance dividends and reimbursements	-	1,785	1,785
Contributions and donations	-	1,005	1,005
Other	48,100	30,016	(18,084)
Total miscellaneous	49,100	57,330	8,230
Other financing sources:			
Transfers in:			
Nonmajor funds	71,645	50,982	(20,663)
Total revenues and other financing sources	\$ 7,001,047	\$ 7,075,968	\$ 74,921

EXHIBIT 16
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Appropriations and Expenditures
For the Year Ended December 31, 2016

	Appropriations	Expenditures	Variance Positive (Negative)
Current:			
General government:			
Executive	\$ 252,909	\$ 250,076	\$ 2,833
Election and registration	214,712	208,544	6,168
Financial administration	112,440	111,070	1,370
Revaluation of property	70,200	66,179	4,021
Legal	25,000	19,634	5,366
Personnel administration	671,152	651,971	19,181
Planning and zoning	106,680	105,537	1,143
Cemeteries	16,397	10,347	6,050
Insurance, not otherwise allocated	73,364	74,097	(733)
Total general government	<u>1,542,854</u>	<u>1,497,455</u>	<u>45,399</u>
Public safety:			
Police	661,876	630,036	31,840
Ambulance	600,652	610,837	(10,185)
Fire	261,061	330,558	(69,497)
Emergency management	1	11,840	(11,839)
Total public safety	<u>1,523,590</u>	<u>1,583,271</u>	<u>(59,681)</u>
Highways and streets:			
Public works	529,978	583,809	(53,831)
Highways and streets	743,500	724,593	18,907
Street lighting	2,340	2,320	20
Total highways and streets	<u>1,275,818</u>	<u>1,310,722</u>	<u>(34,904)</u>
Sanitation:			
Transfer station	608,517	546,850	61,667
Solid waste clean-up	31,801	23,847	7,954
Community wells	13,070	7,493	5,577
Total sanitation	<u>653,388</u>	<u>578,190</u>	<u>75,198</u>
Health:			
Animal control	7,084	6,288	796
Health and welfare agencies	14,675	14,675	-
Total health	<u>21,759</u>	<u>20,963</u>	<u>796</u>
Welfare:			
Administration	59,691	60,230	(539)
Vendor payments	50,000	49,942	58
Total welfare	<u>109,691</u>	<u>110,172</u>	<u>(481)</u>

(continued)

EXHIBIT 16 (continued)
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Appropriations and Expenditures
For the Year Ended December 31, 2016

	<u>Appropriations</u>	<u>Expenditures</u>	Variance Positive (Negative)
Culture and recreation:			
Parks and recreation	328,320	307,100	21,220
Public library	276,467	281,060	(4,593)
Patriotic purposes	3,250	2,904	346
Total culture and recreation	<u>608,037</u>	<u>591,064</u>	<u>16,973</u>
Conservation	<u>1</u>	<u>-</u>	<u>1</u>
Economic development	<u>500</u>	<u>247</u>	<u>253</u>
Debt service:			
Principal	505,920	497,505	8,415
Interest on long-term debt	145,989	153,112	(7,123)
Interest on tax anticipation note	2,000	-	2,000
Total debt service	<u>653,909</u>	<u>650,617</u>	<u>3,292</u>
Other financing uses:			
Transfers out:			
Nonmajor funds	<u>611,500</u>	<u>611,500</u>	<u>-</u>
Total appropriations, expenditures and other financing uses	<u>\$ 7,001,047</u>	<u>\$ 6,954,201</u>	<u>\$ 46,846</u>

EXHIBIT 17
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Year Ended December 31, 2016

Unassigned fund balance, beginning	\$ 1,658,970
Budget summary:	
Revenue surplus (Exhibit 15)	\$ 74,921
Unexpended balance of appropriations (Exhibit 16)	<u>46,846</u>
Budget surplus	121,767
Decrease in nonspendable fund balance	<u>6,717</u>
Unassigned fund balance, ending	<u>\$ 1,787,454</u>

Notes



2017 Vital Statistics



Resident Births

January 1, 2017 – December 31, 2017

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
Stanwood Vayne Michael	01/11/17	Lebanon, NH	Stanwood, Jr. Dan	Stanwood Jacqueline
Schober, Jaxon Carter	01/27/17	Concord, NH	Schober, Brian	Schober, Alyssa
Sagris, Isaselle Karen	02/18/17	Concord, NH	Sagris, Gregory	Sagris, Emily
Jones, Haylee Ann	02/20/17	Concord, NH	Jones, Alex	Bibeau, Julie
Delude, Griffin Drew	03/20/17	Concord, NH	Delude, Donald	Delude, Jessamyn
Fleury, Maverick Douglas	04/06/17	Concord, NH	Fleury, Douglas	Thyne, Alyssa
Kirwin, Frank Dalton	06/02/17	Nashua, NH	Kirwin, Justin	Kirwin, Stephany
Mills, Amalia Michelle	06/06/17	Concord, NH	Mills, Shawn	Mills, Anne
Jones, Aria Virginia Marina	06/28/17	Concord, NH		Jones, Jessica
Reed, Alexander Leo	07/26/17	Lebanon, NH	Reed, Jr. Allen	Reed, Brandi
Marks, Wvati Kennedy	08/10/17	Concord, NH	Marks, Brian	Marks, Alissa
Walsh, Ryder William	08/24/17	Concord, NH	Walsh, Mason	Walsh, Sarah
Chamberlain, Isabella Grace	08/30/17	Concord, NH	Chamberlain, Brian	Demeule, Kristine
Rheaume, Ethan Paul	09/01/17	Manchester, NH	Rheaume, Christopher	Rheaume, Kelley
Gebo, Elizabeth Claire	09/08/17	Concord, NH	Gebo, Nicholas	Gebo, Loren
Larochelle, Sophia Renee	09/08/17	Concord, NH	Larochelle, Nicholas	Larochelle, Zea
Vetter, Benjamin Lucas	09/14/17	Concord, NH	Vetter, Kyle	Vetter, Knatalie
Perez, Teresa Vera	09/20/17	Concord, NH	Perez, Jose	White, Emily
Emerson, Dorie, Macdonald	10/03/17	Concord, NH	Emerson, Zachary	Emerson, Kimberly
Howard, Cecelia Grace	10/03/17	Concord, NH	Howard, Christopher	Howard, Melanie
Swett, Chatham Tyler	10/16/17	Concord, NH	Swett IV, Frank L	Gleason-Swett, Ashley
Stock, Autumn Eve	10/25/17	Concord, NH	Stock, Tyler	Stock, Rebecca
Tomaz, Riley Hunter	10/27/17	Concord, NH	Tomas, Antonio	Tomas, Melanie
Green, Benjamin Anthony	10/28/17	Concord, NH	Green, Brian	Genovese, Katherine
Hynds, Samuel Julian	10/28/17	Concord, NH	Hynds, Daniel	Hynds, Lauren
Anderson, Jonas Robert	10/31/17	Concord, NH	Anderson, Henry	Anderson, Katherine
Davis, Ivy Evelyn	11/18/17	Concord, NH	Davis, Kevin	Davis, Pamela
Smutok, John Christopher	11/21/17	Concord, NH	Smutok, David	Smutok, Kate
Bresaw, Leila Emily	11/24/17	Concord, NH		Bresaw, Meredith
Bouchard, Enoch Harper	11/24/17	Manchester, NH	Bouchard, Joseph	Bouchard, Emily
Denby, Ryan Robert	11/27/17	Concord, NH	Denby, Nicholas	Denby, Katherine
Van Hoff, Tyler Matthew	12/23/17	Lebanon, NH	Van Hoff, Ryan	Van Hoff, Sophia

Resident Deaths

January 1, 2017 – December 31, 2017

Decedent's Name	Death Date	Death Place	Father's Parent's Name	Mother's Parent's Name Prior to Marriage
Smith, Vesta	01/04/2017	Concord	Rachau, Robert	Grenoble, Clara
Wilson, Bonnie	01/08/2017	Contoocook	Barton, Lloyd	Cooper Carrie
Wilson, Jeannette	01/19/2017	Concord	Caruso, Joseph	Keenan, Elizabeth
Calder, George	02/11/2017	Concord	Calder, Reece	Drysdale, Clare
Swanson, Walter	02/02/2017	Concord	Swanson, Victor	Yngve, Ebba
Simms, Richard	02/09/2017	Contoocook	Simms, Charles	Hilderbrandt, Ann
Erickson, Barbara	02/14/2017	Nashua	Olin, John	Fifield, Mura
Camp, George	02/20/2017	Concord	Camp, Edward	Parris, Arlene
Shedd, Lincoln	02/20/2017	Concord	Shedd, Clarence	Whitney, Isabel
Holmes, Irlene	03/04/2017	Concord	Young, Irl	Bartlett, Bernice
Greenough, Meta	06/06/2017	Hopkinton	Mitchell, Clement	Ballard, Gertrude
Berry, Nathan	03/12/2017	Hopkinton	Berry, Gregory	Berry, Dawn
Hartwell, Robert	03/13/2017	Concord	Hartwell, Richard	Crandall, Ruth
Hedderig, Gordon	03/19/2017	Hopkinton	Hedderig, John	McLean May
Wright, Victor	03/23/2017	Concord	Wright, Roy	Sherburn, Vera
Nunn, Ruth	03/27/2017	Concord	Denmore, Edward	Libby, Capitola
Yackanin, Vincent	03/29/2017	Concord	Yackanin, Stephen	Varina, Anna
Chalfant, Peter	04/10/2017	Hopkinton	Chalfant, III William	Bohling, Dorothy
Dustin, Merle	04/17/2017	Concord	Eaton, Raymond	Porter, Ruth
Johnson, Reba	04/21/2017	Hopkinton	Nisbet, Gerald	Dupaul, Reba
Green, Michael	05/04/2017	Concord	Green, Robert	Colompos, Margaret
Dahood, Carole	05/07/2017	Concord	Goley, Thomas	Ordway, Alice
Pierce, Eleanor	05/15/2017	Contoocook	Packem, Nelson	Kennard, Julia
Coyle, Franklin	06/01/2017	Concord	Coyle, Thomas	Jackson, Gertrude
Hall, Shirley	06/10/2017	Concord	Sylvester, Everett	Kerr, Ethel
Smith, Billie	07/13/2017	Concord	Smith, Jessie	McCray, Bessie
Green, Janice	07/18/2017	Concord	Cooper, Stuart	Graham, Irene
McDevitt, Helen	07/20/2017	Concord	Stacy, Emmons	Barrett, Vella
Pitman, Lolett	07/30/2017	Contoocook	Herold, Heinrich	Voigt, Margarete
French, Josephine	08/07/2017	Contoocook	Sansone, Dominick	Wiltshire, Idell
Kent, David	08/12/2017	Contoocook	Kent, Edward	Lapierre, Annette
Merrill, Mary	08/14/2017	Concord	Merrill, Sr. Fred	Avery, Eva
Abel, Curtis	08/18/2017	Concord	Abel, Richard	Halbert, Emily
Sabo, Armand	08/31/2017	Concord	Sabo, Alexander	Laredo, Roseanne
Moreira, Alice	09/04/2017	Concord	Linhares, Manuel	Carvalho, Mary
Furst, Roberta	09/04/2017	Concord	Wortman, George	Mayer, Beulah
Simpson, Sr William	09/07/2017	Concord	Simpson, Otto	Blanchard, Hessie
French, Jr. Joseph	09/12/2017	Concord	French, Joseph	Fisk, Helen
Rollins, Edward	10/02/2017	Laconia	Rollins, William	Chase, Mildred
Soper, Barbara	10/06/2017	Hopkinton	Smith, Donald	Munn, Lena
Jacobsen, Melissa	10/17/2017	Concord	Mayo, Malcom	Jones, Mona
Gourley, Richard	10/26/2017	Concord	Gourley, Irving	Alexander, Elsie
Towsley, Carolyn	10/27/2017	Lebanon	Temple, Raymond	Gross, Gloria
Payne, Ellen	11/01/2017	Lebanon	Johnson, Pontus	Hogqvist, Hannah
Pluff, Daniel	11/19/2017	Hopkinton	Pluss, William	Simard, Alice
Caron, Joseph	11/29/2017	Concord	Caron, Norman	Rabideau, Joyce
Kershaw III, Charles	12/14/2017	Contoocook	Kershaw, Charles	Heightshue, Florence
Stockwell, Dorothy	12/14/2017	Concord	Michell, Charles	Edberg, Erene
Carr, Edith	12/24/2017	Boscawen	Bergstrom, Oscar	Oslund, Clara

Resident Marriages

January 1, 2017 – December 31, 2017

Person A's Name	Person B's Name	Town of Issuance	Place of Marriage	Date of Marriage
Knowlton Brian K Hopkinton, NH	Demers, Donna M Hopkinton, NH	Hopkinton	Hopkinton	01/07/2017
Stevens, Michael R Contoocook, NH	Carpenter, Heather M Chichester, NH	Concord	Pembroke	01/02/2017
Bartlett Jr, David P Contoocook, NH	Foster, Christine B Yeadon-Leeds, UK	Hopkinton	Concord	02/26/2017
McNaught, Sean M Hopkinton, NH	Erickson, Kelsey R Hopkinton, NH	Concord	Concord	03/17/2017
Kennett, Troy M Contoocook, NH	Picard, Stacy E Contoocook, NH	Hopkinton	Contoocook	05/06/2017
Jones, Laura L Contoocook, NH	Botelho, Jr. Jose J Hillsborough, NH	Hopkinton	Chichester	05/28/2017
Smith, Harley L Hopkinton, NH	Kilens, Eric H Hopkinton, NH	Hopkinton	Lincoln	06/16/2017
Richards, Sara E Hopkinton, NH	Baroody, Steven B Hopkinton, NH	Hopkinton	Contoocook	06/24/2017
Dearborn, Dana R Contoocook, NH	Adams, Jennifer L Contoocook, NH	Hopkinton	Hopkinton	07/01/2017
Proulx, Matthew A Contoocook, NH	Anderson Cathleen M Contoocook, NH	Hopkinton	New London	07/18/2017
Smith, James A Concord, MA	Gardella, Mary E Hopkinton, NH	Hopkinton	Wolfeboro	08/19/2017
Wing, Ashley E Hopkinton, NH	Reade, Dakota J Hopkinton, NH	Hopkinton	Hillsborough	08/26/2017
Penner, Mark M East Hampton, MA	Palson, Molly M Contoocook, NH	Hopkinton	Contoocook	09/09/2017
Greene, Kirstene Hopkinton, NH	Salyer, Christopher D Hopkinton, NH	Bradford	Wentworth	10/07/2017
Dine, Brandon C Contoocook, NH	Lamoureux, Elizabeth S Contoocook, NH	Hopkinton	Harrisville	10/14/2017
Keltgen, Lanam Hopkinton NH	McDevitt, William F Hopkinton, NH	Londonderry	Bedford	11/18/2017

Contoocook Village Precinct

Precinct Commissioners (Elected by the Precinct)

Thomas Yestramski
Chris Boudette
William Chapin

Term Expires 2018
Term Expires 2019
Term Expires 2020

Regular Meeting Schedule

1st Tuesday of the Month, 6:00 p.m. at
Wastewater Treatment Plant, Contoocook

Report of Contoocook Village Precinct

The Contoocook Village Precinct founded a Community Drinking Water and Public Fire Protection system in 1898 and is STILL going strong. The water comes from Bear Pond and 95% of the watershed is either owned by the Precinct or under conservation easements. The Watershed Management Plan, and a cooperative relationship with abutting landowners and recreational clubs, insures that it is well monitored and maintained.

The water distribution system supplies over 600 customers in and around Contoocook Village and the fire protection system provides high pressure flows throughout with one million gallons of water storage available. The operation of the Public Water Supply system is extensively regulated by the US Environmental Protection Agency and the NH Department of Environmental Services. The Precinct complies with all federal and state requirements, which included constructing the Water Filtration Plant in 1993.

The filtering plant will eventually need to be replaced or upgraded at a substantial cost, so the Precinct has taken a number of measures intended to make the project more affordable. State of the art lead-free water meters have been installed on all services, rates have been changed to promote conservation, all leaks including even small ones have been located and repaired, irrigation needs have been reduced, and a Pressure Boosting Station with additional water storage has been constructed on outer Main Street. These initiatives, by reducing filtering demands, have made a long term financial plan regarding the future water plant project possible. The Precinct's Public Water Supply is classified as a major system, but the Precinct has a long history of operation and management without any full-time employees. It won't be possible to maintain this approach forever, but for now the tradition is continuing by utilizing local business resources for leak repair, meter replacement, hydrant flushing, backup operational services, etc. The Water Filtration Plant has had its equipment upgraded, a camera system installed, and a SCADA system, which enables remote operation employed.

The Precinct completed several critical engineering tasks in 2017 and began the transition to a new Superintendent. Steve Clough has held this position since 1987 and will be retiring soon. He has been providing Kent Barton, a lifetime resident of Contoocook and an accomplished mechanic, who was looking for a new challenge, is on the job training in the position. There are a lot of regulatory and technical issues, including NHDES licensing requirements, involved with managing a Public Water Supply, but Kent has already proven that he's up to the job. The commitment that this position requires should be appreciated.

The budget has been level for the past several years & we are in good shape regarding planning, operation, & maintenance. We're confident, that although 2018 will be another challenging year, that it will also be another successful one, in the long history of the Contoocook Village Precinct.

CVP Commissioners: Bill Chapin, Chair, Tom Yestramski, and Chris Boudette

Contoocook Village Precinct Annual Meeting Warrant

**CONTOOCCOOK VILLAGE PRECINCT
TOWN OF HOPKINTON
STATE OF NEW HAMPSHIRE**

ANNUAL MEETING WARRANT 2018

To the Inhabitants of the CONTOOCCOOK VILLAGE PRECINCT in the Town of HOPKINTON, County of MERRIMACK, in said STATE, who are qualified to vote in Precinct affairs:

You are hereby notified to convene at the Annual Meeting of the Contoocook Village Precinct at the Community Room in the Hopkinton Library in said Precinct on Thursday, the 15th day of March, 2018 at 7:00 PM (local time) to act upon the following subjects:

Article I: To hear and act on reports of the Precinct Officers.

Article II: To elect a MODERATOR for the ensuing year.

Article III: To elect a CLERK for the ensuing year.

Article IV: To elect a COMMISSIONER for the ensuing term. (3 year term)

Article V: To select an AUDITOR for the ensuing year.

Article VI: To see if the Precinct will vote to raise and appropriate the sum of \$95,306 for General Government expenses:

• Precinct Wages	\$ 70,800
• Financial Administration	\$ 8,750
• Legal Expenses	\$ 5,000
• Personnel Administration (FICA)	\$ 3,800
• Advertising Expense	\$ 500
• Insurance	\$ 5,506
• General Government	\$ 950

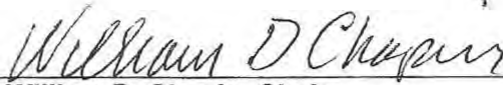
Article VII: To see if the Precinct will vote to raise and appropriate the sum of \$24,000 for Street Lighting.

Article VIII: To see if the Precinct will vote to raise and appropriate the sum of \$113,100 for Water Distribution and Treatment.

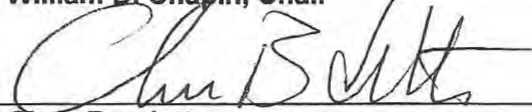
Article IX: To see if the Precinct will vote to authorize the Commissioners to raise and appropriate the sum of \$250,000, to be added to the Capital Reserve Fund for Repair, Replacement, and Improvements. This Article is Recommended by the Commissioners.

Article X: To transact any other business that may legally come before the Meeting.

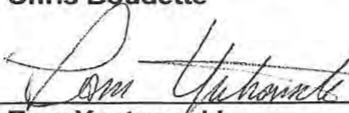
Given under our hands and seal, this th day of February, in the year of our Lord,
Two Thousand and Eighteen.



William D. Chapin, Chair



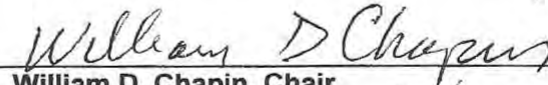
Chris Boudette



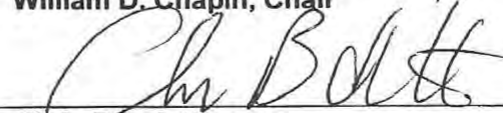
Tom Yestramski

PRECINCT COMMISSIONERS

A true copy of Warrant-Attest:



William D. Chapin, Chair



Chris Boudette



Tom Yestramski

PRECINCT COMMISSIONERS

Contoocook Village Precinct 2018 Proposed Budget

New Hampshire
Department of
Revenue Administration

2018
MS-737

Proposed Budget

Contoocook Village

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Don Houston		
Amy K. Bogart		
Deborah J. Mousley		
Richard C. Huston	V-Chair	
JANET KRZYZANIAK	Chair	
Virginia L. Holmes		
Kimberly E. Tramm		
John Wuehlenscher	HWP	
Mark Zann		
Matthew Blayge	SB	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2018
MS-737

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	06	\$63,800	\$59,359	\$70,800	\$0	\$70,800	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration	06	\$8,750	\$8,152	\$8,750	\$0	\$8,750	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	06	\$33,000	\$30,265	\$5,000	\$0	\$5,000	\$0
4155-4159	Personnel Administration	06	\$3,800	\$4,372	\$3,800	\$0	\$3,800	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	06	\$5,350	\$5,612	\$5,506	\$0	\$5,506	\$0
4197	Advertising and Regional Association	06	\$500	\$0	\$500	\$0	\$500	\$0
4199	Other General Government	06	\$950	\$615	\$950	\$0	\$950	\$0
General Government Subtotal			\$116,150	\$108,375	\$95,306	\$0	\$95,306	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	07	\$23,000	\$23,619	\$24,000	\$0	\$24,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
		Highways and Streets Subtotal	\$23,000	\$23,619	\$24,000	\$0	\$24,000	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
		Sanitation Subtotal	\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	08	\$45,500	\$55,981	\$61,500	\$0	\$61,500	\$0
4335-4339	Water Treatment, Conservation and Other	08	\$59,100	\$55,685	\$51,600	\$0	\$51,600	\$0
		Water Distribution and Treatment Subtotal	\$104,600	\$111,666	\$113,100	\$0	\$113,100	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
		Electric Subtotal	\$0	\$0	\$0	\$0	\$0	\$0

New Hampshire
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Revenue Administration



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Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Health								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



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Appropriations

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Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$243,750	\$243,660	\$232,406	\$0	\$232,406	\$0



New Hampshire
Department of
Revenue Administration

2018
MS-737

Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	09	\$0	\$0	\$250,000	\$0	\$250,000	\$0
Purpose: Capital Reserve Fund								
Total Proposed Special Articles			\$0	\$0	\$250,000	\$0	\$250,000	\$0



New Hampshire
Department of
Revenue Administration

2018
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Revenues

Account	Source	Article	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$0	\$0



New Hampshire
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Revenues

Account	Source	Article	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Charges for Services					
3401-3406	Income from Departments	06	\$0	\$205,000	\$205,000
3409	Other Charges	06	\$0	\$4,000	\$4,000
	Charges for Services Subtotal		\$0	\$209,000	\$209,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	06	\$0	\$50	\$50
3503-3509	Other		\$0	\$0	\$0
	Miscellaneous Revenues Subtotal		\$0	\$50	\$50
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$0	\$0
	Total Estimated Revenues and Credits		\$0	\$209,050	\$209,050

New Hampshire
Department of
Revenue Administration



2018
MS-737

Budget Summary

Item	Prior Year	Commissioner's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$243,750	\$232,406	\$232,406
Special Warrant Articles	\$250,000	\$250,000	\$250,000
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$493,750	\$482,406	\$482,406
Less Amount of Estimated Revenues & Credits	\$219,050	\$209,050	\$209,050
Estimated Amount of Taxes to be Raised	\$274,700	\$273,356	\$273,356



New Hampshire
Department of
Revenue Administration

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Supplemental Schedule

1. Total Recommended by Budget Committee	\$482,406
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$482,406
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$48,241
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$530,647

Hopkinton Village Precinct

Precinct Commissioners (Elected by the Precinct)

John Wuellenweber

Term Expires 2018

Tim Landry

Term Expires 2019

Diana Wieland

Term Expires 2020

Regular Meeting Schedule

3rd Thursday of the Month, 7:30 p.m. at
Hopkinton Town Hall, 330 Main Street, Hopkinton

Report of Hopkinton Village Precinct

The Hopkinton Village Precinct (HVP) supports several systems within its boundaries. The taxes from HVP residents pay for electricity for precinct lights and lights at the memorial and for some costs related to the clock in the bell tower of the First Congregational Church and upkeep of the old fire station.

John Wuellenweber (2016-2019), Diana Wieland (2017-2020) and Tim Landry (2016-2019) are Commissioners. Chuck Gregory is Clerk and Suzi Calley is Treasurer. HVP residents should contact any of the Commissioners, if they have questions or concerns.

HVP Commission deals with the town, state and the utility for precinct lights. In 2017, HVP Commission successfully requested to have a street light added at Fieldstone Road and Main Street. Commission Chair John Wuellenweber has gone throughout the precinct to determine when lights need to be replaced. If you notice a light is out, please contact him directly so he can make the appropriate repair or replacement request.

HVP also has a water system, which provides water to most HVP homes and commercial sites. The Water Board of the HVP supervises the operation of the well and water system. Andrew Ashton, Rich Armstrong and Sandy Bender comprise the Board. The HVP Water Board members donate their time and efforts to assure residents have good quality drinking water. Board members visit the well site on a regular basis to monitor the system; they work with water and engineering professionals to plan and apply updates on the system; they monitor the generator during electrical outages; and they supervise the business operations of the system and maintain the grounds.

In 2016, the Water Board supervised the replacement of the generator to assure residents have water during an electrical outage. Residents saw the benefits of that new generator in 2017. In 2017, and continuing in 2018, the Water Board leads the process to update the water system. We want to make sure the Water Board members understand residents' appreciation for their efforts and dedication.

The clock which chimes on the hour is a special landmark for HVP. We appreciate and thank Lee Wilder for his valuable assistance in dealing with the maintenance and upkeep of the clock. Also, we want to thank Matt Angell for his work winding the clock through October 2017. Nicolas Kerr has assumed those duties, and we are sure he will continue to make sure the clock accurately chimes and continues to add to the character of the precinct. The old fire station will receive some repairs necessary to avoid deterioration. 2018 should see repairs to the chimney and roof.

HVP has its own Zoning Ordinances and a Zoning Board of Appeals (ZBA). Beginning in January 2017, Peter Afflerbach assumed the position as Chair of the ZBA. One of his projects is to review the HVP ordinance to assure it is current. If there is business, the ZBA meetings are scheduled for the 3rd Thursday of each month at 8:00 pm in the Hopkinton Town Hall. If you are interested in becoming a member of the ZBA, please contact Peter or any HVP Commissioner.

Finally, thanks as always to the town and all the volunteers who are helping renovate Kimball Cabins. These renovations provide a wonderful venue for skating parties, picnics and other town, organization and individual events. Kimball Lake and the cabins are points of pride for the residents of the precinct and all of Hopkinton. We look forward to future updates at Kimball Lake.

Commissioners,
John Wuellenweber, Diana Wieland and Tim Landry

Hopkinton Village Precinct 2018 Proposed Budget

New Hampshire
Department of
Revenue Administration

2018

MS_727

Proposed Budget Hopkinton Village

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Mark Zannet		
Matthew Belanger		
Kenneth E. French		
Virginia L. Haines		
WALTER KRZYZANIAK	Chair	
Richard C. Houston	V-Chair	
Deborah J. Norris		
Don Houston		
Amy K. Boquet		
John W. Hellen		
	HVP	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

New Hampshire
Department of
Revenue Administration



2018

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Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Commissioner's Appropriations Ensuing FY (Recommended)	Commissioner's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$2,750	\$2,750	\$2,750	\$0	\$2,750	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration	04	\$1,510	\$1,475	\$1,510	\$0	\$1,510	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	04	\$2,500	\$0	\$2,500	\$0	\$2,500	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings	04	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	04	\$1,900	\$1,819	\$1,900	\$0	\$1,900	\$0
4197	Advertising and Regional Association	04	\$565	\$536	\$565	\$0	\$565	\$0
4199	Other General Government	04	\$1,450	\$1,274	\$1,385	\$0	\$1,385	\$0
	General Government Subtotal		\$15,675	\$7,854	\$15,610	\$0	\$15,610	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0



**New Hampshire
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Appropriations

4316	Street Lighting	04	\$10,150	\$9,834	\$10,150	\$0	\$10,150	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$10,150	\$9,834	\$10,150	\$0	\$10,150	\$0
	Sanitation							
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment							
4331	Administration	03	\$6,000	\$2,123	\$6,000	\$0	\$6,000	\$0
4332	Water Services	03	\$70,500	\$27,543	\$71,000	\$0	\$71,000	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$76,500	\$29,666	\$77,000	\$0	\$77,000	\$0
	Electric							
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Health							
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare							
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation							



New Hampshire
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		Appropriations				
		\$0	\$0	\$0	\$0	\$0
4520-4529	Parks and Recreation	\$0	\$0	\$0	\$0	\$0
4550-4559	Library	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$0	\$0	\$0	\$0	\$0
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal	\$0	\$0	\$0	\$0	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	\$5,172	\$5,172	\$5,172	\$5,172	\$5,172
4721	Long Term Bonds and Notes - Interest	\$723	\$722	\$597	\$597	\$597
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal	\$5,895	\$5,894	\$5,769	\$5,769	\$5,769
Capital Outlay						
4901	Land	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0



New Hampshire
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Appropriations

Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations	\$108,220	\$53,248	\$108,529	\$108,529	\$0

New Hampshire
Department of
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Revenues

Account	Source	Article	Actual Revenues Prior Year	Commissioner's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
	State Sources Subtotal		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	03	\$54,842	\$52,300	\$52,300
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$54,842	\$52,300	\$52,300

New Hampshire
Department of
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2018

MS-727**Revenues**

Miscellaneous Revenues				
3501	Sale of Municipal Property	\$0	\$0	\$0
3502	Interest on Investments	\$47	\$0	\$0
3503-3509	Other	\$0	\$0	\$0
	Miscellaneous Revenues Subtotal	\$47	\$0	\$0
Interfund Operating Transfers In				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal	\$0	\$0	\$0
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$38,790	\$38,790
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
	Other Financing Sources Subtotal	\$0	\$38,790	\$38,790
	Total Estimated Revenues and Credits	\$54,889	\$91,090	\$91,090



New Hampshire
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Budget Summary

Item	Prior Year	Commissioner's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$108,220	\$108,529	\$108,529
Special Warrant Articles	\$0	\$0	\$0
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$108,220	\$108,529	\$108,529
Less Amount of Estimated Revenues & Credits	\$90,525	\$91,090	\$91,090
Estimated Amount of Taxes to be Raised	\$17,695	\$17,439	\$17,439



New Hampshire
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Supplemental Schedule

1. Total Recommended by Budget Committee	\$108,529
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$108,529
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$10,853
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$119,382

Notes



Hopkinton School District Report



Above All, Care

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Hopkinton School District Organization

Hopkinton School District Organization

MODERATOR	James Newsom
CLERK	Laura Beaudoin
TREASURER	David MacKenzie
AUDITORS	Plodzik & Sanderson
SUPERINTENDENT OF SCHOOLS	Steven M. Chamberlin
BUSINESS ADMINISTRATOR.....	Michelle R. Clark, SFO
DIRECTOR OF STUDENT SERVICES	Meghan F. Bamford
DIRECTOR OF TECHNOLOGY	Matthew Stone
PRINCIPALS	
William Carozza	Harold Martin and Maple Street School
Amy Doyle, Assistant Principal.....	Harold Martin and Maple Street School
Christopher Kelley	Hopkinton Middle/High School
Rebecca Gagnon, Assistant Principal	Hopkinton Middle/High School

SCHOOL BOARD

Elizabeth T. Durant, Chairperson	Term Expires 2020
David J. Luneau, Vice Chairperson	Term Expires 2019
Aviva Nestler	Term Expires 2018
Matthew Belanger	Term Expires 2020
William A. Jones.....	Term Expires 2018
Cooper Kimball-Rhines, Student Representative	
Jackson Locke, Student Representative	

Report of the Hopkinton School Board

I am pleased to provide this report to the Town on behalf of the Hopkinton School Board Members – Dave Luneau, Vice Chair; Matt Cairns (Mar 2017-Dec 2017), Bill Jones (Dec 2017-Mar 2018); Matt Belanger and Aviva Nestler. Our student representatives, Cooper Kimball-Rhines and J.J. Locke continue to bring a fresh perspective to our meetings as they continue to be a strong link between the Board and our high school students. It has been a privilege to work with them this year and I am grateful for the time and energy they give to serving the community.

The makeup of the Board continues to be a valuable mix of veteran and new members. I assumed the Chair position last March after re-election for a 4th term. I am grateful for the support I have received from the Board and the District Administration as I navigate my way through my first year as Chair. Dave Luneau, a long-time Board Chair and member of the Board, assumed the position of Vice Chair and brings experience not only serving the Hopkinton community but also as a State of New Hampshire Representative. His insight and knowledge on state-level issues have been invaluable both to me and the rest of the Board. Matt Cairns, past Board Chair, resigned from the Board as of December 1st after accepting a new position in Rhode Island and moving his family in January. We are grateful for the legal knowledge and expertise he brought to our Board, and wish him success in his new job! As a matter of course, the Board appointed Bill Jones to Matt's seat to finish his term until March 2018. Bill graciously accepted and we appreciate Bill's willingness to return to the Board. We welcomed Matt Belanger and Aviva Nestler to the Board in March 2017. Their experience in education and business coupled with having children in the District give them an insider's perspective and I appreciate the commitment they have made to serve the community.

I am pleased to report that the Hopkinton School District continues to be one in which all residents of the Town of Hopkinton can be proud.

This year the Board, together with our administrators, focused discussions around 4 main areas – continued work as a mission-driven school district, enrollment projections, a potential facilities project, and the high school's NEASC Accreditation.

Our Schools

2017 has proven to be a very busy and productive year for the Board and District. The District continues to experience an increase in enrollment to a total of 977 students as of this report. In order for the Board and Administration to better plan for future growth, the Board engaged NESDEC (The New England School Development Council) to provide enrollment projections. The results of the study show a continued increase in enrollment of approximately 3.5-4% annually through 2024. The full study can be found at <http://www.hopkintonschools.org/news/necesdec-enrollment-projections>.

Our elementary schools, Harold Martin and Maple Street continue to be a beehive of activity! Led by experienced administrators Bill Carozza and Amy Doyle, students in grades K-6 have the opportunity to establish a strong educational foundation. Having Bill and Amy working as a team has created a balanced and consistent approach to our elementary experience. With a mix

of both veteran and new teachers and staff, there is always something exciting happening in our elementary schools and with the increased enrollment, programs such as chorus and band thrive. Hopkinton continues to be a state leader in its commitment to full-day kindergarten. This is best demonstrated by the strong enrollment for 2017-18 of 67 students. Again, the trend of increased grade sizes presents some facility challenges which we hope can be resolved in a future facility project.

Once again, Hopkinton High School was named by US News and World Report as one of the Best High School in New Hampshire – this year as #2. To receive this recognition... “a great high school must serve all of its students well, not just those who are college-bound, and that it must be able to produce measurable academic outcomes to show it is successfully educating its student body across a range of performance indicators.” Our graduation rates remain high at 98% and the with the continued work of our District administration and guidance staff, 89% of our students continue on after high school to 2 or 4-year colleges, military or technical schools. It is the continued dedication of our teachers, staff, and administrators together with the commitment to education by this community that sets up our students for future success.

The Facilities Project

In October 2016, the Board re-charged the Facilities Steering Committee to look at a facilities project that included keeping all 3 buildings based on increased enrollment. The Steering Committee, led by Jay Burgess and made up of over 30 stakeholders from across our community sharpened their pencils and went back to work. Together with Harriman, our engineering consultant, a new project was presented to the Board for consideration in August 2017. The proposed project, broken down into 4 scopes, addressed 1) safety, security, accessibility, deferred maintenance and NEASC recommendations, 2) reconfiguration of our middle school by moving 6th grade up, 3) a STEM lab and, 4) a performing arts center. The Board hosted over 20 opportunities for the community to engage and learn more about how this project would address some critical needs in the District as well as make some educational gains in the area of math, science, and the performing arts. In December, the Board considered all the feedback they received from members who had attended tours and meetings and initially proposed a \$29m project. The project included addressing the first 3 scopes but did not include the performing arts center. After significant feedback from the community following the presentation, the Board decided to withdraw the project choosing to solicit even more feedback from the community and hopes to present a revised project later. The Board continues to work with the Superintendent to ensure that we are addressing the concerns that were expressed in the NEASC report. We are deeply grateful for the work Jay and his committees continue to do to help find a solution that will address some weaknesses in the District without sacrificing the quality of the education that the community expects.

Student Opportunities

For a small school, Hopkinton students have many opportunities to engage in and out of the classroom. There are opportunities to participate in both academic and extracurricular programs that allow our students to learn and explore, develop skills, and take a deeper dive into areas of interest. Clubs and athletics continue to offer opportunities to build relationships, build teamwork skills and camaraderie while developing physically, mentally and emotionally. In addition to our Honor Societies, there are opportunities in engineering with FIRST Robotics and the Performing

Arts with the outstanding annual musical performances and play. In athletics, Hopkinton's ability to compete in very high-level statewide sports is impressive given the District's size. Most impressive is that we have approximately 70% of our students participating in interscholastic athletics and many students participate in more than one sport or club at any given time. Our students demonstrate every year their interest in breadth and commitment to both academics and activities. One of the most impressive characteristics of the community of Hopkinton is the support that students give each other at various events! It is these opportunities that shape our future workers and leaders, impressing the values of hard work and commitment in each and every one of them.

The Budget

The majority of December and January is spent considering the Superintendent's budget, deliberating in preparation for presentation of the School Board's budget and presentation to the Budget Committee. The School Board spends a great deal of time considering the cost of education and its impact on our community. While developing a budget, the Board weighs what is needed to provide an excellent education, one which the community expects, with the impact that has on the Town's tax rate. The Board, together with the Superintendent looks closely at what costs are mandated - Collective Bargaining Agreements, compliance with state and federal special education laws, obligations to the state retirement system and healthcare, and in what areas we have the flexibility to make adjustments.

Overall, the 2018/19 Operating Budget is proposed with an increase of \$255,000. Major drivers in this budget include increased enrollment and meeting the needs of our students with complex needs. Other increases in expenses include up to \$750,000 in federally funded special projects which are also reflected in our revenues. The payoff of the 20-year bond resulted in the removal of an annual payment of \$553,500 of which \$173,286 was building aid from the state. Revenue has increased in this budget including: State Adequacy Aid (approximately \$116,000), the Dissolution of the Health Insurance Fund (\$75,000) and the first ever Kindergarten Aid (estimated at \$69,000).

The Board's efforts resulted in successfully negotiating the Teamster's Collective Bargaining Agreement. The Teamster's Agreement, representing the District's custodial staff, will be discussed at District Meeting.

Warrants up for consideration at this year's District Meeting are as follows:

- Teamster Contract
- Dissolution of the Health Insurance Trust - Legislation was passed to allow school districts to reserve funds to stabilize the tax rate - the District established a Tax Rate Stabilization Fund.
- Adoption of an Operating Budget of \$20,000,471.
- Purchasing 195 Park Ave (Slusser Boys and Girls Club) for future renovation and use as the District Offices/SAU.
- Funding the Contingency Fund with \$100,000 to reduce risk associated with highly variable budget items.
- Changing the name of the Educating Educationally Disabled Children Trust Fund to the

Special Education Trust Fund.

- Funding the Special Education Trust Fund with a \$1 placeholder.
- Contributing \$10,000 to the Vehicle Replacement Fund.

Community Support and Support of the Community

What sets the town of Hopkinton apart from many of our neighbors is the way in which the entire community works together to make it the best place to live, work and go to school. The opportunities for inter-generational interaction are plentiful and fulfilling. Our Senior to Senior program is a shining example of how our students and older members of our community form bonds of friendship that enrich the lives of all. Attend any athletic event, theater performance, band or chorus concert and you will notice members of our community, young and old, coming together to celebrate the goodness in our town.

In 2017, the Hopkinton School Board was deeply grateful to be named the School Board of the Year by the New Hampshire School Board Association. What set us apart from other Boards was the notion of being a mission-driven District. Our mission, “Above All, Care”, penned by Superintendent Steve Chamberlin and adopted by the Board, has guided the work in all areas of the District, including the Board. This mission provides a framework on which to build and improve. The reality of increased costs and decreased funding at the State and Federal level challenge us to work smarter. We are grateful for the support the community gives our schools. From supporting school events to giving time to mentoring, tutoring, and participating in service projects like Wood for Warmth, Hopkinton residents exemplify the true spirit of community.

Farewells and Remembrances

The Board would like to acknowledge the passing of Pat Heinz, long time Maple Street Teacher, Pat’s unwavering commitment to her students was extraordinary. She will be greatly missed. We wish to also thank and say goodbye to retiring staff members in June 2018 - Isobel Yonemura, Lori Wood, Dott. Blanchard, and Richard Brandt. The care these professionals brought daily to our students will leave an impact on those whose lives they touched. Finally, the Board extends its heartfelt thanks and appreciation to all our faculty, staff and administrators for their devotion to the care and education of our students. These servant leaders give of themselves every day to better our community.

Respectfully submitted,
Liz Durant, Chair
Dave Luneau, Vice Chair
Matt Belanger
Bill Jones
Aviva Nestler



Above All, Care.

HOPKINTON SCHOOL DISTRICT School Administrative Unit 66

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Superintendent Report for the Hopkinton, NH Annual Report Year Ending December 31, 2017

It is an honor to make this submission for the Hopkinton Annual Report. This report will be part of the historical record of an extraordinary school district and supportive community.

This year the District lost two wonderful employees – Custodian Gordon Hedderig and Instructional Assistant (longtime Hopkinton Educational Support Staff President) Bonnie Wilson. Our heart goes out to the families of these extraordinary people.

It is a privilege to recognize school and faculty achievements throughout the last year:

- Hopkinton High School was named a top high school in NH by *US News* and *World Report*.
- Congratulations to Dott. Blanchard, Richard Brandt, Isobel Yonemura, and Lori Wood on their pending retirements.
- Congratulations to the 2017 Bonnie Wilson Award Winners (the Hopkinton School Board established the Bonnie Wilson Award in honor of Bonnie in the spring) Jodie Nepveu (Elementary) and Kim Stevens (Secondary).
- Congratulations to the 2017 Susan Graham Pisinski Teaching Excellence Award Winners: Carol Ann Neff (Elementary) and Kate LaClair (Secondary).
- Congratulations to the Hopkinton School Board for receiving the 2017 NH School Board's Association School Board of the Year Award.

In addition, the District would like to thank Director of Students Services, Ms. Meghan Bamford for her dedication, vision, and care for the Hopkinton Community and wish her well in her next endeavors.

The District continued to make progress in realizing its mission *Above All, Care*. Ensuring awareness of the mission, its tenets, and how it manifests in our everyday work, continue to be priorities.

The four District goals remain an important guide to district work. An update on the achievement of the four District goals is below.

I. Ensure Student Learning

Ensuring student learning is a deliberately set high bar. It is accomplished with the establishment of standards, the frequent integration of assessments, and the adjusting of instruction, based on the results of those assessments. The following activities supported the goal of *Ensuring Student Learning*:

Steven M. Chamberlin Superintendent schamberlin@hopkintonschools.org	Michelle R. Clark Business Administrator mclark@hopkintonschools.org	Meghan F. Bamford Director of Student Services mbamford@hopkintonschools.org	Matthew P. Stone Director of Technology mstone@hopkintonschools.org
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- Curriculum Development: This year Ms. Tara Shortt filled the role of Curriculum Assistant to support the integration of curriculum into the grant-funded management tool. Work continues to develop a visible, easily accessible, and user-friendly curriculum.
- Universal Design for Learning (UDL): The District expanded the number of faculty studying, exploring, piloting, and implementing Universal Design for Learning (UDL) principles. From book groups to school visits, to classroom furniture, the spirit of innovation is alive and well as UDL is growing.
- New Staff Orientation: The District continued to enhance its New Staff Orientation Program, unpacking the Seven Tenets of Magnificent Instruction each month.

2. *Ensure the Hopkinton School District Utilizes Best Practices*

Simply, the Hopkinton Community deserves best practice in all aspect of operations. The following activities supported the goal of *Ensure the Hopkinton School District Utilizes Best Practices*:

- Professional Learning Calendar: This year's professional learning calendar included a new approach to professional learning: days focused on district and building initiatives, curriculum development, and choice.
- Teacher Evaluation: The Hopkinton School District aligned its teacher evaluation procedures with best practices – requiring significantly more short, unannounced teacher observations.
- A New Substitute Management System: The district implemented a new substitute management system to expand the substitute catchment area and improve efficiency.

3. *Ensure High School Plus for All Graduates of the Hopkinton School District (High School Plus is defined as the ability to achieve acceptance into a post-secondary academic institution or obtain a certification in a specialized area, including admittance into military service).*

Achieving a high school diploma is simply not enough. It is important that Hopkinton High School students graduate with the knowledge, skills, and understandings necessary to accomplish their goals. The following activities supported the goal of *Ensuring High School Plus*:

- The Implementation of the NH Department of Education Generating Resilience, Outcomes, and Wellness (GROW) Grant: This grant is focused on understanding the impact of trauma on students and families.
- Support of the Hopkinton Cares Got Lunch Program: Lunch supplies are provided for families in need a throughout the year.

4. *Raise the Bar and Close the Gap*

This goal focuses on raising the achievement level for all students while closing the performance gap between groups of students. The following activities support the goal of *Raising the Bar and Closing the Gap*:

- Data Collection and Analysis: The School Board continues to review state/national testing results and post-high school plans. This year the post-high school plans analysis included college retention. The data is important in understanding student performance and areas of improvement.

- Curriculum Development: Providing increased clarity in what we want students to know, and be able to do, improves student achievement.

A significant focus for the year has been the Hopkinton School District Facility Project. The project fundamentally provides a plan to improve the safety/security and accessibility of all schools while devoting the resources necessary for Hopkinton Middle and High Schools to maintain accreditation. It has been a privilege and honor to work with and learn from Chair of the Facility Committee, Jay Burgess. Please feel encouraged to visit the district's website (www.hopkintonschools.org) to obtain information about the project or email Mr. Burgess at jburgess@sau66.org.

Collaboration with the Town of Hopkinton continues to be an important part of school district practices. Below are examples:

- Purchasing Energy
- Providing Flu Shots to Employees
- Transportation
- The Hopkinton Family Support Team
- Vehicle Maintenance

Thank you to the town for being great partners in providing services to the town.

The Hopkinton School District is privileged to receive support from parents/guardians, community members, and organizations. The contributions from the Rotary, Lions, and Woman's Clubs, the Hopkinton PTA, the Boy and Girl Scouts, Town of Hopkinton staff, and many individual volunteers are central to our goals. Please know that you make a difference.

The Hopkinton model for effective public schools: a devoted School Board, dedicated faculty and staff and leadership team, invested parents/guardians with high expectations, a supportive community, and extraordinary young people – is one of which we can all be proud.

Respectfully Submitted,



Steven M. Chamberlin
Superintendent of Schools

Harold Martin School and Maple Street School

The 2017-18 school year is the second year in our major initiative to reshape the elementary schools and bring greater consistency preschool through sixth grade. Our theme this year is “Creating Responsive Classroom Communities” and our goal has been to create consistent procedures and practices between HMS and MSS while maintaining the uniqueness of each building as well. Our enrollment has increased dramatically over the last few years which is making both school buildings much tighter but has also allowed us to greet many new families to our town.

We welcomed a number of new staff this year to our elementary schools. At Harold Martin School (HMS) we welcomed former Instructional Assistants Melissa Bennett (First Grade Teacher), Kenda Beckwith (Preschool Teacher/Case Manager) and Kendra Stephens (Afternoon Preschool Teacher). We also welcomed to the school Wellness and Health Teacher Steven Sherman, Special Educator Laura Ohl, and Literacy Teacher Meredith Post. We are happy to have Instructional Assistants Megan Burns, Mike Zahn, and Marissa McGahan join HMS as well. At Maple Street School (MSS) we welcomed former Instructional Assistant Sarah Wicksman as our new Special Educator. Instructional Assistants joining us were Alex Beckwith, Ashley Brizard-Nicholson, Amy Higginbotham, Lori Joubert, Maureen McAuliffe, Natisha Merna, and Ted Wells.

At HMS we said farewell to Preschool Teacher/Case Manager Heidi Vibert, Special Educator Sarah Schlaack, veteran Literacy Teacher Sally Turcotte, and Wellness and Health Teacher Ed Girzone. Departing Instructional Assistants were Susie Brown and Susan Reale. At MSS, we said goodbye to Special Educator Holly Patterson and Instructional Assistants Charlotte Chodosh, Nick Ellis, and Anne Pelissier. In addition, Francis Roy transitioned to the ranks at Hopkinton Middle/High School.

As our theme above states, learning in elementary schools begins with creating solid classroom communities. As such, we are training as many teachers as possible in the technique of *Responsive Classroom*, a research-based classroom program and philosophy. In fact, 17 of our teachers attended a four day training this summer and the rest of our staff were part of a one day training at the beginning of this school year. We recognize that students and educators are part of different communities at HMS and MSS, from the classroom, to clubs and organizations, and the entire school. As such, we are committed to having regular full school assemblies once a month, usually led by students. This includes patriotic assemblies on Veterans, Memorial, and Flag Days, with Hopkinton Veterans of the Armed Forces participating. Assemblies also include opportunities for students to showcase their learning and talents, and celebrate our collaborative experience.

We recognize the wisdom of our veteran teachers helping those with less experience grow in their expertise. This year we continued to develop a mentor program. With the help of a local consultant, veteran teachers were trained to support our new teachers to increase their instructional tool box as well as a segue into our culture in the Hopkinton School District. We also developed a monthly training program for Instructional Assistants on special education topics, as well as the basic tenets of *Responsive Classrooms*.

Ongoing curriculum development is crucial to deal with an ever-changing world and the latest research in education. Over the last year we have devoted professional learning time to all of our curriculum areas including English/Language Arts, Math, Social Studies, Science, Technology/Media Literacy, as well as Music, Art, and Wellness. A center point of our literacy instruction has been phonics and word study with the goal of instructional continuity between schools.

Over the course of last school year, a team of Maple Street School professionals met to revise the MSS report card. Their goal was to collaborate on the development, revision, and implementation of a communication tool for parents that articulates current and continuous school progress and achievement. The team used the state adopted *Common Core State Standards* as their guide to use information that is clear, concise, and well-defined. They also kept the local information that speaks to our unique characteristics of learning in Hopkinton. Parent feedback was sought, received and incorporated into the final document used for the first time at the close of the first trimester. As the report card is an important home/school communication tool, we will continue to reflect on its use and components to ensure that it is effective. Next year we will look to examine and potentially revise the HMS report card.

A major focus this year for our staff was recognizing the growing number of our students who have been affected by trauma in some form. We know that this first begins with compassion for these complex students and their families. Then we need to understand what role we as educators can play to help the students function efficiently as students meeting their potential. This year we refined our model of Student Support Centers in each building, a place where students can go to receive behavioral support and coping strategies so they can be more successful in the classroom. We were also fortunate to receive a grant from the Office of Student Wellness and the NH Bureau of Special Education's GROW (Generating Resilience Outcomes and Wellness) Project, specifically to help with our population of students throughout the district struggling with the impact of trauma in their lives.

We are proud of the tremendous growth in our arts program at MSS. Our chorus program in its second year has over 80 students, a full third of our school population. Our band, which is open to every MSS student, has had similar growth with 88 students participating. MSS also has a robust theater program, the Performing Arts Club, which featured 65 fourth, fifth, and sixth-grade students and produces a play every spring. We are also fortunate that our sixth graders continue to be afforded the opportunity to participate in the HMHS Art Club.

Our relationship with the larger Hopkinton community is invaluable and very positive. Our partnership with the Town employees, Police Department, and Fire Department, as well as the Hopkinton Youth Sports Association, Boys and Girls Club at MSS, and Tween School 'N Home at HMS is just what it should be in a community that cares so much about its children. We also have to thank the Hopkinton PTA for their continued unwavering support of our schools.

As always, we are blessed to work in a community that greatly supports our schools.

Sincerely,
William Carozza, Principal
Amy Doyle, Assistant Principal

Hopkinton Middle High School
297 Park Avenue • Contoocook, NH 03229
Tel: 603.746.4167
Fax: 603.746.5109



Christopher M. Kelley, Principal
Rebecca Gagnon, Asst. Principal
www.hopkintonschools.org

This year members of the faculty and staff have been focusing in on several areas. These areas include:

1. Ensuring best practices are being utilized in the classroom to support all students.
2. Grading Practices
3. Curriculum

Ensuring best practices are being utilized in the classroom to support all students.

Ensuring best practices are being utilized in the classroom to support all students can be a challenging endeavor.

In order to assist teachers with this I asked teachers to implement the use of student lead focus groups to collect authentic feedback from students and to better inform instruction. This strategy helps teachers to develop a positive culture and develop student leadership skills. In order for the focus groups to be well structured and meaningful, students are given the following set of questions on a worksheet and are not allowed to put their name on the worksheet. After the students complete the worksheets they are asked to give them to four or five of their classmates. These students then review the feedback and meet with the teacher to review the feedback with the teacher. Here are the questions that are used as part of the process:

- 1) What is something that has been going well for you in this class?
- 2) What is something that has not been going well for you?
- 3) Has there been a time in class when you felt disrespected? What happened? How could it have been handled differently?
- 4) Have you found anything about this class frustrating? Can you think of a way that it could be improved?
- 5) Do you feel that you are becoming a better learner in this class? Explain.
- 6) Do you feel like your reading/writing/thinking skills are improving in this class? Explain.
- 7) If you have anything to share that you have not been able to include. Please share that here.

This process is connected to our building and district goals that address utilizing best practices in the classroom that support and ensure student learning. This process informs instruction and allows students to have a voice. This process also increases student engagement. We continue to work towards supplying students with meaningful feedback. We continue to discuss how feedback can help students to become more independent learners and how small group

instruction can help students to meet competencies. This work also supports continual growth for our students and teachers by offering opportunities through a non-traditional means, which is part of our Core Values and Beliefs.

Grading Practices

Grading practices is an important topic and one that receives critical attention. The Reporting Committee at the Hopkinton Middle High School meets on a monthly basis to review and discuss the school's current grading practices, to set consistent practices for grading, and to review how we assess students and are we assessing students in a meaningful way. The Reporting Committee has taken the time to review and revise the current Reassessment Plan so that the student has a better understanding on how to approach their learning and prepare for taking summative assessments. The reporting committee is also reviewing how student work habits can be more integrated into how we assess students on a daily basis.

Curriculum

At Hopkinton Middle High School, the curriculum is being purposefully designed in all content areas. Since September of 2016, the staff at Hopkinton Middle High School has participated in four professional development days for ongoing and collaborative development, evaluation, and revision of the middle-high school curriculum. In total, the staff will have been given approximately 40 hours of professional development time to work on curriculum. In addition to the professional development days, Title II funds were used to support curriculum development during the summer of 2017 in the areas of English, Science, Social Studies and World Language.

In addition, this year's budget contained support for a part-time curriculum developer position. Below is a bulleted list of responsibilities for this position:

- To support HSD Curriculum Development Team Leaders and Teams.
- To be trained as the lead operator of the HSD curriculum hosting environment. (The District will be utilizing Rubicon Atlas as the host for our Curriculum)
- To facilitate the training of HSD faculty in the use of the HSD curriculum hosting environment.
- To transition the current Hopkinton School District Curriculum into the hosting environment.
- To participate in curriculum discussions within grade levels, content areas, and/or departments.
- To attend Curriculum Council meetings
- To provide monthly progress reports to the HSD Leadership Team.

As mentioned, each department in the middle and high school has been invested in devoting professional development time to reviewing, revising and developing curriculum in order to achieve a working, visible curriculum. The District is also supporting the two Curriculum Team Leaders in the area of Science and Social Studies to oversee further development in these areas. Below are some explanations of the work that has been completed.

The Social Studies Department has been working to create and collaborate on generating a scope and sequence for what is currently taught in Social Studies. The department has been purposeful in reviewing state and national standards. The Social Studies department has adopted the

National Council for Social Studies Standards (NCSS) as a foundation to work from in which there are ten themes. The department has also been reviewing grade level standards. The Social Studies Department is implementing “I Can” statements and connecting them to units that are currently taught. The “I Can” statements are still in draft form but the department is working towards finalizing the statements.

The Science Curriculum Committee has adopted the Next Generation Science Standards (NGSS). The Next Generation Science Standards focus on three areas that are connected and form the standards that the Science Curriculum Committee is currently reviewing, adopting and editing. The Science Curriculum Committee will be recommending four process & practice competencies for all courses at all levels. The Science Curriculum Committee reviewed the eight processes, modified them and narrowed them down to four processes. This recommendation will need to go in front of the District’s Curriculum Council and the District’s Leadership Team. In grades seven through twelve the curriculum for the primary courses is completed but still in draft form. Final revision work is planned for the future.

In World Language, teachers have reviewed the ACTFL proficiency guidelines and discussed their relationship to the curriculum building process as well as the implications for assessment. The World Language teachers are almost done with the Scope and Sequence for all three languages (German, French, and Spanish). For Spanish, teachers are working to complete level 4 and 5 and in French the teachers are working towards completing levels 4 and 5.

The English Department has completed extensive work on the development of their curriculum. The English Department was the first department in the building to begin this work back in 2015. The “I Can” statements for some of the English offerings are in different stages of development and completion.

In the area of Unified Arts (Music, Art, PLTW, Wood Tech, Family and Consumer and Physical Education), much work has been completed. In each curriculum area of the Unified Arts the next steps include the development and completion of “I Can” statements and to complete a scope and sequence for each course.

The Hopkinton School District has implemented a common template for curriculum development that includes units of study with essential questions, concepts, content and skills; the school’s 21st century learning expectations; and instructional strategies. Teachers have been using the template during the professional development days that have been designated for curriculum since September 2015 when we first began working on the English Language Arts Curriculum. Each curriculum area is and will continue to plan and develop curriculum using national organization standards. Course-specific rubrics have been developed in many courses.

The Hopkinton School District also applied for and received a grant to implement and use Rubicon Atlas which is a curriculum management tool. The grant will be used to structure curriculum and support six hours of training for members of the Curriculum Council, a District-wide committee.

Hopkinton Middle High School Library

Our school library program is designed to help our students succeed in an educational environment of innovation, collaboration, and sharing of information. Backed by carefully chosen and organized resources, both in print and online, the library staff works with all students and teachers to develop skills that underlie the effective use of information. They provide academic support in areas such as research skills, evaluation of information, use of technology, and citation of sources. The library subscribes to several databases to help students in all areas of the curriculum and has access to hundreds of eBooks and audiobooks. In addition, the library instills a love of reading by purchasing both fiction and nonfiction for grades seven through twelve and sponsoring middle school and high school book clubs. A wide variety of technology is also available for student use, including laptops, digital, still and video cameras, and eReaders.

The library staff is ready to collaborate with teachers and students anytime. Examples of classroom instruction this fall have included 7th grade library orientation, book talks, 8th grade “Grammar Gurus” project support, use of the online citation tool, web evaluation, information/source evaluation for scholarly research, and digital citizenship. For more information, please visit our “virtual library” at <http://hopkintonschools.libguides.com/home>.

Independent Auditor's Report



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Hopkinton School District
Hopkinton, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Hopkinton School District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Hopkinton School District, as of June 30, 2017, and the respective changes in financial position and, respective budgetary comparison for the general fund and grants fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3-14), the Schedule of Other Postemployment Benefits (pages 39), the Schedule of School District's Proportionate Share of Net Pension Liability (page 40), and the Schedule of School District Contributions (page 41) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied

*Hopkinton School District
Independent Auditor's Report*

certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Hopkinton School District's basic financial statements. The combining and individual fund schedules, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

November 27, 2017

*Plodzik & Sanderson
Professional Association*

HOPKINTON SCHOOL DISTRICT
Management's Discussion and Analysis (MD&A)
Of the Annual Financial Report for the Year Ended June 30, 2017

INTRODUCTION

The Superintendent of Schools and Business Administrator of New Hampshire School Administrative Unit (SAU) #66, as management of the Hopkinton School District (the District), offer readers of the District's annual financial statements this narrative discussion and analysis of the financial activities of the District for the fiscal year which ended June 30, 2017. We encourage readers to consider the information presented here in conjunction with additional information found within the body of the annual financial statements.

FINANCIAL HIGHLIGHTS

- Total District net position was (\$2,649,410). This was a decrease of (\$540,654) (25.64%) under the prior year.
- The District's total net position of (\$2,649,410) on June 30, 2017, consisted of \$8,552,061 in capital assets net of debt, and an unrestricted net position balance of (\$11,201,471).
- The District's non-current portion of long-term obligations of \$16,429,210 consisted of \$22,963 in capital leases, \$95,616 in compensated absences, \$958,262 in other postemployment benefits and \$15,352,369 in pension liability. These liabilities are reflected as a reduction in net position.
- The District established procedures for submitting claims for reimbursement for services to students eligible through the Medicaid for Schools Program. In 2016-17, the District received \$174,549, which is \$48,701 less than what was received in 2015-16. The District expects to receive approximately \$150,000 for next year.
- During the year, the District's expenditures of \$17,682,589 for all governmental funds were \$3,682 higher than the total revenues and other financing sources of \$17,678,907. Revenues consist of charges for services; operating grants and contributions; and general revenues (which include local and state property tax assessments and grant or contributions not restricted to specific programs).

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The three sections together provide a comprehensive overview of the District. The basic financial statements are comprised of two kinds of statements that present financial information from different perspectives:

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business, and to provide both long-term and short-term information.

The Statement of Net Position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. This statement of net position includes debt, contractual obligations and compensable absences as elements of the liabilities of the District.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows only in future fiscal periods. Growth in net position over time can generally be expected to reflect improving financial condition, while shrinkage would indicate declining financial condition. Other indicators of financial health might be changes in Districts revenues, facility condition, growth/decline in student population, and adequacy of District budgets.

The Government-wide Financial Statements show functions of the District that are principally supported by property taxes and intergovernmental revenues as "Governmental Activities". Intergovernmental revenues include local, state and federal monies. The governmental activities of the District include instruction, support services, operation and maintenance of plant, student transportation and operation of non-instructional services. Taxes and intergovernmental revenues also support fixed assets and related debt.

Fund Financial Statements. The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular programs. Some funds are required to be established by state law and by bond covenants. The School Board establishes other funds to control and manage money for particular purposes or to show that the District is meeting legal responsibilities for using certain revenues. The District has two kinds of funds:

- Governmental funds – Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps one to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information is provided with the governmental funds statements explaining the relationship (or differences) between them.
- Fiduciary funds – The District is the trustee, or fiduciary, for assets that belong to others; the student activities funds and the private-purpose trust funds are fiduciary funds. The District is responsible for ensuring that those to whom the assets belong use only for their intended purposes and assets reported in these funds. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. These activities are excluded from the district-wide financial statements because the District cannot use the assets to finance its operations.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

NET POSITION

Net Position for the period ending June 30, 2017. The current year's net position is lower than last year's. The District combined net position was (\$2,649,410) at June 30, 2017 compared to (\$2,108,756) at June 30, 2016.

Summary of Net Position
Governmental Activities

	June 30, <u>2017</u>	June 30, <u>2016</u>	Increase (Decrease)
Current Assets	\$1,725,786	\$2,972,260	\$(1,246,474)
Noncurrent Assets	<u>9,123,947</u>	<u>9,434,865</u>	<u>\$(310,918)</u>
Total Assets	10,849,733	12,407,125	\$(1,557,392)
Deferred Outflows of Resources	4,007,829	1,870,241	\$2,137,588
Current Liabilities	738,227	754,627	\$(16,400)
Noncurrent Liabilities	<u>16,429,210</u>	<u>13,064,442</u>	<u>\$3,364,768</u>
Total Liabilities	17,167,437	13,819,069	\$3,348,368
Deferred Inflows of Resources	339,535	2,567,053	(2,227,518)
Net Investment in Capital Assets	8,552,061	8,368,893	\$183,168
Unrestricted Net Position (Deficit)	<u>(11,201,471)</u>	<u>(10,477,649)</u>	<u>\$(723,822)</u>
Total Net Position	<u><u>\$(2,649,410)</u></u>	<u><u>\$(2,108,756)</u></u>	<u><u>\$(540,654)</u></u>

The District's negative net position is due to the following: As of June 30, 2015, the School District implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, which requires the School District to report their proportionate share of the New Hampshire Retirement System's net pension liability based upon their plan contributions for the year. The New Hampshire Retirement System has a statutory funding schedule whose goal is to reach 100% plan funding by June 30, 2039.

Changes in Net Position. The District's total revenue was \$17,678,907 and the total expenses \$18,219,561 resulting in a decrease of net position of \$(540,654). The largest part, 94% of the District's revenue came from the local tax assessment and the State of New Hampshire. The State of New Hampshire's sources include the locally raised property tax, federal aid received through the state and various state aid programs.

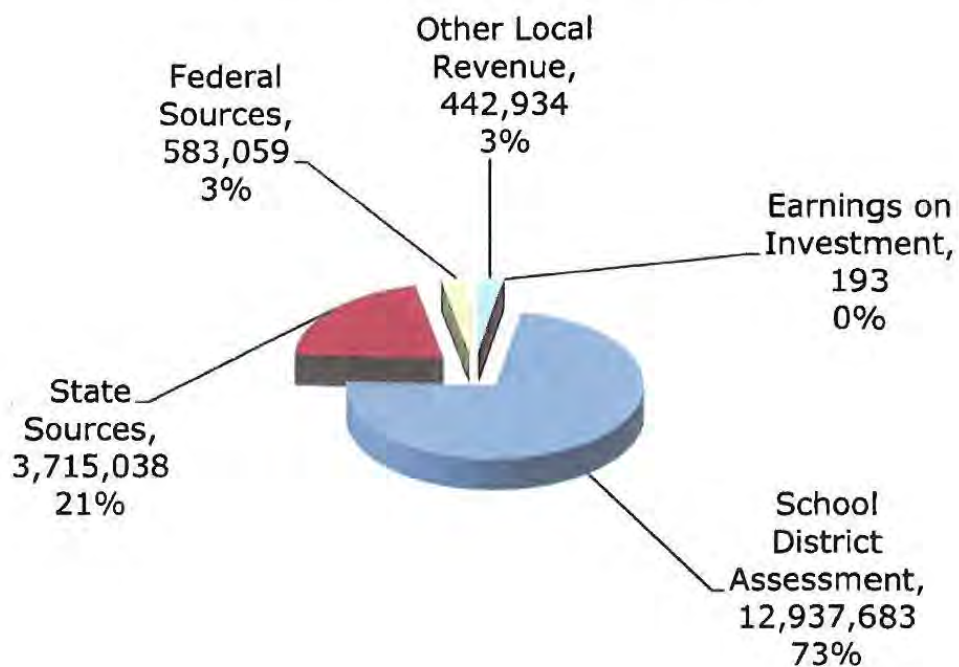
The District's expenses were largely for instruction and support services (97%) based on Exhibit B.

Summary of Changes in Net Position
Governmental Activities

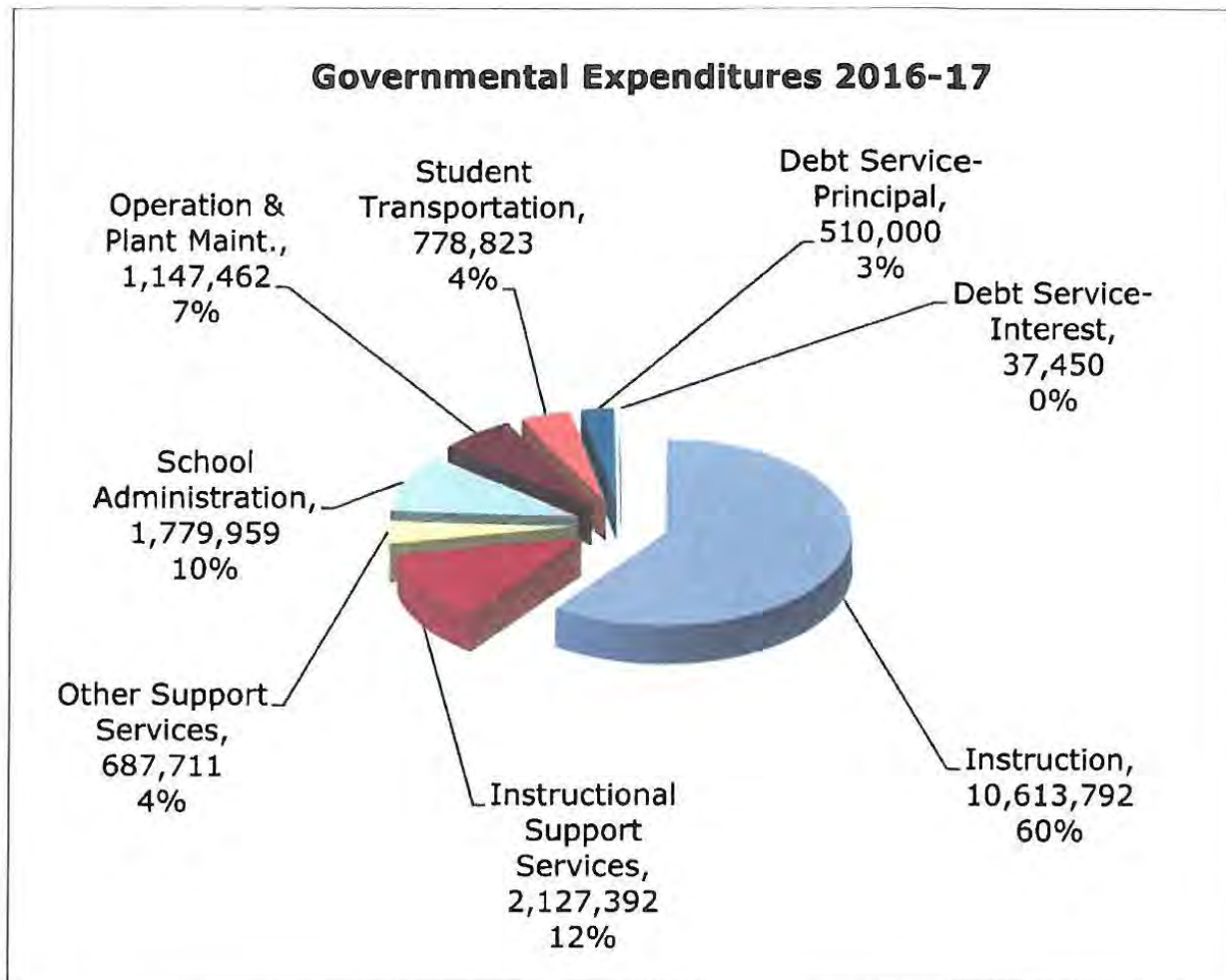
	June 30, 2017	June 30, 2016	Increase (Decrease)
Revenues:	2017	2016	
Program Revenue:			
Charges for Services	\$317,393	\$248,628	\$68,765
Operating Grants and Contributions	590,111	697,737	(107,626)
Capital Grants and Contributions	164,286	156,786	7,500
General Revenue:			
School District Assessment	12,937,683	12,901,915	35,768
Grants and Contributions not restricted			
to specific programs	3,542,370	3,477,099	65,271
Unrestricted Investment Income	2,096	1,074	1,022
Miscellaneous	124,968	252,858	(127,890)
Total Revenues	<u>17,678,907</u>	<u>17,736,097</u>	<u>(57,190)</u>
Expenses:			
Instruction	\$11,169,681	\$10,493,279	\$676,402
Support Services:			
Student	1,466,648	1,365,903	100,745
Instructional Staff	732,563	830,086	(97,523)
General Administration	18,664	51,056	(32,392)
Executive Administration	582,038	510,417	71,621
School Administration	932,172	864,742	67,430
Business	312,806	305,908	6,898
Operation and Maintenance of Plant	1,514,566	1,476,980	37,586
Student Transportation	761,111	736,351	24,760
Other	280,686	270,444	10,242
Noninstructional Services	409,043	384,582	24,461
Interest on Long-Term Debt	28,632	49,607	(20,975)
Facilities Acquisition and Construction	10,951	61,477	(50,526)
Total Expenses	<u>18,219,561</u>	<u>17,400,832</u>	<u>818,729</u>
Change in Net Position	(540,654)	335,265	(875,919)
Net Position, beginning	(2,108,756)	(2,444,021)	335,265
Net Position, ending	<u>\$(2,649,410)</u>	<u>\$(2,108,756)</u>	<u>\$(540,654)</u>

GOVERNMENTAL FUNDS SUMMARY

Summary of Revenues. The biggest share \$16,652,721 (97%) of revenue was derived from local appropriations and intergovernmental sources. The state property tax is included as part of intergovernmental revenue even though it is raised locally. This revenue statement includes revenues from local, state and federal sources.

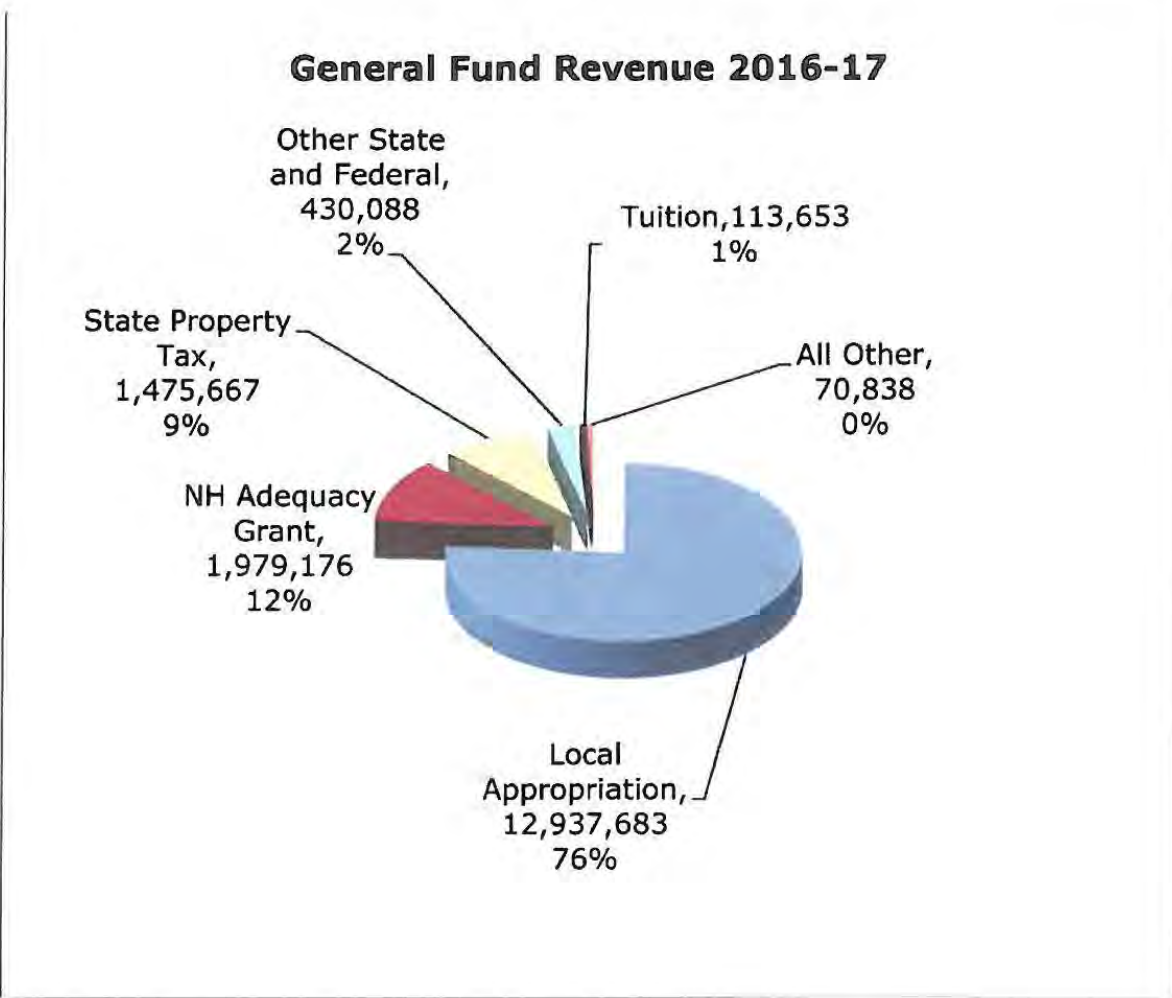
Governmental Revenues 2016-17

Summary of Net Expenditures. The Hopkinton School District used its budgetary resources as depicted below. 72% of all expenditures were for instruction and instructional support services. Instructional support service represents only a part of the support services indicated on Exhibit C-3. All support services total 97%. This expenditure statement includes expenditures paid from local, state and federal appropriations.

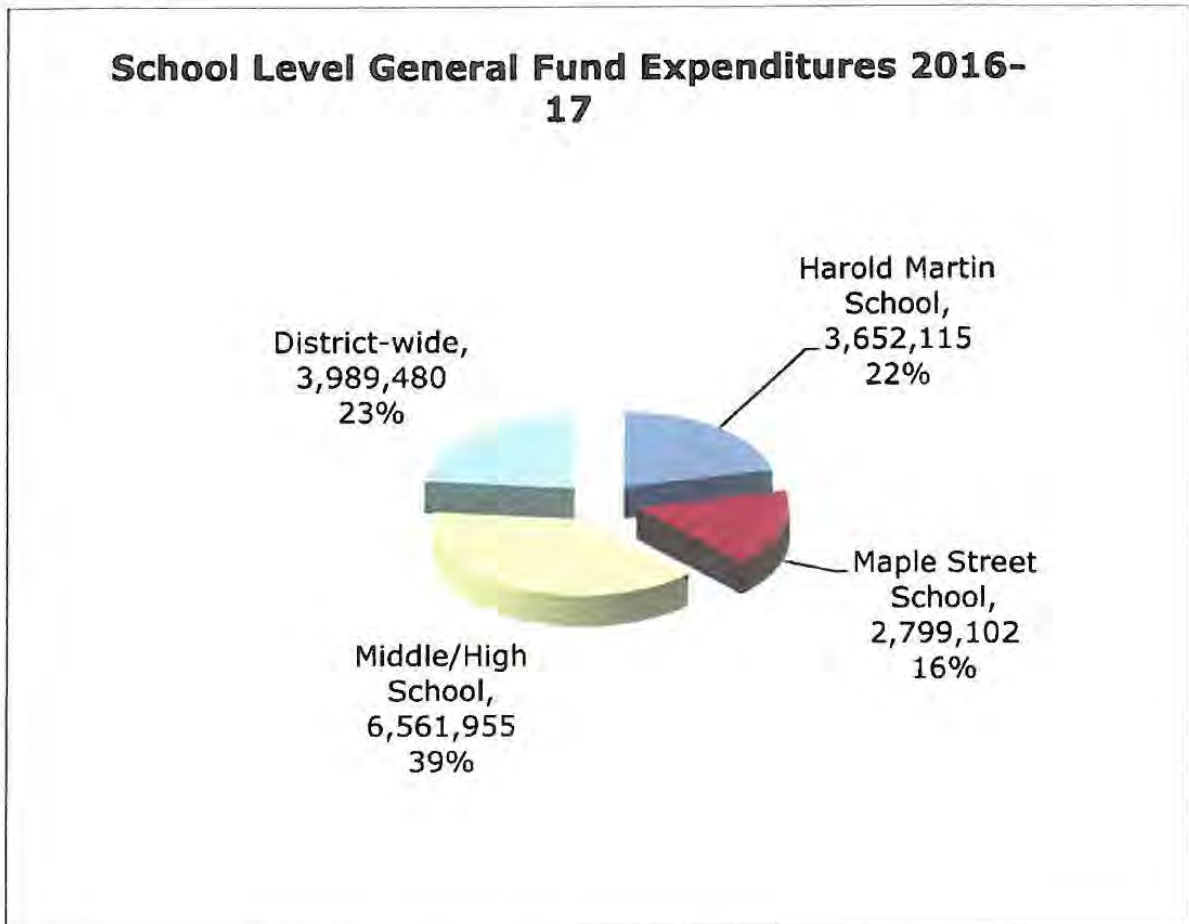


INDIVIDUAL FUND ANALYSIS**General Fund**

The General Fund is what most people think of as “the budget” since it is the focal point of the Annual Meeting and largely supported by locally raised taxes. The local appropriation and the state property tax are raised locally and make up 85% of general fund revenues. Together, the revenues raised locally and the state adequacy grant comprises over 97% of the District’s General Fund Budgetary Revenues. This graph is using the budgetary basis and is not in accordance with GAAP Budgetary Revenues (See Schedule 1).



School level expenditures constitute 77% of the total general fund (net of refunds) expenditures of \$17,002,652. This graph is using the budgetary basis and is not in accordance with GAAP (See Schedule 2).



GENERAL FUND BUDGETARY HIGHLIGHTS

Over the course of the year, the District reviews its annual budget and will sometimes make minor adjustments to reflect unexpected changes in revenues and expenditures. These adjustments over the past year did not change the bottom line but rather accommodated unanticipated needs such as increase/decreased enrollment, increased/decreased material costs, and unanticipated repairs within functions and objects. A procedure is in place that when such budget adjustments are necessary, there must be at least a three-tiered approval process. The process includes District Administrator and Business Administrator signature, and in the event that the adjustment exceeds \$7,500, Superintendent and Board approval is also necessary.

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The strong financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$1,512,884, an increase from last year's ending fund balance of \$1,493,166. The District's sound fiscal management policies and procedures have historically resulted in positive general fund balance to ultimately offset taxes. Other factors contributing to this positive fund balance include items, which must be budgeted for but may or not be expended. The appropriate breakdowns of the 2016-2017 general fund savings are as follows:

Personnel (Benefits)	\$ 158,639
Supplies, books, reference materials, etc.	100,450
Early retirement, course reimbursements & professional development activities (contractual agreements)	89,546
Revenue received above anticipated	80,596
Personnel (Salaries only)	66,010
Contracted Services	50,590
Telephone, postage, printing, travel, etc.	43,113
Equipment	28,064
Repair and Maintenance	13,403
Decrease in Prepaid Expense	4,425
Additional Withholding Contingency for Accounts Receivable	(12,500)
Additional Withholding fund balance per 2013 WA#10	(1,210)
Transfer to School Vehicle Replacement Capital Reserve	(10,000)
Transfer to School Building Repairs and Maintenance Trust Fund	(50,000)
General Fund Balance Returned to Town	\$561,126

CAPITAL ASSETS AND DEBT ADMINISTRATION**Capital Assets**

On June 30, 2017, the District reported capital assets of \$9,123,947, which consist of a broad range of capital assets, including land & improvements, buildings & improvements, machinery and equipment and infrastructure. More detailed information about the District's capital assets is presented in the notes to the financial statements.

Governmental Activities

	2017	2016	Total % Change 2017 over 2016
Land & Improvements	\$ 563,099	\$ 563,099	0.00%
Buildings & Improvements	16,850,806	16,850,806	0.00%
Machinery & Equipment	853,747	833,327	2.45%
Infrastructure	75,548	75,548	0.00%
Totals at Historical Cost	18,343,200	18,322,780	1.11%
Total Accumulated Depreciation	(9,219,253)	(8,887,915)	(3.73%)
NET CAPITAL ASSETS	\$ 9,123,947	\$ 9,434,865	(3.30%)

Long-Term Debt

On August 1, 1997, the District issued a series of general obligation bonds totaling in the aggregate \$6,992,000. The District added a \$548,500 bond during the 2003-04 fiscal year for repairs to the roofs at Hopkinton Middle/High School, Harold Martin and Maple Street School. During the year the School District did a capital lease for a copier and document scanning system. As to the Net other postemployment benefits, the District is complying with GASB and recording this long-term liability. The following table illustrates the changes and balances for all long-term debt. More detailed information on the District's debt is presented in the notes to the financial statements.

Governmental Activities			
	2017	2016	Total % Change 2017 over 2016
General Obligation Bonds	\$ 540,000	\$ 1,050,000	(48.57%)
Compensated Absences	100,722	89,961	11.96%
Capital Lease Payable	31,886	15,972	99.64%
Net Other Postemployment Benefits	958,262	863,074	11.03%
Net Pension Liability	15,352,369	11,562,921	32.77%
Totals at Historical Cost	\$16,983,239	\$13,581,928	25.04%

SUMMARY OF FEDERAL SUPPORT OF THE DISTRICT

During the fiscal year 2017, Hopkinton School District applied for and received the following Federal grants:

Title I, Early Reading Success, was awarded for the period 8/01/16 to 7/31/17, in the amount of \$49,305.60. This grant funded reading improvement programs in Harold Martin School and impacted students whose reading proficiency was significantly below grade level.

Title 1, Priority/Focus Set Aside, was awarded for the period 7/01/16 to 6/30/17, in the amount of \$4,924.73. This grant funded training for staff and supplies to assist with students who were in the gap.

Title IIA, Class Size Reduction, was awarded for the period 11/28/16 to 9/30/18, in the amount of \$26,079.93. This grant funded professional development programs.

Special Education, IDEA, was awarded for the period 8/23/16 to 9/30/18, in the amount of \$258,085.91. This grant funded special needs services for students throughout the District.

Special Education, Preschool, was awarded for the period of 8/23/16 to 9/30/18, in the amount of \$5,347.15. This grant funded special needs services for pre-school students within the District.

Priority & Focus Title 1a 1003(a) was awarded for the period of 1/10/2017 to 8/31/2017 in the amount of \$10,000.00. This grant funded reading and numeracy improvements in Harold Martin School. The definition of Focus Schools in ESEA Flexibility is based on an equity principle, whereby schools with the largest achievement gaps between subpopulations (students with disabilities, English language learners, and economically disadvantaged students) and others will be designated. This grant supplied the District with additional staff, training and equipment to help impacted students.

UDL was awarded for the period of 11/2/16 to 6/30/17 in the amount of \$15,000.00. This grant funded additional time for a group of teachers and administrators to focus on the advanced understanding of UDL.

Math and Science Partnership was awarded for the period of 7/1/2016 to 9/30/2017 in the amount of \$101,858.30. This grant funded GIS workshops for teachers in the State of New Hampshire.

Pre-Engineering was awarded for the period of 7/1/2016 to 6/30/2017 in the amount of \$2,547.09. This grant funded some of the costs associated with a new seventh grade class called Design and Modeling.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

At the time these financial statements were prepared, the District was aware of several circumstances that could affect its future financial health:

- Health Insurance actual rate of increase was 14.60% for the 2017-18 school year – lower than the Guaranteed Maximum rate used during the budget process 23.60% GMR. While some of the decrease in the GMR is related to claims, the District also changed the foundation plan for the Hopkinton Educational Association (teachers) members and Non-Union employees, which carries a lower premium. The uncertainty surrounding the implementation of and possible changes to the Affordable Care Act including but not limited to the application of an excise tax, is still a concern, as well as potential increases year to year. At the time of this report, the GMR for 2018-19 was not known.
- Local Tax Collection Status: At the end of 2016, \$1,029,952 dollars of taxes have yet to be collected. \$323,365 of taxes has been converted to liens. The town recently passed a substantive renovation to the Fire Station. This significant project could impact the town's capacity to support the school district budget.
- State Funding: Though the economy is improving, pressure remains on the state funding mechanisms. The state seems unwilling to address the structural short falls in school funding. This situation causes a continued down shifting of costs to the local taxpayer and/or employee. The lack of state funding has increased pressure on the local taxpayer. The community may not be able to fund the schools it so dearly wants.
- The Hopkinton School District sought and obtained approval of an article at the Annual School District meeting that allow the school board to retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. The school board voted to retain \$360,334 in July 2017; however, some will be used during the 2017 tax rate setting process, but lower than what was originally discussed during the 2017-18 budget process.

FUTURE BUDGETARY IMPLICATIONS

Fiscal Year

In New Hampshire, the public school fiscal year is July 1 – June 30; other programs, i.e. some federal budgets, operate on a different fiscal calendar but are reflected in the District overall budget as they impact the District.

Health Insurance

Health insurance costs were estimated to be increasing at an alarming rate for 2017-18, so the District reopened negotiations with the District's largest union (teachers). The HEA and District were able to come to an agreement on a new foundation plan – a sight of service plan with a shared deductible. In addition, the non-union employees shifted to this new plan. When our actual rate was received in March 2017, we were pleased to see that the actual increase was lower than the original Guaranteed Maximum Rate. The realized impact of the Patient Protection and Health Care Affordability Act is an unknown. The budget and staff impact are potentially significant. These increases combined with increases due to pooled claims, could have a significant impact on future budgets. The possible excise tax on "Cadillac Insurance Plans" could have an impact on future

budgets and negotiations. Most municipal insurance plans are expected to trigger the excise tax. Negotiations begin in the fall of 2017 with the Teamsters (custodians) and the spring of 2018 with the Hopkinton Educational Support Staff. Health insurance has been noticed as a topic of interest.

Retirement Costs

The New Hampshire Retirement rate recently was sent for two years impacting the 2017-18 and 2018-19 school year. The increase on the employee's side is .21% and on the teachers, it is a 1.69% increase.

Increased Enrollment

Two enrolment related factors, a very high kindergarten class (65) and large in-migration (the net gain of 100 students in two years due families moving into the District).

Facilities

The New England Association of Schools and Colleges (NEAS&C), the high school's accrediting body, approved an accreditation report continuing to place the middle and high schools on warning. The warning was issued due to shortfalls on the Community Resources for Learning standard. Concerns included the school safety, HVAC system, and lack of space. Addressing the committee's full report will be a priority.

The facilities are a major focus of district work. Priorities include safety and security, equitable access, and support effective educational programs for all schools. Due to budgetary constraints, facility issues have been delayed. The Hopkinton School District is in the final stage of development of a facility project to bring to the town. With the school district bond maturing in FY 18, the District will be looking to have a warrant article presented at the annual district meeting defining a facility project. The District recently entered into a performance contract with Siemens Industry LLC, which will bring a little over \$2.2 million dollars of deferred maintenance and energy efficiency work to our buildings. The funding of this project is through energy savings, rebates and payments from the School Building Repair and Maintenance Trust Fund.

The learning profile of some of our students continues to increase in complexity. Specialized resources are necessary to meet this need. The funding for these resources will undoubtedly put pressure on the budget.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, parents, participants, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact Steven M. Chamberlin, Superintendent, or Michelle R. Clark, SFO, Business Administrator, at (603) 746-5186 or by mail at:

Hopkinton School District
ATTN: Michelle R. Clark, Certified Administrator of School Finance & Operations
204 Maple Street
Contoocook, NH 03229

Report of Actual Special Education Expenditures for Programs and Services

Hopkinton School District

Report of Actual Special Education
Expenditures for Programs and Services

Description	Function	2015-2016 Expenditures Net of Refunds	2016-2017 Expenditures Net of Refunds
Expenditures Related to Special Education:			
Special Instruction	1200	2,830,425	2,927,118
Psychological Services	2140	181,357	176,372
Speech Services	2150	279,951	272,761
Occupational Therapy Services	2160	190,346	200,680
Special Services Administration	2332	201,860	207,028
Pupil Transportation (Special Ed)	2722	206,472	173,960
Other Expenditures (Federal Projects)			
IDEA		173,916	176,936
Focus Monitoring		9,705	-
Preschool		4,109	3,940
Total Special Education Expenditures		4,078,141	4,138,795
Special Education Aid		84,848	83,695
Medicaid Reimbursement		223,250	174,549
Federal Grants		187,730	180,876
Total Special Education Revenues		495,828	439,120
Net Cost of Special Education		3,582,313	3,699,675

School District – Treasurer's Report


Hopkinton School District

Treasurer's Report

Year Ended June 30, 2017

General and Special Revenue Funds

Balance Operating & Operating Investments (TD Bank & Merrimack County) 6/30/16:	\$ 2,516,896.08
Deposits in Transit 6/30/16	-
Outstanding Checks 6/30/16	(148,436.94)
General Fund Receipts	15,843,848.83
Food Service Receipts	272,158.39
Other Special Revenue Receipts	411,298.82
Interest Earned	193.49
Service Charges	(60.37)
Disbursements General Fund and Special Revenue Funds	(17,761,579.07)
Deposits in Transit 6/30/17	(160.00)
Outstanding Checks 6/30/17	142,625.77
Bank Balance 6/30/17	\$ 1,276,785.00


David Mackenzie, Treasurer

HOPKINTON SCHOOL DISTRICT
SPECIAL EDUCATION EXPENDABLE TRUST FUND

December 31, 2017

Fund Balance as of June 30, 2010	\$168,334
2010-2011 Interest Earned	\$537
Fund Balance as of June 30, 2011	\$168,871
2011-2012 Interest Earned	\$488
Fund Balance as of June 30, 2012	\$169,359
2012-2013 Interest Earned	\$305
Fund Balance as of June 30, 2013	\$169,664
2013-2014 Interest Earned	172
2013-2014 Expenditures	(\$11,600)
Fund Balance as of June 30, 2014	\$158,236
2014-2015 Operating Transfers In	\$11,000
2014-2015 Interest Earned	158
Fund Balance as of June 30, 2015	\$169,394
2015-2016 Interest Earned	135
Fund Balance as of June 30, 2016	\$169,529
2016-2017 Interest Earned	137
Fund Balance as of June 30, 2017	\$169,666
Fund Balance December 31, 2017*	\$169,666

* = This does not include interest accrued since June 30, 2017.

HOPKINTON SCHOOL DISTRICT
REPLACING SCHOOL DISTRICT VEHICLES CAPITAL RESERVE FUND

December 31, 2017

Fund Balance as of June 30, 2015	\$35,853
2015-2016 Operating Transfers In	\$10,000
2015-2016 Interest Earned	138
Fund Balance as of June 30, 2016	\$45,991
2016-2017 Operating Transfers In	\$10,000
2016-2017 Interest Earned	229
2016-2017 Withdrawal	(\$46,638)
Fund Balance as of June 30, 2017	\$9,582
2017-2018 Operating Transfers In	\$10,000
Fund Balance as of December 31, 2017*	\$19,582

HOPKINTON SCHOOL DISTRICT
HEALTH INSURANCE TRUST FUND

December 31, 2017

Fund Balance as of June 30, 2013	\$75,250
2014-2015 Interest Earned	\$64
Fund Balance as of June 30, 2015	\$75,314
2015-2016 Interest Earned	\$45
Fund Balance as of June 30, 2016	\$75,359
2016-2017 Interest Earned	\$45
Fund Balance as of June 30, 2017	\$75,404
Fund Balance as of December 31, 2017*	\$75,404

* This does not include interest accrued after June 30, 2017.

HOPKINTON SCHOOL DISTRICT
SCHOOL BUILDING REPAIR AND MAINTENANCE TRUST FUND

December 31, 2017

Fund Balance as of June 30, 2012	\$212,604
2012-2013 Operating Transfers In	\$25,000
2012-2013 Interest Earned	\$162
2012-2013 Expenditures	(\$16,991)
Fund Balance as of June 30, 2013	\$220,775
2013-2014 Operating Transfers In	\$50,000
2013-2014 Interest Earned	33
2013-2014 Expenditures	(218,384)
Fund Balance as of June 30, 2014	\$52,424
2014-2015 Operating Transfers In	\$100,000
2014-2015 Interest Earned	13
2014-2015 Expenditures	(32,843)
Fund Balance as of June 30, 2015	\$119,594
2015-2016 Operating Transfers In	\$100,000
2015-2016 Interest Earned	562
2015-2016 Expenditures	(27,248)
Fund Balance as of June 30, 2016	\$192,908
2016-2017 Operating Transfers In	\$50,000
2016-2017 Interest Earned	1,491
2016-2017 Expenditures	(14,880)
Fund Balance as of June 30, 2017	\$229,519
2017-2018 Operating Transfers In	\$50,000
2017-2018 Expenditures	
Fund Balance as of December 31, 2017*	\$279,519

This does not include interest accrued after June 30, 2017.

**CHRONOLOGY OF HOPKINTON SCHOOL DISTRICT
FUND BALANCE RETAINED – ARTICLE X FUNDS**

At the March 2013 School District Meeting, the Community authorized the School District to hold fund balance of up to 2.5% of the District's net assessments. For the 2016-2017 year, the maximum the District could have retained was \$371,674. As you can see below, the School Board has decided each year to hold aside some of the fund balance to help with future budget impacts.

TAX YEAR	SCHOOL DISTRICT FUND BALANCE	Date School Board authorized withholding
2013	\$150,000	August 20, 2013
2014	\$250,000	July 22, 2014
2015	\$287,000	July 23, 2015
2016	\$359,124	July 25, 2016
2017	\$360,334	July 25, 2017
2018	\$285,334	Used \$75,000 to reduce taxes November 2017

Hopkinton School District Statement of Bonded Indebtedness/Performance Contract Payment Schedule

Hopkinton School District Performance Contract repayment schedule

The District has no outstanding bonded debt. The District entered into a performance contract with Siemens for an Equipment Lease/Purchase arrangement with Bank of America in the fall of 2017. The total amount of the lease is \$2,165,767 with a contract rate of 2.6170% per annum. This contract has a sixteen year payment schedule.

This project includes but is not limited to: new lighting in all three school buildings, boiler replacements at Maple Street and Hopkinton Middle and High Schools, as well as door, HVAC and/or Heat Recovery Unit (HRU) replacement.

Funds to pay for this project will come from energy savings, annual thermal Renewable Energy Certificates (RECS), and a withdrawal from the Building Repair and Maintenance Capital Reserve Fund.

Fiscal Year	Principal	Interest	Payment Total
2018-19	\$32,426.90	\$85,083.46	\$117,510.36
2019-20	\$103,272.69	\$54,826.16	\$158,098.85
2020-21	\$107,954.58	\$52,077.97	\$160,032.55
2021-22	\$112,818.84	\$49,205.45	\$162,024.29
2022-23	\$117,871.96	\$46,203.81	\$164,075.77
2023-24	\$123,120.79	\$43,068.03	\$166,188.82
2024-25	\$128,572.34	\$39,792.89	\$168,365.23
2025-26	\$134,233.88	\$36,373.06	\$170,606.94
2026-27	\$140,112.97	\$32,802.95	\$172,915.92
2027-28	\$146,217.38	\$29,076.78	\$175,294.16
2028-29	\$152,555.15	\$25,188.57	\$177,743.72
2029-30	\$159,134.62	\$21,132.18	\$180,266.80
2030-31	\$165,964.41	\$16,901.14	\$182,865.55
2031-32	\$173,053.41	\$12,488.86	\$185,542.27
2032-33	\$180,410.85	\$7,888.44	\$188,299.29
2033-34	\$188,046.25	\$3,092.77	\$191,139.02
Totals	\$2,165,767.02	\$555,202.52	\$2,720,969.54

Hopkinton School District Meeting – Minutes

MINUTES
HOPKINTON SCHOOL DISTRICT ANNUAL MEETING
HOPKINTON HIGH SCHOOL, CONTOOCOOK, N.H.
March 11, 2017

Hopkinton School Board:

R. Matthew Cairns, Chairman
Elizabeth Durant, Vice Chairman
William Jones
William Chapin, Jr. (not present)
David Luneau
Henry Yianakopolos (Student)
Nicholas Mayo (Student) (not present)

James Newsom, School District Moderator called the Annual Meeting of the Hopkinton School District to order at 9:10 a.m.

The Moderator introduced the Flag Bearers.

The Flags were presented by Boy Scout Troop 77, represented by: Brandon Ehrmanntraut, Cameron Burgess, Cooper Otis, Patrick Quinn, Danny Rinden, Robert Rinden, and Nick Simpkins.

The Moderator asked the audience to stand for the Presentation of the Flags. The Pledge of Allegiance is traditionally led by retiring members of the faculty or staff. The moderator introduced: Scott Semmens - 21 years, Holly Patterson -18 years, and Sue McClellan -18 years (57 combined years of service).

The Moderator also congratulated Instructional Assistant Susie Brown (21 years) and custodian Fred Case (14 years) on their retirement.

The Moderator noted a combined total of 92 years of service to the district.

The Moderator introduced Cassidy Donohoe, a Hopkinton High School junior, to sing the National Anthem.

The Moderator thanked all those who made the meeting possible and asked the audience to hold applause until all introductions were completed. He thanked the organizers who arranged for and participated in the budget hearings, the informational hearings, and developed the data and statistics for the meeting.

The Moderator thanked the School Clerk, Laura Beaudoin, the Supervisors of the Checklist, Jean Lightfoot, Carol McCann, and Ginny Haines, and Bonnie Cressy for assisting.

Additionally, the Moderator thanked Attorney Thomas Barry from the Law Firm of Nixon, Vogelmann, Barry, Slawsky, and Simoneau. Further thanks were noted for the Hopkinton High

National Honor Society Members who provided child care services during the meeting. Finally, the Moderator thanked the members of the Hopkinton Middle and High School custodial staff for the arrangements and set up for the School District meeting.

After his remarks of thanks, the Moderator introduced the Vice Chair of the Hopkinton School Board, Ms. Liz Durant.

Introductory Remarks by Liz Durant:

A good morning to everyone here in attendance – we appreciate your patience and flexibility with the change in venue to the Audi.

It is my privilege to introduce our school administration:

- Steve Chamberlin, Superintendent of Schools
- Michelle Clark, Business Administrator
- Chris Kelley, Principal, Hopkinton Middle/High School
- Rebecca Gagnon, Assistant Principal, Hopkinton Middle/High School
- Bill Carozza, Principal, Harold Martin School and Maple Street School
- Amy Doyle, Assistant Principal Maple Street School
- Meghan Bamford, Director of Student Services
- Matt Stone, Director of Technology
- Brenda Vincent, Executive Assistant

School Board members in attendance this morning are Chair Matt Cairns, members Bill Jones and Dave Luneau. Bill Chapin Jr. was unable to join us today in order to attend his boys' alpine ski championship at the Dartmouth Skiway.

For Bill Jones, this will be his last district meeting. Bill has served on the Board for the last 7 years and has been an integral part of several district negotiation teams – Bill, you will be greatly missed!

Also attending is one of our two Student Representatives, senior Henry Yianakopolos. Our other rep, Nick Mayo, is unable to attend this morning – he is leading Team Ozram at Bridgewater State this weekend! Their outstanding representation on the Board has been greatly appreciated. Both young men have generously served despite their demanding schedules and we are grateful for their commitment to helping the Board stay informed.

A big thank you to our School District Treasurer Dave MacKenzie and School District Clerk Laura Beaudoin.

There are several other key people we would like to recognize and thank –David Barnard, Director of Facilities for the Hopkinton School District; Neal Cass, Town Administrator; Chief Pecora and Chief Yale. These individuals work tirelessly to keep our entire community running smoothly and safely.

Last but not least, we would like to thank our local representatives who work diligently in and for our communities – Dave Luneau, Mel Myler, and Mary Jane Wallner.

Let's recognize all of these dedicated individuals with a hand.

At this time, I would like to take a moment of reflection honoring Bonnie Wilson, a 27-year member of our staff who passed away this fall.

When we moved to Hopkinton 10 years ago, we were looking for a town that placed a high priority on education. We were also looking for a community that offered the opportunity to participate, be involved and give back. We were looking for schools that strived to provide an exceptional education and unique opportunities for our 3 kids to learn and grow.

After 7 moves in 15 years, we were looking for great schools with strong qualities – vital teacher support, active family engagement, strong social and emotional growth, and a school-wide climate of high expectations. What we found in Hopkinton was an educational experience that went far beyond the traditional classroom. All these qualities don't come without a tremendous amount of hard work and dedication by our extraordinary district leadership, and the support of our entire community.

The experience of our district leadership, together with the School Board's longevity, has allowed us to continue to work together to identify, assess and plan ways to create continuous improvement across the district. Change has become a constant for this Board and Administration - something we have embraced as an opportunity to improve – guided by our School District mission of care.

One of the priorities of the District and Board has been to support opportunities for our students that extend beyond the classroom and the school day. Between internships, job shadows, independent studies, virtual learning opportunities, and immersion exchanges in France and Germany, students are encouraged to enrich their education with real-world skills and culturally broadening experiences. By gaining an understanding in finance, marketing, sales and the operations of a business, students have the opportunity to develop skills that may influence their decisions post high school.

To share their internship experiences, we have with us today two of our current students Cathen Hall and Tim Meserve. Both students interned with area businesses, Cathen with Paws on Pine here in Contoocook and Tim with Blake's All Natural Foods, a global food company located in Concord. Please welcome Cathen and Tim.

Remarks by Students:

Tim Meserve, a senior at Hopkinton High School stated he completed his internship as a junior at Blake's All Natural Foods. He felt he was a valued member of the company as an intern. Interning at a small business provided him with the knowledge base to make career decisions further in life. His experience could not be replaced.

Cathen Hall stated that she is presently completing her internship at Paws on Pine. She goes to the facility every other day for an hour. There she has the opportunity to work with people and animals. She also has been able to learn more about the rules of a small business. It has been an opportunity to experience a career of interest.

Liz Durant then thanked the students for sharing their experiences and wished them well in future endeavors.

She then shared PowerPoint slides with a snapshot of the Hopkinton School District. She acknowledged that the Board is grateful for the recognition that the district has received, but that the hard work must continue. Student enrollment increased again with 40 new students coming into the district since the beginning of the school year.

Ms. Durant further elaborated on the strengths and areas for improvement in the district.

- Our students find opportunities for rigor in academics, athletics, and the arts.
- Our students get involved in community service projects like building schools in Nicaragua, participating in athletics, clubs, or the arts.
- The district looks for opportunities to be able to collaborate with neighboring districts to be able to provide additional opportunities for engagement. (Concord Regional Tech, John-Stark, Hillsboro-Deering, and Bow)
- There are many opportunities to explore outside the classroom through internships and independent studies.

I believe that these examples merely scratch the surface of how our students are flexing their educational muscle and maximizing all that Hopkinton has to offer.

This time last year, the Middle-High School underwent its evaluation by the New England Association of Schools and Colleges (NEASC). This evaluation was the culmination of an extraordinary amount of work led by High School Principal Chris Kelley and in many ways reaffirmed what we already knew. We received high marks for our core values, beliefs and learning expectations, the broad course offerings, the expertise of our teachers, and the commitment of the community to provide financial support for education. Areas of concern included the absence of a coordinated approach to curriculum, although the School Board's initial budget included a district curriculum coordinator, it was cut from the final budget but remains a priority to the School Board and District in the future.

Additional concerns are the safety and security of our schools and a physical plant badly in need of improvements including in the area of technology. These issues have caused NEASC to leave the Middle-High School on "warning" in these areas.

Many of these deficiencies, and others, are a focus of our facilities committee and are being addressed by the administration.

A year ago, we introduced Jay Burgess, Director of Facilities for the City of Concord, he is also a community member and parent. He was charged with leading the Facilities Steering

Committee, overseeing sub-committees that looked at operational efficiencies, the feasibility of the consolidation of facilities, and the financial impact a building project would have on our community. Our hope was to bring a proposal to the community for a facility project at this meeting, but with increased enrollment and a project scope aimed at addressing the district's weaknesses coming in a lot higher than expected, the committee has been given a revised charge by the School Board. The committee is currently working with the revised charge to look at the most critical needs of the district and come back with more information on cost. We anticipate we will bring a proposal to the community a year from now. We would like to acknowledge and thank all those who have participated on the committees. Please welcome Jay Burgess.

Jay Burgess is the Facility Steering Committee Chair.

Background and Progress to Date from Jay Burgess:

Thank you Liz.

Good morning everyone, I'd like to start with a little background and speak about our progress to date.

In March of 2014, the Hopkinton School Board accepted the Superintendent's recommendation to form a District Facilities Steering Committee. This recommendation stemmed from a decline in projected enrollment, and the longstanding deficiencies in the School District's facilities.

Formed in the spring of 2015, this Facilities Steering Committee was tasked to develop a plan to consolidate the current three-school configuration into a two-school model while addressing issues related to the conditions and configuration of the district's facilities.

The committee met regularly, and as part of this process, retained a contracted Architecture and Engineering firm to assist with the development of potential building configurations and establish construction costs estimates for the School Board's consideration.

However, facing an unanticipated increase in enrollment last fall, and with the cost of the construction needed to accommodate the capacity requirements of the two-school configuration growing, the School Board revised its charge, directing the committee to concentrate on a three-building solution to address the issues considered to date.

The new objective of this effort was to meet the revised charge of the School Board while determining the best value to the School District and the Town. Specifically:

1. The most effective school, building, and grade configuration.
2. The educational specifications necessary to deliver a high-quality program.
3. The resolution of existing safety and security concerns.
4. The resolution of accessibility deficiencies throughout the District.
5. Resolving the deficiencies noted in the most recent NEASC report.
6. The satisfactory completion of appropriate deferred maintenance projects.
7. The relocation of the SAU building.

8. The ability of the project to meet community related facility needs.
9. The overall cost of the project.

Through the fall and early winter the committee has worked hard to reduce these nine elements into a set of options and school configurations for the Board's consideration. This work is ongoing, but we hope to have detailed scopes of work and preliminary cost estimates to the Board for review this spring.

While we regret the delay in presenting a comprehensive plan to the community, current enrollment projections continue to indicate that a two-school configuration, sized to meet the needs of the district, would be both impractical and costly. With this in mind, we will continue our efforts to ensure that we present the community with the best, most cost effective, options to ensure that the district facilities are able to support educational excellence well into the future.

Liz Durant followed Mr. Burgess' remarks with the budget overview.

The district budget process began in September. In early December, the Superintendent presented his operating budget to the School Board. In a series of school board meetings, we discussed what was necessary to meet district goals and the objectives in each of our schools. Working together, we made targeted cuts to reduce the Superintendent's proposed budget that would allow us to preserve programs and have the least negative impact on students.

In January, the Administration, School Board, and Budget Committee worked collaboratively to reduce the budget further by eliminating the Curriculum Director position, and change revenue projections to come to agreement. We also established a Contingency Fund of \$100,000 which will be available for any critical unbudgeted needs.

After deliberation, the Budget Committee approved and recommended the School Board's budget with a net increase of \$351,021 or a \$.57 tax impact.

Again, this year the district's budget drivers included special education, health insurance, salaries and retirement – all expenses that are fixed or mandated. These four categories totaled over \$900,000.

To address the significant increase in health insurance, which was up by 23% or between \$500,000 - \$600,000, the Board and the Hopkinton Education Association entered into negotiations that would replace the last year of the current contract and address the health insurance issue. Through hard work by the Board's negotiation team and the teachers' team led by Rob Nadeau, we came to an agreement that, by changing the health insurance program and reducing the budgeted contractual 2017-2018 raises from 2.5% to 2.0% saves the district \$274,000 next year. The Board thanks the teachers for their cooperation and sacrifice to help address the budget issue we faced.

In addition to the operating budget, there are appropriations to the building maintenance and vehicle capital reserve accounts from this year's surplus.

We hope you will support the budget as presented, and we look forward to answering your questions during the meeting. Thank you for your continued support.

The microphone was turned over once again to the Moderator, James Newson, for administrative comments prior to the article reviews. Mr. Newsom explained the parliamentary procedures for the meeting. The School Board has pre-assigned the member who will offer the motion and the second, and the motioner will read the article and be prepared to speak to the article. I'll then open it up for discussion and vote.

The Moderator then recognized Henry Yianakopolos for the purpose of moving Article I, seconded by Liz Durant, as follows:

ARTICLE I: #To hear reports of agents, auditors, committees, and officers chosen or to take any other action in relation thereto.

Seeing no comment, the Moderator called for the vote.

Article I passed on a voice vote.

The Moderator recognized Bill Jones for the purpose of moving Article II, seconded by Dave Luneau, as follows:

Article II: To see if the School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Hopkinton School Board and the Hopkinton Education Association which calls for the following changes in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2017-2018	(\$274,861)
2018-2019	\$247,124
2019-2020	\$241,093

And further to reduce the operating budget (Warrant Article #4) by Two hundred seventy-four thousand, eight hundred sixty-one dollars (\$274,861) for the upcoming fiscal year, such sum representing the costs attributable to the decrease in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent Collective Bargaining Agreement. (The Hopkinton School Board recommends this article.) (The Budget Committee recommends this article.) (Majority vote required.)

Mr. Jones stated that the Hopkinton Education Association includes teachers, school counselors, library media specialist, and school nurses. The Collective Bargaining Agreement (CBA) was re-opened by mutual agreement to address the rising cost of health insurance. The new proposed

CBA is for a three-year contract from July 1-2017-June 30, 2020. This article transforms the approach to health insurance and includes a 2% increase each year (year 1 is reduced from 2.5% in the current contract).

The Moderator announced that Article II was open for discussion.

Jeff Donohoe (Granite Valley)- Made a motion to amend Article II, Town Report, page 260, to read 2017-18, 2018-2019, 2019-2020.

The amendment passed on voice vote.

Candy Youngman (Briar Hill Rd) - Asked about the savings including insurance/salary- How will this be an overall savings in years 2-3?

Response from Superintendent Steven Chamberlin- Claims is the biggest driver of health care costs – so the future cost of health insurance is dependent on claims...that being said, site of service plans with a deductible, higher co-pays, and additional plan limitations are projected to cost less than the current plan. Other districts that have made this switch have seen savings over time.

Seeing no further comments, the Moderator brought Article II to a vote.

Article II passed by voice vote.

Matt Cairns made a motion to restrict consideration of Article II. The motion to restrict consideration passed on a voice vote.

ARTICLE III: Shall the School District, if Warrant Article #2 is defeated, authorize the governing body to call one special meeting, at its option, to address Warrant Article #2 cost items only? (Majority vote required)

Seeing that Article II passed, Article III is not needed.

The Moderator recognized Dave Luneau for the purpose of moving **Article IV**, seconded by Bill Jones, as follows:

ARTICLE IV: To see if the School District will vote to raise and appropriate the Budget Committee's recommended amount of Nineteen million six hundred twenty-two thousand, nine hundred eleven dollars (\$19,622,911) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Budget Committee recommends this article.) (This article does not include appropriations voted in other warrant articles.) (Majority vote required.)

Dave Luneau thanked the Budget Committee, 10 members of the community who have worked to review all the articles on the School District Warrant. Budget committee members attended

several School Board meetings as the FY18 budget was developed. The leading budget drivers are listed here and are broken into more detail on page 274 of the town report.

New \$10K for curriculum development
New \$7K for collaborative football program with Hillsboro-Deering
Health Insurance + 401K
Salaries + \$263K
Retirement + \$106K
Transportation + \$55K

We started with a budget that was nearly \$1.6M over this year, driven largely by salaries, health insurance and retirement. The increase in retirement system costs is a result of the State's actuarial increase of the employee share to make up for the system's unfunded liability. The new teachers contract, just approved, sharply lowers the increase in health insurance and lowers the increase in salaries.

The proposed budget covers the cost of everything we do from educating students, payroll, student transportation, athletics and co-curricular, and facility maintenance. This year we saw a 5% increase in enrollment.

While the tax impact is 0.86/\$1,000, please remember that it will be reduced by 0.45/\$1,000 from the lower costs associated with the new teacher contract. The total estimated tax impact of this warrant is 0.57/\$1,000, which would be 2.4% over the current tax rate.

The Moderator announced that Article IV was open for discussion.

Jeff Donohoe (Granite Valley)- Moved to reduce the budget by \$274,000.

Matt Cairns (School Board) - Responded that this is not possible based on Article II vote and the proper procedure from the Department of Revenue (DRA).

Jeff Donohoe (Granite Valley) - Mr. Donohoe stated he had a concern that the money will be spent if left there.

School Counsel Attorney Thomas Barry responded - It is an unusual procedure, due to Article II, reducing the budget by \$274,000 would be essentially doing this twice or reducing the budget twice.

Jeff Donohoe (Granite Valley) – Withdrew Motion.

Candy Youngman (Briar Hill Rd) - Voiced concerns about retirement costs related to bill in the NH House.

Dave Luneau (School Board) - The bill did pass the House and moves into the finance committee. Retirement subsidies do not look like they will be restored to support school districts.

Allison ? (location) – Questioned not adding the curriculum development over choosing to add football.

Matt Cairns (School Board) - Football has been part of the sports programs for many years now, and it would be unfair to the football team to be focused one sport vs. another sport. The Board felt that curriculum was important and in order to try to move curriculum forward we added funds for a curriculum development consultant. If Hopkinton was to lose just a few football players, the loss of revenue to district is much more than \$7,000.

Patrice Gersney (Sugar Hill Road) - The Budget Committees budget was adopted without football, what did the taxpayers pay? Answer \$0

Dave Luneau (School Board) - This year is a different budget. There were many discussions and support expressed by the town for football.

Arnold Coda (Gould Hill Road)

Mr. Coda asked what was the possibility of this program being open-ended down the road? Cost of referees, coach salaries, and transportation. What if Steve leaves? What if there will be 5 football supporting School Board members? Not asking for an amendment, but states it is a valid concern.

Steven Chamberlin (Superintendent) - Mr. Chamberlin stated that public funds should be used for referees, coach salaries, and transportation. This ensures the safety and accountability for a program.

Jon R (Dolly Road) - We do not fund transportation for Pat's Peak skiing. Would like to see a breakdown of exactly where the funds are being allocated.

Jen Ackerman (Prospect Street) - Can you tell us how much taxpayer money was spent on athletics last year? Ms. Ackerman noted the issue of the priorities with curriculum development vs. sports. Was any money cut from the athletic budget? She asked that in the future the board consider needs of 100% of the student body vs. 70%.

Matt Cairns (School Board) - We wanted to spend the \$100,000 for the curriculum position, but the compromise was to reduce to a consultant. The Board made a choice in the interest of the taxpayers to save the monies, but also provide the value of sports.

Dave Luneau (School Board) - About 1.6% of the school budget is allocated for sports; about \$285,000 on program that benefits 70% of the students (Nordic jumping, cheerleading cut); there have been changes based on class size and interest; there is a collaborative relationship with Hillsboro-Deering and strong interest in football right now.

Kim Martel (Elizabeth Lane) - Is football the only sport being considered for funding with the collaborative sports?

Steve Chamberlin (Superintendent) - Hopkinton provides no cost items for John Stark - Hockey; other arrangement compared to football

Renee Adams (Kearsarge Ave) - There will be voting on \$100,000 in Article 5 for the Contingency Fund; Will this be used for a curriculum director position?

Steve Chamberlin (Superintendent) - The \$100,000 is for a General Contingency Fund. There may be an increase in enrollment in kindergarten. There may need to be additional money for travel expenses for sports.

Matt Lane (Rollins Road) - Go Hawks! Could there have been a different outcome if the timeline of the teacher contract adjustment aligned with the budget proposal?

Matt Cairns (School Board) - The School Board was concerned about the healthcare cost increase and had the HEA not reopened this there would have been loss of teacher jobs and the curriculum director position would not have been proposed. Union negotiations were used to avoid loss of jobs and the impact of a crippling tax increase. The process was dynamic and fluid.

Seeing no further comments, the Moderator brought Article IV to a vote.

Article IV passed on voice vote.

Matt Cairns made a motion to restrict consideration of Article IV. The motion to restrict consideration passed on a voice vote.

The Moderator recognized Dave Luneau for the purpose of moving **Article V**, seconded by Bill Jones, as follows:

ARTICLE V: To see if the School District will vote to raise and appropriate the sum of One hundred thousand dollars (\$100,000) for the purpose of a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to expend said funds or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Budget Committee recommends this article.) (Majority vote required.)

Mr. Luneau stated that these funds will be used to reduce risks associated with highly variable budget items such as enrollment, benefits, and transportation. If not used the funds will be returned to the taxpayer at the end of the 2017-2018 school year as part of surplus.

The Moderator announced that Article V was open for discussion.

Seeing no further comments, the Moderator brought Article V to a vote.

Article V passed on voice vote.

Matt Cairns made a motion to restrict consideration of Article V. The motion to restrict consideration passed on a voice vote.

The Moderator recognized Liz Durant for the purpose of moving **Article VI**, seconded by Bill Jones, as follows:

ARTICLE VI: To see if the School District will vote to raise and appropriate up to fifty thousand dollars (\$50,000) to be added to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, and authorize the School Board to transfer up to fifty thousand dollars (\$50,000) from the year end undesignated fund balance (surplus) available on June 30, 2017, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.) (Majority Vote Required.)

Ms. Durant stated that placing funds in this trust each year helps to reduce the tax impact of replacing capital equipment.

The Moderator announced that Article VI was open for discussion.

Arnold Coda (Gould Hill Road)- Misprint in the Town Report for article VI, page 261 (June 30, 2016 should be June 30, 2017). Mr. Coda amends the date that appears in Article VI.

Amendment passed on voice vote.

Seeing no further comments, the Moderator brought Article VI to a vote.

Article VI passed on voice vote.

Matt Cairns made a motion to restrict consideration of Article VI. The motion to restrict consideration passed on a voice vote.

The Moderator recognized Liz Durant for the purpose of moving **Article VII**, seconded by Bill Jones, as follows:

ARTICLE VII: To see if the School District will vote to raise and appropriate up to ten thousand dollars (\$10,000) to be added to the Replacing School District Vehicles Capital Reserve Fund, established March 6, 2010, and authorize the School Board to transfer up to ten thousand dollars (\$10,000) from the year end undesignated fund balance (surplus) available on June 30, 2017, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.) (Majority Vote Required.)

Ms. Durant stated that the district owns a maintenance van and two small yellow busses called the "Twinkies". We anticipate our need to replace the 14-passenger "Twinkie" in two years at an approximate cost of \$46K.

The Moderator announced that Article VII was open for discussion.

Matt Cairns notes that Article VII, page 261 of the Town Report should read June 30, 2017 not 2016. Motion to amend.

Amendment passed on voice vote.

Seeing no further comments, the Moderator brought Article VII to a vote.

Article VII passed on voice vote.

Matt Cairns made a motion to restrict consideration of Article VII. The motion to restrict consideration passed on a voice vote.

The Moderator recognized Matt Cairns for the purpose of moving Article VIII, seconded by Bill Jones, as follows:

ARTICLE VIII: To transact any other business that may legally come before said meeting.

The Moderator announced that Article VIII was open for discussion.

The School Board recognized Bill Jones for his seven years of service to the community of Hopkinton.

He also clarified that the budget after all in/out will be listed on the MS-22 in the amount of \$19,508,050. Mr. Cairns thanked Ms. Durant for presenting today, as he has been away all week at a conference.

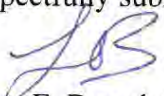
Dan Meserve- Thank you to the community for support hoops for hunger ...it has made a big difference. In addition, thank you to AD Jay Wood and Hillsboro-Deering for their support – providing their gym for practices and games while our floor is being repaired.

Chuck Gangle (Cedar St) - Noted the town has 4951 Registered Voters; 268 voters attended the meeting today. This was approximately 5.4% of the voting population.

Janet Kryrzaniak (Spring St) - Thanked Tim Meserve who helps out at the Slusser Center with the use of technology. He is a very polite young man.

The Moderator asked if there was any further discussion on Article VIII. Seeing no discussion, the Moderator called for a motion to adjourn, the motion was made and seconded; the meeting adjourned at 10:50 a.m.

Respectfully submitted,



Laura E. Beaudoin
School District Clerk

WARRANT FOR
THE 2018 ANNUAL HOPKINTON SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of HOPKINTON, in the County of MERRIMACK, in the said State, qualified to vote in School District affairs:

You are hereby notified to meet at the Hopkinton High School Gymnasium in said HOPKINTON on Saturday, the Tenth (10th) day of March 2018, next at 9:00 a.m. o'clock in the forenoon to act upon the following articles:

ARTICLE I: To hear reports of agents, auditors, committees, and officers chosen or to take any other action in relation thereto.

ARTICLE II:

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Teamsters Local No. 633 of New Hampshire (Teamsters) which calls for the following changes in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018-2019	(\$4,369)
2019-2020	\$4,535

and further to reduce the operating budget (Warrant Article 05) by (Four thousand three hundred sixty-nine dollars) (\$4,369) for the upcoming fiscal year, such sum representing the costs attributable to the decrease in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this article. The Budget Committee recommends this article. (Majority vote required)

ARTICLE III: Shall the School District, if Warrant Article II is defeated, authorize the governing body to call one special meeting, at its option, to address Warrant Article II cost items only? (Majority vote required)

ARTICLE IV: To see if the School District will vote to discontinue the Health Insurance Trust Fund, established March 6, 1993. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the School District's general fund. (Majority vote required)

ARTICLE V: To see if the School District will vote to raise and appropriate the Budget Committee's recommended amount of Twenty million four hundred seventy-one dollars (\$20,000,471) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment for the statutory obligations of the district, or to take any other action in relation thereto. The Hopkinton School Board recommends this article. This article does not include appropriations voted in other warrant articles. (Majority vote required)

ARTICLE VI: To see if the School District will vote to raise and appropriate the sum of Two hundred thousand dollars (\$200,000) to purchase 195 Park Avenue Contoocook, NH Tax Map 000025 and Lot 000002 for the costs associated with that purchase. In addition, to see if the School District will vote to raise and appropriate the sum of not more than Twenty five thousand dollars (\$25,000) for the architect and engineering design of a renovation and expansion of the property to accommodate the School District Administrative Unit (SAU) Offices. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The Hopkinton School Board recommends this article. The Hopkinton Budget Committee does not recommend this article. (Majority vote required)

ARTICLE VII: To see if the School District will vote to establish a Building Renovation and/or Expansion Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of renovating or adding to School District Property and to raise and appropriate the sum of One dollar (\$1) to be placed in this fund. Further, to name the School Board as agents to expend from said fund. The Hopkinton School Board recommends this article. The Hopkinton Budget Committee recommends this article. (Majority vote required)

ARTICLE VIII: To see if the School District will vote to raise and appropriate the sum of One hundred thousand dollars (\$100,000) for the purpose of a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to expend said funds or to take any other action in relation thereto. The Hopkinton School Board recommends this article. The Hopkinton Budget Committee recommends this article. (Majority vote required)

ARTICLE IX: To see if the School District will vote to change the name of the existing Educating Educationally Disabled Children Trust Fund to the Special Education Expendable Trust Fund. (2/3 vote required).

ARTICLE X: To see if the School District will vote to raise and appropriate up to One dollar (\$1) to be added to the Special Education Expendable Trust Fund (Educating Educationally Disabled Children Trust Fund if Article IX does not pass), established March 19, 2005. The School Board recommends this article. The Budget Committee recommends this article. (Majority vote required)

ARTICLE XI: To see if the School District will vote to raise and appropriate up to Ten thousand dollars (\$10,000) to be added to the Replacing School District Vehicles Capital Reserve Fund, established March 6, 2010, and authorize the School Board to transfer up to Ten thousand dollars (\$10,000) from the year end undesignated fund balance (surplus) available on June 30, 2018, or to take any other action in relation thereto. The School Board recommends this article. The Budget Committee recommends this article. (Majority vote required)

ARTICLE XII: To transact any other business that may legally come before said meeting.

HOPKINTON SCHOOL DISTRICT


WARRANT TO ELECT SCHOOL DISTRICT OFFICERS

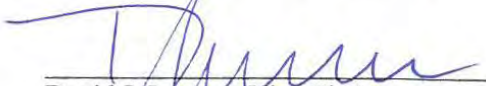
FURTHER: You are hereby notified to meet at the Hopkinton Middle/High School on Tuesday, the 13th day of March 2018, with the polls open at 7:00 a.m. and remaining open continually until 7:00 p.m. to act upon the following subjects:

To choose by nonpartisan ballot, the following School District Officers.

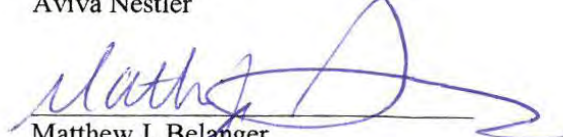
- | | | |
|----|------------------------|-------------|
| a. | 2 School Board Members | 3 Year Term |
| b. | 1 Moderator | 1 Year Term |
| d. | 1 Clerk | 1 Year Term |
| e. | 1 Treasurer | 1 Year Term |


Given under our hands at said Hopkinton this 20th day of February 2018.


Elizabeth T. Durant, Chairperson


David J. Luneau, Vice Chairperson

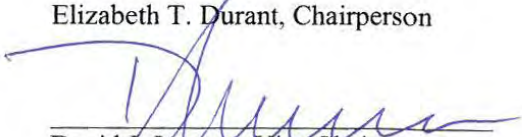

Aviva Nestler

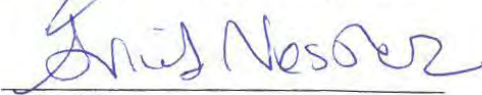

Matthew J. Belanger



William A. Jones

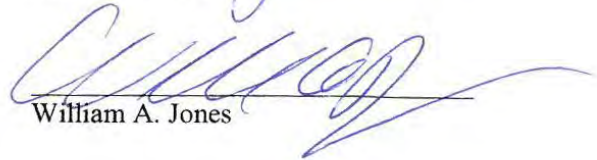
A true copy of Warrant Attest:

Elizabeth T. Durant, Chairperson


David J. Luneau, Vice Chairperson


Aviva Nestler


Matthew J. Belanger


William A. Jones



New Hampshire
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School Budget Form

Hopkinton Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2018 to June 30, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 2-20-2018

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Signature
Janet Krzyzaniak	<i>Janet Krzyzaniak</i>
Matthew Belanger	<i>Matthew Belanger</i>
Amy Bogart	<i>Amy Bogart</i>
Virginia Haines	<i>Virginia Haines</i>
Don Houston	<i>Don Houston</i>
Richard Houston	<i>Richard C. Houston</i>
Deborah Norris	<i>Deborah Norris</i>
Kenneth Traum	<i>Kenneth Traum</i>
John Wuellenweber	<i>John Wuellenweber</i>
Mark Zankel	<i>Mark Zankel</i>



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HOPKINTON SCHOOL DISTRICT

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Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Instruction								
1100-1199	Regular Programs	05	\$6,994,318	\$7,376,284	\$7,591,281	\$80,504	\$7,591,281	\$0
1200-1299	Special Programs	05	\$2,927,118	\$3,145,118	\$3,582,740	\$579	\$3,582,740	\$0
1300-1399	Vocational Programs	05	\$29,613	\$28,000	\$28,000	\$0	\$28,000	\$0
1400-1499	Other Programs	05	\$377,398	\$420,504	\$444,173	\$1,602	\$444,173	\$0
1500-1599	Non-Public Programs	05	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	05	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	05	\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	05	\$0	\$0	\$0	\$0	\$0	\$0
	Instruction Subtotal		\$10,328,447	\$10,969,906	\$11,646,194	\$82,685	\$11,646,194	\$0
Support Services								
2000-2199	Student Support Services	05	\$1,399,876	\$1,508,599	\$1,563,145	\$917	\$1,563,145	\$0
2200-2299	Instructional Staff Services	05	\$640,455	\$810,332	\$810,446	\$25,345	\$810,446	\$0
	Support Services Subtotal		\$2,040,331	\$2,318,931	\$2,373,591	\$26,262	\$2,373,591	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$100,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	05	\$38,696	\$45,535	\$45,637	\$0	\$45,637	\$0
	General Administration Subtotal		\$38,696	\$145,535	\$45,637	\$0	\$45,637	\$0



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Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0	\$0	\$0
2320-2399	All Other Administration	05	\$537,929	\$622,311	\$606,270	\$16,753	\$606,270	\$0
2400-2499	School Administration Service	05	\$876,773	\$899,703	\$865,351	\$800	\$865,351	\$0
2500-2599	Business	05	\$302,153	\$310,032	\$315,141	\$0	\$315,141	\$0
2600-2699	Plant Operations and Maintenance	05	\$1,147,461	\$1,301,446	\$1,727,934	\$18,961	\$1,727,934	\$0
2700-2799	Student Transportation	05	\$721,183	\$814,745	\$934,150	\$0	\$934,150	\$0
2800-2999	Support Service, Central and Other	05	\$271,198	\$309,345	\$283,607	\$0	\$283,607	\$0
	Executive Administration Subtotal		\$3,856,697	\$4,257,582	\$4,732,453	\$36,514	\$4,732,453	\$0
Non-Instructional Services								
3100	Food Service Operations	05	\$404,949	\$413,799	\$413,799	\$0	\$413,799	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$404,949	\$413,799	\$413,799	\$0	\$413,799	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	05	\$10,951	\$1	\$1	\$0	\$1	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$10,951	\$1	\$1	\$0	\$1	\$0
Other Outlays								
5110	Debt Service - Principal		\$510,000	\$540,000	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$37,450	\$13,500	\$0	\$0	\$0	\$0
	Other Outlays Subtotal		\$547,450	\$553,500	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	05	\$116,617	\$1	\$1	\$0	\$1	\$0
5222-5229	To Other Special Revenue	05	\$388,446	\$788,795	\$788,795	\$0	\$788,795	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal		\$505,063	\$788,796	\$788,796	\$0	\$788,796	\$0
Total Operating Budget Appropriations			\$17,732,584	\$19,448,050	\$20,000,471	\$145,461	\$20,000,471	\$0



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Special Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	06	\$0	\$0	\$25,000	\$0	\$0	\$25,000
	<i>Purpose: Purchase property</i>							
4500	Building Acquisition/Construction	06	\$0	\$0	\$200,000	\$0	\$0	\$200,000
	<i>Purpose: Purchase property</i>							
5251	To Capital Reserve Fund	07	\$0	\$0	\$1	\$0	\$1	\$0
	<i>Purpose: Building Renovation and/or Expansion Capital Reser</i>							
5251	To Capital Reserve Fund	11	\$0	\$0	\$10,000	\$0	\$10,000	\$0
	<i>Purpose: School District Vehicle Capital Reserve Fund</i>							
5252	To Expendable Trusts/Fiduciary Funds	10	\$0	\$0	\$1	\$0	\$1	\$0
	<i>Purpose: Special Education Trust</i>							
Total Proposed Special Articles			\$0	\$0	\$235,002	\$0	\$10,002	\$225,000



Individual Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
2310 (840)	School Board Contingency	08	\$0	\$0	\$100,000	\$0	\$100,000	\$0
		Purpose: Contingency						
2600-2699	Plant Operations and Maintenance	02	\$0	\$0	\$1	\$0	\$1	\$0
		Purpose: Teamsters Contract						
Total Proposed Individual Articles				\$0	\$100,001	\$0	\$100,001	\$0



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Revenues

Account	Source	Article	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Local Sources					
1300-1349	Tuition	05	\$70,000	\$70,000	\$70,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	05	\$250	\$250	\$250
1600-1699	Food Service Sales	05	\$335,799	\$335,799	\$335,799
1700-1799	Student Activities	05	\$35,000	\$35,000	\$35,000
1800-1899	Community Service Activities	05	\$1,500	\$1,500	\$1,500
1900-1999	Other Local Sources	05	\$58,795	\$60,295	\$60,295
Local Sources Subtotal			\$501,344	\$502,844	\$502,844
State Sources					
3210	School Building Aid		\$173,286	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid	05	\$0	\$69,300	\$69,300
3230	Catastrophic Aid	05	\$84,573	\$110,000	\$110,000
3240-3249	Vocational Aid	05	\$3,000	\$3,500	\$3,500
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	05	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources	05	\$4,000	\$329,683	\$329,683
State Sources Subtotal			\$267,859	\$515,483	\$515,483



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		Revenues			
Account	Source	Article	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
Federal Sources					
4100-4539	Federal Program Grants	05	\$511,000	\$511,000	\$511,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	05	\$75,000	\$75,000	\$75,000
4570	Disabilities Programs	05	\$239,000	\$239,000	\$239,000
4580	Medicaid Distribution	05	\$175,000	\$200,000	\$200,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$1,000,000	\$1,025,000	\$1,025,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 11	\$0	\$85,404	\$85,404
9999	Fund Balance to Reduce Taxes	05	\$0	\$686,126	\$686,126
Other Financing Sources Subtotal			\$0	\$771,530	\$771,530
Total Estimated Revenues and Credits			\$1,769,203	\$2,814,857	\$2,814,857



New Hampshire
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Budget Summary

Item	Current Year	School Board Ensuing FY (Recommended)	Budget Committee Ensuing FY (Recommended)
Operating Budget Appropriations	\$18,580,109	\$20,000,471	\$20,000,471
Special Warrant Articles	\$60,000	\$235,002	\$10,002
Individual Warrant Articles	\$86,633	\$100,001	\$100,001
Total Appropriations	\$18,726,742	\$20,335,474	\$20,110,474
Less Amount of Estimated Revenues & Credits	\$2,334,216	\$2,814,857	\$2,814,857
Less Amount of State Education Tax/Grant		\$3,739,924	\$3,739,924
Estimated Amount of Taxes to be Raised		\$13,780,693	\$13,555,693



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Supplemental Schedule

1. Total Recommended by Budget Committee	\$20,110,474
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$0
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,011,047
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$22,121,521

HOPKINTON SCHOOL DISTRICT

2018 - 2019 Budget Information



Hopkinton School Board

Elizabeth T. Durant, Chairperson
David J. Luneau, Vice Chairperson
Aviva Nestler, Board Member
Matthew J. Belanger, Board Member
William A. Jones, Board Member
Cooper Kimball-Rhines, Student Representative
Jackson Locke, Student Representative

Administration

Steven M. Chamberlin, Superintendent of Schools
Michelle R. Clark, SFO, Business Administrator
Meghan F. Bamford, Director of Student Services
Matthew P. Stone, Director of Technology
William V. Carozza, HMS/MSS Principal
Amy L. Doyle, HMS/MSS Assistant Principal
Christopher M. Kelley, HMHS Principal
Rebecca P. Gagnon, HMHS Assistant Principal

**Final - adjusted after 2/14/18 Public Hearing – updated with
Budget Committee recommendations
February 14, 2018**

[illegible]

Total 2017 - 2018 REVENUE	\$5,970,657
MAJOR INCREASES: 2018-2019	
* State: Public Infrastructure Grants	\$317,600
* State Adequacy Aid: Adequacy Grant	\$153,462
* From Health Insurance Trust Fund	\$75,404
* Kindergarten Aid	\$69,300
* Article X funds - Fund Balance	\$50,000
* Special Education Aid	\$25,427
* Medicaid Reimbursement	\$25,000
* State Property Tax	\$21,134
* Other State Aid - Due to Performance Contract	\$8,083
* Other amounts immaterial	\$2,000
<i>Total Major Increases</i>	<i>\$747,410</i>
MAJOR DECREASES: 2018-2019	
* School Building Aid	(\$173,286)
<i>Total Major Decreases</i>	<i>(\$173,286)</i>
Total Proposed 2018 - 2019 REVENUE	\$6,544,781

REVENUE SOURCES						
	2013/2014	2014/2015	2015/16	2016/17	2017/18	2018/19
	ACTUAL	ACTUAL	ACTUAL	Actual	MS24	MS24
REVENUE FROM LOCAL SOURCES						
Tuition	\$ 103,629.16	\$ 61,284.84	\$ 55,795.00	\$ 113,652.60	\$ 70,000.00	\$ 70,000.00
Interest Earnings	157.83	226.85	193.00	193.49	250.00	250.00
Food Service Sales & Transfers Into FS	265,364.30	298,736.32	305,481.00	320,357.73	335,799.00	335,799.00
Student Activities	32,756.43	30,308.39	39,656.00	30,674.15	35,000.00	35,000.00
Other Local Sources (rent, drivers ed, etc)	14,970.95	24,111.56	38,360.00	32,010.27	21,500.00	23,000.00
Fund & Grants and Donations	52,580.29	134,240.01	58,768.00	57,762.07	36,795.00	36,795.00
Refund from Health Insurance and other	280,311.67	182,747.67	174,029.00	7,327.48	-	0.00
REVENUE FROM STATE SOURCES						
School Building Aid	143,285.72	149,265.73	156,786.00	164,266.73	173,286.00	0.00
Special Education Aid	73,659.17	64,870.10	84,865.00	83,694.86	84,573.00	110,000.00
Child Nutrition Food Service	4,219.90	3,246.15	3,252.00	3,325.34	3,000.00	3,000.00
Vocational Transportation	4,024.00	5,087.00	4,488.00	3,726.00	3,000.00	3,500.00
Other State Aid	20,586.41	3,763.96	5,646.00	3,831.72	4,000.00	12,083.00
State Adequate Education Grant	1,959,685.27	1,939,804.30	1,923,830.00	1,879,175.79	2,175,748.00	2,329,210.00
State Property Tax	1,546,201.00	1,478,163.00	1,463,059.00	1,475,667.00	1,389,580.00	1,410,714.00
Kindergarten Aid	0.00	0.00	0.00	0.00	0.00	69,300.00
Public Infrastructure Grants	0.00	0.00	0.00	0.00	0.00	317,600.00
REVENUE FROM FEDERAL SOURCES						
Federal Program Grants	137,266.53	119,237.06	164,449.00	148,002.54	511,000.00	511,000.00
Disabilities Programs (IDEA, PRESCH)	184,625.03	201,522.92	178,225.00	179,240.69	239,000.00	239,000.00
Other Federal Sources (Child Nutrition)	74,774.86	76,349.96	78,765.00	81,265.69	75,000.00	75,000.00
Medicaid Reimbursement	208,693.60	211,056.56	223,250.00	174,548.62	175,000.00	200,000.00
Medicare Reimbursement	2,447.64	-	-	-	-	-
Other	469.72	-	-	-	-	-
OTHER FINANCING SOURCES						
Transfer from Expendable Trust Funds	-	417.42	813.00	612.98	-	75,404.00
Transfer from Title IIA - Math and Science Grant	70,000.00	121,000.00	110,000.00	60,000.00	60,000.00	0.00
Less Transfer to Expendable Trust Funds	328,909.00	366,609.00	470,376.00	486,087.00	636,126.00	536,126.00
Less Fund Balance - To Reduce Taxes	-	-	-	0.00	0.00	150,000.00
SED approved transfer from Rate Stabilization Fund	-	5,489,068.80	5,529,805.00	5,405,441.74	6,030,657.00	6,554,781.00
TOTAL REVENUES	\$ 5,538,617.98	\$ 5,489,068.80	\$ 5,529,805.00	\$ 5,405,441.74	\$ 6,030,657.00	\$ 6,554,781.00
TOTAL APPROPRIATIONS PER MS22 (APPROVED BY VOTERS)						
Appropriations minus Revenues - ESTIMATED Amount to be Raised Locally	\$ 17,828,484	\$ 18,664,769	\$ 18,716,631	\$ 18,726,742	\$ 19,606,050	\$ 20,331,104
	\$ 12,163,635.00	\$ 12,862,749.00	\$ 12,901,915.00	\$ 12,937,683.00	\$ 13,477,393.00	\$ 13,776,323.00
Revenue related to Operating Budget						
Revenue related to Warrant Articles other than Operating Budget	-	-	-	-	-	-
Total Revenue all Warrant Articles	-	-	-	-	-	-
TOTAL ESTIMATE TAX RATE IMPACT						
Valuation	\$ 656,272,605.00	\$ 609,948,415.00	\$ 609,908,565.00	\$ 613,929,921.00	\$ 617,920,647.00	\$ 617,920,647.00
Assessment	12,163,635.00	12,862,749.00	12,901,915.00	12,937,683.00	13,477,393.00	13,776,323.04
Local Tax Rate	\$ 18.53	\$ 21.09	\$ 21.15	\$ 21.07	\$ 21.81	\$ 22.29
Valuation	\$ 633,689,000.00	\$ 592,065,615.00	\$ 592,589,785.00	\$ 586,611,121.00	\$ 590,686,947.00	\$ 590,686,947.00
Assessment	\$ 1,546,201.00	\$ 1,478,163.00	\$ 1,463,059.00	\$ 1,475,667.00	\$ 1,389,580.00	\$ 1,410,714.00
State Tax Rate	\$ 2.44	\$ 2.54	\$ 2.51	\$ 2.52	\$ 2.36	\$ 2.39
TOTAL TAX	\$ 20.97	\$ 23.63	\$ 23.67	\$ 23.59	\$ 24.16	\$ 24.68

Total 2017- 2018 Operational Budget and HEA article	\$19,348,050
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- MAJOR INCREASES -

*	Security and Access Projects	\$397,000
*	Salaries	\$348,879
*	Out of District Tuition	\$140,085
*	Equipment - Performance Contract Payment	\$117,510
*	Transportation Contracts	\$59,694
*	Retirement	\$52,985
*	Contracted Services (related to student need)	\$51,264
*	Specialized Student Transportation	\$49,474
*	Other Benefits - (ie. FICA, Life, LTD, etc).	\$34,154
*	Electricity increase due to new contract (12 months). (This does not take into account the savings from the performance contract included below.)	\$23,059
*	Dental Insurance	\$18,845
*	Property Services - Facilities (Safety)	\$15,434
*	Enhanced Filtering of Technology	\$7,500
*	Miscellaneous that is not material	\$1,926

Total Major Increases

\$1,317,809

- MAJOR DECREASES -

*	Debt Service	(\$553,500)
*	Savings in heating, electrical and maintenance accounts related to performance contract. New revenue of \$8,083 projected starting next year due to this project.	(\$109,427)
*	Health Insurance	(\$2,461)

Total Major Decreases

(\$665,388)

Total Proposed 2018 - 2019 Operational Budget	\$20,000,471
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**HOPKINTON SCHOOL DISTRICT
2018-2019 PROPOSED BUDGET
SUMMARY BY BUDGET COMPONENTS**

This table provides an overview of the basic budgetary components contained within each of the department level budgets presented in this budget document, exclusive of warrant articles. Budget components include: Salaries; Benefits; Professional Services; Property Services; Other Services; Supplies and Materials; Property; Other Items.

Summary by Budget Component	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/ (Decrease)	% Chg
Salaries	\$9,608,557	\$ 9,605,351	\$ 9,744,196	\$ 9,690,219	\$ 9,979,085	\$ 10,327,964	\$ 348,879	3.50%
Benefits	4,107,855	4,214,551	4,453,647	4,302,852	4,765,908	4,869,431	103,523	2.17%
Professional Services	326,827	424,353	489,926	307,600	461,774	500,706	38,932	8.43%
Property Services	216,520	214,062	190,385	162,188	200,974	199,432	(1,542)	(0.77%)
Other- I.e.: Transportation, Tuition, Printing	1,041,257	1,083,675	1,225,525	1,142,181	1,357,647	1,631,901	274,254	20.20%
Supplies, Books & Materials	617,786	538,620	633,369	519,460	644,388	594,329	(50,059)	(7.77%)
New/Replace Equipment	270,263	172,997	179,648	150,622	182,178	674,113	491,935	270.03%
Debt Service & GF	669,253	699,057	547,452	667,508	553,502	1	(553,501)	(99.99%)
Supplement to Food Service and Other Funds (AIR)								
Other Funds (Offset by Revenues)	951,346	778,954	1,202,594	789,954	1,202,594	1,202,594	-	-
Total	\$ 17,809,664	\$ 17,697,391	\$ 18,666,742	\$ 17,732,584	\$ 19,348,050	\$ 20,000,471	\$652,421	3.37%

FTE Budgeted Comparison

	2015-16	2016-17	2017-18	2018-19	Proposed Increase/(Decrease)
2014-15					
192.10	189.12*	185.67	186.64	191.80	5.16

* = Out of District Coordinator position that is covered in a grant for .50 was not included in last years FTE total, however was in cost.

MAJOR BUDGET COMPONENT DESCRIPTIONS

SALARIES: Staff that is Permanent, Substitute, Temporary and Summer.

BENEFITS: Health Insurance; Dental Insurance; Life/LTD Insurance; Workers Compensation; Retirements; FICA; Sick Bank; Unemployment Insurance; Tuition Reimbursement.

PROFESSIONAL SERVICES: Instructional Services; Instructional Improvement; Curriculum Development; Conferences and Conventions; Contracted Pupil Services; Contracted Evaluation Services; Contracted Pupil Health Services; General Testing; Alcohol/Drug Programs; Legal Services; and Other Professional Services.

PROPERTY SERVICES: Water, Sewer, Water Inspection; Cleaning Services; Disposal Services; General Repair and Maintenance; Repair Non-Instructional Equipment; Painting; Repairs Plumbing/Electrical; Repairs Heat and Ventilation; Repairs Building Interior and Exterior; Rent/Lease Equipment; Contracted Services; Maintenance Agreements – Buildings and Grounds.

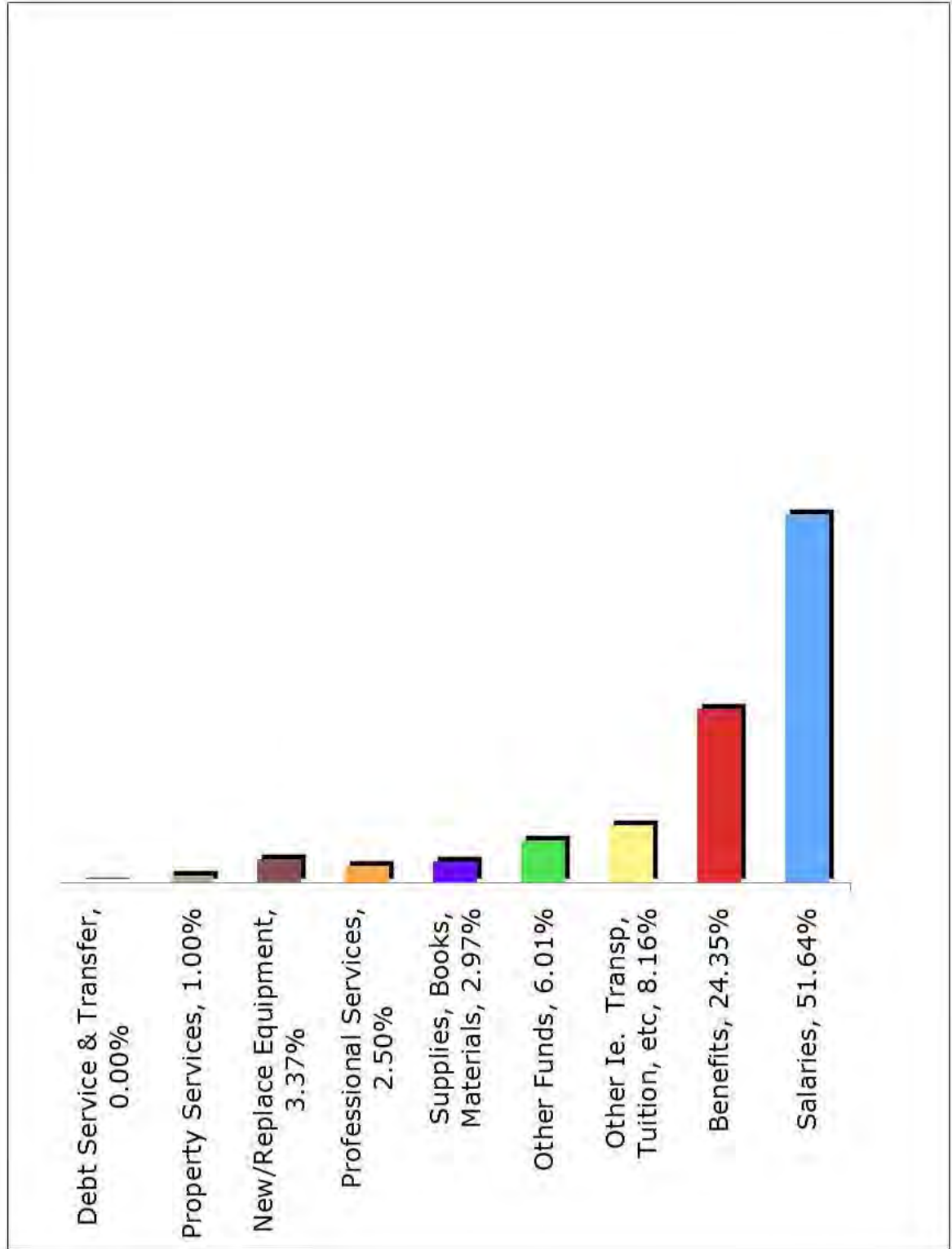
OTHER SERVICES: Transportation; Liability Insurance; Postage; Advertising; Printing; Communications; Vocational Tuition; Tuition; and Travel.

SUPPLIES & MATERIALS: Supplies; Small Tools and Hardware; AV Supplies; Books; Periodicals; Electricity; Oil Heat; Gasoline; Propane Gas; Reference Materials; and Software.

PROPERTY/EQUIPMENT: Additional/New Equipment; Replace Equipment; Additional/New Furniture; Replace Furniture; and New Vehicles.

OTHER ITEMS: Dues and Fees; Bond-Principal; Bond-Interest; Contingency; Fund Transfers; Miscellaneous; Other Uses of Funds.

This chart represents the Proposed 2018-2019 Operating Budget by Major Budget Component



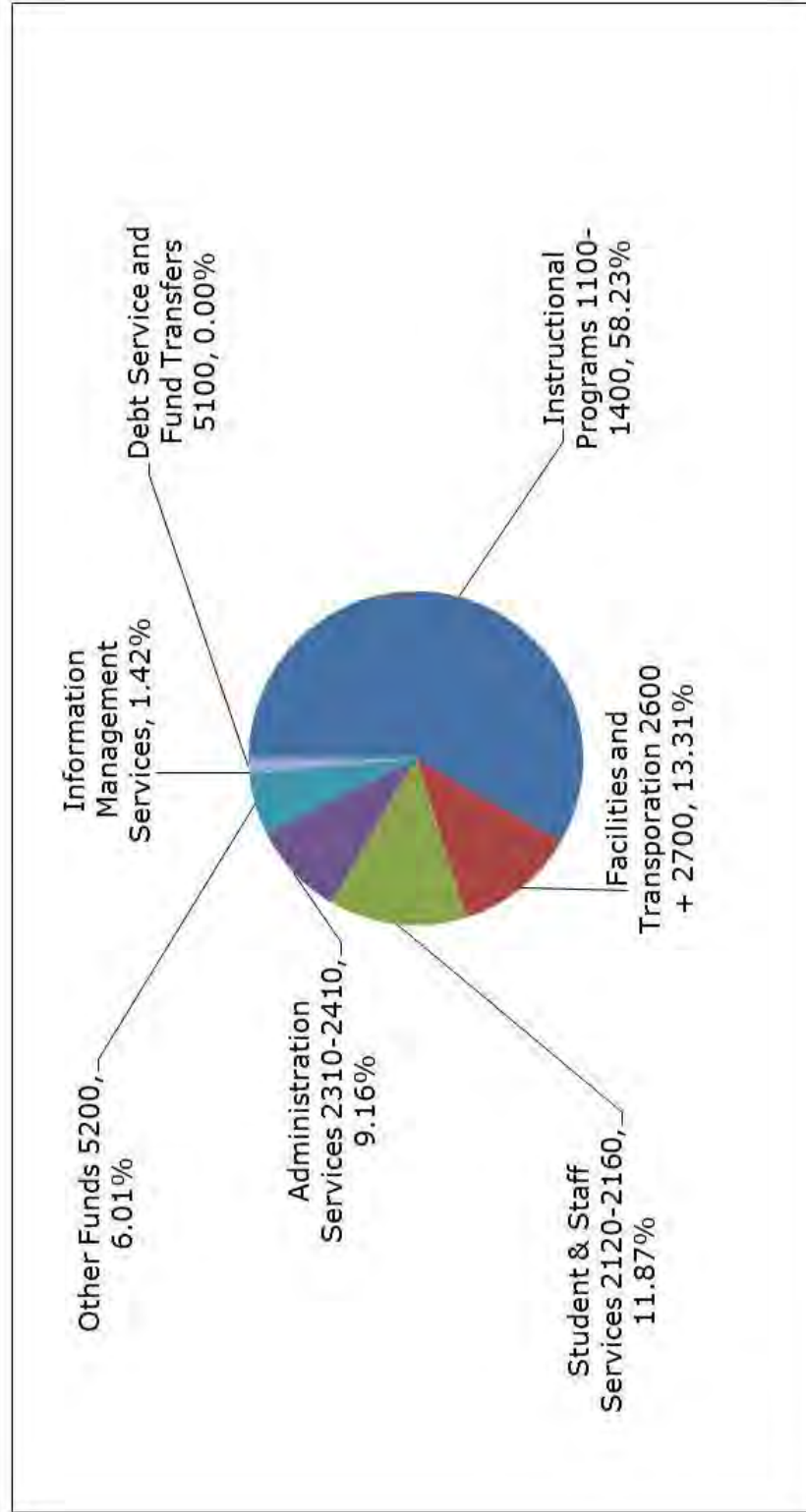
HOPKINTON SCHOOL DISTRICT 2018-2019 PROPOSED BUDGET

SUMMARY BY OPERATIONAL PROGRAMS

This table summarizes the Hopkinton School District's Operational Budget, exclusive of warrant articles, according to the five major operational programs defined within this budget document: Instructional Programs; Student and Staff Services; Administrative Services; Facilities and Transportation; and Debt Service & Fund Transfers. The aim is to provide a clear illustration of specific operational components, as well as their respective impact on the overall budget.

Summary by Operational Program	Expended 2014-2015	Budget 2015-2016	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/ (Decrease)	% Chg
Instructional Programs	\$ 10,178,905	\$ 10,504,307	\$ 10,205,381	\$ 10,608,636	\$ 10,328,447	\$ 10,969,906	\$ 11,646,194	\$ 676,288	6.16%
Student & Staff Services	2,243,578	2,306,421	2,129,355	2,188,646	2,040,331	2,318,931	2,373,591	54,660	2.36%
Administrative Services	1,731,113	1,787,055	1,749,918	1,858,019	1,755,551	1,877,581	1,832,399	(45,182)	(2.41%)
Facilities and Transportation	1,982,009	1,990,827	1,873,167	1,977,568	1,868,644	2,116,191	2,662,084	545,893	25.80%
Information Management Services	-	273,214	261,559	283,827	271,198	309,345	283,607	(25,738)	(8.32%)
Facilities Acquisition, Debt Service & GF Supplement to Food Service and Other Funds	1,674,059	1,744,807	1,478,011	1,750,046	1,468,413	1,756,096	1,202,596	(553,500)	(31.52%)
Total	\$ 17,809,664	\$18,606,631	\$ 17,697,391	\$ 18,666,742	\$ 17,732,584	\$ 19,348,050	\$ 20,000,471	\$ 652,421	3.37%

This chart represents the majority of the Proposed 2018-2019 Operating Budget, which is dedicated directly to Instructional Programs.



HOPKINTON SCHOOL DISTRICT 2018-2019 PROPOSED BUDGET

SUMMARY BY LOCATION

This table summarizes the Hopkinton School District's Operational Budget, exclusive of warrant articles, according to the four locations. It provides a clear illustration of specific locations, as well as their respective impact on the overall budget.

Summary by Location	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/ (Decrease)	% Chg
District-wide	\$ 4,799,857	\$ 4,718,527	\$ 5,341,735	\$ 4,719,412	\$ 5,493,878	\$ 5,566,506	\$ 72,628	1.32%
Harold Martin School	3,604,725	3,542,553	3,590,056	3,652,115	3,886,723	4,247,606	360,883	9.29%
Maple Street School	2,924,793	3,031,459	3,063,597	2,799,102	2,978,211	3,304,470	326,259	10.95%
Middle School	1,968,916	1,904,136	1,947,665	2,044,248	2,183,462	2,291,773	108,311	4.96%
High School	4,511,373	4,500,716	4,723,689	4,517,707	4,805,776	4,590,116	(215,660)	(4.70%)
Total	\$ 17,809,664	\$ 17,697,391	\$ 18,666,742	\$ 17,732,584	\$ 19,348,050	\$ 20,000,471	\$ 652,421	3.37%

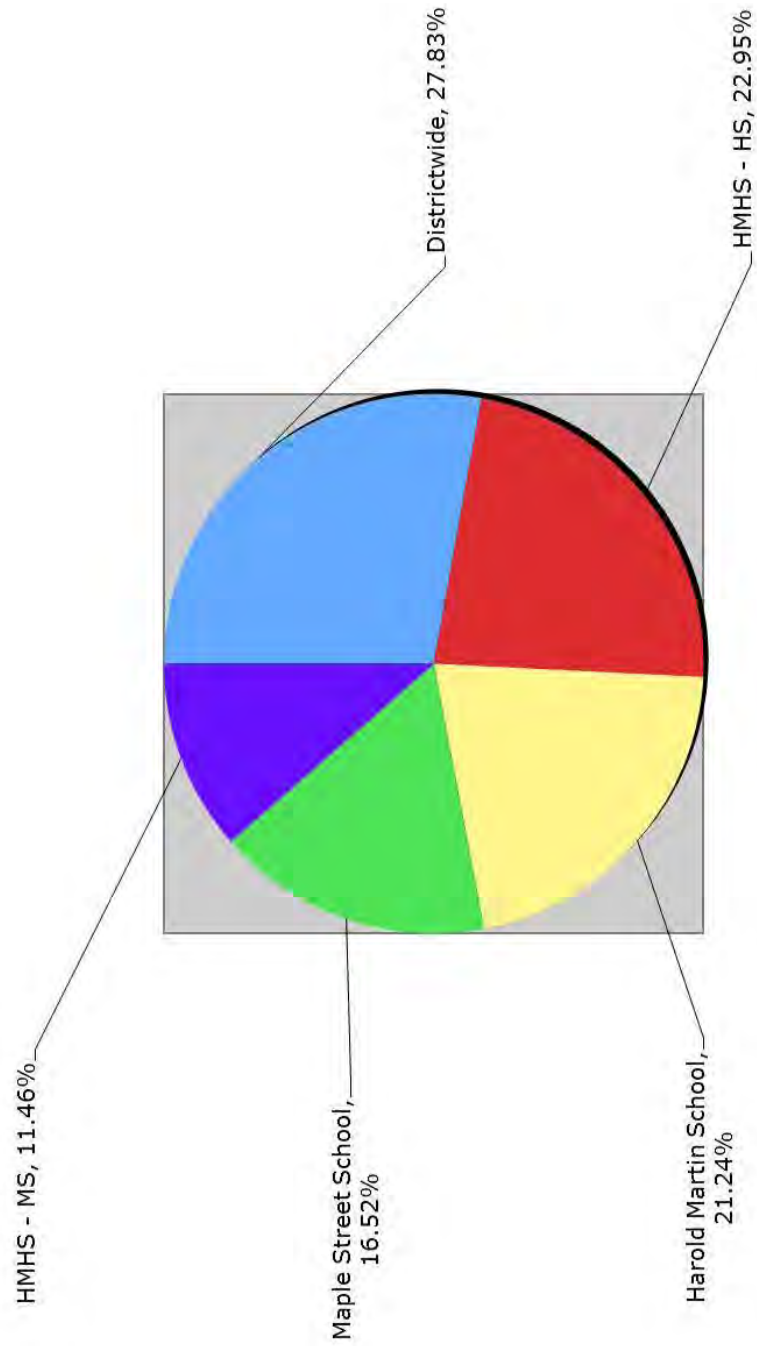
FTE Budgeted Comparison

	2014-15	2015-16	2016-17	2017-18	2018-19	Proposed Increase/(Decrease)
District-wide	19.82	21.05*	20.05	20.85	19.35	(1.50)
Harold Martin School	52.42	50.47	51.85	52.08	58.32	6.24
Maple Street School	42.56	41.33	40.85	40.39	43.48	3.09
Middle School	22.05	23.45	22.55	23.20	26.26	3.06
High School	55.25	52.82	50.37	50.12	44.39	(5.73)
Total	192.10	189.12	185.67	186.64	191.80	5.16

District-wide includes Psychologists, Occupational Therapy Department, the Technology Department, the SAU staff, the Director of Maintenance, etc.

* = Out of District Coordinator position that is covered in a grant for .50 was not included in last years FTE total, however was in cost.

This chart represents the breakdown of the Proposed 2018-2019 Operating Budget by location.



BUDGET
JANUARY 24, 2018
HOPKINTON SCHOOL DISTRICT
2018-2019 BUDGET
TOTAL OF OPERATIONAL PROGRAMS

The 2018-2019 Hopkinton School District Operational Budget is grouped into five basic operational programs: Instructional Programs; Student and Staff Services; Administrative Services; Facilities and Transportation; and Debt Service with Fund Transfers.

Special warrant articles can be found at the end of this document and are not included in the operational budget totals.

-INSTRUCTIONAL PROGRAMS-

The functions found within the Instructional Programs group are Regular Educational Programs, Special Educational Programs, Vocational Programs, and other Instructional Programs.

Regular Educational Programs (1100's)

The Regular Education portion of the 2018-2019 Budget contains instructional activities designed to provide all students with learning experiences that prepare them to become productive citizens and family members. All grade levels and subjects funded in this section.

1100 Regular Education

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 4,754,712	\$ 4,659,186	\$ 4,684,487	\$ 4,637,159	\$ 4,789,023	\$ 4,899,794	\$ 110,771
Benefits	2,157,722	2,140,960	2,253,325	2,179,168	2,385,346	2,497,535	112,189
Professional Services	2,376	752	2,628	500	2,200	1,800	(400)
Property Services	23,413	23,427	25,609	21,289	29,687	26,603	(3,084)
Other Services	9,388	1,567	100	633	100	1,100	1,000
Supplies and Materials	112,733	104,740	126,502	111,754	125,738	125,087	(651)
Property/ Equipment	31,545	31,381	61,463	38,688	35,530	30,452	(5,078)
Other Items	2,644	5,914	8,805	5,127	8,660	8,910	250
Totals	\$ 7,094,533	\$ 6,967,927	\$ 7,162,919	\$ 6,994,318	\$ 7,376,284	\$ 7,591,281	\$ 214,997

As of October 1, 2017, we have 977 (including special education) students enrolled in our regular education programs. New England School Development Council has predicted our enrollment to increase by 36 students over the year. Programs of instruction are offered for grades P-12 in state required academic areas, which include English, mathematics, science, social studies, health, etc. Our schools also offer many additional courses, which provide valuable enrichment to our students' education. Specific information about courses and programs are available on the school webpage's which can be accessed at the District website www.hopkintonschools.org. School Board standards require student sign-ups of twelve students for all courses. Some courses will run with less than 12 students following the production of the schedule and drop-add period. Not all courses listed in the course catalog (Program of Studies) will be available every semester.

Increase/Decrease due to the following:

Salaries and benefits change is due staffing needs to include next year's changes to the following:

Harold Martin School: A 4th Kindergarten class (1.0), a 4th Second Grade (1.0), additional 0.10 for Art and Physical Education/Wellness, 0.19 additional for Afternoon Preschool program (currently being run this year and funded by parents/guardians fees) and 0.40 for Literacy (currently being run this year and reallocated from Maple Street). Total of 2.79 increase.

Maple Street School: Reallocated (.40) of Literacy to Harold Martin, (1.0) of special education supports that have been reallocated or reassigned.

Hopkinton Middle and High Schools: World Language decrease of (0.20), Math support decrease of (0.20) and decrease of an additional math section (.10).

FTE Budgeted Comparison

	2014-15	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
	72.12	69.57	67.61	69.18	70.07*	0.89

*= Does not include .70 for HMHS additional classes where staff member is already a 1.0 FTE.

-INSTRUCTIONAL PROGRAMS-

Special Education Programs (1200's)

This part of the special education budget is for instructional activities designed primarily for students who require special services. These services include preschool, kindergarten, elementary and secondary services for the students who are mentally, physically, emotionally, or learning disabled; culturally different, bilingual, or require other special services.

1200 Special Education Programs

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Budget 2018-2019	Increase/(Decrease)
Salaries	\$ 1,785,798	\$ 1,781,601	\$ 1,837,454	\$ 1,910,252	\$ 1,923,809	\$ 2,101,396	\$ 177,587
Benefits	666,651	701,330	749,854	711,400	794,375	913,823	119,448
Professional Services	62,450	160,308	193,966	74,589	115,490	120,700	5,210
Property Services	-	1,860	200	-	100	100	-
Other Services	157,445	164,236	194,586	204,249	274,095	412,530	138,435
Supplies and Materials	8,660	17,174	28,006	20,611	32,122	29,771	(2,351)
Property/ Equipment	14,017	3,097	5,485	6,017	4,207	3,500	(707)
Other Items	530	819	-	-	920	920	-
Totals	\$ 2,695,551	\$ 2,830,425	\$ 3,009,551	\$ 2,927,118	\$ 3,145,118	\$ 3,582,740	\$ 437,622

As of the end of November 2017, the number of students enrolled in special education programs is 175. The Hopkinton School District has students placed out-of-district; however, the majority of students are integrated into regular education programs. Services provided to these students are determined by their Individual Educational Programs in accordance with State and Federal requirements. Services provided include but are not limited to: academic, instructional aide/rehabilitation assistant support and consultation with specialists. Other services as listed in separate areas (i.e. OT/PT – 2163) also impact special education.

Increase/Decrease due to the following:

- 18% of Hopkinton School District students are identified for Special Education services.
- Changes in this area are directly due to student need estimated for 2018-19.

FTE Budgeted Comparison				
2014-15	2015-16	2016-17	2017-18	2018-19
56.08	54.94	54.67	54.67	58.82
				Proposed Increase (Decrease)
				4.15

-INSTRUCTIONAL PROGRAMS-

Vocational Programs (1300)

- The vocational program budget is for instructional activities that provide students with the opportunity to develop the knowledge, skills, and attitudes needed for employment in an occupational area. These funds are for tuition to the Concord Regional Technical Center. Over the past 3 years the District has had an average of 12 students participate in this program.

1300 Vocational Education

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Other Services	\$38,412	\$25,897	\$28,000	\$29,613	\$28,000	\$ 28,000	\$ -
Totals	\$ 38,412	\$ 25,897	\$ 28,000	\$ 29,613	\$ 28,000	\$ 28,000	\$ -

Other Instructional Programs (1400)

This part of the budget contains funds for activities commonly known as extra/co-curricular programs. Funds in this category are for the coaches, officials, equipment, and supplies for school-sponsored activities under the guidance and supervision of staff designed to provide motivation, enjoyment, and improvement of skills for students. Extra/Co-curricular programs normally supplement the regular instructional program and include such activities as band, chorus, and athletics.

1400 Other Instructional Programs

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 216,266	\$ 221,442	\$ 230,423	\$ 224,623	\$ 238,988	\$ 254,752	\$ 15,764
Benefits	48,755	53,566	56,938	47,691	53,436	55,102	1,666
Professional Services	65,250	83,883	90,075	86,115	90,700	98,550	7,850
Property Services	88	190	600	-	600	600	-
Other Services	-	-	-	-	500	500	-
Supplies and Materials	11,961	12,477	17,700	11,745	17,000	17,089	89
Property/ Equipment	4,864	5,634	8,250	3,924	8,800	7,100	(1,700)
Other Items	3,225	3,940	4,180	3,300	10,480	10,480	-
Totals	\$ 350,409	\$ 381,132	\$ 408,166	\$ 377,398	\$ 420,504	\$ 444,173	\$ 23,669

This area is partially funded by student athletic fees. There are 6 categories of co-curricular activities and 7 categories of athletic activities that are available to students. For further details, please reference the HEA Bargaining Agreement under Schedule B.

Increase/Decrease due to the following:

- Increase in salaries is due to the increase in rates.
- Increase in professional services is mainly due to the change in venue related to golf course rentals.

FTE Budgeted Comparison

	2014-15	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
	.60	.60	.60	.60	.60	0.00

-STUDENT AND STAFF SERVICES-

Student and Staff Services include Guidance Services, Health Services, Psychological Services, Speech Pathology and Auditory Services, Physical and Occupational Therapy; Improvement of Instruction Services, and Media Services.

Guidance Services (2120)

This part of the budget provides for counseling with students and parents, consultation on learning problems, evaluation of students, and assisting students as they make educational decisions and choose their career paths.

2120 Guidance Services

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 333,677	\$ 335,601	\$ 348,251	\$ 345,875	\$ 357,257	\$ 375,108	\$ 17,851
Benefits	140,428	132,653	139,644	145,500	156,575	160,303	3,728
Professional Services	-	407	2,000	-	5,000	5,000	-
Property Services	-	-	-	-	-	-	-
Other Services	75	-	-	-	200	200	-
Supplies and Materials	4,306	3,651	4,055	3,393	3,740	3,868	128
Property/ Equipment	-	-	113	71	-	-	-
Other Items	25	25	1,965	670	1,965	2,687	722
Totals	\$ 478,511	\$ 472,337	\$496,028	\$ 493,509	\$524,737	\$ 547,166	\$22,429

Increase/Decrease due to the following:

- Increase in salaries and benefits are due to personnel costs.
- Increase in other items is due to SAT and background check costs (internships).

FTE Budgeted Comparison					Proposed
2014-15	2015-16	2016-17	2017-18	2018-19	Increase (Decrease)
5.80	5.80	5.80	5.80	5.80	0.00

Health Services (2130)

Health services addresses physical and mental health services. This section is predominately for school nursing services but does include some direct instruction. We currently have 1 nurse in each school building.

2130 Health Services

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 157,621	\$ 167,961	\$ 156,086	\$ 159,193	\$ 163,702	\$ 166,898	\$ 3,196
Benefits	65,095	85,565	88,696	93,122	99,729	99,985	256
Professional Services	94	-	880	98	1,100	500	(600)
Property Services	-	-	365	-	365	365	-
Other Services	-	-	-	-	-	-	-
Supplies and Materials	3,113	3,031	4,055	2,119	3,855	3,972	117
Property/ Equipment	1,233	863	345	23	345	590	245
Other Items	-	-	-	-	-	-	-
Totals	\$ 227,156	\$ 257,420	\$250,427	\$ 254,555	\$ 269,096	\$ 272,310	\$ 3,214

Based on information from 2016-2017 there were over 20,000 visits to the nurses' offices in our schools, with medication administration accounting for 3,694 of these visits. The nurses complete approximately 2,373 screenings for vision, hearing, height and weight. The nurses also administer flu shots to staff, conduct CPR and First Aid classes for staff, and instruct staff with proper use of AED's, Epi-pens, blood borne pathogens, diabetic care and seizures. Annual reports are filed with the state regarding immunizations and illness statistics. The nurses must follow requirements for immunizations, which includes notifying parents for needed vaccinations in all schools for current and new students in our District. All nurses must communicate with the New Hampshire Department of Health and Human services as needed for public health concerns in our schools.

Increase/Decrease due to the following:

- The changes in salaries and benefits relate to personnel.

FTE Budgeted Comparison			
	2015-16	2016-17	Proposed
			Increase (Decrease)
2014-15			
3.20	3.20	3.20	0.00

-STUDENT AND STAFF SERVICES

Psychological Services (2140)

The psychological services budget includes activities concerned with administering psychological tests and interpreting the results. The gathering and interpreting of information about student behavior, working with staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests, is included here. Behavioral evaluation, planning, and managing a program of psychological services, including psychological counseling for students and consultation to staff is funded in this section of the budget.

Speech Pathology Services (2150)

These funds support the identification, assessment, and treatment of children with impairments in communication, speech, hearing, and language.

Physical and Occupational Services (2163)

These funds support the assessment and treatment to assess the need for increasing the physical, gross and fine motor skills, and occupational skills of students.

Psychological, Speech & Physical/Occupational Services

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 406,722	\$ 412,388	\$ 394,972	\$ 400,421	\$ 409,553	\$ 414,714	\$ 5,161
Benefits	165,941	181,994	203,289	185,023	205,046	183,781	(21,265)
Professional Services	51,803	49,532	65,988	48,251	84,946	130,850	45,904
Property Services	-	-	-	-	-	-	-
Other Services	2,242	1,380	3,300	960	3,500	3,000	(500)
Supplies and Materials	2,105	3,406	4,991	4,911	4,621	5,814	1,193
Property/ Equipment	1,670	2,954	5,650	10,246	7,100	5,510	(1,590)
Other Items	-	-	-	-	-	-	-
Totals	\$ 630,483	\$ 651,654	\$ 678,190	\$ 649,812	\$ 714,766	\$ 743,669	\$ 28,903

During the 2016 – 2017 school year the Hopkinton School District School Psychologists performed:

- 49 Psycho-Educational Evaluations (including 1 out-of-district)
- 72 students observed (multiple classroom and general school setting observations per student)
- 221 consultations
- 21 lethality risk assessments
- 27 counseling/advisement sessions with regular education students
- 152 case/file reviews of regular and special education students with guidance counselors, special educators, and/or administrators
- 28 parent conferences including 9 in person
- 12 (phone) conferences with outside providers
- 2 meetings with HMHS alumni
- 4 training sessions with colleagues to facilitate understanding of neuropsychological perspectives and counseling techniques based on reflective thinking

Our Occupational Therapist and COTA evaluated or screened 41 students and provided services for 47 students.

Our Speech Pathologists and Assistant evaluated or screened 21 students and provided therapy for 26. In addition, case managed 9 students and had direct service for 38 students and consulted for 1 student.

(Some of these services are eligible for Medicaid reimbursement if the students qualify.)

Increase/Decrease due to the following:

- The changes in salaries and benefits relate to changes in personnel.
- Increase in professional services is due to student need.

	FTE Budgeted Comparison					Proposed Increase(Decrease)
	2014-15	2015-16	2016-17	2017-18	2018-19	
	6.39	6.59	6.19	6.19	6.19	0.00

-STUDENT AND STAFF SERVICES-**Improvement of Instruction Services (2210)**

This part of the budget assists teachers, and support staff in the planning, development, and provision of enriched learning experiences for students. These activities include curriculum development, staff development, in-service training, and other training programs for instructional and support staff.

2210 Improvement of Instruction

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 5,478	\$ 4,883	\$ 7,849	\$ 7,111	\$ 11,684	\$ 11,836	\$ 152
Benefits	2,419	1,150	1,882	2,904	2,772	2,931	159
Professional Services	25,900	23,799	43,589	18,977	56,339	58,160	1,821
Property Services	-	-	-	-	-	-	-
Other Services	48,523	52,679	78,139	41,912	80,425	84,335	3,910
Supplies and Materials	99	753	430	1,405	432	1,672	1,240
Property/ Equipment	-	-	-	-	-	-	-
Other Items	275	3,475	5,116	3,410	150	4,826	4,676
Totals	\$ 82,694	\$ 86,739	\$ 137,005	\$ 75,719	\$ 151,802	\$ 163,760	\$ 11,958

This area includes tuition for those covered by the Hopkinton Education Association Agreement (HEA) for which the district is contractually obligated to budget a sum equal to 25% of the number of the bargaining unit times \$3,350. Further information can be obtained from the HEA collective bargaining agreement and can be located on the School District's website (www.hopkintonschools.org). There is also \$8,000 budgeted for the HESS collective bargaining employees for professional development. The contract is also located on the District website.

Increase/Decrease due to the following:

- The increase in professional services and other services pertain to HEA contract.
- The increase in supplies and materials are due to the needs related to CPI and CPR in-house trainings.
- Other items increased due to reallocation of NEASC and CPI and CPR fees.

FTE Budgeted Comparison

	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
2014-15					
0.00	0.00	0.00	0.00	0.00	0.00

-STUDENT AND STAFF SERVICES-

Media and Technology Services (2222, 2225 and 2229)

This part of the budget includes both the library and computer assisted instruction programs. The library programs include activities such as integrating information skills into the curriculum, selecting, acquiring, preparing, cataloging, and circulating books. The computer assisted instruction program includes planning, writing, and presenting educational projects, which were designed to be used with the computer as the principle medium of instruction.

2222 Media and 2229 Other Educational Media Service

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 196,175	\$ 204,157	\$ 212,289	\$ 207,370	\$ 214,774	\$ 216,034	\$ 1,260
Benefits	75,360	82,162	87,146	75,795	85,293	75,976	(9,317)
Professional Services	-	-	-	-	-	-	-
Property Services	-	122	1,500	720	1,500	1,250	(250)
Other Services	-	102	-	-	-	-	-
Supplies and Materials	41,018	44,168	43,139	39,323	43,375	44,758	1,383
Property/Equipment	3,051	3,046	3,500	4,611	3,200	2,982	(218)
Other Items	4,120	3,600	4,450	3,455	4,450	4,840	390
Totals	\$ 319,724	\$ 337,357	\$ 352,024	\$ 331,274	\$ 352,592	\$ 345,840	(\$ 6,752)

Increase/Decrease due to the following:

- Benefits decrease is due to changes in personnel.

FTE Budgeted Comparison			
	2015-16	2016-17	2017-18
2014-15			
5.00	5.00	5.00	5.00
			0.00

This section of the budget includes the hardware and software needs district wide. This category includes the staff that provides some educational instruction as well as support technology for students and staff.

2225 Technology Services

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 197,821	\$ 54,018	\$ 64,556	\$ 64,837	\$67,969	\$ 69,452	\$ 1,483
Benefits	82,645	19,714	22,631	21,658	26,269	23,910	(2,359)
Professional Services	555	255	-	-	-	-	-
Property Services	70,857	54,391	21,400	12,101	21,350	19,000	(2,350)
Other Services	10,687	40,020	45,650	47,283	48,650	45,550	(3,100)
Supplies and Materials	36,332	20,770	31,260	20,815	31,350	36,309	4,959
Property/ Equipment	93,592	108,709	77,750	54,386	98,375	86,250	(12,125)
Other Items	12,521	25,971	11,725	12,382	11,975	20,375	8,400
Totals	\$ 505,010	\$ 323,848	\$ 274,972	\$ 233,462	\$ 305,938	\$ 300,846	(\$ 5,092)

This area includes all repair and maintenance of equipment, fees for data systems and district-wide supplies. The technology department services approximately 550 desktops/laptops, 12 servers, and 8 labs of computers, with a user base of approximately 1,200. The district labs are replaced on a rotating basis in order to keep technology as current as possible.

Increases/Decreases due to the following:

- Property services decrease is due to the managed print service agreement.
- The decrease in other services is due to the Fiber bid we received for services starting 7-1-2018.
- The increase in supplies and materials goes with the decrease in property services as the majority of this increase will be to support the purchase of paper cut print control software.
- Property and equipment decrease is due to assisting with budget increase by limiting the requests for this year.
- The other items increase is mainly due to the enhanced filtering of technology.

FTE Budgeted Comparison

	2014-15	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
4.00		1.30	1.30	1.30	1.30	0.00

-ADMINISTRATIVE SERVICES-

The administrative cost section of the 2018-2019 budget includes School Board services, Treasurer, Annual District Meeting costs, legal expenses, audit fees, the Office of the Superintendent, and the School Administrative Offices.

School Board Services (2310)

This part of the budget includes activities of the School Board according to state law and their responsibilities for the development of policy and oversight of the District. The budget covers the costs of the District Treasurer and services rendered in connection with any school system election. These include the election of officers, bond votes, budget and appropriation votes, and all district-sponsored meetings. Also included here is funding for counsel about law and statutes, and independent auditor services.

2310 School Board Administration

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 8,841	\$ 8,845	\$ 8,950	\$ 8,829	\$ 8,758	\$ 8,843	\$ 85
Benefits	823	839	893	879	877	894	17
Professional Services	17,852	26,553	28,000	16,890	23,500	23,700	200
Property Services	-	-	-	-	-	-	-
Other Services	646	833	700	823	950	1,150	200
Supplies and Materials	-	-	-	-	-	-	-
Property/Equipment	-	-	-	-	-	-	-
Other Items	9,714	9,760	11,400	11,275	11,450	11,050	(400)
Totals	\$ 37,876	\$ 46,830	\$ 49,943	\$ 38,696	\$ 45,535	\$45,637	\$ 102

*NOTE: Although the Contingency Fund is normally reported in function code 2310, it is presented in a separate warrant article and is not included in the totals above.

-ADMINISTRATIVE SERVICES-**Office of the Superintendent (2320, 2332, 2510, 2511 & 2515)**

This part of the budget includes activities associated with the administration of the school district and operations of the S.A.U. office. The budget supports positions for the Superintendent, Executive Assistant to the Superintendent, Business Administrator, HR/Accounting Assistant, AP/Payroll Clerk, Director of Student Services and Administrative Assistant to the Director of Student Services are included here. This area also contains the increases for all nonunion personnel including principals, technology staff, facilities maintenance director and office staff to be distributed after the evaluation process.

2320, 2332, 2510, 2511 & 2515 Office of Superintendent

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2017-2018	Increase/(Decrease)
Salaries	\$ 505,400	\$ 511,754	\$ 581,955	\$ 516,632	\$ 550,702	\$ 570,585	19,883
Benefits	220,578	230,376	251,161	228,877	252,031	220,381	(31,650)
Professional Services	77,006	35,892	50,000	35,544	56,001	47,327	(8,674)
Property Services	997	1,924	1,200	1,100	2,000	2,000	-
Other Services	27,809	19,225	26,028	20,658	25,231	26,350	1,119
Supplies and Materials	21,202	29,216	37,992	31,324	39,625	46,765	7,140
Property/ Equipment	1,237	80	-	118	-	-	-
Other Items	5,605	5,557	6,728	5,829	6,753	8,003	1,250
Totals	\$ 859,834	\$ 834,024	\$ 955,064	\$ 840,082	\$ 932,343	\$ 921,411	(\$10,932)

This area includes all personnel matters, union negotiations, advertising, employment screening, fingerprinting, benefits, and payroll. The business office handles all contracts, budgeting, and accounts payable and receivable. The student services area includes all management of special education. The Office of the Superintendent is responsible for all state reporting, communication, and supporting the School Board and School District.

Increase/Decrease due to the following:

- Increase in salaries is due to a merit pool of 3.00% for nonunion employees included in this line.
- The decrease in benefits is due to changes in personnel.
- Professional services decreased due to the administrative costs associated with Medicaid reimbursement.
- The increase in supplies and materials is mainly due to the reallocation costs from regular education property services and property for Eclipse (Docstar) fees.
- Other items increased due to the fingerprinting and physical exam fees.

FTE Budgeted Comparison					Proposed
2014-15	2015-16	2016-17	2017-18	2018-19	Increase (Decrease)
7.00	7.00	7.00	7.00	7.00	0.00

Office of the School Principal (2410&2490)

This part of the budget includes activities concerned with the management of our schools. It includes the duties performed by the principal and any other assistants in general oversight of the operations of the school, evaluation of the staff members in the schools, assignment of duties to staff members, supervision and maintenance of the records of the school, and coordination of school instructional activities within the district. It also includes clerical staff costs and office expenses.

2410 & 2490 Office of the School Principal

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 526,062	\$ 548,031	\$ 523,248	\$ 540,670	\$ 536,469	\$ 532,386	(\$ 4,083)
Benefits	253,332	266,184	272,521	288,983	307,295	271,485	(35,810)
Professional Services	1,309	2,336	5,350	1,057	4,368	4,368	-
Property Services	578	289	660	289	756	696	(60)
Other Services	30,829	29,820	28,723	28,024	27,920	32,959	5,039
Supplies and Materials	13,532	13,992	17,450	11,587	17,700	17,380	(320)
Property/ Equipment	-	870	1,243	1,702	200	1,000	800
Other Items	7,761	7,542	3,817	4,461	4,995	5,077	82
Totals	\$ 833,403	\$ 869,064	\$ 853,012	\$ 876,773	\$ 899,703	\$ 865,351	(\$34,352)

Increase/Decrease due to the following:

- The decrease in salaries and benefits is due to changes in personnel.
- The increase in other services is related to the costs associated with telephone and postage costs.

FTE Budgeted Comparison

	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
2014-15					
8.60	8.60	8.60	8.60	8.60	0.00

BUILDINGS AND TRANSPORTATION-

Maintenance of Buildings (2600)

This part of the budget includes costs associated with the maintenance and upkeep of all district buildings. This includes salaries and benefits for custodial and maintenance staff and also includes the operating costs of heating, light and venting systems, and repair of facilities. The cost of custodial supplies, rubbish removal, water, sewer, landscaping, grounds maintenance, and building liability insurance are also contained herein.

2600 Maintenance of Buildings

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 476,713	\$ 475,629	\$ 481,377	\$ 468,959	\$ 487,686	\$ 485,223	(\$ 2,463)
Benefits	215,424	213,352	221,604	213,719	267,269	249,271	(17,998)
Professional Services	22,232	6,006	6,200	14,578	20,880	8,200	(12,680)
Property Services	118,160	126,710	135,951	119,576	140,993	144,818	3,825
Other Services	33,898	32,219	44,651	46,196	48,418	49,848	1,430
Supplies and Materials	354,651	279,424	310,642	255,744	317,779	254,345	(63,434)
Property/ Equipment	65,594	16,362	13,349	28,689	18,421	536,229	517,808
Other Items	-	-	-	-	-	-	-
Totals	\$ 1,286,672	\$ 1,149,702	\$ 1,213,774	\$ 1,147,461	\$ 1,301,446	\$ 1,727,934	\$ 426,488

Increase/Decrease due to the following:

- The salaries and benefits decrease relate to changes in personnel as well as there are no increases in the pay schedule as the union contract is being negotiated.
- Professional services decrease due to the 3-year asbestos management plan being done last year.
- The increase in property services is due to the inspections needed throughout the district.
- The decrease in supplies and materials and the increase in property/equipment are connected as we are in the process of a performance contract project, which will bring some efficiencies to the District.

The major purchases in property/equipment are below:

Item	Location	Amount	Benefit
Security and Access Project – 80% funded by grants from the State of NH (Public Infrastructure Grants)	Districtwide	\$397,000	Security
Performance Contract	Districtwide	\$117,510	Efficiencies
4-year lease payment for equipment	Districtwide	\$5,688	Efficiencies
Flammable storage cabinets	Districtwide	\$4,383	Safety
Gutter and heat tape project	MSS	\$2,800	Safety

FTE Budgeted Comparison

	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
2014-15					
11.50	11.50	11.50	11.00	10.50	(0.50)

Pupil Transportation Services (2700)

This part of the budget supports the Hopkinton School District transportation contract costs and all student transportation.

2700 Pupil Transportation

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ 37,271	\$ 38,747	\$ 36,065	\$ 28,569	\$ 36,571	\$ 44,569	\$ 7,998
Benefits	12,682	24,657	21,100	27,588	30,620	30,639	19
Professional Services	-	-	-	-	-	-	-
Property Services	2,427	5,148	1,400	6,258	2,123	2,500	377
Other Services	634,178	648,861	697,577	653,569	737,875	848,943	111,068
Supplies and Materials	8,074	5,817	7,147	4,729	7,051	7,499	448
Property/Equipment	-	-	-	-	-	-	-
Other Items	705	235	505	470	505	-	-
Totals	\$ 695,337	\$ 723,465	\$ 763,794	\$ 721,183	\$ 814,745	\$ 934,150	\$ 119,405

The district currently owns two school buses; one is used daily for special education students to and from school. The other bus is utilized for class field trips and athletic events.

Increase/Decrease due to the following:

- Salaries increase is due to student need.
- Increase in other services is due to special education student needs as well as the increase in the First Student costs. We are looking to do an extension on the current contract. The School District did not go out to bid and we have estimated a 10% increase. The amount for next year is still lower than the amount given to us in a bid during last year's budget process.

FTE Budgeted Comparison

	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
2014-15					
0.67	1.00	1.00	1.00	1.00	0.00

Information Management Services (2840)

This part of the budget supports the technology staff that supports our systems. These staff members where included in the 2225 section in prior years.

2840 Information Management Services

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Salaries	\$ -	\$ 181,113	\$ 176,234	\$ 169,719	\$ 182,140	\$ 176,374	(\$ 5,766)
Benefits	-	80,046	82,963	80,545	98,975	83,415	(15,560)
Professional Services	-	400	1,250	50	1,250	1,550	300
Property Services	-	-	1,500	855	1,500	1,500	-
Other Services	-	-	6,180	5,211	6,180	6,180	-
Supplies and Materials	-	-	-	-	-	-	-
Property/ Equipment	-	-	2,500	2,147	6,000	500	(5,500)
Other Items	-	-	13,200	12,671	13,300	\$14,088	788
Totals	\$ -	\$ 261,559	\$ 283,827	\$ 271,198	\$ 309,345	\$ 283,607	(\$25,738)

Increase/Decrease due to the following:

- Salaries and benefits decrease is due to change in personnel.
- The decrease in property/equipment is due to assisting with budget impact district-wide.

FTE Budgeted Comparison

	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
2014-15					
0.00	3.60	3.50	3.50	3.50	0.00

**-FACILITIES ACQUISITION/CONSTRUCTION, DEBT SERVICE & SPECIAL REVENUE FUNDS -
Facilities Acquisition and Construction**

The Hopkinton School District has engaged the community in a process to understand current facility condition and needs. This work, combined with a focus on resolving safety and security issues in our buildings, has prompted the establishment of this function code. This process provides the District with the ability to transfer funds to be used for facility acquisition, construction, or the utilization of debt service, or special revenue funds.

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Professional Services	\$ -	\$ 34,229	\$ 1	\$ 10,951	\$ 1	\$ 1	\$ -
Property/Equipment	53,460	-	-	-	-	-	-
TOTAL	\$ 53,460	\$ 34,229	\$ 1	\$ 10,951	\$ 1	\$ 1	\$ -

Debt Service

These funds are set aside for District debt service. The debt service budget consists of one bond repayment; 20-year bond issued in 1997 and refinanced in May 2007, for construction projects at the Maple Street School and Hopkinton High School.

5100 Debt Service

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Principal	\$ 465,000	\$ 490,000	\$ 510,000	\$ 510,000	\$ 540,000	\$ -	(\$ 540,000)
Interest	78,800	58,700	37,450	37,450	13,500	-	(13,500)
TOTAL	\$ 543,800	\$ 548,700	\$ 547,450	\$ 547,450	\$ 553,500	\$ -	(\$553,500)

Increase/Decrease due to the following:

- The District bond schedule is included as an Appendix.

Food Service and Other Special Revenue Fund General Fund Portion

This line itemizes the Food Service program expenditures beyond the revenue generated from meal sales.

General Fund Supplement

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Food Service	\$ 123,169	\$ 112,648	\$ 1	\$ 116,617	\$ 1	\$ 1	\$ -
Other Funds (AIR)	2,284	3,480	-	3,441	-	-	-
TOTAL	\$ 125,453	\$ 116,128	\$ 1	\$ 120,058	\$ 1	\$ 1	\$ -

Other Funds (5200)

Funds in this budget are transferred from the General Fund to other funds, such as the Food Service Fund, and are allocations for gross budgeting, which is offset by matching revenue amounts. In this manner, the entire scope of the Hopkinton School District's operating budget can be summarized in one budget.

5200 Other Funds

	Expended 2014-2015	Expended 2015-2016	Budget 2016-2017	Expended 2016-2017	Budget 2017-2018	Proposed 2018-2019	Increase/(Decrease)
Federal & State Grants	\$ 443,775	\$ 332,675	\$ 750,000	\$ 327,243	\$ 750,000	\$ 750,000	\$ -
Food Service	373,332	387,493	413,799	404,949	413,799	413,799	-
Fund 8 - Other Grants & Donations	134,239	58,786	38,795	57,762	38,795	38,795	-
TOTAL	\$ 951,346	\$ 778,954	\$ 1,202,594	\$ 789,954	\$ 1,202,594	\$ 1,202,594	\$ -

FTE Budgeted Comparison

	2015-16	2016-17	2017-18	2018-19	Proposed Increase (Decrease)
2014-15					
11.14	10.42*	10.20	9.60	10.22	.62

Federal Projects increased due to student need and funding as well as Food Service increased due to number of students and servings needed.

* = Out-of-District Coordinator position that is covered in a grant for .50 was not included in last years FTE total, however was in cost.

Hopkinton School District – Student Enrollment

[illegible]

How to Contact Town Officials

Main Phone: (603) 746-3170

Website: www.hopkinton-nh.gov

Facebook: <https://www.facebook.com/#!/HopkintonNH>

Town Hall

330 Main Street, Hopkinton, NH 03229

Phone: (603) 746-3170

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Neal Cass, Town Administrator/Health Officer
townadmin@hopkinton-nh.gov

Robin Buchanan, Admin. Assessing Assistant
selectmen@hopkinton-nh.gov

Deb Gallant, Finance Director
finance@hopkinton-nh.gov

Marilyn Bresaw, Human Services Coordinator
humanservices@hopkinton-nh.gov

Karen Robertson, Planning Director
planzone@hopkinton-nh.gov

Fire and Ambulance

Jeff Yale, Fire Chief

9 Pine Street, Contoocook, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-3181

Fax: (603) 746-5134

Email: firechief@hopkinton-nh.gov

Library

Donna Dunlop, Director

61 Houston Drive, Contoocook, NH 03229

Phone: (603) 746-3663

Fax: (603) 746-6799

Hours: T/W/R 10-8, F 10-5, Sat 10-3, Sun 1-5
(Sep.-May.)

Email: info@hopkintontownlibrary.org

Web: www.hopkintontownlibrary.org

Police

Stephen Pecora, Chief of Police

1696 Hopkinton Road, Hopkinton, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-5151

24 Hours: (603) 746-4141

Fax: (603) 746-4166

Email: policeadmin@tds.net

Public Works

Dan Blanchette, Director of Public Works

250 Public Works Road, Contoocook, NH 03229

Phone: (603) 746-5118

Email: DPWDirector@hopkinton-nh.gov

Recreation Department

Paula Simpkins, Director

Slusser Center, 41 Houston Drive, Contoocook, NH 03229

Phone: (603) 746-8263

Email: recreation@hopkinton-nh.gov

[Slusser Center Phone: \(603\) 746-8265](tel:(603)746-8265)

Town Clerk/Tax Collector

Charles "Chuck" Gangel, Town Clerk/Tax Collector
Bates Building, 846 Main St. Contoocook, NH 03229

Phone: (603) 746-3180

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Email: ClerkCollector@hopkinton-nh.gov

Transfer Station

Jolene Cochrane, Manager

491 East Penacook Rd., Contoocook, NH 03229

Phone: (603) 746-3810

Fax: (603) 746-3049

Hours: M/W/Sat 8-5, F 1-5

Email: greentowns@tds.net

Wastewater Treatment Plant

Steve Clough, Asst. Supt. Waste

210 Public Works Rd., Contoocook, NH 03229

Phone: (603) 746-3389

Email: waterworks@tds.net

